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STATE OF CONNECTICUT
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RESOLUTION

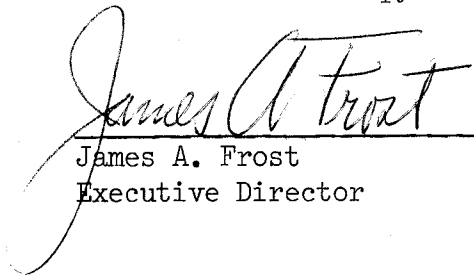
concerning

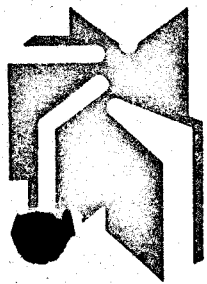
SIXTH-YEAR PROFESSIONAL DIPLOMA
in
LIBRARY INFORMATION STUDIES
at
SOUTHERN CONNECTICUT STATE COLLEGE

September 8, 1978

RESOLVED, Under the authority granted the Board of Trustees in Chapter 164, Section 10-109 of the General Statutes and Public Act 77-573, Southern Connecticut State College is hereby authorized to submit a program proposal leading to a Sixth-Year Professional Diploma in Library Information Studies to the Board of Higher Education for planning approval.

A Certified True Copy:


James A. Frost
Executive Director



THE
CONNECTICUT
STATE
COLLEGES

FOUNDED 1849

Executive Officer for
Academic and Student Affairs

P.O. BOX 2008 NEW BRITAIN, CONNECTICUT 06050

Telephone : (203) 827-7700

August 2, 1979

Dr. Donald W. Skinner
Staff Associate for Accreditation
Board of Higher Education
P. O. Box 1320
Hartford, CT 06101

Dear Don:

Thank you for your letter of July 3, 1979, concerning consultants for the licensure evaluation of the proposed Bachelor's program in Public and Community Health at Southern.

We are willing to use the four consultants which you list, namely, Quinn, Levin, Hyde, and Darity.

We have not in anyway contacted Darity -- nor Hyde, as far as I know. We, therefore, assume that they will be available to visit the campus within the next month or so.

On the basis of our telephone conversation yesterday, I am instructing the campus to set up a date when the consultants can be on campus. We will inform you of the date as soon as it is determined.

Thanks for your help in connection with this program.

Sincerely,

Thomas A. Porter
Executive Officer for Academic
and Student Affairs

jf

cc: Dr. Frost
Dr. Nowlan

SOUTHERN CONNECTICUT STATE COLLEGE
DEPARTMENT OF HEALTH SCIENCES

Application for Planning Approval

September 30, 1977

I. PROGRAM CLASSIFICATION

- A. Public and Community Health
- B. Bachelor of Science (B.S.)
- C. HEGIS 1214 - Public Health
- D. Department of Health Sciences, Division of Health, Physical Education, Recreation, and Safety
- E. Southern Connecticut State College

II. PROGRAM DESCRIPTION

- A. This degree program is designed to provide students with basic knowledge and skill prerequisite to:
 - a. conducting health planning, health policy formation, health administration, and health research;
 - b. obtaining immediate employment at entry-level positions in myriad health agencies; and,
 - c. gaining admission to programs of advanced graduate study in the health field.

The curriculum encompasses a broad range of courses, acknowledging the interdisciplinary nature of the field of public and community health, while yet providing a strong, central health-services background (see Appendix, Exhibit A). Through matriculation in this program, individuals shall be prepared to make valuable contributions to the general health and well-being of their communities.

Subsequent to this program, vocational opportunities will be found in public health departments on the local, state and Federal levels; and in hospital-based programs, voluntary health agencies, health research projects, clinics, and local health center program. Job opportunities will be present in all health related fields.

II. PROGRAM DESCRIPTION (Continued)

- B. There is currently no undergraduate degree in public and community health offered in public or private institutions in Connecticut.¹ There are, however, many allied health professional and nursing programs whose students and graduates are seeking courses in community health. A consortium has been established between Southern Connecticut State College, Department of Health Sciences and the Quinnipiac College School of Allied Health-Natural Sciences, which allows Quinnipiac College allied-health students to take community health and health education courses at SCSC. Also, the SCSC Health Sciences Department and Yale-New Haven Hospital work in concert, in jointly sponsoring SCSC's Emergency Medical Services program. What was originally a Yale program has come to SCSC in anticipation of the development of an undergraduate community health major, bringing with it \$20,000 worth of equipment.

