BOR INFORMATION TECHNOLOGY COMMITTEE
Friday, December 6, 2013, 11:45 a.m. - 2:00 p.m.
BOR, 61 Woodland St. (room 238)

MINUTES

COMMITTEE MEMBERS PRESENT
Nickolas Donofrio, Chair
Michael Pollard
Matthew Fleury

BOR STAFF
Gregory Gray, President
Joe McAuliffe, Interim BOR CIO
Bill Aust, Director, Telecommunications
Tim Hilbie, Director, Support Services
Jeff Clark, Interim Chief Information Security Officer
Karen Stone, Director of Internal Audit
Remi Onopa, Internal Auditor, IT
Victoria Lee Thomas, ITS Support Staff
Joseph Priester, Sr. Information Systems Development Mgr, System Data Center
Jama Yusuf, Sr Information Systems Development Mgr

UNIVERSITY AND COLLEGE REPRESENTATIVES
George Claffey, CIO, COSC
Joseph Danajovits, IT Director, NWCC
Tom DeChiaro, Interim CIO, WCSU
James Estrada, CIO, CCSU
Stephen Goetchius, IT Director, TRCC
Pablo Molina, CIO, SCSU
Annie Scott, IT Director, MXCC
Joe Tolisano, CIO, ECSU
Robert Wahl, IT Director, TXCC

GUESTS
Tom Failla

CALL TO ORDER, DECLARATION OF QUORUM
With a quorum present, Committee Chair Donofrio called the meeting to order at 11:50 a.m.

1.   Approval of Minutes from November 4, 2013
The minutes of the November 4 2013 meeting were unanimously approved on a motion by Regent Pollard, seconded by Regent Fluery.

President Gray addressed the committee and briefly spoke about a new initiative called XLCT. The primary goal is to find better ways to serve students and increase enrollment focusing on technology. The timeline for this project will become clear after February 5, 2014. Tom DeChiaro noted that there are several factors that need to be address, including the academic calendar. Currently, there are 17 academic calendars, one for each institution. Dr. Gray confirmed that this item will be on the agenda. Joe Tolisano added it would be helpful if the universities could be involved from the ground up to help support the initiatives.

2.   BOR CIO Report

Joe McAuliffe stated he attended an advisory committee at SCSU that consisted of students, faculty and staff. He heard from a student who lives in Danbury, attends Naugatuck Valley and is unable to utilize the facilities at WCSU. Joe continued by stating any student attending a community college have access to the facilities at all of the community colleges.

Joe also reported:

- He went to a meeting at SUNY

- The Change Management Committee still meets weekly.

- Transcript change – the selection is narrowed down to one of three vendors. A decision will be made next week.

- Reporting Tools – Benda Whalen is heading up this project for the system.

- The MIR3 System is not effective. A committee will be formed to review and develop an RFP for a new vendor to host the notification system.

- Joe stated he thinks students and faculty should be given the choice as to how they want to receive communications from the colleges and universities.

3.   **Update of IT Governance**

(NOT SURE ABOUT THIS)

4.   **BOR Security Program Update**

Jeff Clark reported that the security program is moving forward. The committee met twice so far to date and a few key points have been put in place. More details will be disclosed and addressed in Executive Session.

5.   **Project Update of Blackboard Migration**

Joe Priester reported that the migration will be complete by December 26, 2013. Extensive testing will be done and the expectation is the project will run smoothly. Tom DeChiaro. added the project is moving along rapidly and is very well managed.

6.   **Project Update of Wireless in the Dorms**

Tom DeChiaro indicated that the network and technical staff from each campus is working diligently and have identified three phases to the project:

a)   Fiber survey and estimate number of costs – switches and wires coming to end of life - need a plan to move to the next phase;

b)   Establish standard design and common architecture;

c)   Establish an execution plan

Bill Aust reported that CCSU and SCSU have proposed bids pending. They will start entering into discussions under the original plans. Bill may have an alternate solution and would like to keep moving forward.

Parents and students are requesting wireless in the dorms ASAP; this has become a necessity and a main criterion in the college/university selection process.   Pablo Molina asked would the project make the deadline and be complete by the beginning of the semester; Bill assured him once access points become available installation could be scheduled for the summer.

James Estrada added that the product is a pilot project and CCSU have other priorities such as outdated facilities. Joe M assured him that those issues will be accommodated and considered in the ongoing planning process.

7.   Project Update of VoIP Project for CSUS and CCC's

Three Rivers and Gateway are on the new network. Bill will be meeting with MXCC later today to discuss plan for upgrade. QVCC's new building is scheduled to go online later this month; ACC have a new network room; MCC's equipment was recently upgraded; TXCC's new building is upgraded; CCC is scheduled to receive a new server and they need a voicemail upgrade right away; NCC is complete from a voice perspective; all of the end of life and end of service equipment has been replaced.

Project Update on Network Convergence Project for CSUS

Chairman Donofrio requested that Joe M appoint someone from his staff to attend the Admin Committee and ASA.

8.   Move to Executive Session

Chairman Donofrio requested a motion to go into Executive Session for the purpose of discussing information technology processes, disclosure of which would compromise the security of the system. An announcement was made that no votes will be taken in Executive Session.

9.   Adjournment