



STATE OF CONNECTICUT

BOARD OF TRUSTEES
FOR THE STATE COLLEGES

P. O. Box 2008 NEW BRITAIN, CONNECTICUT 06050
TEL. NEW BRITAIN: 203-229-1337 TEL. HARTFORD: 203-566-7373

AMENDMENT
TO
RESOLUTION #76-42

concerning

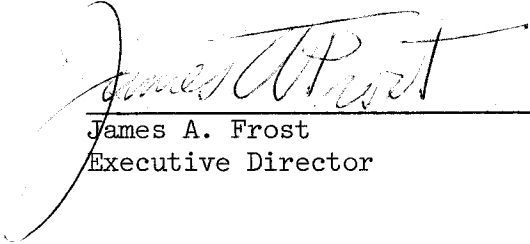
1977/1978 BUDGET REQUEST

July 16, 1976

BE IT RESOLVED, That Board Resolution #76-42 dated May 7, 1976, Item #4,
be amended to read as follows:

"4. An increment for all classified and unclassified
personnel shall be provided except for those who
are now on the seventh step of their salary grade."

A CERTIFIED TRUE COPY:



James A. Frost
Executive Director



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

1280 ASYLUM AVENUE HARTFORD, CONNECTICUT 06105

RESOLUTION

concerning

1977/1978 BUDGET REQUEST

May 7, 1976

RESOLVED, That the following guidelines be used in developing the 1977/1978 request for the General Fund Operating Budget.

CONNECTICUT STATE COLLEGES GUIDELINES FOR THE 1977-78 OPERATING BUDGET REQUEST GENERAL FUND ONLY

1. Budgeted enrollment shall be 20,000.
2. The 1976-77 level of staffing shall be basic.
3. Student/Faculty ratio shall be 18/1. Goal is 17/1. Faculty assigned to Program One (Instruction) and Program 4.52 (Off-campus Supervision and Critic Teachers) will be used as the base for computing the Student/Faculty ratio. New faculty will be at the rank of Assistant Professor at a salary of \$9,874 (20.8 pay periods.)

The student teaching contact hours should be counted when computing student contact hours and student contact hours lower division equivalents.

4. An increment for all classified and unclassified personnel shall be provided.
5. The 1976-77 level for Other Expenses will be adjusted by a 7 per cent inflation factor. Postage, fuel, and utilities will be adjusted in accordance with anticipated increases.
6. The 1975-76 level for Equipment will be adjusted by a 7 per cent inflation factor. Priorities for Equipment requests are to be established.
7. Detail Personal Services and Other Expense costs for new facilities and collective bargaining.
8. Fixed Charges monies shall be requested on the basis of anticipated Federal Grant levels and Refunds of Tuition monies based on experience.

9. Funds at the rate of \$15 per book for additional library holdings shall be requested that will provide for reaching a level of 40 bound volumes per student prorated equally over the 1977-78, 1978-79, and 1979-80 fiscal years.
10. \$100,000 shall be included for faculty promotions.
11. New Programs:
 - 13.1 Disadvantaged Students \$200,000.

A Certified True Copy:



James A. Frost
Executive Secretary

May 11, 1976

TO: College Presidents: Dr. R. M. Bersi
Dr. F. D. James
Dr. M. Van B. Jennings
Dr. C. R. Webb

Enclosed are sufficient copies of the following
resolutions for your use:

SCR#76- 32, 33, 34, 35, 39, 40, 42 & 43.

JAF.gch
enc.

James A. Frost
Executive Secretary

State Colleges

Schedule for
Submission of Budget Division Forms
to Central Office

1. Submit one handwritten copy.
2. Central Office will check and return handwritten set for typing.
3. No additional checking will be made of colleges' typed budget. Copy used by Central Office for consolidation will be official.
4. Due dates for submission of handwritten forms:

BR - 5 -- July 15

Program One - Instruction -- July 21 ~~28~~ 8

Program Four - Academic Support -- July 28 4

Program Five - Student Services -- August 4 11

Program Six - Institutional Support -- August 11 18

Fixed Charges, Equipment, and BR - 1 - (Agency Summary) -- August 18 25

Educational Extension Fund -- August 25

Auxiliary Services Fund -- September 22

5. BR - 2, BR - 2a, BR - 2b, BR - 2c, and BR - 2d are to be prepared for each subprogram in the General Fund with a consolidation for each program. The same procedure will apply to the Educational Extension Fund and the Auxiliary Services Fund with a master consolidation for each fund.

