

BOARD OF REGENTS FOR HIGHER EDUCATION

MINUTES – REGULAR MEETING

10:00 a.m., Thursday, June 21, 2012

Room 808C, Chapman Hall, Middlesex Community College
100 Training Hill Road, Middletown CT

REGENTS PRESENT

Lewis J. Robinson, Chair
Yvette Meléndez, Vice Chair
Naomi K. Cohen
Dr. Lawrence J. DeNardis
Nicholas M. Donofrio
Matt Fleury
Michael Fraser**

Dr. Merle W. Harris
Gary Holloway
Craig S. Lappen
Michael E. Pollard
Alex Tettey, Jr. **
Zac Zeitlin

REGENTS ABSENT :

Glenn Marshall*
Dr. René Lerer
Richard J. Balducci

Stefan Pryor*
Jewel Mullen*
Catherine H. Smith*

**ex-officio member*

***via teleconference*

BOR STAFF

Robert A. Kennedy, President
Michael P. Meotti, Executive Vice President
Elsa M. Nuñez, VP for Connecticut State Universities and President, ECSU
David Levinson, VP for Connecticut Community Colleges and President, Norwalk CC
Steven Weinberger, Vice President for Human Resources
Erin A. Fitzgerald, Associate Director for Board Affairs/Board Secretary

UNIVERSITY/COLLEGE PRESIDENTS

Wilfredo Nieves, President, Capital Community College
Anita T. Gliniecki, President, Housatonic Community College
Gena Glickman, President, Manchester Community College
Anna M. Wasescha, President, Middlesex Community College
Daisy Cocco De Filippis, President, Naugatuck Valley Community College
Barbara Douglas, Northwestern Community College
Grace Sawyer Jones, President, Three Rivers Community College
Ross Tomlin, Quinebaug Valley Community College
Ed Klonoski, President, Charter Oak State College
John W. Miller, President, Central Connecticut State University
Elsa M. Nuñez, President, Eastern Connecticut State University
James W. Schmotter, President, Western Connecticut State University

CALL TO ORDER

Following roll call and announcement of emergency exits, Chairman Robinson called the meeting to order at 10:05 a.m., declaring a quorum present.

REPORT OF BOARD OF REGENTS CHAIR ROBINSON

Noting the end of the current academic year, Chairman Robinson expressed his appreciation and those of the Board members to the university and college presidents, along with their faculty and staff, for their outstanding efforts. The Chairman remarked upon the university and college commencements adding that he appreciated the board members who were able to attend those important events. The Chair also referenced the upcoming meetings of the recently empanelled Strategic Planning Committee, the process that led to the development of setting the Consent Calendar, and BOR President Kennedy's weekly updates to the Board.

REPORT OF BOARD OF REGENTS PRESIDENT KENNEDY

President Kennedy thanked President Wasescha for hosting the Board meeting adding that he's had the opportunity to work closely with President Wasescha over the previous nine months and was impressed with her determination to grow Middlesex Community College and find creative ways to help her students succeed.

President Kennedy's remarks included commentary regarding the Innovating Engineering's Leadership Institute, a possible state-level partnership with DECD regarding innovation engineering and the three manufacturing centers that are slated to open at the beginning of the fall semester.

REPORT FROM PRESIDENT WASESCHA

President Wasescha welcomed the Board to her campus. Her remarks included commentary regarding the college's exemplary efforts towards the issue of sustainability, noting that it touches every discipline of the college. One of the goals of Middlesex Community College is to be a leader in sustainability; the President noted they hope to be an example, not only in Connecticut, but also in the country and in the world.

APPROVAL OF MEETING MINUTES

On a motion by Nicholas Donofrio, with a second by Zac Zeitlin, the meeting minutes of May 17, 2012 were approved.

CONSENT CALENDAR

Chairman Robinson provided background on Consent Items and the development and review of those items prior to being placed on consent. **Nicholas Donofrio moved that the Board of Regents for Higher Education approve the Consent Calendar listed below; Yvette Melendez seconded and the Consent Calendar (resolutions following) passed unanimously**

