



CONNECTICUT STATE
COLLEGES & UNIVERSITIES

BOARD OF REGENTS FOR HIGHER EDUCATION

BOR INFORMATION TECHNOLOGY COMMITTEE

Friday, June 7, 2013, 1:00 p.m. to 3:00 p.m.

61 Woodland Street, Hartford, CT 06105

2nd Floor, Room 238

REVISED Minutes

COMMITTEE MEMBERS PRESENT

Nickolas Donofrio, Chair

Michael Pollard

Matthew Fleury

BOR STAFF

Wendy Chang, Chief Information Officer

Joe McAuliffe, Director, BIS BOR

Jeff Clark, Information Security Program Officer

Karen Stone, Director of Internal Audit

Ernestine Weaver, In House Counsel

Victoria Lee Thomas, ITS Support Staff

UNIVERSITY AND COLLEGE REPRESENTATIVES

George Claffey, CIO, COSC

Joseph Danajovits, IT Director, NWCC

Tom DeChiaro, Interim CIO, WCSU

James Estrada, CIO, CCSU

Stephen Goetchius, IT Director, TRCC

Barry Grant, IT Director, MCC

Lynn Gregor, IT Director, ACC

Pablo Molina, CIO, SCSU

Joe Tolisano, CIO, ECSU

CALL TO ORDER

With a quorum present, Committee Chair Donofrio called the meeting to order at 1:05 p.m.

1. Approval of Minutes from April 5, 2013

The minutes of the April 5, 2013 meeting were unanimously approved on a motion by Regent Fleury, seconded by Regent Donofrio.

2. BOR CIO Report

Committee members were provided with a quarterly project management dashboard which detailed construction, non-construction and of completed projects for FY 2013. Wendy Chang highlighted the following projects:

- On-Line student payments (debit card & payment plans) - Product has been purchased and installed. The implementation team is working with the product. 6/5/13: All CCC's will have this live by July.
- College to College Transcript Exchange - Created an RFI with a group of Registrars, Admissions and IT people from the ConnSCU system to pursue a solution to facilitate transcript exchange amongst the 17 ConnSCU institutions as well as outside institutions.
- OpenScholar - Public website for faculty to promote their academic work. Working with Housatonic to bring in departmental site. 6/5/13: Faculty has been invited - response is low.
- Cisco Telepresence - Integration and project almost complete. 6/3/13: No status change.

- Enterprise Network Project - This project is a collection of many smaller projects. Details can be provided upon request. See Enterprise Network & Voice upgrade sheet for status update on individual projects.
- Wireless Network Upgrade in Residence Halls - 4/11/13. Kickoff meetings held at each of the universities. CES is currently working on the design and bid documents for WCSU and SCSU. 6/3/13: CES begun working on the design & bid documents for CCSU. Currently, reviewing preliminary documentation for SCSU & WCSU.
- Construction - ITBD Telecom Upgrade - New MDF & IDF 4/12/13. The construction phase of the project is complete. Awaiting purchase and installation of the telecom server
- Student E-mail - Project completed.
- Construction - Housatonic and Naugatuck Valley Community Colleges Manufacturing Labs - Project completed. Governor's ribbon cutting ceremony scheduled for 10/3/12. Production to begin 10/18/12.
- Telecom Voice Upgrade - VoIP at SO - VoIP upgrade for Avaya PBX completed last year and most phones at 39 Woodland Street are IP phones. Remaining non-IP phones at 39 Woodland are changed to IP phones as staff change or move.
- Data Backup Storage & Disaster Recovery Phase I - All planned work for the Exagrid Project has had completed. New devices installed at SCSU and CCSU. The system is in full production.

Wendy also noted that these are just a glimpse of the projects the IT department is working on; there are over 100 projects; many of which are not listed here and these projects are being performed with fewer IT staff since the merger. She concluded by stating all vendor contracts are in the process of being renegotiated and the savings are about \$1 million dollars starting FY14. Regent Donofrio indicated that he would like to review the plans for all major projects going forward.

Pablo Molina requested a legend or symbols be added to the dashboard report indicating completed and or pending projects. Regent Pollard added that he would like to see the dashboard projects prioritized, identifying critical projects at a glance. This item will be added to the agenda for the September 11, 2013 meeting.

On behalf of the Board of Regents, Regent Donofrio thanked Dr. Wendy Chang for her service and dedication and wished her well on her future endeavors.

3. Approval of IT-001 and IT-002 Revisions

There were several questions regarding IT 001 and IT 002 prior to the revisions by Counsel Weaver. The faculty still has questions and concerns regarding the privacy act section of the policy and after a productive discussion, the CIOs suggested tabling the approval of this policy until the October meeting. That will give ample time for the faculty to review the policy once again and address any lingering issues with the CIOs. Chairman Donofrio motioned to table the policy until October. Regents Pollard and Fleury agreed.

4. Approval of Expedited Approval Process for Security Standards

The aforementioned proposed processes authorize the BOR President to implement a process to expedite the development, approval and promulgation of standards, procedures and guidelines in connection with information security. Regent Pollard stated that the Administrative Committee should also be informed of this process as a courtesy. With respect to the issue of which policies should be followed while new processes are being developed, Counsel Ernestine Weaver stated that in accordance with the Board of Regents Policy, all policies governing the respective constituent units remain in effect unless amended or rescinded by the BOR, so colleges should continue to follow CCC policy and the universities should continue to follow CSU policy. Regent Pollard made a motion to move forward, Regent Fleury seconded motion.

5. Move to Executive Session

Committee Chair Donofrio requested a motion to go into Executive Session for the purpose of discussion concerning the review of the Information Security Program Implementation. Wendy Chang, Joe McAuliffe, Jeff Clark, Ernestine Weaver, Karen Stone, CIOs and IT Directors were asked to stay in the meeting. *Regent Pollard approved a motion, seconded by Regent Fleury.*

6. Adjournment