



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

RECLASSIFICATION OF POSITION

of

ASSOCIATE PROFESSOR

to

ASSISTANT DEAN OF THE SCHOOL OF BUSINESS/ADMINISTRATOR IV

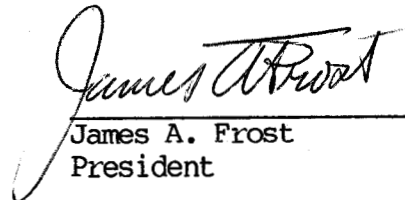
at

CENTRAL CONNECTICUT STATE UNIVERSITY

May 3, 1985

RESOLVED, That the position of Associate Professor at Central Connecticut State University be reassigned and reclassified to Assistant Dean of the School of Business/Administrator IV, effective July 1, 1985, in accordance with all provisions and expectations as set forth in the proposal dated April 18, 1985, which is attached as an addendum to this Resolution.

A Certified True Copy:


James A. Frost
President

CENTRAL CONNECTICUT STATE UNIVERSITY
New Britain, Connecticut 06050

POSITION DESCRIPTION

Position Title: Assistant Dean-School of Business

Administrative Rank: Administrator IV

Department: School of Business

Supervisor's Title: Dean

POSITION SUMMARY:

The Assistant Dean represents the Dean of the School of Business. His/her major responsibilities will be to continue to develop contacts with the business community through the Management and Professional Development Center and to maintain a close academic/advisory contact with students enrolled in the School of Business.

POSITION RESPONSIBILITIES:

1. Directs and coordinates operation of the Management and Professional Development Center and the Small Business Institute.
2. Coordinates advisory activities for the MSOM program and related clerical staff functions and personnel, as necessary. Also supervises clerical staff functions for those staff members assigned to the School of Business faculty.
3. Advises School of Business day and evening students on matters related to academic program planning, as required.
4. Assists in scheduling and registration functions for School of Business students with appropriate offices and personnel, as necessary.
5. Coordinates Co-operative Education programs with appropriate offices which involve School of Business Students and major programs.
6. Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.