



Board of Regents

Meeting of the
Finance & Infrastructure Committee
Connecticut State Colleges and Universities

Wednesday, December 4, 2019
10:00 am
Regents Board Room
61 Woodland Street, Hartford, CT

Agenda

1. APPROVAL OF THE OCTOBER 9, 2019 MEETING MINUTES

2. ACTION ITEMS

- A. Northwestern Community College - License Agreement with Northwest Regional Workforce Investment Board
- B. Pledge to Advance Connecticut (PACT) Policy

**BOARD OF REGENTS FOR HIGHER EDUCATION
FINANCE & INFRASTRUCTURE COMMITTEE
MINUTES**

**Wednesday, October 9, 2019 @10:00 a.m.
Regents Boardroom, System Office, 61 Woodland Street, Hartford, CT 06105**

COMMITTEE MEMBERS PARTICIPATING

Richard J. Balducci, Chairman
Del Cummings
Felice Gray-Kemp (via teleconference)
JoAnn Ryan (via teleconference)

COMMITTEE MEMBER ABSENT

David R. Jimenez

CSCU STAFF PARTICIPATING

Mark Ojakian, President
Ben Barnes, Chief Financial Officer
Sandra Bispham-Haywood, Director of Contracts, Procurement and Purchasing

CALL TO ORDER

With a quorum present, Chairman Balducci called the meeting to order at 10:10 a.m.

APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2019 MEETING

On a motion by Regent Ryan, seconded by Chairman Balducci, the minutes of the September 4, 2019 meeting were unanimously approved as submitted.

INFORMATION ITEM(S) –

FY20 System Office Budget

CFO Barnes commented on the level of spending at the CSCU system office that has been the topic of criticism and concern. The system office budget was reviewed and clarification was provided to address the misunderstanding of what duties and functions the system office performs. A breakdown of the budget by departments, differentiating where each dollar is spent for BOR, Community Colleges and Connecticut State Universities was provided. It was noted that the BOR line is limited by State appropriations.

CSCU Fall 2019 Enrollment

CFO Barnes reported on the fall 2019 enrollment and the implications it will have on the CSCU budget. The CSCU FY2020 campus spending plans assumed declines in fall enrollment based on the past year trend, however, the actual decline for fall is greater than anticipated. The enrollment decline appears to be in line with national statistics. As a result of the enrollment decline, the tuition and fees revenue is likely to be less than budgeted. Management is confident that the colleges will be able to absorb the tuition lost and enrollment will continue to be monitored for the spring semester. An updated revenue projection will be included in the mid-year projection in 2020.

The Vice President of Enrollment is working on a change in the strategic direction the institutions will follow. Programs and other major initiatives in the CSCU system should help to increase enrollment. The institutions will also be looking for alternative ways of attracting and retaining students. Targeting adult learners and the offering of on-line courses were also mentioned.

ACTION ITEM(S)

CSCU – FY21 Mid-term Budget Expansion Submissions

CFO Barnes commented on the recommended mid-term budget requests that were submitted to OPM, noting that the items were contingent upon the Board's approval. The Debt-free College program was the largest request with the remaining items to recoup some of our cost growth from expansion of manufacturing programs, SEBAC wage increases, and new facilities coming on line. CSCU asked that OPM continue to consider the requests made in 2018 as part of the biennial budget process being that OPM indicated that they would not consider additional capital budget requests this year.

An overview was provided of the Capital and Policy Options submission, including the technical adjustments. OPM also requested that a budget reduction option totaling 1% of our post-holdback budget be submitted. Although we complied with their instructions, a point was made that such a reduction would be harmful to the progress that is being achieved across the CSCU system.

On motion of Regent Ryan and seconded by Regent Gray-Kemp, it was voted to approve the FY21 Midterm Budget submissions.

Adoption of Policy for Contracts and Procurement a/k/a “Red Tape Elimination” Guidelines

CFO Barnes commented that the Board approved the posting of Notice of its Intention to Adopt Policy to Purchase Certain Goods and Services under Public Act No. 17-130 on August 23,

2018. Being that no comments or expressed views was received during the posting of the notice, approval of the policy is now being sought.

