

DRAFT Meeting Minutes, 12 April 2024
TAP Framework Implementation & Review Committee (FIRC)
Co-Chairs Kauther Badr (SCSU) & Becky DeVito (CCC)

Members Present: Kauther Badr (SCSU), Joseph Berenguel (ACC), Becky DeVito (CCC), Matthew Dunne (HCC), Kaitlyn Hoffman (SCSU), Brian Lynch (QVCC), Michael Pence (MCC), Frank Stellabotte (MxCC), Jennifer “Jen” Wittke (TxCC).

TAP Manager: Steve Marcelynas

Members Absent: Mark Lynch (GCC), Paul Morganti (COSC), Amy Royal (NVCC)

Members on Sabbatical: Sarah Selke (TRCC)

Open Seats: CCSU, Northwestern, Norwalk, ECSU, WCSU

Meeting called to order at 11:06 (B DeVito)

Approval of 8 March 2024 Minutes

TAP Manager’s Report

- Substitutions for the transfer tickets have picked up in volume. With alignment and the legacy programs, the courses aren’t always aligned in the crosswalks.
- Consider whether making course substitutions will negate the guarantee of 60 credits of transfer for the transfer ticket degrees.
 - B DeVito suggested that substitutions shouldn’t be allowed for students to simply graduate early in these degrees, if the 60 credit guarantee would then not apply after making the substitution; the transfer ticket degree with 60 credit guarantee should be honored for all transfer ticket degrees.
 - Transfer ticket substitutions need to go through S Marcelynas, but there is a volume of substitutions that S Marcelynas can’t facilitate, so we need more clearcut policies.
 - K. Hoffman suggested the request for a substitution should be made before the course is taken, and it should be noted where the request came from (e.g., Dept. Chair). Aligning AP testing across all institutions would also help.
 - S Marcelynas will continue to collect data on what types of issues come up with course substitution so we can plan policies for the types of issues that occur most often.
 - K. Hoffman suggested some course substitutions should be made in order to allow students to graduate, to boost CT State degree completion statistics.

Transfer Council Report (K Badr)

- General Education Transfer Credit Alignment Policy draft has gone out to the CSCU community for review and feedback.

- Representatives from the general education committee can sit on the oversight committee of the transfer council if they wish, without needing to participate in the transfer council meetings.
- SCSU passed a resolution to create an alignment of our Gen. Ed. Program, the LEP, with the Framework30.
- The council passed a policy on course comparability of 70% for transfer. The proposal followed national best practices on transferability of courses.
- K Badr noted that policies and proposals coming from the council will include relevant background information to help with NECHE reports.
- B DeVito reminded that the CT State statement of priorities for next academic year was sent out this morning, and it includes Transfer-related work, Gen Ed Committee work, and NECHE-related work (which the Gen Ed Committee will contribute toward).

Co-chairs Report (B DeVito and K Badr)

- Update on forming the CT State Gen Ed Committee (Becky)
 - From the CT State Curriculum Congress meeting of March 22: Elections for General Education Committee to take place in April, details in emails sent by Becky on March 22 and April 5.
 - Get a tally of FIRC members running in Gen Ed Committee elections or planning to serve on behalf of their campus in AY 2024-25.
 - Becky, Frank, Matt, and Brian as Assessment Reps for their campus (elections still need to take place for Matt & Brian).
 - Joseph and Mike are running for Gen Ed Core Area Rep positions, Joseph may join as Gen Ed Rep for his campus if not elected as WC Core Area Rep.
 - Get a tally of FIRC members planning to serve on the CSCU Transfer Council AY 2024-25.
 - Possibly Mike, if he doesn't get elected for the Gen Ed Committee
- Update on CCS 1001:
 - Recent discussion of CL/IL with College & Career Success Advisory Committee leadership
 - The College & Career Success Advisory Committee agreed to use the CL/IL outcomes.
 - However, B DeVito noted that the syllabus for the course only has a 1-sentence summary of the CL/IL SLOs. She shared concerns with the CCS Advisory Council Co-Chairs about communication with the instructors teaching the course. They assured that they will communicate about the full CL/IL SLOs with instructors, but that the full outcomes will not be in the syllabus. B DeVito encouraged FIRC members to have conversations with CCS 1001 campus leads about CL/IL.

New business

- Discuss and vote on a resolution on when to sunset FIRC, with rationale. This action should be completed in April so CT State FIRC members can plan their Additional Responsibilities for AY 2024-25.
 - B DeVito explained concerns about sunseting FIRC this year, leaving the new CT State General Education Committee without oversight from FIRC since the implementation of the committee has not happened. B DeVito is sharing the documents and resolutions that have come from FIRC as often as she can. B Lynch recommended that the documents are posted officially on the system website so that people can refer to the established version with relevant background information, and S Marcelynas shared a link for where they reside on the CSU website: <https://www.ct.edu/tap/gened>.
 - B DeVito, K Badr, and S Marcelynas expressed concern that the Transfer Council Safe Courses Oversight Committee has not yet formed, but should be forming next year and would benefit from FIRC's guidance as it begins its work.
 - B DeVito began revising the transition plan for FIRC from AY 2023-24 so that FIRC can continue and help with the transition that we had anticipated would take place this year, but will be taking place next academic year instead.
- Vote: FIRC should continue to convene for Academic Year 24-25 and should send the request to Aynsley Diamond.
 - Passed unanimously.
- B DeVito and K Badr will continue drafting the proposal.
 - If approved, we will need to vote on co-chairs at the May meeting.

Meeting adjourned at 12:31pm.

Respectfully submitted,

Jen Wittke