III. PROGRAM JUSTIFICATION

- A. This program is in full harmony with the mission of the College, and with the mission of the Board of Trustees for the State Colleges, State of Connecticut.

The program expands the area of Professional Studies at the College, without sacrificing the flexibility offered in the Liberal Arts program. Furthermore, it follows the recommendation of SCSC President, Manson Van B. Jennings, that certain "programs should provide enough background to help the graduate gain an entry-level position in a chosen field."² Attainment of the B.S. Degree in Community Health will fulfill this condition.

The addition of this degree program to those already in existence at the College will require minimal expenditures and nominal institutional preparation. Every course needed for the program is currently listed among those offered by the Health Sciences Department (see Appendix, Exhibit B). This includes twenty-three new courses designed specifically for this program.

The Health Sciences Department has been conceptualizing this program for several years, with the cooperation of the Dean of Professional Studies and the College Curriculum Committee, as well as other administrative officials (see Appendix, Exhibits C and D).

The design of the program intentionally lends itself to the development of areas of specialization in public and community health.

¹"A National Directory of College and University School and Public Health Educators," 4th Edition, 1976, Eta Sigma Gamma Professional Health Science Honorary Publication.

²"A Candid Talk With the President," SOUTHERN NEWS, Sept. 1, 1977, p. 3.

III. PROGRAM JUSTIFICATION(Continued)

- B. Demand for this program has been clearly and continually expressed by current Health Education majors (see Appendix, Exhibit E). The need has been further articulated by requests from the community. Especial interest has been generated by nurses holding the R.N. degree, who have sought such a program through the College Admissions and Evening Division Offices (see Appendix, Exhibit F).

Presently, the College has a program for R.N.'s, which grants basic credit for prior course work and experience. The Public and Community Health program will build on this special R.N. program to provide an option to a liberal arts degree--one which is in the health field.

Enrollment

	<u>First Year</u> <u>(Sept. '78)</u>	<u>Second Year</u> <u>(Sept. '79)</u>	<u>Third Year</u> <u>(Sept. '80)</u>
Full Time	50	150	200
Part Time	10	30	50
(Total)	(60)	(180)	(250)

- C. The health industry now accounts for eight percent (8%) of the U.S. Gross National Product. This is an increase of over 150% over the health portion of the GNP in 1960. In the past fifteen years, health spending has increased five-fold, or, some thirty percent (30%) each year. The prognosis is continued growth and expansion. Health is a labor-intensive industry, in which much of the spending is concentrated on personnel. These points are clearly stated in the literature:

The more technologic it [the health field] becomes, the more labor it uses. In what has been called a service economy, health had become a tremendous source of new jobs and job opportunities...

But the health sector does not grow primarily because of a desire to employ people or because of a favorable cost-benefit ratio...the emphasis placed on health depends on social values...Americans have apparently been willing to spend more in order to obtain what they perceive as the benefits of better health.³

At present, the United States is experiencing a health-care delivery expansion. In view of anticipated national-health-insurance legislation, the Congress enacted PL 93-641, The National Health Planning and Resources Development Act. The 1974 Act, as its name implies, addresses the lack and maldistribution of health facilities and personnel, both of which are central to a rational and efficacious utilization of national health dollars. New regional health-planning agencies have been created by the Act to

³Health Services: The Local Perspective, Edited by Arthur Levin, M.D., The Academy of Political Science, New York, 1977, pp. 2-3.

III. PROGRAM JUSTIFICATION (Continued)

serve newly defined Health Service Areas. These in turn are stimulating a coordinated development of health agencies and manpower to fill regional needs. This guarantees the creation of many jobs in the health field.

IV. RESOURCE REQUIREMENTS

- A. Since the program will be situated in an existing department, no additional equipment nor facilities will be required. During the first year of the program, an estimated \$2,500. will be needed to accumulate necessary library resources, including books and journals. Buley Library currently lists 321,906 bound volumes, and possesses 229,104 microforms. Among the Library's holdings are a large collection of health related volumes and subscriptions to twenty-three health related journals (see Appendix, Exhibit G).
- B. Externally, continued support from community health agencies will be important to provide field-internship opportunities. Currently, the Department has field-internship arrangements with many important agencies in the New Haven area (see Appendix, Exhibit H). The Department has an excellent relationship with the community. At present, it is unable to fill all the placement requests which come from local agencies each year.
- C. Nine full-time faculty members are available for instruction of courses and advisement of students. They are, Jerry Ainsworth, William Faraclas, Gary Gesmonde, Harold Hauben, Philip Johnson, Sarah Klos, H. Joseph Ranker, Patricia Rukowicz, and William Stohler. Additionally, ten part-time instructors who currently teach in the Department are available. No new faculty members will be required to initiate the program. A projection for additional faculty, members is as follows:

