

# THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7701

RESOLUTION

concerning

ADJUSTMENT IN SALARY

for

ASSISTANT TO THE DIRECTOR OF MEDIA SERVICES/ADMINISTRATOR II


at

CENTRAL CONNECTICUT STATE UNIVERSITY

NOVEMBER 6, 1987

RESOLVED, That the salary for the position, Assistant to the Director of Media Services/Administrator II, at Central Connecticut State University, be increased by \$200 bi-weekly, effective November 6, 1987, in accordance with the attached proposal and justification dated October 3, 1987.

A Certified True Copy:

  
Dallas K. Beal  
President

THE CONNECTICUT STATE UNIVERSITY

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Addendum to BR 87-174  
Submitted 10/3/87

Date

By: CSU ( )  
CCSU (X) SCSU ( )  
ECSU ( ) WCSU ( )

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH ( ) RECLASSIFY ( ) OTHER (X) DATE EFFECTIVE 11/6/87 PERM (X) FT (X)  
TEMP ( ) PT ( )

POSITION TITLE: Assistant to Director of Media/Adm. II No change  
CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 2581 CURRENT SALARY \$22,933. PROPOSED SALARY \$28,133. FUND Extension BARG UNIT Adm. Fac. N/C  
from to

RESOLUTION

BR#

RESOLVED,

That the salary of the Assistant to the Director of Media Services/Adm. II be increased by \$200 bi-weekly, effective November 6, 1987, in accordance with the attached proposal and justification dated October 3, 1987.

A Certified True Copy

Dallas K. Beal, President, CSU

Date

PERCommittee

Date

BOARD OF TRUSTEES

Date

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

When this position was created and the incumbent was hired, the idea was to experiment with having our own expert to repair micro-computers and other electronic equipment. In less than two years, the amount of equipment to be maintained has trebled and the incumbent has acquired a number of student assistants. It is now estimated that the University saves over \$200,000 a year by having the incumbent on the payroll. A survey of want ads quickly shows that he is being seriously underpaid for the talents he brings us. A \$200 bi-weekly increase (\$5200 annually) on top of any collective bargaining increase which eventually results from current negotiations will help rectify this situation.

\$5,200.

*[Signature]*

10-21-87  
Date

*No Change*

CENTRAL CONNECTICUT STATE UNIVERSITY  
New Britain, Connecticut 06050

POSITION DESCRIPTION

Position Title: ASSISTANT TO THE DIRECTOR OF MEDIA SERVICES-  
TECHNICAL AND ACADEMIC COMPUTING

Rank: ADMINISTRATOR II

Department: MEDIA SERVICES

Supervisor's Title: DIRECTOR OF MEDIA SERVICES

POSITION SUMMARY:

Provides technical support for microcomputer system of the University and its interface with centralised larger computers of the University.

DUTIES:

Diagnoses and repairs, or directs vendor repair, of all on-campus microcomputers, terminals, telephone lines and other workstation linkages in the University computer network.

Installs and maintains data circuits of computer network not the responsibility of the telephone company.

Responsible for hardware and software operation of the computer center port selector and data center DECnet hardware and modems.

Responsible for power isolation transformer, associated power equipment and the alarm and security systems.

Provides operations assistance in the data center as assigned by Director and is on call for after hours and weekend troubleshooting.

Responsible for order and inventory control of parts and supplies necessary for proper performance of duties.

Assists other departments in diagnosis and repair of electronic equipment as time permits.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

QUALIFICATIONS:

Bachelor's degree in computer science or a related area, training in the diagnosis and repair of electronic equipment and a minimum of one year's experience in the field.