

BYLAWS SUBCOMMITTEE MINUTES

Special Meeting

[Subcommittee of the] Student Advisory Committee to the
Board of Regents of Higher Education

February 20, 2012

Barnes & Noble 175 Glastonbury Boulevard, Glastonbury, CT

Time meeting called to order: 7:11pm

Present: Alex Tetley Jr. (Chair of SAC), John Thomas (Co-Chair of Bylaws SC), Shaun Bingham (Co-Chair of Bylaws SC), Nick Alaimo, Kat Bouchee, Krysten Gilbert

1. Call to order and attendance taken.
2. Discussion and review of content and commonalities of the substance of sample by-laws consisting of: SfAA Student Committee By-laws, Nonprofit: Sample By-laws, and BoR By-laws.
3. Consensus to leave the SAC by-laws as flexible as possible, should state what the positions on the SAC are, and contain Quorum.
 - a. Committee reviews BoR by-laws and rules.
 - b. Discussion on the following topics took place:
 - adopting Roberts Rules of Order
 - whether a treasurer is essential
 - putting funding into the by-laws
 - how/where funds would be obtained
 - c. John suggested entering our information into the Sample By-laws model.
 - Consensus of the necessity for consistent meetings. Regarding-Article IV Section 2-That the SAC shall meet at least three times during each regular semester.
 - Discussed absence policy and tabled for later
 - Typo- Section 7 of bylaw model- reads five officers but only list four.
 - d. Considerable discussion concerning the process to stagger SAC members' terms for incoming members.
 - Consensus-regarding Article IV Section 3- At the time of one year and one half year of SAC members' term ($\frac{3}{4}$ of two year term length) elections must occur at all the 17 CT State Institutions to select new members who will proceed to an apprenticeship in the SAC for the remainder of current members' terms of one half year or $\frac{1}{4}$ of term.

- Discussion concerning when the SAC members' terms began.
 - Considerable discussion regarding the roles of members in the course of a resignation.
 - Discussion regarding the role of Alternate Representatives.
- e. Consensus- regarding Article IV Section 5- Quorum must be at least two of five CT State University and Charter Oak members and seven of twelve CT Community College members or business may not proceed.
 - f. Section 6-Notice-As of now, 24 hours, until further researched.
 - g. Consensus to eliminate role of treasurer from Board of Executives. Regarding Article IV Section 7- There shall be a Chair, a Vice Chair, a First Secretary, a Second Secretary and a Parliamentarian on the Executive Board of the SAC. The First and Second Secretary will share duties; however the First Secretary will maintain hierarchy over the Second Secretary.
 - Discussion- if executive positions should be split among CSU and CCC members, Nick expresses concerns and suggests discussing this topic with fellow SGA members.
 - h. Expressed the necessity of standing committees i.e. Legislative Affairs Committee, Student Affairs Committee; a committee to report on ongoing operations of the Board of Regents and its subcommittees.
 - Alex would like members to attend BoR meetings.
 - i. Vacancies- Section 8- tabled until legislation is further researched.
 - j. Absences- Section 9- if disciplinary action by the SAC or member's institution can or shall take place for consistent absences or unethical behavior of members.
 - Policies were discussed, but no conclusions were made.
4. Next meeting to take place at Manchester Community College at 11am on this Friday the 24th of 2012, unless deemed otherwise.
 5. John suggests returning to the table on Friday and no sections assigned.
 6. Agenda uncompleted, consensus to table remainder until next meeting. Incomplete agenda lists items numbers 5: Assignments and 6: Targets for completion and submission to SAC.
 7. Shaun motions to adjourn; John seconds the motion, unanimous decision.

Meeting Adjourned: 8:58pm