<u>Amount of time elapsed since beginning of program</u>	<u>Projected Date</u>	<u>No. of new faculty members</u>
6 months	Jan. 1979	1
1 year	Sept. 1979	1
18 months	Jan. 1980	1
2 years	Sept. 1980	1
3 years	Sept. 1981	1

V. TIME SCHEDULE

- A. Institutional Approval - October 31, 1977
Constituent Unit Board Approval - March 30, 1978
- B. Enrollment of Students - September 1978

V. TIME SCHEDULE (Continued)

C. Awarding of First Degree - May 1982*

*It is possible to award the first degree as soon as May 1980, since some Health Education majors desiring the Public and Community Health degree program have already completed 3-4 semesters of courses which are applicable to the proposed program.

VI. LICENSURE AND ACCREDITATION

Licensure - September 1978

Accreditation - September 1979

GENERAL REQUIREMENTS (B)

- Eng. 100 Composition (3)
- Sp. _____ Speech Elective (C) (3)
- Mat. _____ Mathematics Elective (D) (3)
- _____ American Documents Elective (E) (3)
- _____ Fine Arts Elective (F) (3)
- _____ Literature Elective (G) (3)
- Phil. _____ Philosophy Elective (H) (3)
- _____ Psych., Soc., or Anthro. Elect. (I) (3)
- P.E. _____ Phys. Ed. Activities (1/2)
- P.E. _____ Phys. Ed. Activities (1/2)

- Bio. 110 Human Biology I (3)
- Chem. 113 Challenge of Chemistry (3)
- Hist. _____ History Elective (J) (3)
- Geog. 260 Population Geography (3)

DISTRIBUTION REQUIREMENTS

- I.D. 300 Intro. to Envirn. Studies (3)
- I.D. 310 Community Mental Health (3)
- Bio. 111 Human Bio. II (3)
- Bio. 120 Microbiology (3)

MAJOR REQUIREMENTS

H.E. 201 General Health (3)

H.E. 200 Nutritional and Physical Health (3)

H.E. 202 Public and Community Health (3)

H.E. 240 Application of Research in P.H. (3)

H.E. 351 Health in Society (3)

H.E. 353 World Health (3)

H.E. 354 Intro. to Epid. (3)

H.E. 355 Intro. to Health Counseling (3)

H.E. 460 Health Planning (3)

H.E. 461 Community Health Education (3)

H.E. 462 Org. & Adm. of Comm. Hlth. Programs (3)

H.E. 470 Comm. Hlth. Internship (6)

(49)

(33)

(39)

EXHIBIT A

Available Health Sciences Courses
Appropriate for an Undergraduate Program
in Public and Community Health

- *HE 200 - Nutritional and Physical Health
- *HE 201 - Personal Health
- *HE 202 - Public and Community Health
- HE 210 - First Aid
- *HE 240 - Application of Research in Health and Disease
- HE 300 - Food Science
- HE 305 - Advanced First Aid
- HE 350 - Women's Health Consciousness
- *HE 351 - Health in Society
- HE 352 - Health, Disease, and Culture
- *HE 353 - World Health
- *HE 354 - Introduction to Epidemiology
- *HE 355 - Health Counseling
- HE 356 - Maternal and Child Health Services
- HE 357 - Introduction to Public Health Pharmacology
- HE 358 - Health Policy
- HE 370 - Emergency Medical Technician
- HE 372 - Crash Injury Management
- HE 373 - Advanced Life Support (Paramedic)
- HE 401 - Chronic and Communicable Disease
- HE 450 - Death and Dying
- *HE 460 - Health Planning
- *HE 461 - Community Health Education
- *HE 462 - Organization and Administration of Community Health Programs
- *HE 470 - Community Health Internship
- HE 480 - Health Law
- HE 481 - Studies in Current Health Problems
- HE 570 - International Field Studies in Health

*Required course in proposed program.