6/21/12 Consent Calendar

- a) **New Programs**
 - Licensure and Accreditation**
 - i. Smartphone App Development leading to an undergraduate certificate (Norwalk Community College)
 - ii. Digital Journalism leading to an undergraduate certificate (Norwalk Community College)
 - iii. Film and Television Production leading to an undergraduate certificate (Norwalk Community College)³
 - iv. Veterinary Technology leading to an Associate of Science (A.S.) degree (Middlesex Community College)
- b) **Program Modifications**
 - i. Addition of a Professional Science Masters track in the program in Chemistry leading to a Master of Science (M.S.) degree (Southern Connecticut State University)
 - ii. Modification of programs in Comparative Literature, French, German, Italian, and Spanish leading to the Master of Arts (M.A.) degree and Doctor of Philosophy (Ph.D.) degree to be consolidated into a single program in Languages, Literatures and Cultures (University of Connecticut)
 - iii. Addition of location to offer a program in Education with Teaching Certificate leading to the Master of Arts (M.A.) degree at the Avery Point campus (University of Connecticut)
- c) **Terminations**
 - i. Drug and Alcohol Recovery Counselor leading to an Associate of Science (A.S.) degree (Tunxis Community College)
 - ii. Criminal Justice: Drug and Alcohol Treatment Option leading to an Associate of Science (A.S.) degree (Tunxis Community College)
- d) **Reconciliation of program inventory database for public institutions** with current degree and certificate program offerings
- e) 2012 Connecticut Higher Education Trust (CHET) report
- f) Audit Committee Charter
- g) Internal Audit Charter

RESOLUTIONS:

LICENSURE AND ACCREDITATION OF NEW PROGRAMS:

RESOLVED, That the Board of Regents for Higher Education **license and accredit a program in Smartphone App Development, to be offered on-ground and online, leading to an undergraduate certificate at Norwalk Community College** for a period of time concurrent with institutional accreditation.

RESOLVED, That the Board of Regents for Higher Education **license and accredit a program in Digital Journalism leading to an undergraduate certificate (18 credits) at Norwalk Community College** for a period of time concurrent with institutional accreditation.

RESOLVED, That the Board of Regents for Higher Education **license and accredit a program in Film and Television Production leading to an undergraduate certificate (18 credits) at Norwalk Community College** for a period of time concurrent with institutional accreditation.

RESOLVED, That the Board of Regents for Higher Education **license and accredit a program in Veterinary Technology leading to an Associate of Science (A.S.) degree at Middlesex Community College** for a period of time concurrent with institutional accreditation; and be it further

RESOLVED, That the Board of Regents for Higher Education **grant a waiver to the policy on semester hour credit requirements for associates degrees (CCC-BOT Policy 3.3.3) to allow the program in Veterinary Technology leading to an Associate of Science (A.S.) degree at Middlesex Community College** to require 69 credit hours.

MODIFICATIONS OF EXISTING PROGRAMS

RESOLVED, That the Board of Regents for Higher Education **approve the existing program in Chemistry leading to Master of Science (M.S.) degree at Southern Connecticut State University to include a Professional Science Masters track** for a period of time concurrent with institutional accreditation.

RESOLVED, That the Board of Regents for Higher Education **approve a modification to programs in Comparative Literature, French, German, Italian, and Spanish leading to the Master of Arts (M.A.) degree at the University of Connecticut to be consolidated into a program in Languages, Literatures, and Cultures leading to the Master of Arts (M.A.) degree** to be licensed and accredited for a period of time concurrent with institutional accreditation, and be it further

RESOLVED, That the Board of Regents for Higher Education **approve a modification to programs in Comparative Literature, French, German, Italian, and Spanish leading to Doctor of Philosophy (Ph.D.) degree at the University of Connecticut to be consolidated into a program in Languages, Literatures, and Cultures leading to the Doctor of Philosophy (Ph.D.) degree to be licensed and accredited for a period of time concurrent with institutional accreditation.**

RESOLVED, That the Board of Regents for Higher Education **approve a modification to offer an existing program in Education with a Teaching Certificate leading to Master of Arts (M.A.) degree at the University of Connecticut-Stamford and Tri-Campus locations to also be offered at the Avery Point campus for a period of time concurrent with institutional accreditation.**

TERMINATIONS

RESOLVED, That the Board of Regents for Higher Education **terminate at the request of the institution a program in Drug and Alcohol Recovery Counselor leading to an Associate of Science (A.S.) degree at Tunxis Community College and a program in Criminal Justice with an Option in Drug and Alcohol Treatment leading to an Associate of Science (A.S.) degree; the phase out period for the programs shall not extend beyond June 30, 2016.**

RECONCILIATION OF PROGRAM INVENTORY DATABASE FOR PUBLIC INSTITUTIONS WITH CURRENT DEGREE AND CERTIFICATE PROGRAM OFFERINGS

WHEREAS, The Board of Regents for Higher Education has authority for licensure and accreditation of institutions and programs of higher learning pursuant to Connecticut General Statutes 10a-35a, and

WHEREAS, The former Department of Higher Education annually worked with institutions to reconcile differences between the State database of approved programs and institutional offerings, and

WHEREAS, The Office of Policy and Research has worked with public institutions in spring 2012 to review and reconcile current degree and certificate offerings with official records, be it

RESOLVED, That the Board of Regents for Higher Education take the following actions as a one-time means to reconcile programmatic offerings with state records.

