

<b>CSCU Transfer Council</b>		<b>Meeting Minutes: December 2024</b>	
<b>DATE:</b>	Friday: December 6, 2024		
<b>TIME:</b>	1:00 PM – 3:00 PM		
<b>LOCATION:</b>	Virtual, Teams		
<b>Call to Order</b>	1:03 PM		
<b>Quorum? Y/N</b>	Yes. 13 of 18 members present		

<b>Attendance</b>				
<b>Voting Members</b>	<b>Name</b>	<b>Present</b>	<b>Name</b>	<b>Present</b>
	Kevin Davis: SCSU Staff Rep: Co-Chair	X	Rebecca Rist-Brown: CT State S&BS: Co-Chair	X
	Peter Morano: CCSU Faculty Rep	X	Deborah Simmons: CT State A&H	Absent
	Justine Gamache: CCSU Staff Rep	X	Jim Wilkinson: CT State B&H	X
	Andrew Selig: COSC Staff Rep	X	Mehrdad Faezi: CT State E&T	X
	Lindsay O’Grady: COSC Staff Rep	X	Vacant: CT State N&AH	
	Jeff Buskey: ECSU Staff Rep	X	Sarah Selke: CT State S&Math	X
	Vacant: ESCU Faculty Rep		Brian Kapinos: CT State Advising	Absent
	Kauther Badr: SCSU Faculty Rep	Absent	Mariah Thomas: CT State Admissions	Absent
	Howell Williams: WCSU Faculty Rep	X	Susan Winn: CT State Registrar	X
	Debbie Zavatkay: WCSU Staff Rep	X	John-Paul Chaisson-Cardenas: CSCU Equity Council	Absent
	<b>Non-Voting Members</b>	Steve Marcelynas: CSCU	X	Linda Wilder: COSC CPL
	Michael Stefanowicz: CT State	Absent	Jennifer Barry: CSCU	X
<b>Guests</b>	No guests for the meeting.			

<b>Approval of Agenda</b>	
<b>Agenda Item</b>	<b>Approval of Agenda</b>
<b>Discussion</b>	▪ No
<b>Motion Text</b>	Motion to approve agenda
Who Motioned?	Mehrdad Faezi
Who Seconded?	Kauther Badr
Result of Vote	For: All, 13 Against: 0 Abstained: 0

<b>Report Outs</b>	
<b>Team</b>	<b>Report</b>
<b>Great Things Going on in Transfer</b>	<ol style="list-style-type: none"> <li>1. CT State Reorganization: <ol style="list-style-type: none"> <li>a. R.Rist-Brown provided the Council with on update on the move to reduce the Academic schools at CT State from six to four. Current Council membership is based on CT State Faculty representation from six Academic Schools and COT. Will this change affect membership?</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>b. S.Selke: When TRCC went through a similar thing, they opted to still send representatives as if changes hadn't happened by approaching it from the perspective of how many CT State faculty we want sitting on the council and diverse academic representation. Suggested maybe keeping elected terms until completion before making changes and only addressing those changes when people leave the council.</li> <li>c. M.Faezi: Recommends waiting until changes are made before reacting.</li> <li>d. S.Marcelynas: We are just starting the conversation so that we are all aware. The overall goal is to preserve open communication between reps and their campus.</li> </ul> <ul style="list-style-type: none"> <li>2. J.Wilkinson: Brought up a lack of standard language around transfer in syllabi, wants to explore verbiage related to transfer. He welcomes feedback from council members to assist him in drafting language for his spring syllabi.</li> <li>3. M.Faezi: Shared a transfer student success story of a local employer hiring a CT State student who transferred to CCSU now working for him and expressed his satisfaction with his work and a desire for more students in a similar pipeline.</li> </ul>
<p><b>Work Group Report Outs</b></p>	<p>CSCU General Education Transfer Credit Advisory Committee Update</p> <ul style="list-style-type: none"> <li>1. Met on Wednesday November 20, 2024</li> <li>2. L. O'Grady: Discussed charge of the work group and in what ways will this body facilitate communication and collaboration across institutions to ensure up-to-date information. Group will act as a shepherd of the policy and implement procedures to connect appropriate stakeholders.</li> </ul> <p>Cross Registration/Consortium update:</p> <ul style="list-style-type: none"> <li>1. Met November 15, 2024</li> <li>2. K. Davis: Discussed how to simplify Cross Registration and Consortium experience for students. Items of concern; volume, current language of CSCU consortium agreement, student accountability. Areas to improve; messaging and automation</li> <li>3. Next meeting Friday, December 6 right after the TC meeting. J.Buskey will also join the group.</li> </ul>

## Action Items

<b>Agenda Item</b>	Approval of last meetings minutes
<b>Discussion</b>	Non-substantive edits were made
<b>Motion Text</b>	Motion to approve
Who Motioned?	Sarah Selke
Who Seconded?	Mehrdad Faezi
Result of Vote	For: All, 13 Against: 0 Abstained:
<b>Agenda Item</b>	Creation of Cross Registration Workgroup
<b>Discussion</b>	<p>Presented by Steve Marcelynas: As a system, how can we improve the cross registration to reduce steps in the process, increase automation, reduce tasks for students, provide transparent and streamlined billing when needed?</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>1. Recognize the difference between Cross Registration and Consortium</li> <li>2. Cross Registration is more streamlined and should be promoted more</li> <li>3. We need to be cognizant of overlap and perception of consolidation</li> </ul>

	4. Need to address changes from courses offered at locations versus offered in the CT State catalog. Some locations do not have options for all CT State courses.
<b>Motion Text</b>	Motion to approve
Who Motioned?	Mehrdad Faezi
Who Seconded?	Sarah Selke
Result of Vote	For: All, 14 Against: 0 Abstained:

#### Parking Lot

1. Increasing faculty/affiliated staff engagement
  - a. M.Faezi: Likes Jim's previous suggestion about the syllabus, thinks it is something we could recommend as becoming mandatory so that people are more aware.
  - b. H.Williams: Thinks conversation around streamlining transfer may quell fears of consolidation among the CSUs. Suggested discussions or sharing information around enrollment?
2. S.Selke: Courses transferring to CSUs inconsistently (EX: BIO 1111 should come in as a BIO 1xxx)
  - a. J.Gamache: Recommendation to create internal list of folks at each institution who help facilitate the transfer evaluations for situations where this might occur

#### Meeting Adjourned

<b>Motion Text</b>	Motion to adjourn.
Who Motioned?	Mehrdad Faezi
Second	Sarah Selke
Result of Vote	For: All, 1 Against: 0 Abstained: 0
Time:	2:32 P.M.
<b>Next Meetings</b>	December 1, 2024