

DRAFT Meeting Minutes Friday, 11 November 2022
TAP Framework Implementation Review Committee (FIRC)
Co-chairs Kauther Badr (SCSU) & Joseph Berenguel (ACC)

Members Present: Joseph Berenguel, Co-Chair (ACC), Kauther Badr, Co-Chair (SCSU), Sarah Selke, (TRCC), Matthew Dunne (HCC), Becky DeVito (CCC), Mike Pence (MCC), Gail Anne Arroyo (MCC), Sharon Cox (CCSU), Brian Lynch (QVCC), Jennifer “Jen” Wittke (TxCC), Kaitlyn Hoffman (SCSU), Frank Stellabotte (MxCC) , Amy Royal (NVCC), Mark Lynch (GCC)

TAP Manager: Steve Marcelynas

Members Absent: Paul Morganti (COSC), Krista Heybruck-Santiago (WCSU)

Open Seats: ECSU, NWCC, NCC

Meeting Called to Order at 10:07

Call to Order (K. Badr)

Approval of October 2022 minutes: Minutes approved unanimously.

TAP Director’s Report:

- S. Marcelynas has sent out the updates for the website contact list.
- B. Lynch asked what we should put if there isn’t someone in a subject area on a campus. S. Marcelynas noted he needs names to update the website contact list to answer some of the questions coming up, but we need to wait for CT State to be established in order to address new pathways and current ones. We need to have the TAP degrees back in the hands of faculty when we can. S. Marcelynas noted that we need a streamlined way to communicate about student issues and questions related to pathways and transfer.
- S. Marcelynas will begin contacting the workgroups now that the draft of the CT State catalog is live in draft form. The workgroups will be reviewing the transfer ticket that will be available in fall 2023 and make changes needed for those degrees.
- Safe Course Task Force: S. Selke reported that the goal is to make the recommendation to CSCU provost that the four-year institutions in the system would be willing to transfer gen ed courses from category to category, rather than on a course by course basis, for students who have and have not completed a degree. At the last meeting, the group looked at HK, WC I, WCII and found that most schools could move away from course-by-course evaluation to a category-based evaluation. Looking at courses from an outcomes perspective to consider courses that don’t easily fit at the transfer institution. B. Lynch noted that the task

force may need to discuss an assessment plan for the outcomes. S. Selke explained the committee's charge.

- Transfer Council update: S. Marcelynas noted that the council is working on administrative tasks while CT State establishes a governance structure to nominate and vote on CC Faculty members. The council has created the first work group to explore the creation of a transfer intent form and possible elimination of the transfer application fee. This will allow us to track, follow, and engage with students that plan to transfer early, which is not something currently done.
- The TAP census should be sent out next week.

Co-Chair report:

- Future of FIRC:
 - It is unclear where FIRC fits in with CT State. J. Berenguel noted that this is a CSCU committee. We should introduce ourselves to the CT State President and Provost. B. DeVito notes that there has been turnover at CT State, and that we should remind the new administration of our charge, notably of the memo from M. Rooke last year. We have been able to get faculty buy in with our process and there is a risk CT State could create a new group and not use the approved SLOs or rubrics developed by FIRC.
 - M. Dunne emphasized the importance of the knowledge of group members and the learning curve that is part of this committee. S. Selke noted the complication that CT State adopted the Framework30 as the gen ed because there may not be a need to have review of the gen ed from two groups.
 - S. Marcelynas noted that FIRC could propose how to consider discussions around transfer and the way students move between the 2 and 4-year schools.
- WCSU: Joseph is reaching out to WCSU for a representative to help clarify issues with transfer.
- Rubric Development:
 - K. Badr worked HK, CLIL, and QR, which all have solid working drafts that are ready for faculty feedback.
 - J. Berenguel worked on A&H and WC, which are ready for feedback. OC needs more work.
 - S. Selke is planning to meet to draft SK and SKU next week.
 - Feedback and vote process: S. Selke asked what can we do to vet the drafts and get as much buy in with the timeline we have? B. Lynch noted that we should adhere to the governance process as closely as possible.
 - Drafts of all rubrics will be presented to FIRC in December and then decide on the process then. In the meantime, we could consider soliciting informal feedback from discipline groups, such as CMAC and CCET, but

not from our individual campuses, to avoid the appearance of favoritism and/or circumvention of the Governance process.

- Our current timeline hopes to complete this work by May. B. Lynch asked why we need such a shortened timeline when we could complete the drafts next year. M. Pence noted that if we further delay in completing the rubrics we will delay moving forward on assessment. We can consider inviting Joe Cullen to the December meeting to listen to the review of the rubrics.

Adjournment: 12:05pm

Respectfully submitted,

Jen Wittke