Interdepartment Message

SAVE TIME: *Handwritten messages are acceptable.**Use carbon if you really need a copy. If typewritten, ignore faint lines.*STD-201 REV. 3 74 STATE OF CONNECTICUT
(Stock No. 6938-051-01)

To	NAME	DR. WINSTON CONE	TITLE	DATE	MARCH 25, 1977
	AGENCY		ADDRESS	CU 211	
From	NAME	DR. ROCCO ORLANDO	TITLE	TELEPHONE	410
	AGENCY		ADDRESS	EN 241	

SUBJECT

Dear Dr. Cone:

I endorse the proposed Public Health Program submitted to you for consideration by the College Curriculum Committee. As you well know, I believe the Department of Health Education has the potential for providing important and needed instructional services. I am certain that the approval of such a program will augur well for the college and result in the establishment of a sound Public Health Program.

I am hopeful that at this stage, and with the supportive help given by the College Curriculum Committee in the past, that this program can now be approved.

Thank you for your kind assistance.

Rocco Orlando
Dean of Professional Studies

RO/ep

cc: Dr. Jerry Ainsworth
Mr. William Faraclas



STATE OF CONNECTICUT

SOUTHERN CONNECTICUT STATE COLLEGE

501 CRESCENT STREET • NEW HAVEN, CONNECTICUT 06515



TEL. 203 397-2101

Mr. Harold B. Hauben
Health Education Dept.
Southern Conn. State College
New Haven, Conn. 06515

September 30, 1977

Dear Mr. Hauben:

I am writing this letter as per your request for documentation concerning the approval of the establishment of a major academic concentration in Public and Community Health Studies by the College Undergraduate Curriculum Committee.

The courses and the program for the academic concentration in Public and Community Health Studies was finally approved by the College Undergraduate Curriculum Committee in a regular meeting held on April 19th, 1977.

According to the minutes of that meeting the program was approved with the understanding that some adjustments would be made in the CPER as well as in the General Requirements for the program. Those adjustments have been made and will be recorded in future minutes of the Curriculum Committee.

The proposed courses for the academic program were approved individually and are recorded in the Curriculum Committee minutes of its regularly scheduled meetings.

The Public and Community Health Studies has been approved as an academic concentration of the College by the Curriculum Committee and should be forwarded for approval by the Trustees.

Respectfully yours,

A handwritten signature in cursive script that reads "L. Winston Cone".

L. Winston Cone
Chairman, College Undergraduate
Curriculum Committee

September 15, 1977

Mr. William G. Faraclas
Department of Health Sciences
Southern Connecticut State College
New Haven, Connecticut

Dear Mr. Faraclas,

I am writing on behalf of the SCSC Student Health Club, to inquire about the progress in planning the proposed undergraduate program in Public and Community Health.

A large number of health students are interested in majoring in Public and Community Health. In a poll taken of Health Club members last year, a full one-third of the membership indicated a desire to elect the new program should it be enacted in time. In discussions with friends from other departments, health students have become aware of a growing campus-wide interest.

Can you supply me with any information regarding the status of the program?

Sincerely yours,

Darcy Laughlin
Darcy Laughlin, President
SCSC Health Club

SUGGESTION COMMITTEE SAY: Improve Your Own Condition; Earn Cash and Recognition: Send in a Suggestion!

Interdepartment Message

SAVE TIME: Handwritten messages are acceptable.

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STD-201 REV. 3/73 STATE OF CONNECTICUT

To	NAME Dr. Harold Hauben	TITLE Chairman	DATE 9/28/77
	AGENCY Health Science Department	ADDRESS 501 Crescent Street, New Haven, Connecticut	
From	NAME Michael Perillo	TITLE Assistant Director	TELEPHONE 397-4325
	AGENCY Evening Division & Summer Session	ADDRESS 501 Crescent Street, New Haven, Connecticut	

SUBJECT

Dear Harold:

The Evening Division office academically advises hundreds of evening undergraduate students every term on an appointment basis. If you were to categorize these students by occupation there would be more nurses than any other occupation group. Most of these nurses are matriculated or are planning to matriculate for a baccalaureate degree.

Up to May 1977 99% of the 300 some odd R. N's working for a degree usually committed themselves to the Bachelor of Science Degree in Liberal Studies principally because that was the only program designed to accept their 48 academic credits transferred from their respective three year nursing schools. In May 1977 clearance was given to transfer 48 credits to any program in the college provided the nurses concerned satisfied the general and professional requirements of that program. Since that date and in response to a statement in the Fall 1977 Evening Division bulletin concerning the additional degree programs open to nurses about 20 nurses have chosen to switch from the liberal studies degree program to more demanding degree programs in the liberal arts and health education.

