



P.O. Box 2008, New Britain, Connecticut 06050
(203) 827-7700

Office of the President

RESOLUTION

concerning

CHANGE IN TITLE

ASSISTANT VICE PRESIDENT FOR ACADEMIC AFFAIRS
to
ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

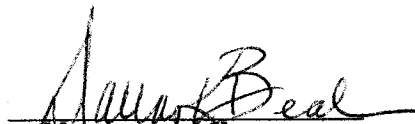
at

EASTERN CONNECTICUT STATE UNIVERSITY

July 21, 1989

RESOLVED, That the title of the position of Assistant Vice President for Academic Affairs at Eastern Connecticut State University be reclassified to Associate Vice President for Academic Affairs, effective July 21, 1989, in accordance with all provisions and expectations as set forth in the proposal dated June 21, 1989, which is attached as an addendum to this resolution.

A Certified True Copy:


Dallas K. Beal
President



An Equal
Opportunity
Employer

CSU - 12

CONNECTICUT STATE UNIVERSITY POSITION ACTION REQUEST FORM

SUBMITTED	<u>6/21/89</u>
BY: CSU []	
CCSU []	SCSU []
ECSU <input checked="" type="checkbox"/> []	WCSU []

POSITION ACTION:	ESTABLISH ()	RECLASSIFY <input checked="" type="checkbox"/>	OTHER ()	DATE EFFECTIVE	<u>7/21/89</u>
NATURE OF THE POSITION: PERMANENT <input checked="" type="checkbox"/> FULL-TIME <input checked="" type="checkbox"/> TEMPORARY [] PART-TIME []					
POSITION TITLE:	Asst. Vice-Pres. for Academic Affairs	Mgt.	Unclass.	Assoc. Vice-Pres. for Academic Aff.	Mgt. Unclass.
	<u>CURRENT</u>	<u>CLASS CODE</u>	<u>PROPOSED</u>	<u>CLASS CODE</u>	
POSITION NUMBER	<u>1851</u>	CURRENT SALARY \$	PROPOSED SALARY \$	FUND <u>Gen.</u>	BARGAINING UNIT <u>Mgt. Unclass.</u> <u>Mgt. Unclass.</u>
					FROM TO

EXPLAIN THE NATURE OF THE PROPOSAL:

To change the title of the currently vacant position, Assistant Vice-President for Academic Affairs, to Associate Vice-President.

JUSTIFICATION:

This change, without modification of salary, is proposed to upgrade the title of the position to be consistent with similar positions in the system.

\$ --
COST OR SAVINGS

[Signature]
SIGNED (UNIVERSITY) 6/21/89
DATE

- ATTACH OLD AND NEW STAFFING CHART, ()
- JOB DESCRIPTION, AND ()
- SUOAF SIGN OFF FORM IF REQUIRED ()

MISCELLANEOUS COMMENTS:
7/88

EASTERN CONNECTICUT STATE UNIVERSITY
POSITION DESCRIPTION

TITLE: ASSOCIATE VICE-PRESIDENT FOR ACADEMIC AFFAIRS

RANK: UNCLASSIFIED MANAGEMENT

INCUMBENT:

SUPERVISOR: VICE-PRESIDENT FOR ACADEMIC AFFAIRS

Under the supervision of the Vice-President for Academic Affairs, the Assistant Vice-President performs the following responsibilities:

1. Administers and supervises academic support units including, but not limited to, the University Library, the Learning Center, the Academic Advising Center, and the Media Center.
2. Administers and supervises non-departmental academic programs and services including, but not limited to, the Women's Center and the Center for Connecticut Studies.
3. Coordinates the process of allocating and monitoring the Academic Affairs budget.
4. Serves as the Vice-President's designee in coordinating selected aspects of administrative operations within the Office of Academic Affairs and between Academic Affairs and other campus units and committees.
5. Assumes responsibility for affirmative action efforts and adherence to procedures in the recruitment, hiring, and promotion of staff.

QUALIFICATIONS:

Terminal degree and substantial experience in higher education administration.

6/21/89

EASTERN CONNECTICUT STATE UNIVERSITY
POSITION DESCRIPTION

TITLE: ASSISTANT VICE-PRESIDENT FOR ACADEMIC AFFAIRS

RANK: UNCLASSIFIED MANAGEMENT

INCUMBENT: RACHEL FORDYCE

SUPERVISOR: VICE-PRESIDENT FOR ACADEMIC AFFAIRS

Under the supervision of the Vice-President for Academic Affairs, the Assistant Vice-President performs the following responsibilities:

1. Administers and supervises academic support units including, but not limited to, the University Library, the Learning Center, the Academic Advising Center, and the Media Center.
2. Administers and supervises non-departmental academic programs and services including, but not limited to, the Women's Center and the Center for Connecticut Studies.
3. Coordinates the process of allocating and monitoring the Academic Affairs budget.
4. Serves as the Vice-President's designee in coordinating selected aspects of administrative operations within the Office of Academic Affairs and between Academic Affairs and other campus units and committees.
5. Assumes responsibility for affirmative action efforts and adherence to procedures in the recruitment, hiring, and promotion of staff.

QUALIFICATIONS:

Terminal degree and substantial experience in higher education administration.

10/8/86