



Connecticut State University System

*Developing a State of Minds*

BR#01-55



RESOLUTION

concerning

THE USE OF DESIGNATED FUND BALANCES TO FUND  
THE PURCHASE OF A SWING SPACE BUILDING  
AT  
SOUTHERN CONNECTICUT STATE UNIVERSITY

July 6, 2001

WHEREAS, Engleman Hall at Southern Connecticut State University (SCSU) is currently undergoing comprehensive renovation and expansion, and

WHEREAS, The renovation project will displace over 200 full time and part time faculty and staff from thirty-three (33) departments, and

WHEREAS, The university has determined that a new swing space building is necessary to accommodate the temporary relocation of departmental staff during construction on the Engleman Hall project, therefore be it

RESOLVED, That SCSU is authorized to utilize up to \$402,000 from their designated fund balance to fund the purchase of a new swing space building.

A Certified True Copy:

William J. Cibes, Jr.  
Chancellor

**ITEM**

The use of designated fund balances to fund the purchase of a swing space building at Southern Connecticut State University (SCSU).

**BACKGROUND**

Engleman Hall, Southern Connecticut State University's main classroom facility, is undergoing comprehensive renovation and expansion, thereby necessitating the relocation of over 200 full and part-time faculty and staff from 33 departments. The university has determined that existing campus space is insufficient to accommodate the temporary relocation of departmental staff during the construction process. The university proposes to acquire a 6,080 square foot swing space facility to temporarily accommodate departmental needs. Following completion of the project, the University will determine if it should continue to use the building as swing space for other planned facility renovation projects, or permanently assign the space for use by a specific department.

**ANALYSIS**

Originally, the University proposed to meet its swing space requirements through the lease of a temporary prefabricated structure for a five-year period. A cost benefit analysis performed by the University reviewed lease vs. purchase options and concluded that purchasing the building would save the university approximately \$36,000 over the five-year period proposed by the lease. Acquisition of the swing space facility would cost the university \$402,000. Therefore, the University requests that a portion of unrestricted fund balance be used for the purchase of this building.

The designation of unrestricted fund balances for specific projects at a university is authorized by Board policy. Of particular note is that SCSU's undesignated fund balance meets the requirements of the Board's fund balance guidelines.

Because there was a need to move quickly to secure this building in order to begin moving faculty, and as provided in the policy on Fund Balance Guidelines and in the Board bylaws, the Executive Committee voted electronically to approve this request on June 21<sup>st</sup>.

**CHANCELLOR'S RECOMMENDATION**

Confirm the action of the Executive Committee in approving the utilization of up to \$402,000 in designated fund balances to fund the purchase of a swing space building at Southern Connecticut State University.

*File w/becca*



Connecticut State University System

SYSTEM

*Developing a State of Minds*



From: Rebecca Amberg on 06/20/2001 09:13 AM

To: JWood@MiddlesexChamber.com, bradbula@corphq.utc.com, alcornj@corphq.utc.com, lynnath@aol.com, richbalducci@aol.com, thedoylegr@aol.com, JMENGACCI@DHOM.COM

cc: Bill Cibes, Pamela Kedderis/Finance/CSUSO@CSUSO, Alex Roe/Finance/CSUSO@CSUSO

Subject: Executive Committee approval of the use of \$402,000 in fund balances to purchase building

**TO: Members of the Executive Committee**

**FROM: Bill Cibes**

Because of renovations to Engleman Hall at Southern Connecticut State University, it is necessary to relocate faculty and staff to other space on campus during the period of construction.

Unfortunately, sufficient permanent space does not exist. Accordingly, the university proposes to acquire a temporary swing space facility to accommodate members of various departments. Originally, the university thought that it would be able to meet its needs through a five-year lease of a temporary prefabricated structure. But a cost benefit analysis has concluded that the university would save \$36,000 over the five-year lease period if it purchased the structure. Moreover, the university may be able to use the structure for longer than five years if it owned the building.

The university needs to begin moving faculty into the building this week. If the lease option had been pursued, the university could proceed to sign the lease and commence moving. But the purchase option -- at a total cost of \$402,000 from designated fund balances of the university -- requires Board approval before the purchase can be consummated. (Board policy requires Board approval for usage of such fund balances in excess of \$250,000).

Accordingly, because of the pressure of time, I am requesting that the Executive Committee vote by e-mail to approve the use of designated fund balances in the amount of \$402,000. As provided in the policy on Fund Balance Guidelines and in the Board bylaws, the Executive Committee may act on behalf of the Board when approval is needed before a regularly scheduled meeting of the Board takes place. Confirmation of this action will be requested at the July 6 meeting.



Further information is contained in the attached staff report **SR SCSU Swing Space Bldg.d**



and in the attached resolution: **RESO SCSU Swing Space Bldg.**

I should also add that Larry McHugh has authorized me to proceed in this fashion.

*McHugh  
Balducci  
Doyle  
Hathaway  
Krapch* } **Yes**

*Mengacci - No response*