As the word spreads concerning the new alternatives for nurses at Southern Connecticut State College I'm sure that more R.N's will desire to change and seek academic counselling in the Evening Division office. As these nurses do so however it would be nice if we could offer them programs more relevant to their professional orientation. Although the Health Education Certification Program has some interest for nurses who wish to teach in the field and although your department has done its best to make use of 48 transferable credits it still does not cater to the majority of the nurses who are looking for more meaningful and relevant programs occupationally speaking.

During interviews with the R.N's, and sometimes they come in three at a time, they express to me their frustrations at the lack of a more professionally oriented program suitable to their needs. Your Public and Community Health undergraduate program proposal will be received with open arms. I would be very happy to help you survey the reaction of R.N's to your program proposal.

In addition to nurses, there are other categories of students i.e. social service workers, psychology majors, social work and sociology majors, who have expressed interest in public and community health by their active registrations in related courses.

SUGGESTION COMMITTEE SAY: Improve Your Own Condition; Earn Cash and Recognition; Send in a Suggestion!

Interdepartment Message

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S 01 REV. 3/73 STATE OF CONNECTICUT

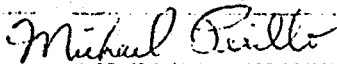
To	NAME Dr. Harold Hauben	TITLE Chairman	DATE 9/28/77
	AGENCY Health Science Department	ADDRESS 501 Crescent Street, New Haven, Connecticut	
From	NAME Michael Perillo	TITLE Assistant Director	TELEPHONE 397-4325
	AGENCY Evening Division, & Summer Session	ADDRESS 501 Crescent Street, New Haven, Connecticut	

SUBJECT

-2-

Considering the interest the federal government has in continuing education for semi-professionals and professionals through the Title XX programs, I see great potential in offering a public and community health program which would help to structure the efforts of all parties concerned.

Sincerely yours,



Michael Perillo, Assistant Director
Evening Division & Summer Session

Health Journals Currently Under Subscription
At Buley Library

American College Health Journal

American Geriatrics Society Journal

American Journal of Disease of Children

American Journal of Public Health

Archives of Environmental Health

Cancer Research

Community Mental Health Journal

Family Health

Geriatrics

Grassroots

HSMHA Health Reports

Hospitals

Hygeia

International Journal of Health Education

Journal of the American Medical Association

Journal of Drug Education

Journal of Environmental Health

Journal of Health and Human Behavior

Journal of Health, Physical Education, and Recreation

Journal of Nutrition

Public Health Reports

Quarterly Journal of Studies on Alcohol

Virology

Current Field Internship Placement Agencies
(External Support)

American National Red Cross, South Central Connecticut Chapter
Central Medical Emergency Dispatch (C-MED), West Haven
Chesprocott Health District, Cheshire
East Shore District Health Department, Branford
Gaylord Rehabilitation Hospital, Wallingford
Hamden Health Department, Hamden
Hill Health Center, Nutrition Department, New Haven
Hill-West Rock Health Center, New Haven
Lower Naugatuck Valley District Public Health Department, Ansonia
Masonic Home and Hospital, Wallingford
Milford Department of Public Health, Milford
Milford Youth Services Center, Milford
Narco-Liberation House, New Haven
New Haven Convalescent Center, Inc., New Haven
New Haven Department of Public Health, New Haven
New Haven Regional Center, New Haven
North Haven Senior Center, North Haven
Office of Handicapped Services, HRA, City of New Haven
Sherman Avenue Manor, New Haven
Veterans' Administration Hospital, West Haven
Women's Health Services, Inc., New Haven
Yale Child-Life Program, New Haven
Yale New Haven Hospital, Department of Risk Management, New Haven
Yale New Haven Hospital, Primary Care Center

J.A.F.

*Planning
Pending*

July 25, 1978

TO: Dr. Robert Nowlan
FROM: Thomas A. Porter *tal*
RE: Presentation of Proposals for New Degree Programs to Trustees' Planning Committee

It is my hope to present to the Trustees' Planning Committee at its August 16 meeting, the proposals for a 6th Year in Library-Information Science and a B.S. in Public and Community Health.

