

## Search Process Overview

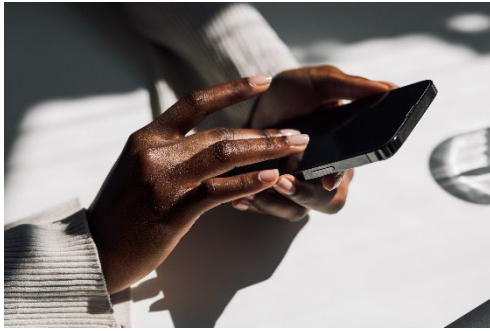
Thank you for your interest in employment with the CSCU!

We are excited that you are exploring our employment opportunities, and we invite you to review our process.

Our [CSCU career site](#) lists faculty, administrative staff, and management opportunities. Other opportunities, such as certain administrative, clerical, protective services, and maintenance staff, are listed on the [State of Connecticut's State Job Openings' page](#).

CSCU is an equal employment opportunity/affirmative action employer and is dedicated to creating a workforce that strives to cultivate an environment that is equitable, inclusive, and respectful to enable students, faculty, and staff to realize their full potential. As a public institution of higher education, our goal is to create a robust pool of applicants to consider through a fair and equitable process, while adhering to all applicable laws.

The whole process, from posting to offer and onboarding, can take several months to complete, and we thank you in advance for your patience. If you decide to apply, we will work to keep you informed throughout the process.



### STEP 1 – Review our Job Listings

Whether you are seeking full-time or part-time opportunities, we invite you to review our [job listings](#) to determine if there's an opportunity that's right for you. Most positions are open for 30 days.

In addition to our current opportunities, we also maintain continuous pools of applications for our part-time adjunct positions, non-credit lecturers, and part-time staff.



### STEP 2 – Apply

Once you find a position that matches your interests and qualifications, apply directly on our website.

No log in or special access is required.



### STEP 3 – Review Period

Search committees conduct a review of applications after the position closes.



Depending upon the volume of applications, please note that this step of the process can take several weeks to complete, while the committee coordinates their schedules to begin the review.



### STEP 4 – Interviews

If your credentials and experience closely align with our job opportunity, you will be contacted for an interview.

Interviews may be held in person, virtually, or by phone. Typically, there is a two-step interview process, which can take several weeks to complete.



#### **STEP 5 – Offer**

After the interviews have concluded, the hiring manager will identify the successful candidate. Human Resources will then extend a conditional offer, subject to pre-employment screenings and background checks, to the candidate.

Employees of the CSCU are State of Connecticut employees and successful hires may be eligible for many of the state’s comprehensive benefits.