



BOR INFORMATION TECHNOLOGY COMMITTEE

Friday, January 17, 2014

2:00 p.m. – 4:00 p.m.

BOR Conference Room

MINUTES

COMMITTEE MEMBERS PRESENT

Nickolas Donofrio, Chair
Matthew Fleury – (*WebEx*)

BOR STAFF

Joe McAuliffe, Interim BOR CIO
Bill Aust, Director, Telecommunications
Tim Hilbie, Director, Support Services
Jeff Clark, Interim Chief Information Security Officer
Scott Zak, Director, Learning Technologies
Ryan Nobrega, Director, Systems & Infrastructure
Karen Stone, Director of Internal Audit
Remi Onopa, Internal Auditor, IT
Victoria Lee Thomas, ITS Support Staff

UNIVERSITY AND COLLEGE REPRESENTATIVES

George Claffey, CIO, COSC
Tom DeChiaro, CIO, WCSU
James Estrada, CIO, CCSU
Roger Ferraro, IT Director, CCC (*WebEx*)
Stephen Goetchius, IT Director, TRCC
Barry Grant, IT Director, MCC (*WebEx*)
Lynn Gregor, IT Director, ACC
Paul Martell, IT Director, QVCC
Pablo Molina, CIO, SCSU
Larry Salay, IT Director, GWCC (*WebEx*)
Annie Scott, IT Director, MXCC (*WebEx*)
Joe Tolisano, CIO, ECSU
Robert Wahl, IT Director, TXCC

GUESTS

Ray Kellogg, SCSU

CALL TO ORDER, DECLARATION OF QUORUM

With a quorum present, Committee Chair Donofrio called the meeting to order at 2:02 p.m.

1. Introductions

Chairman Donofrio announced that he has been appointed Chairman for the Board of Regents for Higher Education and for the time being he will continue to serve as Chairman for this committee. He went on to announce that Regent JoAnn Price will fill the position left vacant by Michael Pollard and Regent Matt Fleury will continue on this committee as well.

Chairman Donofrio informed the group that Dr. Gray did a great job detailing his plan to the Board at an earlier meeting. The presentation focused on the BOR as a system. Chairman Donofrio encouraged the CIOs and IT Directors to get involved and engaged in the planning process.

2. Approval of Minutes from December 6, 2013

The minutes of the December 6, 2013 meeting were unanimously approved on a motion by Chairman Donofrio, seconded by Regent Fleury.

3. BOR CIO Report

- Joe reported that the CCC has a weekly meeting. QVCC new building will be going online January 21st. Paul Martland added that the building is almost complete.
- ACC's new data room is built and ready for configuration. The UPS will be delivered and installed within the next few weeks along with fiber and racks.
- WCSU have a new building that will be up and ready by fall 2014.
- RFP's for a new emergency notification system will be going out within the next couple of months. So far Joe Priester and Ahmed Beerman-Ahmed are on the committee.
- The final stages for the transcript exchange are in the works.
- The Change Environment Board is in place. Information was sent to the board members.
- Tunxis and Norwalk are currently online using Flex registration. The other colleges are scheduled to go online within the coming weeks.
- System wide contracts for Ellucian services is being worked on.

4. Update of IT Governance

A first round draft model was submitted to Joe from some of the community college IT directors and CIO's. Joe will have a final report available soon.

5. BOR Security Program Update

Sixty percent of the process is complete. A final report should be ready by May. This item will be discussed in greater detail during executive session.

6. Project Update of Blackboard Migration

Scott Zak reported that the Blackboard migration is complete and running smoothly. Discussion regarding anti-plagiarism and student submissions was also addressed.

7. Project Update of Wireless in the Dorms

Beta testing is scheduled for January 21st at SCSU. Switches were purchased and two dorms at CCSU were wired and switches will go in this summer. Pablo wanted to publicly express satisfaction with Bill Aust, Ray Kellogg and the network team. Joe Tolisano submitted three proposals and questioned why wasn't the switches ordered for ECSU. Joe McAuliffe stated he is working with Ryan and Bill and they will get the switches ordered and sent to ECSU next week. Chairman Donofrio requested Joe Tolisano to send him an email next week with the progress of the project.

8. Project Update on Network Convergence Project for CSUs

Tom DeChiaro distributed and reviewed the CT State University Architecture Design Network Convergence Project. The main funding for this project is from CSUS 2020 funds.

Karen stated that this project has to be approved by the Interim Security Officer. Tom stated since currently there isn't a policy in place this document will be sufficient. Chairman Donofrio added there should be one document for everyone. Tom will provide Chairman Donofrio with numbers by the next meeting.

9. Project Update on Network and VoIP refresh of CCC's

Paul Martland stated that the communication and collaboration between the Board of Regents IT staff and the other IT directors is much better than when he first arrived. The group gets together weekly and review every project that's currently in progress at each college and/or university in order of importance.

10. Move to Executive Session

Chairman Donofrio requested a motion to go into Executive Session for the purpose of discussing information technology processes, disclosure of which would compromise the security of the system. An announcement was made that no votes will be taken in Executive Session.

11. Adjournment

The next BOR IT Meeting is scheduled for Thursday, March 13, 2014 at 1:00 p.m. at Capital Community College, 960 Main Street, Hartford, in the President's Conference Room, 11th floor (room 1122)