



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. Box 2008 ^{NEW BRITAIN, CONNECTICUT 06050} 827-7700

TEL. NEW BRITAIN: 203-229-1607 ~~XXXXXXXX~~ ~~XXXXXXXX~~ ~~XXXXXXXX~~

RESOLUTION

concerning

Establishment of a New Position

Dean, Division of Library Science and
Instructional Technology

at

Southern Connecticut State College

July 23, 1982

WHEREAS, The President of Southern Connecticut State College has indicated a desire to restructure the existing organization of that College in order to be more responsive to the needs of both the College and the community, now therefore, be it

RESOLVED, That there be and hereby is established a position entitled Dean, Division of Library Science and Instructional Technology at Southern Connecticut State College.

A Certified True Copy:

James A. Frost

James A. Frost
Executive Director

To: Executive Officer for Faculty and Staff Affairs *Frank Harrison*
From: Southern Connecticut State College, Frank Harrison
President

Concerning: XX New Position, Existing Position (Vacant/Filled)

Proposal:

Establishment of New Position

Proposed Position:

Title/Rank Dean of the Division of Library Science and Instructional Technology

	Min.	Max.	General	Management
<u>12 months</u>	<u>\$36,000-\$45,000</u>			
10 or 12 mo.	Salary Level		Fund (Gen., Ed. Ext., Aux.)	Bargaining Unit
Full-Part-Time				
Temp. - Perm.				

3. Summary of Function (attach required job description)

See attached job description

4. Rationale for Altering or Establishing Position

Reorganization of Academic Affairs and in anticipation of seeking approval for the establishment of a School of Library Science and Instructional Technology

5. Conditions of Employment if Changed or Different from Norm.

n/a

Central Office Use

Consultation with Bargaining Unit Completed _____

Approved:
1. For Submission to PERC _____
2. By Committee/Board _____

Comments:

_____ Date

_____ Signature

POSITION DESCRIPTION

Dean - Division of Library Science and Instructional Technology

The dean of the Division of Library Science and Instructional Technology is responsible for directing and coordinating the total program of the division. He/she assists the faculty in the evaluation and revision of the curricula, in the maintenance of up-to-date and effective practices in Library Science and Instructional Technology, in the procurement and the utilization of appropriate educational resources, and in the establishment of academic standards. Also, he/she recruits, screens and recommends new faculty and staff to the academic vice-president; advises the scheduling officer of the university on the preparation of class and examination schedules; evaluates Library Science and Instructional Technology faculty; prepares the Division's financial budget and accounts for its use in the operation of the division; recommends Library Science and Instructional Technology faculty for tenure and promotion and works closely with the department chairperson.

SCSU
RAN/ehp
7/20/82