



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. BOX 2008 NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-229-3607 TEL. HARTFORD: 203-566-7373

RESOLUTION

concerning

ESTABLISHMENT OF UNCLASSIFIED POSITION TITLE

EXTENSION COLLEGE PROGRAMMER AND COUNSELOR
(ADMINISTRATOR I)

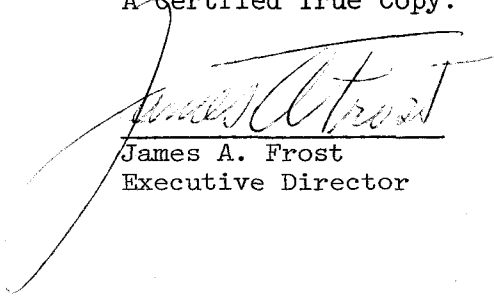
July 16, 1976

WHEREAS, The experience with part-time personnel at Central Connecticut State College has confirmed the need for strengthening the counseling and programmer services in Extension College, and

WHEREAS, The College has developed a proposal to hire a full-time, twelve-month professional to serve the counseling and programmer needs identified, be it

RESOLVED, That the position Extension College Programmer and Counselor is hereby established within the Administrator I category at Central Connecticut State College.

A Certified True Copy:


James A. Frost
Executive Director

CENTRAL CONNECTICUT STATE COLLEGE

Extension College Counselor
and
Data Processing Programmer

(Administrator I - SG 12 - 14)

Primary Function - Responsibilities

Assist in counseling Extension College students in registration.

Counsel Extension students in preparation for matriculation as full-time students in college programs.

Prepare data processing materials for Extension College.

Perform other duties as assigned by Dean of Extension College.

Education/Experiential Requirements

A professional degree from an accredited institution; demonstrated ability; and appropriate experience.