

BYLAWS SUBCOMMITTEE MINUTES

Special Meeting

**[Subcommittee of the] Student Advisory Committee to the
Board of Regents of Higher Education**

March 2, 2012

Welles-Turner Memorial Library, 2407 Main Street, Glastonbury, CT

Time meeting called to order: 9:38am

Present: John Thomas (Co-Chair of Bylaws SC), Shaun Bingham (Co-Chair of Bylaws SC), Nick Alaimo, Krysten Gilbert

1. Call to order and attendance taken.
2. Review of previous meeting minutes, approved
3. Review of Articles discussed in previous meeting
4. Continued discussion regarding remaining bylaws articles and process to draft
 - a. It was agreed that sections of the bylaws drafts crafted using the Sample Bylaws model. First drafts by the assigned subcommittee members will be posted to google docs to facilitate questions and commentary from other subcommittee members
 - b. It was decided to identify what—if any—parts of the BOR bylaws could be incorporated into the SAC bylaws. Nick volunteered to email the BOR bylaws to the rest of the subcommittee.
 - c. Continued entering information into the Sample By-laws model.
 - Article IV, Section 9 – Needs drafted. Language will be included as a starting point for discussion with SAC
 - Article IV, Section 10 – language can be used as is by SAC
 - Article V, Section 1 – Language stands as is, with SAC Chair appointing all subcommittee chairs. There was some debate about the standing committees being elected by the SAC body but instead it was decided that each committee should have co-chairs that represent CSU and CCC factions equitably. Additionally, it was decided that subcommittee members and their respective chairs would be selected/appointed from both the primaries and alternates on the SAC, without prejudice. Appointed co-chairs my opt to waive the co-chair role in preference of a sole chair.

- Article V, Section 2 – articulates make-up of the Executive Committee (EC). It was agreed that as a starting point the EC would include the Chair, Vice-Chair, 1st and 2nd Secretaries, and the Treasurer. Exact powers to be drafted.
 - Article V, Section 3 – the bylaws committee agreed that the role of treasurer should exist immediately. Nick volunteered to draft responsibilities for the position.
 - Article VI, Section 1 – Language is fine as is in the example, except to articulate 2/3 vote. In the SAC case, at present 12 of 17 primaries must agree that the bylaws need amending in order to move forward.
5. Assignments, targets for completion, subsequent meetings
- a. Shaun (Articles I, II, III), Kat (Article IV, Sections 1, 2, 3), Krysten (Article IV, Sections 4, 5, 6, 7), John (Article IV, Sections 8, 9, 10), Nick (Articles V, VI)
 - b. March 14th – First rough draft posted to google docs.
 - c. Internal review and comment period March 14th – 17th
 - d. Next physical meeting of bylaws subcommittee week of March 26th (target)
6. John motions to adjourn; Shaun seconds the motion, unanimous decision.

Meeting Adjourned: 11:05am