Sandra Bispham-Haywood, Director of Contracts, Procurement and Purchasing, highlighted the policy that will allow the CSCU to simplify the three types of purchasing agreements: (1) revenue-generating contracts, (2) non-monetary arrangements, and (3) “certain other agreements”.

On motion of Regent Ryan and seconded by Regent Gray-Kemp, it was voted to approve the Resolution for the Adoption of Policy for Contracts and Procurement.

Adjournment

There being no further business, on motion of Chairman Balducci, seconded by Regent Ryan, the meeting adjourned at 10:55 a.m.

RESOLUTION

concerning

A LICENSE AGREEMENT
BETWEEN NORTHWESTERN COMMUNITY COLLEGE
and
NORTHWEST REGIONAL WORKFORCE INVESTMENT BOARD

December 19, 2019

- WHEREAS, Northwestern Community College (NCCC) has a working relationship with the Northwest Regional Workforce Investment Board (NRWIB); and
- WHEREAS, The NRWIB, as an American Job Center, provides to the public and can offer additional recruitment opportunities for NCCC; and
- WHEREAS, The NRWIB can offer NCCC students, at greater levels than currently occur on campus, assistance with career counseling, job identification, connections to employers with current job openings and workshops; and
- WHEREAS, NRWIB administers all of Northwestern's Workforce Innovation and Opportunity Act of 2014 Federal funding for all of their workforce development programs, Trades Act funding and parts of the apprenticeship framework for students; and
- WHEREAS, The Connecticut Community Colleges' Policy Manual section 4.7.1, "Facilities - Use of Community College Facilities" indicates "that the college should reach out into the community to encourage utilization of the resources of the college, including its physical facilities"; and
- WHEREAS, The NRWIB will conduct some of its operations through a no cost license agreement in approximately 200 sf. of space out of NCCC's Goulet Building; and
- WHEREAS, The colocation will increase NCCC's recruitment opportunities and Career Service opportunities for students at higher levels than currently exist at NCCC; therefore, be it
- RESOLVED, For the benefit of NCCC and their students, the NRWIB will conduct operations out of NCCC space through a license agreement.

A True Copy:

Erin A. Fitzgerald, Board Secretary
CT Board of Regents for Higher Education

ITEM

License Agreement for the Northwest Regional Workforce Investment Board at Northwestern Community College

BACKGROUND

The Connecticut Community Colleges' Policy Manual section 4.7.1, "Facilities - Use of Community College Facilities" states the following:

The policies enunciated herein derive from a conviction that the facilities of the Community Colleges should be generally available to the greater community. This conviction rests on two assumptions. The first holds that an institution of higher education should be an open forum for the exchange of ideas. The second relates to the community service function of the comprehensive Community College, a key component of which is the use of college resources by responsible persons and groups within the region served by the college. This implies that the college should reach out into the community to encourage utilization of the resources of the college, including its physical facilities.

However, no organization whose primary purpose is other than academic or student-centered shall be domiciled or have permanent location at a college facility without the approval of the Board of Regents. The board reserves the right to grant exceptions to the facilities use policy if it determines that an arrangement is consonant with the mission of the comprehensive Community College.

Northwestern Community College (NCCC) has the opportunity to extend community involvement on campus and the benefit the students of NCCC by licensing current available space which will both support students' job searches and encourage community members to take classes at NCCC.

Connecticut's northwest region affiliate of the American Job Centers (AJC) is the Northwest Regional Workforce Investment Board (NRWIB), administered out of their Waterbury location. The NRWIB provides to the public, and students who currently are aware, assistance with career counseling, job identification, connections to employers with current job openings and workshops that may include; resume writing, employment strategies, interview skills and computer basics. The NRWIB also administers all of NCCC's Workforce Innovation and Opportunity Act federal funding for all of NCCC's Trades Act funding and parts of the apprenticeship framework for students.

