



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Office of the President

RESOLUTION

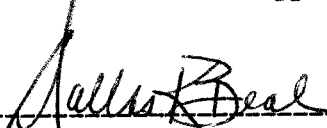
concerning

POLICY ON PAYMENT OF MOVING EXPENSES

May 2, 1986

- WHEREAS, It is in the interest of the Connecticut State University to recruit the best available employees, and
- WHEREAS, Willingness to pay moving expenses for prospective employees may be determinative in their decision to accept or reject employment in the Connecticut State University, and
- WHEREAS, The Attorney General, in a letter dated April 9, 1986, has advised that the Board of Trustees should, under the authority of and in compliance with the provisions of Sections 10a-89 and 4-188a of the General Statutes, establish a formalized procedure for processing requests for moving expenses, be it
- RESOLVED, That, effective April 1, 1986, the University President and campus Presidents are herewith authorized to offer partial reimbursement for out-of-state moving expenses for prospective employees when, in their judgment, such offer would be in the best interests of the Connecticut State University, and be it further
- RESOLVED, That such offer to pay moving expenses shall be in writing, shall not cover the first \$1,000.00 in expense and shall not exceed \$3,000.00 for any one prospective employee, and be it further
- RESOLVED, That such expenses shall be paid as a reimbursement for documented expenses and shall be assessed against the budget of the particular University or Connecticut State University Executive Office where the prospective employee will serve.

A Certified True Copy:



 Dallas K. Beal
 President

Central Connecticut State University • New Britain
 Eastern Connecticut State University • Willimantic

Southern Connecticut State University • New Haven
 Western Connecticut State University • Danbury

AMB/FYI

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Office of the

4/29/86

Toni:

Re: Moving expense resolution.

WHEI

I'd suggest a revision of the third "Whereas" as per the attached.

WHEI

WHEI

Also, a minor change in the third "Resolve":

Should an effective date be stated or just assume the date

RES

Dear,

RES

Attached is a suggested revision.
- See Arnold's notes.

RES

Amos I

Yes, Apr 11.
+ up total to \$3.0
to be discussed with Ex. Comm.
the exclusion of ABUP +
APR 11 -

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WHEREAS, The Attorney General, in a letter dated April 9, 1986, has advised that the Board of Trustees should, under the authority of and in compliance with the provisions of Sections 102-89 and 4-188a of the General Statutes, establish a formalized procedure for processing requests for moving expenses, be it

This was sent with a letter to campus presidents on September 19, 1988.

Guidelines for Interpretation of Moving Expenses

There has been some confusion about what expenses are properly included under the Board's policy for paying moving expenses. The confusion is especially difficult on new employees as subsequent problems develop with the business office.

Please associate these guidelines with the Board resolution #86-60 and refer to when making any offer of payment for moving expenses.

Moving expenses under the Board resolution are defined as:

Expenses associated with moving household possessions to the new home, the big ticket item. Up to \$500 may be approved for ancillary expenses such as travel to the new location to locate a new residence or expenses of the move for people as distinguished from household possessions. Reimbursement for ancillary costs will be at the applicable University (State) rate. Receipts should be saved as they will be necessary for any reimbursement.