



CONNECTICUT STATE  
COLLEGES & UNIVERSITIES

BOARD OF REGENTS FOR HIGHER EDUCATION

**BOR INFORMATION TECHNOLOGY COMMITTEE**

Thursday, March 13, 2014, 1:00 p.m. to 3:00 p.m.

Capital Community College

950 Main St. Hartford, CT

Room 1122, 11<sup>th</sup> floor22

**MINUTES**

**COMMITTEE MEMBERS PRESENT**

Nickolas Donofrio, Chair

JoAnn Price

**BOR STAFF**

Joe McAuliffe, Interim BOR CIO

Bill Aust, Director, Telecommunications

Tim Hilbie, Director, Support Services

Jeff Clark, Interim Chief Information Security Officer

Ryan Nobrega, Director, Systems & Infrastructure

Karen Stone, Director of Internal Audit

Remi Onopa, Internal Auditor, IT

Victoria Lee Thomas, ITS Support Staff

**UNIVERSITY AND COLLEGE REPRESENTATIVES**

Alan Anderson, IT Director, NCC (*WebEx*)

George Claffey, CIO, COSC

Tom DeChiaro, CIO, WCSU

James Estrada, CIO, CCSU

Roger Ferraro, IT Director, CCC

Barry Grant, IT Director, MCC

Lynn Gregor, IT Director, ACC (*WebEx*)

Paul Martland, IT Director, QVCC

Pablo Molina, CIO, SCSU

Larry Salay, IT Director, GWCC (*WebEx*)

Annie Scott, IT Director, MXCC (*WebEx*)

Joe Tolisano, CIO, ECSU

Robert Wahl, IT Director, TXCC (*WebEx*)

**CALL TO ORDER, DECLARATION OF QUORUM**

With a quorum present, Chairman Donofrio called the meeting to order at 1:05 p.m.

Chairman Donofrio made an informal announcement introducing and welcoming Joe Tolisano as the new BOR CIO. Chairman Donofrio also expressed gratitude to Joe McAuliffe for his hard work and dedication as Interim BOR CIO.

**1. Introductions**

The meeting attendees introduced themselves to Regent JoAnn Price.

## 2. BOR CIO Report

- Anti-Plagiarism – Safe Assign: this project is on the way and moving forward. Francine Skalicky and Toby Krutt played an intricate roll in getting this done. Counsel Ernestine Weaver was also instrumental in the implementation of this project.
- Emergency notification system: MIR3 is the current system. A new system is needed as this system reaches its end of life stage. Joe Priester and Ahmed Beerman-Ahmed are on this committee.
- Risk Assessment: open discussion regarding Risk Assessment. McAuliffe will update Tolisano on the status of this project. Chairman Donofrio suggested bringing in a consultant to help with the security initiative.
- Transcript Exchange: the project is in its final stage.
- Change Advisory Board (CAB): Tim Hilbie reported that the CAB still meets via conference call weekly, providing updates on current projects and procedures. The CCC project update meeting led by Anna Prusak follows the CAB meeting.
- Ellucian - we are close to having a final contract for person services for all of the BOR constituents. The language of the contract is under review by Ellucian.
- IT Governance: McAuliffe recommended that this project be put on hold until Tolisano come on board as the BOR CIO.
- George Claffey introduced the Going Back to Get Ahead initiative sponsored by Charter Oak State College. This program will target CT residents that have earned at least 12 credits but have not completed their degree. The program will start April 1<sup>st</sup>. Tolisano inquired about how the initiative may affect individuals that had to leave school due to lack of finances or for those students who failed out. Claffey replied the committee agreed that if the outstanding bill is paid in full the student would be considered eligible for the program.
- CSU2020 – Smart classrooms: McAuliffe reported there's enough staff to create a committee to review this process. This will be looked at in the near future.

## 3. Announcement of CIO changes at BOR and SCSU

Pablo Molina announced he has accepted another position and will be leaving SCSU. His last day will be April 13<sup>th</sup>. SCSU's new CIO is coming from Florida and will be arriving soon. Chairman Donofrio thanked Molina for his service and commitment and wished him well in his future endeavors.

## 4. Project update of Blackboard migration

This project is going well.

## 5. Project update of wireless in the dorms

Bill Aust reported that SCSU had a pilot and all access points were installed and the students are using them. Installation for the rest of SCSU is underway. Aust will be putting together a revised budget for ECSU. CCSU has agreed to go forward with the original plan. Aust stated that a purchase will be ready by next week.

## 6. Internal Audit Role and IT Control Discussion

Karen Stone distributed and presented the Internal Audit Role and IT Controls. Molina suggested streamlining the internal audit with the audit that Jeff Clark conducts do to countless hours spent preparing for three separate audits, including the PwC audit. Stone replied each entity looks for something different so unfortunately that's not possible. Chairman Donofrio suggested that Tolisano get a small group together to look into this issue.

## 7. Project update on Network Convergence Project for CSUs

Tom DeChiaro reported the Network Convergence project is going well.

**8. Project update on Network and VoIP refresh of CCC's**

McAuliffe reported the weekly meetings have been going well. Ryan Nobrega added he has gone to the CCs for assessment and next week the remainder of equipment will be ordered. Tolisano suggested that Nobrega create a timeline and inform him weekly of the progress of the projects.

James Estrada informed the group that Telecomm has money that has not been allocated for anything and should be made accessible. Tolisano stated he has a meeting with the BOR CFO scheduled and he will inquire about this.

**9. Adjournment – the meeting was adjourned at 2:41pm.**

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*The next BOR IT Meeting is scheduled for Thursday, April 17, 2014 at 1:00 p.m. at Western CT State University, Danbury.*