

DRAFT Meeting Minutes, 18 October 2024
TAP Framework Implementation & Review Committee (FIRC)
Co-Chairs Kauther Badr (SCSU) & Becky DeVito (CCC)

Members Present: Joseph Berenguel (ACC), Peggy Bloomer (CCSU), Becky DeVito (CCC), Matthew Dunne (HCC), Kaitlyn Hoffman (SCSU), Mark Lynch (GCC), Paul Morganti (COSC), Michael Pence (MCC), Sarah Selke (TRCC), Howell Williams (WCSU), Jennifer “Jen” Wittke (TxCC).

TAP Manager: Steve Marcelynas

Members Absent: Kauther Badr (SCSU)

Guest: Jen Barry from System Office (Assistant Director of Transfer and Articulation)

Open Seats: Middlesex, Northwestern, Norwalk, ECSU

Meeting called to order at 11:03 (B DeVito)

- **Approval of Agenda**
- **Approval of September Minutes with edits**
- **New FIRC Members:** Howell Williams from WCSU
- **TAP Manager’s Report (Steve)**
 - Report is in the TEAMS folder. Additional points not in the report:
 - Steve will bring recommendations from FIRC back to the Work Group forming: General Education Alignment Oversight Committee.
 - Working on consistency in grade transfer: if a course counts in a degree as a D-, then it should be accepted for transfer in course-by-course transfer. Currently the grade for transfer is a C-.
 - TAP Work Groups: Last year it was noted there is not a process at CT State for making changes to TAP, which needs to be addressed this year.
- **Transfer Council Report (Steve, Kauther)**
 - Gen. Ed. Transfer Credit Alignment Policy update
 - Updates are in the Manager’s Report.

- Summary of Transfer Council Retreat (Oct. 4)
 - The council wants to improve communication. As a result, they will start creating a summary that will be distributed to the Provost and that council members can share with their campuses. After FIRC, there needs to be a plan for how to share this information to ensure it gets to all campuses.
 - Updated membership is located on the Transfer and Articulation website.
 - The council will be creating a form where people can provide feedback on transfer.

- **Co-chairs Report**

- Gen Ed Committee Update (Becky)
 - Committee has met twice this semester. Co-chairs are Chris Paulin (MCC) and Joe Cullen (System Office).
 - Meetings will be 2nd Friday of the month, 1:30-3:30.
 - B DeVito reminds that any changes that the General Education committee makes need to be done in conjunction with the Transfer Council because of transfer agreements.
 - S Selke hopes that the Gen Ed committee will address the vetting of 4-credit science labs for Gen Ed categories as soon as they have their bylaws and SOPs in order. Before the consolidation, all of the 12 community colleges vetted these courses for both SKU and SR. Students could only use a lab course to count for one category, but it could be either one. Now lab courses have been randomly assigned to either SKU/SR (without any review by science faculty.)
- A working group is being convened to draw up plans for the Transfer Council Oversight Committee (Kauther)
 - K Badr was unable to attend the meeting.

- **New business**

- Reporting on CT State Governance Summit (FIRC members)
 - Some common takeaways and issues noted:
 - There are communication issues from the governance committees to campuses; each campus has a different process for disseminating information.
 - Many who spoke up think that the School Area Curriculum Committee (SACC) level should be eliminated. Issues with the SACC: a second layer of review that is still siloed and that is simply a rehash of what

happened at the Statewide Discipline Council (SDC). Concerns about whether all campuses are in support of proposals going through the process and what the signatures on the form mean (e.g., a show of support for the proposal by an individual, a show of support for the proposal by a group, indication that the course would be offered at that campus—also, should faculty without a Program Coordinator or Department Chair role be able to sign the cover sheet as a statement of support?).

- Concerns about lack of representation in the SDCs from all disciplines. SDC should truly be discipline based.
- No interdisciplinary review of proposals until Curriculum Congress.
 - S Selke shared that TRCC is convening an interdisciplinary curriculum body on their campus which will review proposals. After the committee meetings, the chair of the curriculum body will submit a form within the 30-day feedback window on behalf of Three Rivers. (This will not prevent individuals on campus from submitting their own feedback.)
- There is no mechanism for revision of the governance structure of CT State. Maduko emphasized in the breakout groups that we are not at the point of making drastic changes.
- Curriculum Congress is unsure what to do with proposals that have issues with outcomes when the outcomes are already established (e.g., part of the aligned curriculum) and are not part of the proposed changes.
- Discussion from the general education breakout:
 - Including the general education outcomes as part of the SLOs for courses (i.e., whether to require Gen Ed outcomes to be listed verbatim on course syllabi, or simply show how the SLOs for the course map completely to the Gen Ed outcomes).
 - Including assignments as part of the proposal for general education courses. J Wittke raised concerns during this discussion about that requirement when there is no assessment process in place and how this requirement could be viewed by faculty as a requirement for a common assignment for assessment.
 - Joe Cullen claimed the FIRC outcomes are not assessable, citing Social and Behavioral Sciences is a category and not an outcome.

Meeting adjourned at 1:05. (Some members stayed to continue the discussion on the submit and record minutes on the continued discussion.)

Respectfully submitted,

Jen Wittke