



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

RECLASSIFICATION OF POSITION

QUALIFIED CRAFT WORKER (WELDER)

to

PROPERTY CONTROL COORDINATOR/ADMINISTRATOR III

at

CENTRAL CONNECTICUT STATE UNIVERSITY

March 7, 1986

RESOLVED, That the position of Qualified Craftworker (Welder) at Central Connecticut State University be reclassified to Property Control Coordinator/Administrator III effective February 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated January 21, 1986, which is attached as an addendum to this Resolution.

A Certified True Copy:

Dallas K. Beal
President

CSU-200



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted 1/21/86

Date

By: . CSU ()

CCSU (X) SCSU ()

ECSU () WCSU ()

POSITION ACTION REQUEST

POSITION ACTION:	ESTABLISH () RECLASSIFY (X) OTHER ()	DATE EFFECTIVE	<u>2/7/86</u>	PERM (X) FT (X)	TEMP () PT ()
POSITION TITLE:	<u>Qualified Craft Worker (Welder)</u>	<u>Property Control Coordinator/Adm. III</u>			
	CURRENT (Class Code)	PROPOSED (Class Code)			
POSITION NUMBER:	<u>1803</u>	CURRENT SALARY <u>19,225</u>	PROPOSED SALARY <u>\$28,000</u>	FUND <u>Gen.</u>	BARG UNIT <u>Maint.</u> <u>Adm.Fac.</u>
					from to

RESOLUTION

BR# _____

RESOLVED,

That the position of Qualified Craftworker-Welder at Central Connecticut State University be reclassified to Property Control Coordinator/Adm. III effective February 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated January 21, 1986, which is attached as an addendum to this Resolution.

A Certified True Copy

Dallas K. Beal, President, CSU

Date

PERCommittee

Date

BOARD OF TRUSTEES

Date

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

For years, the State Auditors have complained about Central's inventory control. This position would make it possible to establish a truly sophisticated, full-time inventory control operation. (see attached job description) The welder position is currently vacant. There is not enough work of that sort to justify using a valuable position. Welding work has been satisfactorily contracted out for many months since the last welder retired.

RECEIVED
JAN 21 1986
THE CONNECTICUT
STATE UNIVERSITY

Approx. Cost

A. J. Jones
Signed (University)

1/13/86
Date

CENTRAL CONNECTICUT STATE UNIVERSITY
New Britain, Connecticut 06050

POSITION DESCRIPTION

Position Title: PROPERTY CONTROL COORDINATOR

Rank: ADMINISTRATOR III

Department: ADMINISTRATIVE AFFAIRS

Supervisor's Title: ASSOCIATE DEAN OF ADMINISTRATIVE AFFAIRS

POSITION SUMMARY:

Under the direction of the Associate Dean of Administrative Affairs, establishes and supervises the property control system of the University.

RESPONSIBILITIES:

Implementation and management of a computerized central inventory system.

Assurance of compliance with State Comptroller's Property Control Record Procedures.

Supervision of receiving and stores, University warehouse and redistribution system.

Supervision of messenger service.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

QUALIFICATIONS:

Bachelor's degree in Business Administration or equivalent; experience in computerized inventory control; and two years of supervisory experience required. Master's degree; knowledge of programming; and experience in inventory system's design preferred.