# **CSCU** Board of Regents

### AGENDA OF A REGULAR MEETING Finance & Infrastructure Committee Wednesday, December 8, 2021 @10:00 a.m. Conducted Via Remote Participation Meeting will stream live at: http://youtu.be/SADiYJtLQ0k

I.	Call to Order and Declaration of Quorum	
II.	Approval of Previous Meeting Minutes – October 13, 2021	Page 1
III.	Action Items	
	Adoption of Naming Policy	Page 5
	Reporting of Gifts – Paintings – Naugatuck Valley Community College	Page 20
	Reporting of Gifts – Vehicle – Gateway Community College	Page 22
IV.	Informational Items	
	<ul> <li>CT State Community College – Financial Policies (work to date and process going forward)</li> </ul>	Page 24

If any member of the public is unable to attend the meeting in real-time due to a lack of physical location or electronic equipment, they may request assistance by email to PHeleen@commnet.edu at least 24 hours before the meeting.

# BOARD OF REGENTS FOR HIGHER EDUCATION CT STATE COLLEGES AND UNIVERSITIES (CSCU) Minutes of Finance & Infrastructure Meeting Wednesday, October 13, 2021 Conducted Via Remote Participation

REGENTS - PARTICIPATING (Y = yes / N = no)		
Richard J. Balducci, Chair	Y	
Felice Gray-Kemp	Ν	
David R. Jimenez	Y	
JoAnn Ryan	Y	
Ari Santiago (arrived at 10:07)	N	
*Dr. David Blitz, FAC Vice Chair		
*ex-officio, non-voting member		

#### CSCU STAFF:

Ben Barnes, Chief Financial Officer Pam Heleen, Asst. Secretary of the Board of Regents (recorder)

#### CALL TO ORDER

Chair Balducci called the meeting to order at 10:00 a.m. Following roll call, Chair Balducci declared a quorum present.

#### APPROVAL OF PREVIOUS MEETING MINUTES

On motion of Regent Jimenez, seconded by Regent Ryan, the minutes of the September 15, 2021 Finance and Infrastructure Committee meeting were unanimously approved as submitted.

#### ACTION ITEMS

#### Adoption of Revised CSCU Distribution Model for CSU State Aid

Ben Barnes presented the item and provided the following comments:

- CSCU receives 3 block grants one for the community colleges, one for the universities, and one for Charter Oak. Though the 2009 BOR policy requires that CSCU review the model biennially, a review has been conducted annually. The review has seldom led to changes in methodology given the challenges in reallocating resources among institutions with ongoing budget challenges.
- This year, in the context of a \$22.5 million state support for fringe benefits coupled with unprecedented enrollment challenges, the universities and system office undertook a thorough review of all aspects of the distribution model.
- The existing Distribution Model includes several components:
  - Base funding of \$6.5 million to each university
  - Additional funding for specified items based on past action by the legislature to fund a particular activity at a university
  - Variable funding based on student counts, with additional weighting for in-state students and excluding part-time students
  - Distribution of State fringe-benefit assistance based on student counts on the same basis as the variable funding.

- The proposed distribution of the General Fund Block Grant includes:
  - Increase base funding to \$11 million (excluding fringe) to cover basic costs of university operations.
  - Eliminate all funding for specified items. If the legislature passes new mandates for specific items, they will need to be accommodated.
  - The change to variable funding is to include the full-time equivalent of part-time students in the calculation. The recommendation is for each university to be provided with a variable block grant proportionally based on three-year rolling average of full-time-equivalent (FTE) of full-time and part-time students enrolled in most recently closed fiscal years.
  - The method to allocate fringe benefit support from the State has been changed. Previously, the method was based on enrollment; now, it will be based on the cost of fringe benefits at each campus.
  - If the additional operating fund fringe benefits provided for in this biennial budget are discontinued or restructured or if there are other substantial changes to the State aid received by CSCU, we will need to revisit this spending model.
  - Regent Jimenez reinforced that Ben Barnes' statement that every University President and CFO agree with this new model. Ben Barnes noted that neither Charter Oak nor any of the Community Colleges are involved with this distribution formula. The current Community College distribution model will end when the merger to CT State is complete in fiscal 2024.
  - Regent Jimenez asked who was on the CSU Distribution Model Review Committee. Ben Barnes stated that he, the University CFOs, Melentina Pusztay, and additional staff support comprised the Committee. Final recommendations were brought to the four University Presidents before coming to the Finance Committee.
  - Professor Blitz expressed concern that there was no limit placed of the portion of the block grant that will continue to be assessed to support System Office operations and suggests that there should be a fixed percentage of revenue allowed to limit System Office growth. Ben Barnes indicated that there has been no growth for the past several years in the System Office operations that support the universities. The dollar amount for the System Office operations in the CSU model went down or flat in this year's allocation. The growth that Professor Blitz refers to is in the EMSA shared services areas and represents individuals who previously worked on community college campuses. Professor Blitz indicated that the numbers supporting CFO Barnes' references would be helpful.
  - Professor Blitz asked if there were any projections as to what will happen to the "additional fringe benefits" after FY2024. CFO Barnes indicated that there were no projections but did share with the Committee the request process he will go through for the next biennial budget.
  - For a later time, Professor Blitz asked Ben Barnes what would be needed from the State to fully fund the universities. He also expressed his disappointment at the lack of detail in comparison data in the Staff Report.
  - Regent Jimenez stated that he disagreed with Professor Blitz's first concern and didn't believe that it was appropriate at this time to require limits on System Office operations as the organization continues to evolve with the Students First initiative and the accreditation process. He is confident that any review or assessment of funds for the System Office will be done with the same transparency and brought before the BOR in a public meeting.
  - Regent Jimenez stated that he was very pleased that the review of this new distribution model was so inclusive (with the CFOs and Presidents of the universities). It was well thought and well developed.

On a motion by Regent Jimenez and a second by Regent Ryan, the resolution was carried by unanimous voice vote for full Board consideration.

