



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF POSITION

ASSISTANT DIRECTOR OF COOPERATIVE EDUCATION-MINORITY AFFAIRS/
ADMINISTRATOR III

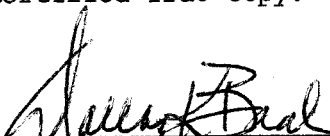
at

CENTRAL CONNECTICUT STATE UNIVERSITY

JULY 25, 1986

RESOLVED, That the position of Assistant Director of Cooperative Education-Minority Affairs/Administrator III at Central Connecticut State University be established effective March 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated February 14, 1986, which is attached as an addendum to this Resolution.

A Certified True Copy:



Dallas K. Beal
President



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted	<u>2/14/86</u>
	Date
By: . CSU ()	
CCSU (X)	SCSU ()
ECSU ()	WCSU ()

POSITION ACTION REQUEST

POSITION ACTION:	ESTABLISH (X) RECLASSIFY () OTHER ()	DATE EFFECTIVE	<u>3/7/86</u>	PERM (X) FT (X)	TEMP () PT ()
POSITION TITLE:	<u>ADMINISTRATOR III -</u>				
	<u>Asst. Dir. of Cooperative Education-</u>		<u>7918</u>		
	CURRENT (Class Code)	PROPOSED	Minority Affairs	(Class Code)	
POSITION NUMBER:	<u>New</u>	CURRENT SALARY	PROPOSED SALARY <u>\$24,000</u>	Extension- BARG UNIT	Adm. Fac. from to
				Coop. Fee	

RESOLUTION

BR# 86-109

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That the position of Assistant Director of Cooperative Education-Minority Affairs/ Administrator III at Central Connecticut State University be established effective March 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated February 14, 1986, which is attached as an addendum to this Resolution.

A Certified True Copy

Dallas K. Beal, President, CSU

Date

PERCommittee

Date

BOARD OF TRUSTEES

Date

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

Underutilization of the Cooperative Education program by minority students is a serious concern. The need has become apparent for a person in the program to devote his/her energies specifically to minority students. (See attached job description.)

RECEIVED
FEB 18 1986
THE CONNECTICUT STATE UNIVERSITY

\$33,600

Approx. Cost

Dallas K. Beal
Signed (University)

2/17/86
Date

CENTRAL CONNECTICUT STATE UNIVERSITY
New Britain, Connecticut 06050

POSITION DESCRIPTION

Position Title: ASSISTANT DIRECTOR OF COOPERATIVE EDUCATION-
MINORITY AFFAIRS

Rank: ADMINISTRATOR III

Department: CO-OP

Supervisor's Title: DIRECTOR OF COOPERATIVE EDUCATION

POSITION SUMMARY:

Responsible for implementing the University's plan for increasing minority student enrollment and participation in the University's Cooperative Education program.

DUTIES:

Augment other University efforts to attract qualified minority students from state high schools, community and technical colleges.

Develop employer support and participation in the program's summer jobs and part-time (parallel) work experience efforts.

Serve as official liaison between Cooperative Education and the Educational Opportunity Program (EOP), academic and administrative areas of the University in matters concerning minority students enrolled in the co-op program.

Advises minority students in matters concerning Cooperative Education.

QUALIFICATIONS:

Bachelor's degree and three years' relevant experience in cooperative education and/or career planning and placement and minority student recruitment. Master's degree preferred.