NCCC is requesting that a license agreement occur between the CSU and the NRWIB allowing the NRWIB to conduct their work on campus with NCCC students in addition to local business operations. This colocation can decrease the proximity of services for students while increasing the convenience and heighten their awareness. New services at levels greater than are currently supported at NCCC that enhance student employment opportunities will include, but not limited to, enhanced employment search skills, alignment to viable employment opportunities, resume writing and interview skills.

ANALYSIS

Enacted in 1998 and reauthorized as the Workforce Innovation and Opportunity Act of 2014 (WIOA), this Federal legislation strives to strengthen and improve our nation's public workforce system and assists individuals, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. The U.S. Department of Labor, in coordination with the U.S. Departments of Education and Health and Human Services work to assist implementing this Act.

AJC's were created under the WIOA, funded from both Federal and private funding as not for profit organizations, provide a full range of assistance to job seekers. Assistance includes career counseling, job search assistance, connections to employers with current job openings and workshops that may include; resume writing, employment strategies, interview skills and computer basics. There are currently five regional work force development boards in the state, Connecticut's northwestern affiliate of the AJC is the NRWIB. This affiliate, based in Waterbury, covers 41 towns and cities with two AJC walk-in centers located in Torrington and Danbury. The NRWIB organization is guided by a Board who represents business, education and government. Currently, President Rooke, for NCCC, President De Filippis for Naugatuck Community College, representatives from The CT Department of Labor, CT Department of Economic and Community Development and 25 other public and private sector members comprise the Board. Workforce Innovation and Opportunity Act federal funding for all of NCCC's Trades Act funding and parts of the apprenticeship framework for students are administered by the NRWIB.

The primary benefit to the college is that the clients for the NRWIB, who are soon-to-be or are unemployed, will have the opportunity to be connected to the college's short-term job training programs. This is a recruitment opportunity for NCCC's Continuing Education classes and credit programs. As a secondary benefit, due to budget constraints in recent years NCCC offers only limited career services guidance to its' students and does not project an opportunity to expand those services. Collocating the NRWIB at available space in NCCC's Goulet Building provides an opportunity to expand both recruitment efforts and career services for students and recent graduates (up to one-year after graduation) by way of establishing a working relationship with a local AJC walk-in center. Other College services currently located in the Goulet Building include the Center for Workforce Development, the Entrepreneurial Center of Northwest Connecticut and the State Office of Rural Health.

NCCC is requesting that a two-year license agreement with renewal options of 1-year extensions, not exceeding 10-years above the base term, with a termination clause be granted that allows the NRWIB an opportunity to conduct their business operations at NCCC. The NRWIB will occupy approximately 200 s.f. of unused office space, deploy 1 to 2 employee's part time and be onsite up to 3-days per week. The NRWIB will service both students and the public at this location. It is projected that development of the collocated relationship will significantly benefit NCCC students on campus by way of decreasing proximity of services while increasing convenience and heighten awareness. Important walk-in and scheduled services include at this and other NRWIB locations include, but are not limited to, enhancing

employment search skills, alignment to viable employment opportunities, resume writing and interview skills. Stipulations to the license will include that the NRWIB with NCCC develop and implement specific strategies and services to assist NCCC enrolled students and recent graduates with employment development services at greater depths than are currently offered by NCCC. Evaluation systems will be developed implemented and reassessed semi-annually that document performance of the collocation. On an annual basis, continuation of the license agreement will require that NRWIB outcomes display past, ongoing and future performance to the benefit of NCCC's students and graduates.

Asnuntuck Community College (ACC) and Tunxis Community College (TCC), having established a similar relationship with their local AJC's over the past 18 months are already deriving benefits from having their organization on campus. The AJC's are attracting members of the public to its locations, which increases the college's visibility with the public at large. Beyond that, ACC's Continuing Education department has seen an increase in foot traffic as the AJC Career Agents direct clients to its office.

