

**MEETING OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
BOARD OF REGENTS FOR HIGHER EDUCATION**  
Room 308  
39 Woodland Street  
Hartford, Connecticut

Thursday, March 8, 2012, at 10:00 a.m.

**Minutes**

**REGENTS PRESENT**

Gary Holloway, Chair (via WebEx)  
Richard J. Balducci  
Matt Fleury  
Renè Lerer (via WebEx)  
Zac Zeitlin (via WebEx)

**REGENTS ABSENT**

Catherine Smith

**STAFF**

Michael Meotti, Executive Vice President; William Bowes, Chief Financial Officer; Steven Weinberger, Vice President, Human Resources; Braden Hosch, Director of Policy, Finance and Academic Affairs; Jan Kiehne, Senior Consultant; Malia Sieve, Associate Director; Rosalie Butler, Administrative Assistant for Finance

**CONNSCU REPRESENTATIVES**

Gena Glickman, President, MCC; Richard Bachoo, Chief Administrative Officer, CCSU; Charlene Casamento, CFO, CCSU; James Howarth, Interim Vice President for Finance and Administration, ECSU; James Blake, Executive Vice President, SCSU; Paul Reis, VP for Finance and Administration, WCSU

**GUESTS**

Kerry Kelley, OPM

*With a quorum present, Chairman Holloway called the meeting to order at 10:00 am.*

**ACTION ITEMS**

- A. Resolution concerning Award of the Title Connecticut State University Professor to Jeffrey Trawick-Smith

VP Weinberger explained the process and authority by which the CSU Professor title is designated and awarded. Dr. Trawick-Smith has been recognized by his colleagues for his expertise in early childhood education. The author of numerous books and articles, Trawick-Smith has received copious awards and honors, and has been cited by President Nuñez for his service to Eastern.

*The resolution was unanimously approved on a motion by Regent Balducci, seconded by Regent Lerer.*

B. Resolution concerning the Use of Designated Fund Balances to Renovate the University Police Dispatch Center at Southern Connecticut State University

CFO Bowes provided background on the scope and cost of the Police Center Dispatch project. He explained that the expenditure of funds of \$250,000 or greater in unrestricted fund balances requires Board approval.

*The resolution was unanimously approved on a motion by Regent Balducci, seconded by Regent Fleury.*

C. Resolution concerning Appointment of a Secretary to the Board of Regents for Higher Education

VP Weinberger explained the requirement of appointment of a Secretary under the Bylaws for Regents for Higher Education and provided brief details of Ms. Fitzgerald's service to date.

*The resolution was unanimously approved on a motion by Regent Balducci, seconded by Regent Zeitlin.*

D. Resolution concerning Approval of transfer of deposit of gifts received from The Residuary Trust under the will of Alexander Jarvis to the MCC Foundation for the general purposes of the college

President Glickman provided background on a gift of \$333,333.30 Manchester Community College received from the Jarvis Trust, stating that the intent of the donor was for these private dollars to be deposited for the unrestricted benefit of the college. Because the check was made payable to the College and not the MCC Foundation, Board approval is required to authorize the transfer of deposit of this gift, and a subsequent gift of \$200,000, to the MCC Foundation which would typically handle such donations.

*The resolution was unanimously approved on a motion by Regent Fleury, seconded by Regent Balducci.*

*The meeting was adjourned at 10:15 a.m. on a motion by Regent Balducci, seconded by Regent Fleury.*