



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

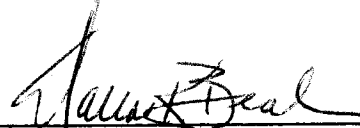
SALARY ADJUSTMENTS for EASTERN CONNECTICUT STATE UNIVERSITY

June 6, 1986

BE IT RESOLVED, That effective June 20, 1986, the current salary of the following management personnel at Eastern Connecticut State University shall be increased by the percentage shown in accordance with Board of Trustees' Guidelines for awarding salary increases.

R. Merolli	6.5	M. Pernal	6.5
R. Meshanic	6.5	S. Norton	6.5
O. Peagler	6.5	W. Billingham	6.5
M. Wilson	6.5	D. Yarrington	6.5
R. Stephens	6.5	A. Collison	7.0
B. Shanley	6.0		

A Certified True Copy:



 Dallas K. Beal
 President

JUSTIFICATION
of
MANAGEMENT EXEMPT INCREASE IN EXCESS OF 6.5%
1986-87

Eastern Connecticut State University
(University)

Name Angela R. Collison Title Administrative Assistant to the President

Present Salary \$ 27,483 Proposed Increase \$ 1,927 Percentage Increase 7.0

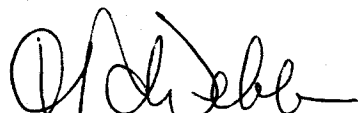
JUSTIFICATION:

I have recommended a seven per cent increase for Mrs. Collison for a variety of reasons. The most important of these follow.

Mrs. Collison handles an enormous volume of work. The telephone is constantly ringing: she screens calls, settles routine matters without interrupting me, mollifies complainants and, when possible, resolves their grievances, keeps faculty informed on myriad details, arranges appointments, ad infinitum. All of this she does simultaneously with handling and organizing incoming mail, maintaining office correspondence, taking dictation, filing and--a rare skill--retrieving material from files, typing (flawlessly, I might add), handling faculty and student traffic through and around the office, and discharging with aplomb, unfailing good humor, courtesy, and tact all the ever-changing responsibilities of an administrative assistant. I could say more, but she has to type what I am recounting, and I would not want to embarrass her.

Mrs. Collison has earned and richly deserves a merit increase much greater than is possible at this time, not simply because of her skills and talents and the peerless manner in which they are performed, but also as a matter of equity.

Recommended by


(University President)

Date

5/14/86