#### Revised Spending Plan for Universities and Community Colleges

- Ben Barnes provided an introductory comment that the revised spending plans did not affect Charter Oak as they are on track to meet their enrollment targets. Additionally, he stated that the reason we needed to proceed with the revised spending plan is that enrollment targets for the fall were not met.
- CFO Barnes reviewed the enrollment data presented in the Staff Report (pg. 11 of packet). Significant decline in revenue will result from missing enrollment targets.
  - Other changes that are reflected in the revised plan include:
    - Changes to part-time staffing budgets at colleges and universities
    - Updated information concerning fringe benefit support from the State
    - Changes in use of HEERF funds to support the budget at both colleges and universities
- CFO Barnes continued to summarize the impact of the proposed budget adjustments on operating results at each university (pg. 12 of packet). He pointed out the significant accomplishment in bringing back students to campus as reflected by the increase in housing and food service revenue. In the case of community colleges, there has been significant decline in tuition and fees (pg. 16 of packet).
- Regent Jimenez asked what processed was followed and who was involved in the development of the revised spending plan. Ben Barnes indicated that revised university spending plans were developed and submitted by the individual universities; system office staff involvement was limited to compiling their information. Universities leadership indicated earlier in the summer that revisions to their spending plans would be necessary based on the projections for enrollment. For the community colleges, the budget directors for each region worked with System Office staff to identify spending plan revisions by campus. The campuses were asked to build in COVID testing costs for the spring as there is no commitment from the State to cover them past Dec. 31, 2021. A uniform methodology was developed by the System Office and region budget offices. The revisions to staffing and operating expenses were developed by each campus in conjunction with the regional budget staff and submitted to the System Office. The System office did not change the data other than to reallocate the HEERF funds to bring individual campus deficits back into balance.
- Regent Jimenez asked about the statement in the resolution concerning each institution's commitment to adhere to expenditure control within the spending caps established. CFO Barnes indicated that each institution developed the levels of spending and put into place the controls to adhere to them.
- Professor Blitz repeated his concerns for the funding for Guided Pathways. CFO Barnes indicated that his staff is reviewing the Guided Pathways projected expenditures as they have learned more about the requirements to receive State pass-through ARPA grant funds. The mid-year budget review will include new information about our intention to use these funds for Guided Pathways.
- CFO Barnes continued by stating that in times of fiscal distress, decisions must be made by the Board of Regents to prioritize spending. The Board may be faced with these difficult decisions in Spring, 2022 for both universities and community colleges as we try to balance the budgets.

#### BOR Finance & Administration Committee Meeting Minutes - October 13, 2021

- Professor Blitz believes that Guided Pathway projections for increased revenue based on student retention, persistence, and completion are unrealistic. Chair Balducci reinforced Ben Barnes' statement that projections will be reviewed in the spring. CFO Barnes also pointed out that a revenue and cost model for the community colleges is in development.
- CFO Barnes commented on the difficulty in making projections. COVID has made it difficulty to understand how enrollment will respond and recovery. Regent Jimenez noted that the Board trusts that the people who are putting the projections together have a much better degree of information and professional judgment about enrollment, expenses, student-related costs, and the cost of providing Guided Pathways because it is their job. The Board's job is governance and monitoring, not second guessing the professionals.

On a motion by Regent Jimenez and a second by Regent Ryan, the resolution was carried by unanimous voice vote for full Board consideration.

#### **INFORMATIONAL ITEMS**

• Pam Heleen presented a revised policy, staff report, and resolution to solicit comments. This project was under way in October 2019 under review by the Naming Policy Review Workgroup but has not met since 2019. The Community College policy is 15 years old, and the CSU policy is 12 years old. The new policy streamlines the former policy and provides flexibility and ownership for donor development under the CSUs, Regional Presidents and Campus CEOs. She reviewed the chronology of work done, provided a summary of significant changes and improvements, and requested feedback within 30 days.

#### ADJOURNMENT

On a motion by Regent Jimenez, seconded by Regent Ryan, the meeting adjourned at 11:12.



#### Connecticut State Colleges & Universities

#### **CT BOARD OF REGENTS FOR HIGHER EDUCATION**

#### RESOLUTION

#### concerning

#### RECOGNITION AND NAMING OF FACILITIES & ACADEMIC PROGRAMS

#### December 16, 2021

- WHEREAS, Section 10a-150 of the Connecticut General Statutes empowers the Board of Regents for Higher Education to accept valuable gifts of money, real property, and personal property on behalf of CSCU and/or the individual universities and colleges within it, and
- WHEREAS, CSCU highly values the contributions donors, sponsors and others make to advance the mission and excellence of the institution, and
- WHEREAS, the Board of Regents for Higher Education has the sole authority to provide for the naming of facilities (buildings, parts of buildings, roads, and plazas) and academic units/programs (schools, departments, centers, institutes, and programs) in honor of benefactors (individuals, corporations, and private foundations) and persons or other parties who have made substantial contributions to CSCU, one of its universities, colleges or to education in general, and
- WHEREAS, the Board of Regents for Higher Education shall consider such recognition as a result of a detailed financial analysis, written substantive rationale, and the recommendation of the university or regional president, therefore be it
- RESOLVED, that the Board of Regents for Higher Education adopts the attached policy for Recognition and Naming of Facilities & Academic Programs, and be it further
- RESOLVED, that the Board of Regents for Higher Education hereby rescinds University Resolution 09-38 (dated April 8, 2009) and Community College Policy 4.7.2 (dated September 18, 2006), and be it further
- RESOLVED, that the Board of Regents for Higher Education charges senior leadership of the four universities and Charter Oak State College to establish a consistent implementation procedure for the attached policy to be implemented March 12, 2022, and be it further
- RESOLVED, that the Board of Regents for Higher Education charges senior leadership of the 12 community colleges (and ultimately the Connecticut State Community College) to establish a consistent implementation procedure for the attached policy to be implemented March 12, 2022.

#### Policy for BOR Recognition and Naming of Facilities & Academic Programs

#### September 27, 2021

Replaces Community College Policy 4.7.2 Facilities – Naming of Buildings on College Campuses (dated September 18, 2006)

# Replaces University Resolution 09-38 and Policy – Trustee Recognition and the Naming of Facilities and Programs (dated April 8, 2009)

#### I. Purpose

The purpose of this policy is to define how the Board of Regents for Higher Education manages and approves proposals for the naming of university or college facilities (i.e., buildings, parts of buildings, roads, and plazas) and academic units/programs (schools, departments, centers, institutes, and programs) in honor of a donor, individual, organization, or entity.

The Board of Regents has the sole authority to provide for the naming of facilities and academic units/programs.

