



CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7701

RESOLUTION

concerning

Establishment of Grant-Funded Position

CONNCAP Site Coordinator/Administrator III
for
New Britain School System

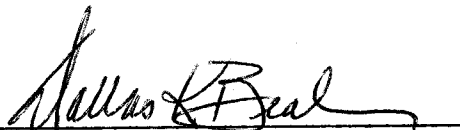
at

Central Connecticut State University

January 16, 1987

RESOLVED, That a grant-funded position, CONNCAP Site Coordinator/Administrator III for New Britain School System be established at Central Connecticut State University, effective January 16, 1987, in accordance with all provisions and expectations as set forth in the proposal attached as an addendum to this Resolution.

A Certified True Copy:


Dallas K. Beal
President

CSU-200



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted 12/29/86

Date

By: CSU ()

CCSU (X) SCSU ()

ECSU () WCSU ()

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH (X) RECLASSIFY () OTHER () DATE EFFECTIVE 1/16/87 PERM () FT (X) TEMP (X) PT ()

POSITION TITLE: CONNCAP Site Coordinator/Adm III
CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: _____ CURRENT SALARY _____ PROPOSED SALARY \$23,000. FUND Grant BARG UNIT _____ Adm. Fac. from _____ to _____

RESOLUTION

BR# _____

RESOLVED,

(Establish two such positions as explained)

A Certified True Copy _____

Dallas K. Beal, President, CSU

_____ Date

PERCommittee 1/7/87
Date

BOARD OF TRUSTEES 1/16/87
Date

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

The just-awarded CONNCAP grant from the Board of Governors includes funds to place site coordinators in the New Britain and Waterbury school systems. (Please see attached job description.)

\$46,000.
Approx. Cost

[Signature] 12/22/86
Signed (University) Date

CENTRAL CONNECTICUT STATE UNIVERSITY

POSITION DESCRIPTION

POSITION TITLE: CONNCAP SITE COORDINATOR

ADMINISTRATIVE RANK: ADMINISTRATOR III

DEPARTMENT: MINORITY STUDENT SERVICES, ACADEMIC AFFAIRS

SUPERVISOR(S) POSITION/TITLE: COORDINATOR, MINORITY STUDENT SERVICES

POSITION SUMMARY:

Provides direct services and coordinates related program services for students participating in the Connecticut Collegiate Awareness and Preparation Program (CONNCAP). Working closely with school system and university personnel, identifies and recruits CONNCAP students; provides academic, career, personal and tutorial advising; designs, coordinates and implements program activities on-site, on-campus, and in the community.

POSITION RESPONSIBILITIES:

Assists in identifying eligible students and in promoting program

Builds community and school system support network

Coordinates on-site tutorial and enrichment programs, and CONNCAP on-campus summer program

Maintains records of activities

Acts as liaison between program, the school system, and the university

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position

QUALIFICATIONS:

Bachelor's degree and experience and commitment to working with disadvantaged and minority students required. Master's degree and Spanish-speaking ability preferred.