

**BOARD OF REGENTS FOR HIGHER EDUCATION
CT STATE COLLEGES AND UNIVERSITIES (CSCU)
BOR TECHNOLOGY COMMITTEE
MINUTES OF A REGULAR MEETING
MONDAY, JANUARY 13, 2025
CONDUCTED VIA WEBEX**

REGENTS – PARTICIPATING (Y = yes / N = no)	
Ted Yang, Chair	Y
Sophia Jappinen	Y
Ari Santiago	Y

CSCU/BOR STAFF:

Pam Heleen, Secretary of the Board of Regents (recorder)
 Dr. Lloyd Blanchard, CSCU Interim Vice President for Administration and CFO
 Karen Buffkin, CSCU General Counsel
 Michael Mundrane, CSCU Interim Chief Information Officer

1. CALL TO ORDER

Committee Chair Yang called the meeting to order at 12:30 p.m. and, following roll call, declared a quorum present.

2. ADOPTION OF AMENDED AGENDA

Committee Chair Yang made a motion to add two items to the meeting agenda – to discuss the December 19th Board meeting technology issues and policy changes. Regent Jappinen seconded the motion; the addition was unanimously approved.

Committee Chair Yang made a motion to adopt the amended meeting agenda. Regent Jappinen seconded the motion; the amended agenda was unanimously adopted.

3. APPROVAL OF MEETING MINUTES

Committee Chair Yang asked for a motion to approve the meeting minutes from November 13, 2024. Regent Santiago made the motion; Regent Jappinen seconded the motion, and the November 13, 2024 minutes were unanimously adopted.

4. INTRODUCTION OF INTERIM CIO MICHAEL MUNDRANE

Interim CFO Lloyd Blanchard introduced Dr. Mundrane as a talented technologist with extensive experience at Berkeley, Rutgers, and UConn. Dr. Mundrane has also held faculty appointments in computer science and engineering.

5. 2025 COMMITTEE MEETING DATES

2025 meeting dates are March 19, May 14, June 18, September 10, October 8, November 12, and December 10. All dates have been posted to the Committee members’ calendars.

6. IT POLICY UPDATES

Interim CIO Mundrane updated the Committee on 2 policies – a new Generative AI Policy and a revised Security Policy IT-004. One of the goals will be to “pull back” on the language to make them more accessible to the community so that people will be able to understand them fairly easily. In addition, the policies are being validated through the other CIOs and other CISOs. Dr. Mundrane noted that both policies have been rewritten, and they are currently under review by the CIOs and the CISOs and good progress is being made on both policies. A draft will be shared with the Committee as soon as the last reviews are completed (perhaps another week or two).

7. DECEMBER 19TH BOARD MEETING TECHNOLOGY ISSUES

Committee Chair Yang shared how appalling and inappropriate it was that people were silenced in the meeting due to the technical issues. Interim CIO Mundrane shared that immediately after the unfortunate incident, IT began a careful review of what had happened and learned that there was an expectation by people who were managing this that there would be remote speakers which was not clearly communicated during the setup. IT has done several things, including starting a process internally to put together a full set of reference or design documents in preparation for these meetings. IT also has agreement across the System that an event commander in the meeting room for each meeting; the person who is designated might not be the local person because there may not be sufficient expertise locally to accommodate the necessary level of engagement. This agreement had to be negotiated across the system because the closest person physically with the requisite skills might be from another campus. The person will be responsible for managing the setup - a clear indication of all the requirements and that those requirements have been validated and properly tested prior to the event. During the event, the person will be physically present to call changes on the fly that have to be addressed, to do that as quickly as practical, and to provide feedback to people in the room if other decisions have to be made.

Dr. Mundrane said that he cannot promise, and he won't promise that there will never be a hiccup or a problem at one of these meetings. His goal is to make the incidence of problems as small as practical and to make recovery as quick as practical inside the room.


8. EXECUTIVE SESSION

At 12:48 p.m. on a motion by Committee Chair Yang, seconded by Regent Jappinen, the Committee voted to go into Executive Session for the purpose of discussing security matters. Committee Chair Yang announced that no votes would be taken in Executive Session. Committee Chair Yang asked that CFO Blanchard, CIO Mundrane, and General Counsel Buffkin join the Regents in executive session.

8. ADJOURNMENT

With the conclusion of the Executive Session, Committee Chair Yang declared the meeting adjourned at 1:25 p.m.

Submitted,

A handwritten signature in black ink that reads "Pamela A. Heleen". The signature is written in a cursive style with a long horizontal flourish at the end.

Pamela Heleen
Secretary of the CT Board of Regents for Higher Education