#### II. Policy

The Board of Regents for Higher Education wishes to encourage and enhance the ability of the institutions of the Connecticut State Colleges and Universities to pursue significant philanthropy in support of institutional goals. Naming of facilities and academic programs/units is one of the ways in which CSCU can acknowledge the generosity of donors and honors those whose service to or affiliation with CSCU enhances our ability to provide students with affordable, innovative and rigorous programs in pursuit of their personal and career goals, as well as contribute to the economic growth of Connecticut.

The naming recognition may also reflect subjects of a historic, cultural, academic, or geographic nature.

Any such naming must undergo a high level of consideration and due diligence to ensure that the name aligns with the purpose and mission of CSCU and its institutions. No naming opportunity shall be permitted for any entity or individual whose public image, products or services may inflict damage to CSCU's reputation, standing, or integrity or be contrary to CSCU's values.

#### **III. Scope/Applicability**

This policy shall apply to:

- A. Facilities: planned and existing buildings of all types (including libraries, auditoriums, and dining halls), major new additions to existing buildings and athletic facilities, all major outdoor areas including streets, entrances, gates, and landscape features, such as quadrangles, gardens, lakes, fountains, and fields.
- B. Programs: colleges, schools, departments, centers, institutes, and programs, including those that are virtual or online.

Items not covered include interior spaces within facilities (i.e., laboratories, classrooms, practice rooms, lecture halls), minor landscape features (i.e., trees, benches, and sidewalk bricks), scholarships, fellowships, and chairs.

In cases where there may be some question regarding the need for Board approval, the System President will determine whether the proposed naming opportunity requires approval.

#### **IV. Criteria for Selection of Honorees**

Naming a facility, space, academic program or unit for an individual or organization is one of the highest honors that CSCU can bestow. This recognition is a lasting and powerful affirmation of the honoree's connection to CSCU's mission. As such, honorees shall have exemplary character, an unqualified reputation for honesty, personal integrity, and the highest standards of personal and professional ethics.

Ordinarily, CSCU facilities and academic programs/units will not be named for persons who are actively involved in or related to CSCU operations. This includes Regents, members of the faculty and staff, advisory boards, legislators and governmental officials.

Honorees who have been employed by CSCU must have given extraordinary service to the institution in a teaching, research, service or administrative field with such exceptional distinction that their contributions are widely recognized by their peers, both at CSCU and elsewhere.

When the person to be honored is living and a non-donor, ordinarily, three years must have passed since any formal association with CSCU or employment with the State of Connecticut. Such affiliation includes time spent as an undergraduate, graduate, or post-graduate student, as a paid member of the faculty or staff (whether part-time or full-time), as a paid State employee, and/or as a member of the Board of Regents. Any exception to these guidelines must be detailed in the written substantive rationale submitted to the BOR Finance Committee for consideration.

When the person to be honored is deceased, ordinarily, two years must have passed since the date of death before their name can be put forward for this recognition.

#### V. Private Financial Support

Eligible individuals, corporations and other organizations, may be considered for naming recognition if they have made significant financial contributions to CSCU related to the naming opportunity. Decisions regarding such recognition are made on a case-by-case basis in accordance with applicable university-wide or college-wide procedures. Decisions shall also take into consideration the total cost of the project/program, the availability of other funds, and the financial contribution.

In order to accommodate differences in resource base, structure, and community relationships and to maintain flexibility in philanthropic opportunities, each President/Campus CEO, in consultation with their Foundation and Institutional Advancement Offices, shall develop financial guidelines (Attachment A) for what constitutes substantial and significant donations to warrant a facility-related naming opportunity. Initial guidelines must be submitted for approval 30 days after the adoption of this policy by the BOR. Subsequent institutional guidelines must be submitted and reviewed at the June Finance Committee meeting for implementation annually on July 1<sup>st</sup>. The guidelines must be maintained with the institution's procedures for implementation of this policy.

General guidelines for the naming of academic units/programs should be the present value equal to or greater than two hundred percent (200%) of the annual operating budget of the program/unit. The amount should be determined by the size, operating budget, national ranking, and visibility of the unit.

#### VI. Duration and Revocation of Name

Naming of facilities, spaces, and academic programs/units in honor of individuals is expected to last the lifetime of the facility, space, program or unit.

In appropriate instances, most often involving a corporate sponsor, a naming may be granted for a predetermined, specified fixed term. At the end of the term, the name of the facility or program shall expire but may be renewed with the same name or a new name and additional giving.

The Board of Regents reserves the right to remove names from facilities and programs when the gift remains unpaid beyond a five-year limit. Should this occur, the Board may rename the area and/or notify the institution that they may seek another appropriate naming opportunity.

If a named building is razed, the Board of Regents may elect to retire the name or transfer it to another facility or space. When the major function of a building is moved to another facility, the Board of Regents may elect to transfer the name with the function or retain the name with the original building.

The Board of Regents for Higher Education shall have the authority to revoke the name of a facility or academic program in the event that the benefactor for whom the facility or academic unit was named engages in conduct which, in the sole discretion of the Board of Regents, is significantly detrimental that continued name association between the individual and CSCU would be contrary to the best interests of CSCU. In these cases, the university or college has the right to change, revoke, or terminate its obligations with no financial responsibility for returning any received contributions to the benefactor.

#### VII. Implementation Procedures

This policy charges the four universities and Charter Oak State College to establish and maintain a single procedure (for facilities and academic programs) whose purpose is to move the philanthropic opportunity from prospect to the CSCU System President for recommendation and submission to the Board of Regents Committee structure. This procedure must be in place by March 12, 2022.

A parallel procedure must be established and maintained for the community college system with final review and confirmation by the Regional President and submission to the CSCU System President and finally to the Board of Regents Committee structure. Once it is fully accredited, community college recommendations would be reviewed and confirmed by the Regional Presidents and submitted by the CT State Community College President to the CSCU System President and Board of Regents Committee structure.