BR-1

Agency Total *[scribble]*

CO - 7/10/75

BR-2-

Sept 1
Sept 15
Sept 22

Dr. Frost

cc: to
all
R. 10
D. 10

1. Agenda - Council
2. Budget - 8.

1. Resolution required for WJ & HE program classification structure format (1977-78) (see attached)

1.1. Time table for submission of Finance and Central budget request forms to Central Office.

- July 1, 1976 - BR- 5
- July 9, 1976 - Program One - Instruction (Fund Fund)
- July 16, 1976 - Program Four - Academic Support (Fund Fund)
- July 23, 1976 - Program Five - Student Services (Fund Fund)
- July 30, 1976 - Program Six - Institutional Support (Fund Fund)
- August 6, 1976 - General Fund Fixed charges and equipment.
- August 20, 1976 - Educational Extension Fund and Auxiliary Services Fund Budgets

2. Resolution for Budget Guidelines (1977-78) (see attached)

Claw
3/31/76

10 - must be changed

(1)

WICHE Program

Program One - Instruction

- 1.1. General Academic Instruction

Program Four - Academic Support

- 4.1. Libraries
- 4.2. Museums and Galleries
- 4.3. Audio/Visual and Television Services
- 4.4. Computing Support (Academic)
- 4.5. Ancillary Support:
 - 4.51. Laboratory Schools
 - 4.52. Off-Campus Supervision and Critic Teachers
- 4.6. Academic Administration

Program Five - Student Services

- 5.1. Student Service Administration
- 5.2. Social and Cultural Development
- 5.3. Counseling and Career Guidance
- 5.4. Financial Aid Administration
 - 5.41. Student Help

Program Six - Institutional Support

- 6.1. Executive Management
- 6.2. Fiscal Operations
- 6.3. General Administrative Services
 - 6.33. Computing Support (Administrative)
 - 6.34. Sundry Administrative Services
 - 6.35. Personnel and Payroll
- 6.4. Logistical Services
 - 6.41. Purchasing, Warehousing, and Receiving
 - 6.42. Security
 - 6.43. Sundry Logistical Services (Copy Center, Telephone Service, Mailroom, Steno Pool, etc.)
- 6.5. Physical Plant Operations
- 6.7. Public Relations and Development
- 6.8. Student Recruitment, Admissions, and Records
 - 6.81. Admissions
 - 6.82. Registrar

APR 15 1976

SUGGESTION COMMITTEE SAY: Improve Your Own Condition; Earn Cash and Recognition; Send in a Suggestion!

Interdepartment Message

SAVE TIME: Handwritten messages are acceptable.
Use carbon if you really need a copy. If typewritten, ignore faint lines.

STO-200 REV. 11/72 (Stock No. 6938-050-01)

cc ATB
WJ

To	NAME Dr. James A. Frost, Executive Secretary, Board of Trustees State College Dr. Charles E. Webb, President, Eastern Conn. State College	TITLE	TELEPHONE
	AGENCY	ADDRESS	4/14/76
From	NAME Carole Donagher	TITLE Budget Analyst	TELEPHONE 566-2376
	AGENCY Budget and Management	ADDRESS	
SUBJECT			

Please find attached a copy of the response sent 4/13/76 by Commissioner Tepper to Mrs. Rita Cantor, Chairwoman - Windham Board of Education, with regard to her request for forgiveness of tuition due in 1976-77 for the 1975-76 operation of the F.R. Noble Lab School.

As is noted in the letter, it is imperative that the repayment schedule agreed-to be formalized via contract.

Please feel free to call if you require additional information.

SAVE TIME: If convenient, handwrite reply to sender on this same sheet.

April 13, 1976

Mrs. Rita Cantor, Chairwoman
Windham Board of Education
322 Prospect Street
Willimantic, Connecticut 06226

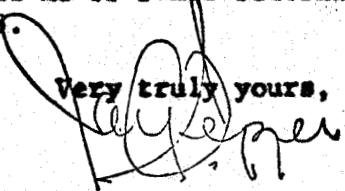
Dear Mrs. Cantor:

This is in further response to your letter of November 10, 1975, in which you requested that the tuition reimbursement to the State due in 1976-77 for the 1975-76 operation of the F. R. Noble School be forgiven. While we are aware of the tenuous fiscal situation in the Town of Windham and the added burden you face in assuming full operational costs of the school in 1976-77, we are also painfully aware of the severe fiscal situation which the State of Connecticut faces. For this reason, we cannot consider a forgiveness of tuition which is revenue to the State of Connecticut.

In order, however, to ease the fiscal impact upon the 1976-77 town budget to the extent possible, we are willing to accept, at most, a proration of the 1976-77 tuition reimbursement of some \$260,000 to \$270,000 in four equal shares to be paid over the four year period 1976-77 through 1979-80. This would reduce the additional financial burden of approximately \$350,000 on the Town of Windham by some 56% in 1976-77. In addition, we would request that a legal agreement between the appropriate town officials and the representatives of the Eastern Connecticut State College and the Board of Trustees for State Colleges be drawn up to formalize any agreed-to arrangements for tuition payments.

If you or other town representatives have questions or should require additional information, please call me or James Poloshian of the Budget and Management Division at 566-4545.

Very truly yours,


JAY O. TEPPER
Commissioner

JOT:prg