

DRAFT Meeting Minutes Friday, 9 September 2022

TAP Framework Implementation Review Committee (FIRC)

Co-chairs Kauther Badr (SCSU) & Joseph Berenguel (ACC)

Members Present: Joseph Berenguel, Co-Chair (ACC), Kauther Badr, Co-Chair (SCSU), Sarah Selke, (TRCC), Mark Lynch (GCC), Matthew Dunne (HCC, left at 10:30am), Becky DeVito (CCC), Mike Pence (MCC), Paul Morganti (COSC), Gail Anne Arroyo (MCC), Sharon Cox (CCSU), Brian Lynch (QVCC), Jennifer “Jen” Wittke (TxCC), Kaitlyn Hoffman (SCSU), Frank Stellabotte (MxCC)

TAP Manager: Steve Marcelynas

Members Absent: Krista Heybruck-Santiago (WCSU), Amy Royal (NVCC)

Open Seats: ECSU, NWCC, NCC

Meeting Called to Order at: 10:03

Introduction of New Members: All members introduced themselves, with a special welcome to new member Mike Pence.

Nominations for Secretary: Sarah Selke will be Secretary this year.

Approval of May minutes: Motion to approve (S. Cox, seconded by F. Stellebotte), unanimously approved with 2 abstentions (K. Bradr & M. Pence)

Membership updates AY 22-23

ECSU seat is currently open; KB & JB will follow-up with previous rep, Anita Lee.

Mark Lynch’s term ended in May 2022; he will be nominated to serve again and will let FIRC know when the formal vote occurs

Governance structures at the CCs are in transition, and at some institutions there is no longer a clear mechanism for voting for a FIRC rep. FIRC acknowledges the importance of having representation from each institution and is happy to extend the term of existing as needed.

FIRC reps are asked to review their contact info in the Distribution List spreadsheet in Teams and update if necessary.

Executive Summary Report for SLOs

S. Selke presented the Executive Report and asked FIRC reps to share it with colleagues at their institutions.

Question from Brian: Going forward, how will SLO assessment data be captured and used to inform teaching?

Answer for SS: Joe Cullen, Director of Program Review and Assessment will oversee Gen Ed assessment at CSCC; the assessment software program that will be used is Anthology. FIRC's role in Framework30 assessment, starting in AY23-24, is uncertain.

TAP Manager's Report (S. Marcelynas)

1. TAP Contact Updates: The [Website Contact List](#) needs to be reviewed and updated as needed. The file is located in the FIRC Teams space in the general file folder. Please use red font for any changes that you make to the spreadsheet. Updates should be completed by our next meeting, October 14.

Some members continue to have issues with faculty engagement regarding the administration of TAP degrees. BD recommended working with Academic Deans to engage faculty.

2. Work Groups: Work Groups will be convened after the release of the CT State catalog. This should be sometime around mid-October.
3. Safe Course Task Force: Meetings will continue this Fall. Task Force will be led by Co-Chairs Braxton Carrigan (SCSU) and Sarah Selke (TRCC).

Discussion ensued about the scope of the work to build the transfer course bank for CSCC courses.

4. CSCU Transfer Council: Charge is being created for a systemwide body responsible to provide recommendations to the CSCU Provost on eliminating transfer barriers and implementing equitable best practices for all matters related to transfer.

SS asked if the charge of this council will overlap with transfer work that is currently part of FIRC's work

SM this is likely, if this organization occurs, cross-communication between gen ed committee and transfer council will need to occur

Brian— during this time of change, it will be important that Gen Ed assessment occurs holistically

Co-Chair report (K. Badr & J. Berenguel)

KB and JB met with Joe Cullen at the end of August and plan to invite him to the October FIRC meeting

Developing rubrics to assess systemwide approved SLOs

Discussion (comments and questions)

- Can this work be accomplished in only one year?
 - SS discussed that the rubrics should at least be drafted this year so that FIRC's institutional knowledge around the creations of the new SLOs can be captured.
- Is it necessary to consider the limits/constraints of Anthology in designing the rubrics?
- Rubrics should be flexible to encompass a variety of student artifacts.
- Joe Cullen will attend FIRC meeting in October. In advance of the meeting, KB and JB will meet with him to share the history of the creation of the original Framework30 categories, as well as the process around the recently completed faculty-driven SLO revision.
- Initial rubric development will be done in working groups. Sign-up is online. Ideally there will be 2-3 FIRC members per group.
- Do we want to solicit opinions from other faculty groups such as CCET (Connecticut Coalition of English Teachers) and CMAC (Connecticut Math Advisory Council)?
- FIRC should create guiding principles for the rubrics first – this has been added to the sign-up sheet

Meeting adjourned at 12:10 PM.

Respectfully submitted by Sarah Selke.