Final transmittal of the recommendation must include:

- Naming Opportunity Cover Sheet (Attachment B)
- Staff Report which includes:
  - Detailed request, citing the facility or academic program/unit and its proposed name
  - Justification, including the nature and duration of the individual's affiliation with the institution, and the proposed gift agreement.
  - If the gift is for the construction or renovation of a facility, the following must also be included:
    - Timetable for project implementation
    - Relationship of the project to the institution's long-range plans
    - Operating budget implications and sources of funds
- Copy of the gift contract and/or pledge agreement
- Written substantive rationale if there is no gift in connection with the naming opportunity

#### VIII. Regent Recognition for Significant Service

The Chair of the Board of Regents for Higher Education may convene members of the Executive Committee of the Board of Regents to consider bestowing recognition to an individual who has demonstrated distinguished service. Such recognition may include, but shall not be limited to:

- Naming of a facility or major outdoor area
- Bestowing an honorary degree from a university or from the System

The Executive Committee of the Board of Trustees will ordinarily consider the individual's candidacy based on one or more of the following:

- a) Service as a campus leader, system leader, or Board of Regents member for a minimum of ten years where such service has enhanced the mission of the university or system.
- b) The individual's contribution in significant ways to the welfare of the system, university, state, or nation.
- c) The individual's achievement and demonstration of unique distinction.

The CSCU System President, on behalf of the BOR Executive Committee, will partner will the University President or Campus CEO and their respective Regional President to agree on an identified space and will act in deference to the institution's strategic initiatives.

The Executive Committee of the Board, upon favorable review, shall identify the type of award to be bestowed and provide the Board with justification and a time for recognition of the individual. The Board will then consider a vote on the matter.

### Naming Opportunities and Levels

### (Attachment A)

			Institution:

Effective Date:

# NAMING OPPORTUNITY

AMOUNT

I.	NEW BUILDINGS	
-	Academic Building	
-	Athletic Facility	
-	Libraries	
-	Auditoriums	
-	Dining Halls	
-	Theaters	
-	Other	
-		
-		
II.	NEW ADDITION OR MAJOR RENOVATION	
	(DESIGNATE ENTIRE BUILDING OR WING/SECTION	
-	Academic Building	
-	Athletic Facility	
-	Libraries	
-	Auditoriums	
-	Dining Halls	
-	Theaters	
-	Other	
-		
-		
III.	MAJOR OUTDOOR AREAS	
-	Plaza/Courtyard	
-	Streets	
-	Entrances	
-	Gates	
-	Quadrangles	
-	Gardens	
-	Trails	
-	Lakes	
-	Fountains	
-	Fields	
-	Other	
-		
-		

#### Naming Opportunity Cover Sheet

#### (Attachment B)

Institution:

Target Date for BOR Committee (Finance or ASA) Action:

The documentation identified below is required. Please verify its inclusion by checking the appropriate boxes.

- President's/CEO's Recommendation Letter
- (For Community College's) Regional President's Endorsement
- □ Staff Report
- □ Supporting Materials/Endorsements
- Copy of the gift contract and/or pledge agreement
- Written substantive rationale if there is no gift in connection with the naming opportunity

#### CONTACT

Please indicate the name, title, telephone number and email address of the individual to be contacted in case of questions regarding the opportunity.

 Name & Title:
 Phone Number:

Email:

#### **BOR Recognition and Naming of Facilities & Academic Programs**

#### Staff Report

This "new" CSCU System policy reflects the concerns and issues raised by the Naming Policy Review Workgroup which last met in October 2019 and replaces Community College Policy 4.7.2 Facilities – Naming of Buildings on College Campuses (dated September 18, 2006) and University Resolution 09-38 Policy – Trustee Recognition and the Naming of Facilities and Programs (dated April 8, 2009).

#### Chronology of Work to Date

March 2021	Assignment of Project
April 23, 2021	Meeting with Ken DeLisa, Institutional Advancement, ECSU to discuss the project status of the Naming Policy Review Workgroup
June 3, 2021	Draft submitted to Alice Pritchard, Jane Gates, Ernestine Weaver, and Ben Barnes for comment
June 21, 2021	Draft submitted to Ken DeLisa for comment
July 19, 2021	Draft submitted to Regional Presidents for comment
August 5, 2021	Draft submitted to University Presidents for comment
August 11, 2021	All comments incorporated
September 10, 2021	Draft presented to BOR Academic & Student Affairs Committee
September 29, 2021	All comments incorporated
October 13, 2021	Draft presented to BOR Finance Committee
November 18, 2021	No additional comments received

#### Summary of Significant Changes and Improvements

- Procedural aspects/language no longer appears in the policy. The resolution charges the Universities and Charter Oak State College to establish a consistent implementation procedure for the policy and similarly charges the 12 community colleges (and ultimately the Connecticut State Community College) to establish their consistent implementation procedure.
- 2. The new policy no longer includes a single specific formula (i.e. 10% of construction or remodel costs) to be used as the minimum amount of dollars required for facility-related naming opportunities. This provides each university and college with the ability to determine, based on their fundraising goals and priorities, what constitutes the substantial and significant donation required to warrant a facility-related naming opportunity. It also allows them to effectively apply their own in-depth knowledge of donors based on existing and on-going relationships to determine the specific minimum dollar amount required to name each facility building and/or major outdoor area.

Using the form created with the policy, each university and college must submit their guidelines for review at the June Finance Committee meeting for implementation annually on July 1st.

- 3. New language added to the policy provides for decisions regarding approval of a naming request to also take into consideration "the total cost of the project/program, the availability of other funds, and the financial contribution." This provides appropriate latitude for each university and college to evaluate both the actual and intrinsic costs of the project/program, as well as the overall financials available to support the specific naming opportunity.
- 4. The policy has also been significantly strengthened with specific language added providing the BOR with the authority to revoke the name of any facility or academic program in the event that the benefactor for whom the facility or academic program was named engages in conduct which at the sole discretion of the BOR is deemed to be detrimental and that continued association between the individual or entity and CSCU would be the contrary to the best interests of CSCU.
- 5. New language has been included regarding the consideration and level of diligence required to determine the appropriate alignment of the proposed naming with CSCU's purpose and mission. Including the clearly delineated protocols that need to be specifically adhered to, as well as what is and what is not permitted regarding the entity or individuals' public image, product or services, provides critical oversight to verify compliance. Requiring an in-depth review of each person or entity reflects the importance of mitigating any potential for the naming to inflict damage to CSCU's reputation, standing or integrity and ensures that it will not be contrary to CSCU's values.
- 6. The addition of virtual and online programs as naming opportunities expands the naming options available to those interested in supporting the fundraising mission and goals of each university and college.
- 7. Although there was no change to the baseline expectation that a financial gift with a present value equal to or greater than 200% of the annual operating for an academic unit, program, department, center and more, the updated naming policy does spell out additional ways by which the amount necessary to be donated for each naming opportunity can be determined, including evaluating additional relevant factors such as the size, national ranking and visibility of the unit/program.
- 8. The policy has also been enhanced with language added regarding the breadth and depth of options that naming recognition can reflect including historic, cultural, academic or geographic associations.

story buildings or five- to eight-story buildings, at locations best serving their communities. The buildings and facilities and the campus as a whole should be adequate to support the instructional programs and support services for these programs; inviting to the people, encouraging them to improve their skills and education; provided with ample parking and, in urban or high population density locations, accessible to public transportation; well-designed and constructed; and structured so as to make efficient use of land and building space.

