

**MEETING OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
BOARD OF REGENTS FOR HIGHER EDUCATION**  
Room 123  
39 Woodland Street  
Hartford, Connecticut

Wednesday, May 9, 2012, at 10:00 a.m.

**Minutes**

**REGENTS PRESENT**

Gary Holloway, Chair  
Matt Fleury  
Renè Lerer (telephonic)  
Catherine Smith (telephonic)  
Zac Zeitlin (telephonic)

**REGENTS ABSENT**

Richard J. Balducci

**STAFF**

William Bowes, Chief Financial Officer; Steven Weinberger, Vice President, Human Resources; Elaine Clark, Vice President, Facilities & Infrastructure Planning; Rosalie Butler, Administrative Assistant for Finance

**CONNSCU REPRESENTATIVES**

Richard Bachoo, Chief Administrative Officer, CCSU; Charlene Casamento, CFO, CCSU; James Howarth, Interim Vice President for Finance and Administration, ECSU; James Blake, Executive Vice President, SCSU; Paul Reis, VP for Finance and Administration, WCSU; Cliff Williams, Chief Financial Officer, Charter Oak State College

**GUESTS**

Kerry Kelley, OPM

*With a quorum present, Chairman Holloway called the meeting to order at 10:10 am.*

**1. APPROVAL OF MINUTES FROM THE MARCH 8, 2012 MEETING**

*The minutes of the March 8, 2012 meeting were unanimously approved, as written.*

**INFORMATION ITEMS****A. Capital Program Process and Projects**

Vice President for Facilities Planning & Infrastructure Elaine Clark provided Committee members with a broad overview of the process, structure and funding for the Connecticut State Colleges and Universities Capital Program.

**B. Review of Annual Budget Calendar**

CFO Bowes provided the Committee with an update on the Annual Budget Calendar, noting certain upcoming meetings and deadlines.

**ACTION ITEMS****A. CSU-AAUP Faculty Research Grants**

VP Weinberger provided an overview of the collective bargaining requirements and funding method for the CSU-AAUP Faculty Research Grant Program. He gave historical background and explained the selection and approval process. Of the 216 proposals received, 174 proposals are recommended for funding involving 195 members of the faculty.

*The CSUS Research Grants were unanimously approved on a motion by Regent Fleury, seconded by Regent Zeitlin.*

**B. AY12-13 Tuition and Fees for Charter Oak State College**

CFO Bowes provided information on proposed increases to tuition and fees at Charter Oak State College for the Academic year 2012-13. Charter Oak CFO Cliff Williams responded to questions from Regents.

*Charter Oak State College Tuition and Fees for AY12-13 were unanimously approved on a motion by Regent Fleury, seconded by Regent Zeitlin.*

**C. CSU Promotion and Tenure Recommendations**

VP Weinberger provided details on the contractual obligations for promotion/tenure recommendations, as well the extensive review process. He indicated the costs have already been budgeted.

*The CSU Promotion and Tenure Recommendations were unanimously approved on a motion by Regent Fleury, seconded by Regent Lerer.*

- D. Resolution concerning relinquishment of custody and control of certain parcels of land situated in the Town of New Britain, Connecticut to the Connecticut Department of Transportation
- E. Resolution concerning relinquishment of custody and control of a parcel of land situated in the Town of Farmington, Connecticut to the Connecticut Department of Transportation
- F. Resolution concerning modification of a permanent water main and sanitary sewer line located at University Boulevard, Westside Campus of Western Connecticut State University, to the City of Danbury

*Resolutions for Agenda Action Items D, E and F were unanimously approved on a motion by Regent Zeitlin, seconded by Regent Fleury.*

*The meeting was adjourned at 11:35 a.m. on a motion by Regent Fleury, seconded by Regent Zeitlin.*