As a general overview, conditions of the license will allow the NRWIB to operate part time within the 200 s.f. Goulet space at no cost to the NRWIB. In exchange for the space use the NRWIB will provide student and graduate employment assistance services. Use of classrooms or other spaces to conduct business and off-hour functions will incur charges. The NRWIB assumes full responsibility for Cable TV, telecom, networking, computer equipment and IT support which is not part of this agreement.

Projected upfront or space improvement costs for NCCC are none. NCCC's operating expense are not projected to increase by way of this agreement. The return on investment for NCCC recruitment opportunities, students and recent graduates is anticipated to be extremely beneficial and will be documented through the annual evaluations.

RECOMMENDATION

Approve the CSCU to enter into a license agreement with the Northwest Regional Workforce Investment Board at Northwestern Community College.

12/4/19 Finance & Infrastructure Committee
12/19/19 Board of Regents

RESOLUTION

concerning

Pledge to Advance Connecticut (PACT) Policy

December 19, 2019

WHEREAS, Public Act 19-117, sections 362-364, requires the Board of Regents to establish a debt-free community college program starting in the fall of 2020 under which awards will be made to qualifying students that will offset any cost of tuition and fees not covered by other sources of financial aid, and

WHEREAS, That same act requires the Board of Regents to adopt rules, procedures and forms necessary to administer this new program and report on those rules to the General Assembly by January 1, 2020; therefore, be it

RESOLVED, That the Board of Regents does hereby establish the Pledge to Advance Connecticut, or PACT, and be it further

RESOLVED, That the PACT Policy Manual is adopted as the official guidance for administering the PACT and shall be transmitted to the Connecticut General Assembly by January 1, 2020; and be it further

RESOLVED, That the President of the Board of Regents or their designee may supplement the policy with administrative guidance, procedures and rules necessary to implement the policy; and be it further

RESOLVED, That this resolution shall be effective as of January 1, 2020.

A True Copy:

Erin A. Fitzgerald, Board Secretary
CT Board of Regents for Higher Education

ITEM

Adoption of Pledge to Advance Connecticut (PACT)

BACKGROUND

In the 2019 session of the Connecticut General Assembly, Public Act 19-117 was passed including the establishment of a last-dollar scholarship program intended to ensure that Connecticut high school graduates who are attending college for the first time will be able to attend a Connecticut community college without any out-of-pocket charges for tuition or mandatory fees.

Staff consulted with other states that have implemented similar programs, and convened a steering committee charged with developing a policy for implementing the new program. That group met twice, and reviewed multiple drafts of the policy.

The recommended policy includes the following features:

- The PACT will provide grants to eligible community college students that, when combined with other available financial aid, will reduce the cost of tuition and fees to \$0.
- The program will begin in the fall of 2020
- Generally, eligible students must graduate from a Connecticut high school and reside in Connecticut, complete a FAFSA, enroll for 12 credits or more for both the fall and winter/spring semesters, and meet Satisfactory Academic Progress.
- Eligibility for assistance under PACT continues for three years from initial participation, for up to 72 credit hours, provided that students maintain eligibility.
- Provisions are made for students with disabilities and for appeals.

The proposed policy has been crafted to meet the requirements of the law while aligning administratively with other forms of financial assistance that are already offered by the colleges.

Projections for the cost of the program range from \$7 million to \$15 million per year. The statute requires the state to identify a funding source during the 2020 legislative session. In the event that insufficient resources are made available to CSCU, the program is designed to allow for pro-rating of grants or awarding on a first-come-first-served basis. There is no requirement in the law or the proposed policy that CSCU dedicate existing state appropriations or tuition revenue to this program.

RECOMMENDATION

It is recommended by staff that the Board of Regents adopt the attached resolution establishing PACT and implementing a policy for the execution of the program beginning in Fall 2020.