(Adopted March 20, 1972)

#### 4.7.2 Facilities - Naming of Buildings on College Campuses

The Board of Trustees of Community-Technical Colleges adopts the following policy under its authority to name buildings in the system.

Buildings or substantial portions thereof, including the library, auditorium, dining hall, or exterior campus areas, may be named in memory of persons or after subjects of historic, cultural, academic, geographic or other nature. It is intended that persons qualified to be so memorialized shall have made a significant and enduring contribution and, if a state, civic, or public employee, shall have retired from active service.

When a substantial financial contribution towards a capital project of any type is made by donors and supporters of the community college system or a constituent unit thereof, the building, or major component thereof, may be named for a person, persons, or organization suggested by the donor/s.

Recommendations for naming buildings or substantial portions thereof must be transmitted by the president of the college involved to the chancellor for consideration by the board. The transmittal shall include all documentation required by the college's naming policies, and any contributory schedule, to support the recommendation.

Each community college, in its discretion, is authorized to apply plaques or other suitable forms of recognition to the rooms or other areas of college facilities to acknowledge significant financial contributions to the college by donors or to memorialize persons designated by the donors.

(Adopted April 17, 1973; amended June 20, 1983; amended September 18, 2006)

#### 4.7.3 Facilities - Temporary/Portable - Lease/Purchase

The chancellor is authorized to negotiate contracts to lease and/or to lease with option to purchase temporary facilities, e.g., trailers or movable buildings, for use as faculty and business offices, bookstores, athletic facilities, student lounges, and similar purposes at the colleges where adequate facilities are not available.

(Adopted November 21, 1966)



# **Connecticut State University System**

39 Woodland Street = Hartford, CT 06105-2337 = 860-493-0000 = www.ctstateu.edu

BR# 09-38

#### RESOLUTION

concerning

#### TRUSTEE RECOGNITION AND NAMING OF FACILITES & PROGRAMS POLICY

#### for the

#### CONNECTICUT STATE UNIVERSITY SYSTEM

#### April 8, 2009

- WHEREAS, The Board of Trustees has the sole authority to provide for the naming of facilities and programs, and
- WHEREAS, Pursuant to that policy, the Board of Trustees shall consider the naming of academic programs, facilities or major portions thereof or prime external spaces as a result of a recommendation of a university president, and
- WHEREAS, Recognition of distinguished service and significant contributions to welfare of a system, university, state, or nation and an individual's achievement and demonstration of unique distinction, is worthy of acknowledgment by the Board of Trustees, therefore be it
- RESOLVED, That the Board of Trustees may consider bestowing recognition to an individual who has demonstrated distinguished service which warrants recognition of the individual's significant contribution, and be it further
- RESOLVED, That the Board of Trustees may confer such recognition in a variety of ways, including, but not be limited to, naming of a building or facility, awarding of an honorary degree from a university or from the system, or the awarding of a Connecticut State University System Trustees' Medal of Recognition, and be it further resolved
- RESOLVED, That the Board of Trustees for the Connecticut State University System hereby rescinds Board Resolution 01-50 and adopts the attached policy on Trustee Recognition and Naming of Facilities and Programs

A Certified True Copy: 7 mc Huch

Lawrence D. McHugh, Chairman

A Certified True Copy:

David G. Carter, Chancellor



**Connecticut State University System** 

39 Woodland Street = Hartford, CT 06105-2337 = 860-493-0000 = www.ctstateu.edu

#### CONNECTICUT STATE UNIVERSITY SYSTEM POLICY ON TRUSTEE RECOGNITION AND THE NAMING OF FACILITIES AND PROGRAMS

#### 1. PURPOSE

The purpose of this policy is to establish policies and procedures of the Board of Trustees regarding the naming of University academic programs, grounds, facilities, and buildings including major portions of buildings. The Board of Trustees has the sole authority to provide for the naming of facilities and programs. Further, this policy provides for the recognition of individuals by the Trustees for exceptional service to the university system, community, state, or nation.

#### 2. SCOPE

This policy applies to the naming of present or future facilities, major areas (such as auditoriums and rooms with major public visibility) within existing or future facilities, existing facilities which have undergone major renovations, or areas on University grounds for which a naming opportunity exists. The Board also reserves the right to approve the naming of academic programs. Academic programs include colleges, schools, departments, centers, and institutes. The naming of scholarships, fellowships and professorships does not require Board approval. The establishment of endowed chairs shall follow the policy established in Board Resolution #99-46 or its successors.

#### **3. OBJECTIVE**

The goal of this policy is to enhance the ability of the institutions of the Connecticut State University System to encourage and pursue contributions in support of institutional goals. This policy specifies procedures for the solicitation and acceptance of named gifts as well as other procedures to be followed in naming facilities for individuals, families, or entities.

The policy also outlines the process for Trustee recognition honoring individuals who have demonstrated significant contributions to the welfare of the University System, state, or nation.

#### 4. POLICY

#### Naming Involving a Gift:

- A) A naming opportunity associated with a gift to the CSU System, a constituent institution, or an affiliated foundation, will normally receive favorable consideration only when the present value of the gift is an amount equal to or greater than 10 percent of the cost to construct or substantially renovate the facility proposed for naming.
- B) A naming opportunity for a program associated with a gift to the CSU System, a constituent institution, or an affiliated foundation, will normally receive favorable consideration only when the present value of the gift is an amount equal to or greater than 200 percent of the annual operating budget of the program.