In order to recommend these proposals to the Trustees I feel that I will have to have answers to the following questions:

1. Does the campus administration have a plan to provide the necessary faculty positions to staff the currently authorized, growing programs plus the new programs which are now being proposed? If so, please show how you plan to assign positions to the following programs:

NEW POSITIONS

	78-79	79-80	80-81	81-82	82-83
Economics					
Computer Science					
Journalism					
6th Year Education Foundations					
6th Year Classrm. Specialist					
Public-Community Health					
Social Work B.S.					
Social Work M.S.W.					
6th Year Library-Information Studies					
M.L.S.					
B.S. Library-Info. Service					
Other Programs					
Needing New Faculty					

2. 6th Year Library-Information Studies

- a. Please draw a chart showing activity indicators in all the bachelor's and master's options in the library science-instructional technology programs and project these activity indicators at least three years beyond start of proposed 6th Year Program.

*Activity indicators are:
Number of graduates
Number of majors
Full-Time
Part-Time
Average Individual Course
Enrollments

- b. How many full-time faculty in the Division of Library Science-Instructional Technology?

- c. How many additions to the full-time faculty are needed to service adequately the existing library and instructional technology programs?
 - d. How many additions to the full-time and part-time faculty will be necessitated by the 6th Year program? When will the full-time position (s) be needed?
 - e. What percent of course offerings of the Division are now taught by part-time, adjunct faculty?
 - f. Will the proposed 6th Year program take full-time faculty from the presently authorized B.S. and M.L.S. programs?
 - g. With the proposed 6th Year program, approximately what percent of course offerings will be taught by part-time faculty at each degree level?
 - h. What impact will the proportion of part-time faculty have on A.L.A. accreditation?
 - i. The proposal for the 6th Year program states that librarians will take this program to develop various kinds of professional specializations. What specializations will be offered?
 - j. Describe the faculty strength in each of these specializations.
 - k. Will new facilities be required? e.g., computer terminals.
3. B.S. in Public and Community Health
- a. Is it common for a program such as this to be presented at the Bachelor's (rather than the Master's) level?
 - b. Please do a chart similar to the one requested in 2. a., above, showing activity in all the programs presented by the Department of Health Sciences.
 - c. How many full-time faculty in the Department?
 - d. Is the department adequately staffed for its existing program(s)?
 - e. How many additions to the full-time and part-time faculty will be necessitated by the proposed B.S. in Public and Community Health?

- f. What percent of course offerings of the Department are now taught by part-time faculty?
- g. What percent will be taught by part-time faculty if the proposed program is adopted?
- h. What kind of resources other than faculty will be needed for the new program?
 - (1) Library - Will the \$2500 specified in the proposal be a one-time only expenditure?
 - (2) Laboratories
 - (3) Computer terminals?
Calculators?
- i. Should there not be more math, statistics, computer science in the program than is shown in the proposal document?
- j. Will there be any special admissions requirements for entrance into this major?

cc: Dean Rocco Orlando

MEMO

TO: DR. ROCCO ORLANDO, DEAN
PROFESSIONAL STUDIES - ENGLEMAN HALL

FROM: HAROLD B. HAUBEN, CHAIRMAN
HEALTH SCIENCES DEPARTMENT, 144 FARNHAM AVENUE

DATE: AUGUST 11, 1978

The following is in response to the questions asked by Dr. Thomas A. Porter pertaining to the B.S. in Public and Community Health proposal.

a) It is common for a Public and Community Health program to be presented at the undergraduate level. An undergraduate program offers a more general education in Public Health as opposed to a graduate level program which is more specific. As an example on the graduate level a student may enter one of many different tracks (Health Care Administration, Epidemiology, Bio-Statistics). I have attached a list of colleges and universities that offer similar programs on the undergraduate level.

b) See chart below for enrollment projections.

	SCHOOL HEALTH EDUCATION B.S.)			SCHOOL HEALTH EDUCATION (M.S.)			
	78-79	79-80	80-81	78-79	79-80	80-81	
No. of Grad.	40	15	10	25	25	20	
No. of Majors							
Fulltime	135	70	50	20	20	10	
Parttime				115	115	100	
Enrollments	40	40	40	40	40	40	

The drastic reduction in enrollment for the undergraduate school health program is due to students who have indicated that they would transfer from school health to public health.

c) The Health Sciences Department has nine full-time faculty members.

d) Presently the Health Sciences Department is adequately staffed for its existing programs.

e) Due to the fact that many courses required in the Public and Community Health program are presently being taught as part of the School Health Program and other required courses are presented by other departments the necessity for additional faculty would be minimal. The first year we would not require any additional faculty. The second year one additional faculty member would be required. During the third year the Health Education Program will decrease, thereby, freeing faculty members to teach Public and Community Health if necessary.

f) Approximately ten percent (10%) of the total course offerings are taught by part-time faculty.

g) If the proposed program is adopted the percentage of courses taught by part-time faculty would increase from approximately ten percent (10%) to 13.5 percent.

h) The Health Sciences Department anticipates a minimum increase in resources when the new program is adopted.