12/4/19 Finance & Infrastructure Committee
12/19/19 Board of Regents

Pledge to Advance Connecticut

PACT

Policy Manual

Connecticut State Colleges & Universities



***Connecticut State
Colleges & Universities***

For consideration by the Board of Regents 12/19/19

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I. Program Overview

The purpose of this policy manual is to set forth the BOR's policies related to the implementation of PACT, the Pledge to Advance Connecticut, which is hereby established in accordance with Public Act 19-117, sections 362-364. This document describes the policies and procedures that the community colleges under the Connecticut State Colleges & Universities (CSCU) system shall use in its administration of PACT (or the Program). This policy manual does not preclude the establishment of administrative procedures necessary to carry out the Program described here.

Pursuant to Public Act 19-117, Section 362, the Board of Regents for Higher Education (BOR) is required to create a debt-free community college program. Under this law, the BOR holds a responsibility to establish a last-dollar scholarship program to make awards to qualifying students each semester, and to adopt the rules, procedures, and forms necessary to implement the Program. Such rules, procedures, and forms were adopted on December 19, 2019 by the BOR. Subsequent updates shall be subject to review by the BOR, as needed.

The goals of PACT are to:

1. Mitigate excess debt for students and families;
2. Increase student enrollment within the community college sector;
3. Support student retention efforts across the system; and
4. Support on-time credential completion.

II. Program Benefits to Students

Beginning in Fall 2020, Connecticut's PACT Program allows Connecticut residents who meet certain eligibility criteria to attend any of Connecticut's Community Colleges for up to three years free of mandatory tuition and fees related to an eligible program of study. Awards are only applicable to the fall and winter/spring semesters, and are available regardless of family income level.

A. Awards

PACT awards are made as a last dollar award, after all other sources of federal, state, and institutional financial aid grants are expended. For the purposes of awarding the Program, student loans, work-study programs of any type, and financial assistance dedicated to expenses beyond tuition and fees are not considered to be financial aid.

For students who qualify for PACT, a semester award is equal to the greater of:

1. Any remaining eligible institutional costs after subtracting all awarded financial aid; or
2. \$250

Students who already have their eligible institutional costs covered by an existing financial aid package shall be eligible for a \$250 minimum award each semester. Any excess credit balance on the student's account resulting from a PACT award shall be refunded in accordance with existing BOR policies and procedures.

B. Eligible Institutional Costs

The following institutional costs are eligible to be covered by PACT:

- Tuition
- Extension Fees
- College Service Fees
- Student Activity Fees
- Transportation Fees
- Mandatory Usage Fees, including Clinical Program Fees, Advanced Manufacturing Lab Fees, Supplemental Course Fees, and Material Fees.

Institutional costs not listed above are not eligible to be covered by PACT. Examples of costs not eligible to be covered under the program include, but are not limited to:

- Textbooks and Supplies
- Tier II Educational Extension Fees, including Academic Evaluation Fees, Portfolio Assessment Fees, Proctoring Fees, CT-CCNP Student Assessment Fees, and Nursing Media Fees.
- Tier II Auxiliary Activity Fees, including Late Registration Fees, ID Replacement Fees, Parking Access Card Replacement Fees, Returned Check Fees, Late Payment Fees, Installment Plan Fees, DSST Fees and CLEP Service Fees.

III. Academic Program Requirements

PACT awards may be applied to any degree or certificate program identified by the college as eligible for Title IV funding. Funding may not be applied to non-credit academic programs or programs deemed ineligible for participation in the Title IV programs. Academic program eligibility is defined in accordance with the college's active Program Participation Agreement (PPA) and Eligibility and Certification Approval Report (ECAR) validated by the US Department of Education. In the case of Academic programs that include both credit and non-credit requirements, all required credits and fees shall be eligible for assistance under PACT. Required developmental coursework is also eligible for assistance under PACT.

A PACT award is available to qualifying students for the first 72 credit hours earned from a Connecticut Community College during the first 36 months that the student is enrolled within a Connecticut Community College.