- C) Gifts should comply with the policies established in Board Resolution #2000-15 or its successors. The gift may be in cash or a legally binding pledge and should be paid within five years of the naming of the facility or program. If the pledge is to be paid over a number of years, the number of years shall be divided into the pledge and the resulting amount will be due each year. A portion of the gift may be in the form of an irrevocable trust or a contractual bequest. The Board of Trustees reserves the right to remove names from facilities and programs when the gift remains unpaid beyond the five-year limit. Should this occur, the Board may name an area of the facility or seek another appropriate naming opportunity that would be proportionate to the value of the gift received. The naming of a facility or program follows the facility or program for its life unless otherwise determined by the Board of Trustees. When a named facility is razed, the Board of Trustees may elect to retire the name or transfer it to another facility or space. When the major function of a building is moved to another facility, the Board of Trustees may elect to transfer the name with the original building.
- D) Any University System institution wishing to name a facility, any campus grounds, major portions of facilities, or academic programs as identified in Section 2 of this policy must submit a request to the Chancellor for analysis and submission to the Board's Development Committee who will thereafter submit its recommendation to the Board of Trustees.
- E) In those instances in which gifts do not reach the threshold specified in sections A and B, a substantive rationale for departing from the policy must be provided to the Board's Development Committee who may recommend a departure from these policies to the Board of Trustees for good cause shown. In these exceptional cases, where facilities and academic programs are named for people, they should be named for scholars and other distinguished individuals who are preeminent in their field of endeavor and/or have contributed meaningfully to the CSU System or to any of its constituent institutions.
- F) No facility or academic program identified in Section 2 of this policy will be named for individuals currently employed by the CSU System or the State of Connecticut, or currently holding public office.
- G) When the person to be honored is living and a non-donor, ordinarily, three years must have passed since any formal association with the CSU System or employment with the State. Such affiliation includes time spent as an undergraduate, graduate, or post-graduate student; as a paid member of the faculty or staff, whether full or part time; as a paid State employee; and as a member of the Board of Trustees.
- H) When the person to be honored is deceased, ordinarily, two years must have passed since the date of death before their name can be applied to a CSU System facility or academic program.
- Any University System institution wishing to name a facility, any campus grounds, major portions of facilities, or academic programs as identified in Section 2 of this policy must submit a request to the Chancellor for analysis and submission to the Board's Development Committee who will thereafter submit its recommendation to the Board of Trustees.
- J) In submitting requests for naming of facilities or academic programs to the Chancellor for consideration by the Development Committee of the Board of Trustees and, if approved, by the Board of Trustees, the following information is to be submitted:

- a) Institution name;
- b) A detailed request, citing the facility or program in question, the proposed name, and;
- c) Justification, including such relevant information as the nature and duration of the individual's affiliation with the University System or constituent institution. If the naming is a stipulation of the gift, the request must explain the proposed arrangement. If the gift is for the construction or renovation of a facility, the following information should be included:
  - A timetable for project implementation;
  - If the gift is for a new facility or program, the relationship of the project to the institution's long-range plans;
  - Operating budget implications, and sources of funds; and
- d) A copy of the gift contract and/or pledge agreement must be filed with the request for approval.
- e) If there is no gift in connection with a naming opportunity, a written substantive rationale for departing from the policy should be provided.
- K) Each university president shall determine the appropriate level of gift support required to name scholarships, fellowships, and professorships, and any other naming opportunities that do not require Board approval (e.g., rooms, patios). Gifts for these naming opportunities may be in cash and/or a legally binding pledge instrument.
- L) No later than 90 days after the end of each fiscal year, each university president shall provide a report to the Development Committee regarding the naming of all facilities (including rooms and small areas of buildings, and minor portions of campus grounds), programs, scholarships, fellowships, professorships and any other project during the course of the fiscal year that did not require approval of the Board, together with the detail of associated gifts and contributions.
- M) No later than 90 days after the end of each fiscal year, each university president shall provide the Development Committee with a schedule of naming opportunities at his university.

#### **Trustee Recognition for Significant Service:**

- A) The Chair of the Board of Trustees may convene members of the Executive Committee of the Board of Trustees when he or she deems appropriate, to consider bestowing recognition to an individual who has demonstrated distinguished service which warrants recognition of the individual's significant contributions. Such recognition may include, but shall not be limited to:
  - a) Naming of a building, campus grounds, or facility.
  - b) Bestowing an Honorary degree from a university or from the System.
  - c) Awarding of a Connecticut State University System Trustees' Medal of Recognition.
- B) The Executive Committee of the Board of Trustees will ordinarily consider the individual's candidacy based on one or more of the following:

- a) Service as a University President or Chancellor for a minimum of ten years where such service has enhanced the mission of the university or system.
- b) The individual's contribution in significant ways to the welfare of the system, university, state, or nation.
- c) The individual's achievement and demonstration of unique distinction.
- C) When a President, Chancellor or individual has served the University or System, he or she may be considered for recognition by the Board of Trustees when one of the following has been met:
  - a) Ordinarily, two years after retirement or other separation from the University, System Office, or from elected or appointed office; or
  - b) Ordinarily, two years after the person's death, if the person had not yet retired or otherwise separated from the University or System.
- D) The Executive Committee of the Board, upon favorable review, shall:
  - a) Identify the type of award to be bestowed.
  - b) Provide the Board of Trustees a justification for the recognition including such relevant information as the individual's accomplishments or contributions to the University or System, service to the state or nation and;
  - c) A time for recognizing the individual.
- E) Trustee recognition of said individuals, upon favorable review and approval by the Executive Committee of the Board, shall be ratified by the full Board of Trustees

4/8/09

#### RESOLUTION

#### concerning

#### ACCEPTANCE OF GIFTS NAUGATUCK VALLEY COMMUNITY COLLEGE – ART WORK DONATION December 16, 2021

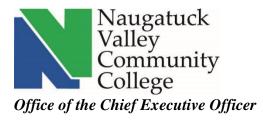
- WHEREAS, Naugatuck Valley Community College is the recipient of a donation of three Cleve Gray acrylic paintings on canvas; and
- WHEREAS, This donation is for educational purposes that allows Naugatuck to expose the college community to diverse expressions of art and perspectives; and
- WHEREAS, The donor of this generous donation is Thaddeus Gray; now, therefore, be it
- RESOLVED THAT, The Board of Regents accepts and acknowledges with appreciation the following gifts from Thaddeus Gray:

#### Description:

Three acrylic Cleve Gray paintings on canvas Current market value of the three paintings: \$81,200 (total)

A True Copy:

Alice Pritchard, Secretary Board of Regents for Higher Education



#### Reporting of Gifts (Other Than Money or Securities) Connecticut General Statutes – Sec. 10a-150 Form B

Date: October 29, 2021

- To: Keith Epstein, Vice President, Facilities, Real Estate & Infrastructure Planning
- CC: Dr. Alice Pritchard, Chief of Staff, CSCU James Lombella, Ed.D., North-West Regional President, CSCU Ben Barnes, Chief Financial Officer, CSCU Pam Heleen, Associate Director of Board Affairs

From: Lisa Dresdner, Ph.D., Chief Executive Officer, NVCC

#### Nature of Gift:

Paintings

#### **Description:**

3 Acrylic Paintings on Canvas by Cleve Gray

#### **Current Market Value:**

\$81,200 (total)

#### **Determined by:**

Market Value of Cleve Gray paintings

#### **Date Received:**

October 1, 2021

#### **Donor:**

Thaddeus Gray

#### **Purpose of nature of Gift:**

Public art to expose the college community to diverse expressions of art and perspectives.