1) The \$2500.00 specified in the proposal would adequately supply the library resources to meet the needs of this program. Certainly, there would be a need for additional resources, however, these could be provided by the reallocation of current library allotments. We do not anticipate another large one time allotment.

2) All courses that provide laboratory experience are taught in other departments in existing laboratories, therefore, there is no need for additional laboratory space. This would not create an increase for these programs since we now utilize their services.

The reduction of students in the School Health Program would counter balance the increase of students in the Public and Community Health program, thereby holding stable our laboratory needs.

3) Computer terminals and calculators would not be necessary at this level. These items would be more appropriate at the graduate level with students specializing in areas such as Bio-Statistics. Calculators and computer terminals are available on campus if the need develops.

i) As stated earlier this is a general program of study. Therefore, the inclusion of more math, statistics and computer science would be unnecessary. Students are required to take a math elective as a general education requirement. Additional study in statistics and computer science is available through independent electives.

j) The admissions requirement for the proposed program will be the same as those applicable to the present School Health Education Program. The requirement for admission is a 2.5 QPR overall and the maintenance of a 3.0 QPR in the students' major.

HBH/db
Enc.

COLLEGES AND UNIVERSITIES THAT OFFER B.S. DEGREES IN
PUBLIC AND COMMUNITY HEALTH

California State University Long Beach
California State University Northridge
San Diego State University
San Jose State University
San Francisco State University
University of California - Los Angeles
Florida State University
Northwestern University
University of Illinois
Western Illinois University
Indiana State University
Towsen State College
New York University
East Carolina University
University of North Carolina - Chapel Hill
University of North Carolina - Greensboro
Portland State University
West Chester State University
Brigham Young University
University of Utah
Madison College - Virginia
Central Washington State College
Johns Hopkins University
University of Massachusetts
University of Missouri
Hunter College - New York

CONNECTICUT BOARD OF HIGHER EDUCATION

APPLICATION FOR PLANNING APPROVAL: GUIDELINES

Instructions: When preparing an application, repeat as section headings all of the actual items listed in this format prior to listing the responses. Where the applicant does not believe a response is necessary, please provide an explanation. Your prepared application must follow the guideline topics. The completed application should be accompanied by the Application Summary, unless the summary has been previously submitted. Any questions about the application process or completion of any form may be answered by arranging a consultation with the staff of the office of Planning and Academic Affairs. Other information related to the completion and evaluation of the application may be found in the Board document Provisions for the Coordination of Planning and Licensure of New Academic Programs and Degrees dated July 1, 1978.

I. PROGRAM DESCRIPTION

- A. In addition to the Application Summary statement, indicate what are the characteristics and purpose or educational objectives of the program. Identify the area or areas of specialization and subspecialties where appropriate.
- B. Where there may be a question of program articulation with other institutions, as is the case in sending or receiving transfer students, clinical or field work arrangements or preparation for higher studies, please indicate the situation with regard to the proposed program.
- C. Indicate the geographic location(s) where the program will be offered. Provide an explanation if location is other than established campus.
- D. If special program approval is needed for certification or licensure of graduates for employment, identify the situation and intention of the institution toward securing such approval.

II. JUSTIFICATION (Educational Impact)

Supporting information for programs will vary. The applying institution should be able to adapt its questionnaire responses appropriately. If a program may be considered well justified on a basis other than labor market/manpower statistics, other bases should be provided with supporting data and rationale.

The Board also will take into account that there may be a difference in the types of data and justification for different levels of programs including those in two-year colleges.

- A. Relationship to master plan of institution, of its board of trustees, and of the Board of Higher Education should be explained.
- B. Relationship to Other Programs -
 1. Indicate the relationship of the proposed program to other programs and resources in the institution.
 2. Identify any similar existing or proposed academic programs or degrees in Connecticut in public, independent or proprietary institutions. Provide data and commentary to indicate that consideration has been given to the role of other institutions offering similar programs in the geographic area to be served by the proposed program.
- C. Future outlook information (social need, social change) should be provided.
- D. Student demand and citizen interest.
 1. Describe provisions made to identify prospective students.
 2. Estimate student enrollment for each of the first five years (explain and cite sources for estimates).
 3. Cite provisions that have been made for placement and/or student follow-up for this program.
- E. Program/Employment Articulation.
 1. Employment needs data as applicable--local, regional, state and/or national estimate--for the next five years should be provided.