IV. Eligibility Requirements

A. Initial Eligibility

The PACT Program is available to students who meet the following criteria:

1. **In-State Residency.** Connecticut residents per [Connecticut General Statutes §10a-29](#).
2. **High School Graduate.** Students must have graduated from a Connecticut high school (public, nonpublic, or home schooled) or equivalency (including GED, HiSET, and TASC).
3. **Enrollment.** Students must enroll as a full-time student (12 or more credits) for the first time at any of Connecticut's Community Colleges. Students previously enrolled at any college or university prior to Fall 2020 are ineligible for Program participation, except for coursework completed prior to high school graduation or non-credit coursework.
 - a. For the following fall semester, students must be registered as full-time and have completed a Free Application for Federal Student Aid (FAFSA) by July 15 for priority consideration for a PACT award. Fall award eligibility after July 15 will be made on a fund-available basis.
 - b. For the winter/spring enrollment, students must be registered as full-time and have completed a Free Application for Federal Student Aid (FAFSA) by November 15 for priority consideration for a PACT award. Award eligibility after November 15 will be made on a fund-available basis.
 - c. Students must be continually enrolled as a full-time student during succeeding fall and winter/spring semesters to retain eligibility in the Program.
 - d. Should a qualifying student who is enrolled at a full-time rate prior to the date for priority consideration but then drop to part-time (fewer than 12 credits) at the time of the semester census, their PACT award and priority consideration status shall be rescinded.
 - e. Winter session enrollment shall be considered part of spring semester enrollment for the purpose of achieving full-time status, and will count toward the 72 earned credit hour timeframe. All summer session enrollment shall be excluded from determining full-time status for award eligibility, but will count toward the 72 earned credit hour aggregate limit on eligibility.
 - f. Developmental coursework shall be applied toward the full-time enrollment requirement.
4. **Eligible Program.** Students must be enrolled in an academic program that meets the requirements in Section III of this policy.
5. **FAFSA.** Students must complete a FAFSA. A completed FAFSA is defined as one that fully determines a student's eligibility for a Federal Pell Grant, including the federal Expected Family Contribution calculation.

B. Returning Qualifying Students

In order to remain eligible in the PACT Program, returning students must continue to meet the following eligibility criteria, including all established priority deadlines for full-time enrollment and filing a FAFSA:

1. **Complete a Renewal FAFSA.** A completed Renewal FAFSA is defined as one that fully determines a student's eligibility for a Federal Pell Grant, including an Official Expected Family Contribution.
2. **Full Time Enrollment.** Students must continue to be enrolled full time (12 or more credits) at a Connecticut Community College.
3. **Continuous Enrollment.** Students must enroll in each fall and spring semester to remain eligible for a Debt Free College award. Students who have demonstrated eligibility and have received a Debt Free College award are eligible to retain their Debt Free College award should the student elect to transfer to another Connecticut Community College.
4. **Satisfactory Academic Progress.** Students must meet the satisfactory academic progress (SAP) policy for determining financial aid eligibility, as approved by the BOR. ([click here for the SAP policy](#))

C. Removal of Students from the Program

Students shall be removed from participation in the Program upon failure to continually meet any of the Program eligibility requirements.

Examples of such instances include, but are not limited to, failing to file a FAFSA, failing to complete FAFSA verification requirements, not meeting the satisfactory academic progress requirements, not enrolling full-time in all fall and spring semesters, or moving out of state.

V. Student Appeals

The PACT Program requires students to maintain continuous full-time enrollment in the fall and spring semesters through the completion of their eligible degree or certificate program. Should an extenuating circumstance occur that prevents an otherwise qualifying student from meeting the continuous full-time enrollment requirement, an appeal process is available for consideration toward regaining Program eligibility.

To ensure the equal treatment of students across all colleges, appeals related to PACT shall be reviewed by an Appeals Committee at the CSCU System Office.

A. Consideration for Appeals

The following extenuating circumstances may be considered by the Appeals Committee. The total amount of time for all approved leaves of absence is capped at six months, except in cases of military deployment.

- Documented medical emergency
- Documented personal emergency
- Documented military deployment (must reenroll within four years of discharge)
- Selective admission programs that require less than full-time enrollment
- Part-time enrollment in final semester of program

B. Appeal Process

All appeals must include an appeal form that is available at each college financial aid office. This form shall include instructions for submitting an appeal, and any relevant information regarding notification to the student of the outcome.