Was the purpose specified by the donor? \_\_\_\_ Yes \_X\_\_ No

#### Instructions or additional information:

Per donation agreement – educational purposes only

Signature: Gioa Dusdrer

Date: 10/29/2021

An Equal Opportunity Employer

#### RESOLUTION

#### concerning

#### ACCEPTANCE OF A GIFT GATEWAY COMMUNITY COLLEGE - AUTOMOTIVE TECHNOLOGY PROGRAM December 16, 2021

- WHEREAS, Gateway Community College is the recipient of a generous donation of a 2019 Chevrolet Silverado pickup truck donated by Dave McDermott
   Chevrolet, Inc., for laboratory and experiential instruction in the college's Automotive Technology Program; and
- WHEREAS, The donation will allow Gateway Community College to include the latest in the automotive technology curriculum and provide the students with learning and career opportunities that they previously did not have; now, therefore, be it
- RESOLVED THAT, The Board of Regents accepts and acknowledges with appreciation the following gift donated by Dave McDermott Chevrolet, Inc.:

#### Description:

2019 Chevrolet Silverado pickup truck, VIN: IGCRYDED7KZ391486 Total Current Market Value: \$13,118.88

A True Copy:

Alice Pritchard, Secretary Board of Regents for Higher Education



#### <u>General Motors</u> <u>General Motors Technology Donation Program</u> <u>Important Time-Sensitive Memo</u>

General Motors Corporation DONATION AGREEMENT DONATION TO NONPROFIT ORGANIZATION

Please note: This donation agreement must be completed, signed, title, dated and returned to the Donation Coordinator, PRIOR TO ANY DONATION BEING SHIPPED TO, OR PICKED UP BY, YOUR INSTITUTION. This is a change from current policy and is effective immediately. Once this document is completed and received, arrangements for shipping and/or pick-up will be made accordingly. Providing transportation for the donation is mandatory (at the expense of the Donee) within a 200 miles radius of the Donee. Please indicate if you are willing to pick-up from location: (3) Yes or () No. If no, please provide shipping address: If you do not want to participate in this donation, please check here: ( )

Donation No: VEH2021-142		AD #:	
Donated By:		Name & Address of School/I	nstitution (Donee – Other)
Dave McDermott Chevrolet, Inc.		Gateway Community College	
655 Main Street		20 Church Street	
East Haven, CT 06512		New Haven, CT 06510	
Contact Person: Joe Cetta		Contact Person: Dan Fuller	
Contact Phone: (203) 285-3855		Contact Phone: (203) 285-23	70
Make: Chevrolet Silverado 1GCRYDE		D7KZ391486	Value: \$13,118.88
Other Comments (i.e. items missing, etc.):			
Transmission Slips, Transmission Noise.			

The item(s) identified above (the "Donated Item(s") has/have been identified for donation to you by General Motors Corporation for nonprofit, educational, or exhibition purposes only. It is important to note that products are given in "as is" condition with no warranties expressed or implied. By completing, signing and submitting this application your organization agrees to this and the following conditions:

1. The Donated Item(s) will be used only by you for non-profit, educational or exhibition purposes and will not be sold, disposed of, or transferred by you. Upon completion of your use of the Donated Item(s), you will scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they can no longer by used or sold (by GM Scrap Policy).

2. If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.

3. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.

4. You accept the Donated Item(s) "as is, with all faults," it being understood that it is not covered by any warranty. General Motors Corporation expressly disclaims all warranties, including any implied warranty of merchantability or fitness for a particular purpose.

5. You acknowledge that automobiles, machinery, or equipment of any sort are potentially dangerous by their nature. You acknowledge that there is risk associated with the operation of the Donated Item(s), and that you knowingly assume this risk. You acknowledge that the Donated Item(s) will be operated only by experienced, knowledgeable users such as college or university level students or faculty. For high schools, you acknowledge that the Donated Item(s) will be operated by students only under the direct supervision of an experienced, knowledgeable faculty member.

6. General Motors Corporation expressly disclaims, and you expressly release General Motors Corporation from any and all liability associated with the Donated item(s). In addition, you agree to the extent permitted by applicable law, to indemnify and hold harmless General Motors Corporation, its officers, directors, employees, and agents from damages, liabilities, fines, judgements, costs (including settlement costs) and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (1) arising out of or in connection with the Donated item(s) or their use and possession; or (2)General Motors Corporation's enforcement of the provisions of this agreement.

7. The conditions set forth above have been communicated to, and are understood by all of your personnel who have access to the Donated Item(s).

8. The Donated property can not be transferred to any person, business or organization without the expressed written consent of General Motors and its agents. A Transfer Form is required for this purpose.

GM facilitates the donation of products to nonprofit entities in need of such equipment that do not have the resources to acquire such equipment on their own. It is the donee's sole responsibility to determine whether or not these products will perform as expected or needed. By completing and signing the product request form, the donee acknowledges that GM provides the products "as is" and without warranty or any kind, express or implied, including, but not limited to, warranties of merchantability or fitness for a particular purpose."THE UNDERSIGNED" hereby acknowledges responsibility to, and agreement to, comply with all applicable export control laws for any item obtained from General Motors Corporation. "THE UNDERSIGNED" understands that General Motors Corporation reserves the right to reject any transaction determined to be in violation, or possible violation, of any applicable export control laws.