2. Professional and technical advisory groups (as appropriate) which helped develop and will continue to assess the program should be identified and their roles explained.

III. RESOURCE SUPPORT (Fiscal Impact)

- A. Display the proposed budget for first year of operation, including explanation of the following categories. What is currently available? What additional is needed?
 1. Personnel
 2. Library and learning resources
 3. Other facilities and equipment
- B. Estimate income and expenditures for the next four years after program initiation. Identify new costs generated specifically by the new program or degree. Provide a rationale for the estimates.

IV. PROGRAM EVALUATION

Each new academic program and degree will be reviewed at some time after initiation to determine its success in achieving the purposes for which it was established.

A. Performance Criteria

Please indicate criteria which will be used to evaluate program success. Criteria or objectives might include quantitative or subjective information based upon reports of enrollments and degrees conferred, placement of graduates, alumni surveys, or special funding attracted by or through the program.

B. Schedule for Evaluation

An agenda for periodic assessment and evaluation should be provided, briefly indicating when, how, and by whom the performance criteria will be applied to the program. The first review should normally be conducted within two years of program initiation or within three years of degree adoption.

V. EQUAL OPPORTUNITY STATEMENT

The applying institution is required to certify that the program will be operated under the provisions of approved nondiscrimination plans including consideration for women and minorities and accessibility for the handicapped.

VI. TIME SCHEDULE

- A. Provide the date of program plan approval by the board of trustees, or indicate the date of approval and by whom if authorization has been delegated by the board of trustees.
- B. Indicate the proposed date (month) for initiating the program and officially matriculating the first students.
- C. Indicate the target date (month) when the first graduate of the program will be recognized, such as by conferring a degree.

Submit application to: Planning and Academic Affairs
Board of Higher Education
P.O. Box 1320
Hartford, Connecticut 06101

Phone: 566-3912

July 1, 1978

APPLICATION SUMMARY
(For Coordination of Planning and Licensure of a New Program or Degree)

Description of Proposed Academic Program or Degree

1. Program Name _____ 2. Date of Submission _____
3. Title of Degree _____
(include abbreviation)
- * Subject Field
4. Code (Number) _____ (Title) _____
5. Dept., School, or College _____
6. Institution _____ 7. Proposed Date of Initiation _____
8. Geographic Location of Program _____
9. Institutional Liaison Person _____
10. Title _____ 11. Telephone _____
12. Board of Trustees Staff Person (when Trustees Staff is involved) _____
13. Summary (Describe the proposed academic program or degree. An additional page may be attached if necessary.)

	<u>Planning Approval Action</u>	<u>Licensure Action</u>
DO NOT FILL IN. THESE ITEMS WILL BE COMPLETED BY BHE STAFF FOR ENTRY INTO THE INFORMATIONAL SYSTEM.	14. SAAC _____	16. SCA _____
	15. BHE _____	17. SAAC _____
		18. BHE _____

* To be selected from the Taxonomy of Instructional Programs (Provisions: Appendix D)

**THE
CONNECTICUT
STATE
COLLEGES**

FOUNDED 1849

Behrman
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2/7

Executive Officer for
Academic and Student Affairs

BOX 2008 NEW BRITAIN, CONNECTICUT 06050

Telephone : (203) 827-7700

October 26, 1978

Dr. Donald H. Winandy, Coordinator
Office of Planning and Academic Affairs
Board of Higher Education
P. O. Box 1320
Hartford, CT 06101

Dear Don:

On behalf of the Board of Trustees for the Connecticut State Colleges, I am pleased to forward a proposal for a ~~Bachelor of Science degree in Public and Community Health at Southern Connecticut State College.~~

The following documents are enclosed:

1. The Board of Trustees' Resolution, dated September 8, 1978 authorizing the request for planning approval to be submitted to the Board of Higher Education.
2. An Application Summary, and
3. The Application for Planning Approval.

Only three copies of the Application for Planning Approval are enclosed with this letter. We will submit 17 more of them to you shortly.

Thank you for your consideration of this proposal. I will be very happy to provide any additional material which you may need.

Sincerely,

Thomas A. Porter

Thomas A. Porter
Executive Officer for Academic
and Student Affairs

jf

cc: Dr. Frost ✓
Dr. Jennings