Each appeal must contain supporting documentation to substantiate the appeal. This may include:

- A medical professional's note
- Hospital discharge documentation
- Obituary or death certificate
- Military deployment documentation
- Verification of a program-specific part-time enrollment
- Verification of a student's final semester in their program
- Other documentation on a case-by-case basis

C. Final Appeals

A final appeal of the decision of the Appeals Committee at the CSCU System Office may be made to the CSCU President, or designee. The decision of that official shall be final.

VI. Students with Disabilities

Otherwise qualifying students with documented disabilities that are unable to satisfy the full-time enrollment requirement and are seeking participation in PACT must contact the college's designated disability services coordinator. Based on an individualized assessment and existing disability accommodation policies and procedures, the college's designated disability services coordinator will work with the student and the student's academic advisor to determine the maximum number of credit hours that are feasible for the qualifying student with a disability(ies) to complete in a covered semester. The college's designated disability services

coordinator(s) is responsible for evaluating and documenting the outcome of the requested accommodations for eligibility in the Program. Enrollment deadlines outlined above must be met in order to participate.

VII. Payments and Refunds

Students who are recipients of a PACT award shall have the award disbursed to their account on each semester's financial aid disbursement date following fall and spring census.

Students who have paid for fall and/or spring semester tuition and required fees and then receive a PACT award, including students who receive a minimum award, shall be entitled to a refund of their excess credit balance. Any available credit balance on the student's account resulting from a PACT award shall be refunded in accordance with existing BOR policy.

PACT awards shall only be made if funds are available, and may be pro-rated or reduced if there is insufficient funding to make full awards to all eligible students.

VIII. Treatment of Previous College Credit

All PACT participants must be enrolled full-time to receive Program funding. Credits accepted from previous institutions, such as credits earned in a dual-enrollment program prior to high school graduation or credits earned at another Connecticut community college are not applicable toward each semester's full time enrollment status. All credits earned at any Connecticut Community College while eligible for this program shall count toward the 72 earned credit hour limitation.

IX. Reporting, Program Compliance, and Evaluation

A. Reporting

The CSCU System Office will be responsible for semiannual reporting (March 1 and October 1) on the PACT Program. The following data will be included:

1. The number of qualifying students enrolled each semester
2. The number of qualifying students receiving minimum awards
3. The number of qualifying students receiving non-minimum awards
4. The average number of credit hours a qualifying student has enrolled

5. The average number of credit hours a qualifying student has completed
6. The average award made to qualifying students eligible for a non-minimum award
7. Completion rates of qualifying students by degree or certificate program
8. Demographic information about qualifying students
9. information about retention and completion by qualifying students

B. Program Compliance

During the reporting process, the System Office will perform quality assurance reviews as a means to determine all Program funds were applied according to Section 362 of PA19-117 and all related policies adopted by the BOR.

Students found to have received a PACT award as a result of an error by CSCU shall have the award rescinded from their account and replaced with institutional funds at no detriment to the student.

C. Evaluation

On an annual basis, the CSCU System Office will review the outcomes of the Program as a means to evaluate its effectiveness.

In addition, within one year of Program operation and periodically thereafter the CSCU system office shall review the utilization of institutional aid with respect to its impact on affordability and access for various groups of students, including low-income students, minority students, and other groups for whom achievement gaps have been identified within the Community College system. That review shall include policy recommendations to the Board of Regents.

Appendix A: Program Calendar

The following Program activities will help to guide CSCU and its institutions in implementing PACT:

May	Outreach activities; Fund appropriation
June	Outreach activities
July 15	Program awarding for priority deadline for fall registration
August	Program awarding for non-priority deadline
September	Award finalization and disbursement
October	Program reporting
November	FAFSA Month preparation
November 15	Program awarding for priority deadline for winter/spring registration
December	FAFSA Month
January	Program awarding for non-priority deadline
February	Award finalization and disbursement
March	Program Reporting
April	Annual program Assessment