# Please acknowledge your agreement to the above by signing this Donation Agreement in the space below and emailing a signed copy to GMDonations@TrainingSupportAdmin.com

Accepted and agreed to this <u>Third</u> day of <u>December</u>, 20<u>21</u> By: William T. Brown, Ph.D. William J. from the <u>Title: Chief Executive Officer</u>

#### **DISCUSSION ITEM**

#### **CC Finance Policy Revisions**

The ongoing community college merger requires that certain policies be revised to reflect the new structure. In addition, this is an opportunity to review a number of legacy policies governing the Community Colleges. This review is ongoing among staff in areas of finance, audit, academic affairs, and human resources. The following objectives are guiding this review and revision:

- Update any references to "Chancellor" and "Colleges" to reflect the new structure of CSCU and CT State.
- Strip certain detailed features of old policies which should be enacted administratively as "Procedures," which can be updated in accordance with the policies but without Board review as circumstances require in the future.
- Propose substantive changes where staff recommends.

The existing policies were codified within the Policy Manual of the Board of Trustees of the Community-Technical Colleges, which is available at <u>ccc-policy-manual.pdf</u>. The Finance-related policies encompass much of Section 4 and Section 6 of the existing manual. The table below shows the preliminary plan for each of those sections:

			Proposed Disposition
		Section	under revision
Se	ction Fo	ur - Campus Operations/Fis	cal Management
	4.2	Budget - Board Approval	Redrafted under Audit and Financial Reporting
	4.3	Collections	Redrafted under Audit and Financial Reporting
	4.3.2	Cancellation of Uncollectible Claims	Redrafted under Audit and Financial Reporting eliminated \$200 limit (statute limits to \$1,000)
	4.3.3	Delinquent Accounts - Central Collections	Redrafted under Audit and Financial Reporting under Methods of Collections
	4.3.4	Delinquent Accounts - Private Agency	Redrafted under Audit and Financial Reporting under Methods of Collections
	4.3.5	Defaulted Student Accounts - Legal Action	Redrafted under Audit and Financial Reporting under Methods of Collections
	4.4	Contracted Services	Repealed
*	4.5	Disturbances on Campus	
*	4.6	Emergencies	
*	4.6.1	Bomb Threats	
*	4.6.2	Medical	

	4.7	Facilities	Repealed
	4.7.1	Selection	Repealed
		Naming of Buildings on College	
	4.7.2	Campuses	Repealed (replaced by new Naming policy 12/16)
	4.7.3	Temporary/Portable	Repealed
	4.7.4	Repair and Improvement	Repealed
*	4.7.5	Use of Facilities	
*	4.7.5.1	CLEP Centers	
	4.8	Funds	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.1	Operating Fund Policy – see Section 6.1.2	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.2	Activity Funds	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.3	Venture Loan	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.4	Hospitality	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.5	Welfare	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.6	Technical Education	Redrafted and Included in Budget and Fiscal Policies Funds
	4.8.7	Endowment Fund	Redrafted and Included in Budget and Fiscal Policies Funds
	4.9	Gifts	Included in Budget and Fiscal Policies Gifts
	4.10	Grants	Included in Budget and Fiscal Policies Grants
	4.11	Health Services	Repealed
	4.12	Signature Authorizations	Included in Budget and Fiscal Policies Signature Authorizations
	4.12.1	Executive	Included in Budget and Fiscal Policies Signature Authorizations
*	4.13	Traffic Regulations	
*	4.14	Resources - Use of	
*	4.15	Drugs and Alcoholic Beverages Policy	
	4.16	Financial Aid - Distribution	Repealed (see Payment of Tuition and Fees)
*	4.17	Volunteers	
	4.18	Credit Cards	Repealed (see Payment of Tuition and Fees)
*	4.19	Library Materials	
*	4.19.1	Surplus, Disposal	
*	4.19.2	Library Books and Media, Purchase	

*	4.20	Weapons - CNVRHEC	
*	4.21	Travel Authority	
*	4.23	Weapons Policy	
*	4.24	Simplified Vendor Payment and Autonomous Check Writing	
*	4.25	Bookstore Policy on Used Books	
Se	ction Six	– Finance Policy	
	6.1	Sources and Uses of Funds	Included in Budget and Fiscal Policies
		Resources Available to Support	
	6.1.1	Mission	Included in Budget and Fiscal Policies
	6.1.2	Operating Fund Policy	Included in Budget and Fiscal Policies Funds
	6.2	Budget	Repealed
	6.2.1	Operating Budget	Repealed
		Accounting and Financial	
	6.4	Reporting	Redrafted under Audit and Financial Reporting
		Generally Accepted Accounting	
	6.4.1	Principles	Redrafted under Audit and Financial Reporting
	6.4.2	Annual Financial Statements	Redrafted under Audit and Financial Reporting
	6.4.3	Net Assets	Redrafted under Audit and Financial Reporting
	6.4.4	Unrestricted Net Asset Balances, Reserves and Current Ratio	Redrafted under Audit and Financial Reporting
	6.4.5	Financial Statement and Other Audits	Redrafted under Audit and Financial Reporting
	6.5.1	Tuition and Fee Schedule	Redrafted under Budget and Fiscal Policies
	6.5.2	Tuition and Fees Authorized	Eliminated
	6.5.3	Tuition and Fee Waivers	Redrafted under Budget and Fiscal Policies
	6.5.4	Payment of Tuition and Fees	Redrafted under Budget and Fiscal Policies
	6.5.5	Refunds of Tuition and Fees	Repealed. Superseded by Policy 3.7, 12/12/2020
*	Indicates	Policy Section not included in initial	round of revisions

An example of the changes is shown below, using section 4.3.2, Cancellation of Uncollectible claims. This example includes conforming changes, as well as a proposed policy change to allow the President to cancel claims above \$200 up to the statutory limit of \$1,000. The original text of this section is:

## **4.1.1** Collections - Cancellation of Uncollectible Claims

Pursuant to section 3-7 of the general statutes, as amended, the chancellor may authorize the cancellation of any claim for an amount of two hundred dollars or less upon the books of the Community Colleges when the chancellor

determines, in accordance with procedures he or she shall specify, that each such claim is uncollectible.

(Adopted July 20, 1981; amended October 19, 1987)

The proposed revision is:

#### **Collections - Cancellation of Uncollectible Claims**

Pursuant to section 3-7 of the general statutes, as amended, the President may establish an amount below which the college may cancel claims that are determined to be uncollectible.

It is the intention of staff to provide a complete draft of the proposed revisions, along with details regarding the specific policy changes included, to the Committee in January for consideration during the February board cycle.

12/08/21 Finance and Infrastructure Committee 12/16/21 Board of Regents