Approve program modifications as below

DHE #	Institution	Program Name	Award	Program Modification
001630	Housatonic Community College	Liberal Arts & Sciences	AA	Add AS to existing AA
011209	Capital Community College	Fire and Emergency Medical Services: Emergency Mgmt Response	C1	Approve modification to offer 50%+ online
002409	Capital Community College	Management	C2	Approve modification to offer 50%+ online
009750	Eastern Connecticut State University	Educational Technology	MS	Approve modification to offer 50%+ online
000287	Manchester Community College	Accounting	AS	Approve modification to offer 50%+ online
001917	Manchester Community College	Accounting & Business Administration	AS	Approve modification to offer 50%+ online
000290	Manchester Community College	BOT: Office Support Specialist	C2	Approve modification to offer 50%+ online
000299	Manchester Community College	Communication	AS	Approve modification to offer 50%+ online
005617	Manchester Community College	Communication: Journalism Option	Option - A	Approve modification to offer 50%+ online
008167	Manchester Community College	Computer Programming Technology	AS	Approve modification to offer 50%+ online
008173	Manchester Community College	Computer Programming Technology	C2	Approve modification to offer 50%+ online
002455	Manchester Community College	General Studies	AS	Approve modification to offer 50%+ online
000311	Manchester Community College	Liberal Arts & Science	AA/AS	Approve modification to offer 50%+ online
000317	Manchester Community College	Social Service	AS	Approve modification to offer 50%+ online
001702	Middlesex Community College	Accounting	AS	Approve modification to offer 50%+ online
009691	Middlesex Community College	Accounting Assistant	C2	Approve modification to offer 50%+ online
009692	Middlesex Community College	Accounting Technician	C2	Approve modification to offer 50%+ online
002432	Middlesex Community College	Communication	AA	Approve modification to offer 50%+ online
002730	Middlesex Community College	Therapeutic Recreation	C2	Approve modification to offer 50%+ online
002454	Naugatuck Valley Community College	General Studies	AS	Approve modification to offer 50%+ online
001662	Naugatuck Valley Community College	Liberal Arts & Sciences	AA	Approve modification to offer 50%+ online

DHE #	Institution	Program Name	Award	Program Modification
002457	Northwestern Connecticut Community College	General Studies	AS	Approve modification to offer 50%+ online
000444	Norwalk Community College	Accounting	AS	Approve modification to offer 50%+ online
009772	Norwalk Community College	Computer Programming, Visual Basic	C2	Approve modification to offer 50%+ online
007721	Norwalk Community College	General Studies	AS	Approve modification to offer 50%+ online
000456	Norwalk Community College	Legal Assistant	AS	Approve modification to offer 50%+ online
000457	Norwalk Community College	Liberal Arts & Sciences	AA	Approve modification to offer 50%+ online
010266	Norwalk Community College	Management	AS	Approve modification to offer 50%+ online
009770	Norwalk Community College	Relational Database	C1	Approve modification to offer 50%+ online
006838	Norwalk Community College	Small Business Computer Applications	C2	Approve modification to offer 50%+ online
001749	Tunxis Community College	Criminal Justice	AS	Approve modification to offer 50%+ online
002449	Tunxis Community College	General Studies	AS	Approve modification to offer 50%+ online
xxxxxx	University of Connecticut	Earth Science	BS	License and accredit
xxxxxx	University of Connecticut	General Science	BS	License and accredit
xxxxxx	University of Connecticut	Nursing Practice	GRAD CERT	Combine existing graduate certificates
015140	University of Connecticut	Financial Risk Management	MS	Add locations at Stamford and Tri-Campus

Approve changes in program names as below:

DHE #	Institution	Program Name	Award	Name Change
011778	Asnuntuck Community College	Child Development Associate Preparation	C1	Child Development Associate Credential
016779	Asnuntuck Community College	Technology Studies: Electro-Mechanical Maintenance Option	Option - A	Technology Studies: Electro-Mechanical Maintenance Technology Option
011585	Capital Community College	Emergency Management Response	C1	Emergency Medical Technician: Emergency Management Response
015175	Capital Community College	Entrepreneurship	C2	Management: Entrepreneurship
006035	Capital Community College	Network Administrator Assistant	C2	Computer and Information Systems: Network Administrator Assistant
006039	Capital Community College	Network Administrator Assistant	Option - A	Computer and Information Systems: Network Administrator Assistant Option
006040	Capital Community College	Web Publishing	Option - A	Computer and Information Systems: Web Publishing Option
006050	Capital Community College	Web Publishing	C2	Computer and Information Systems: Web Publishing

DHE #	Institution	Program Name	Award	Name Change
007110	Capital Community College	Web Publishing - On Line	Option - A	Computer and Information Systems: Web Publishing, Online
008153	Gateway Community College	Substance Abuse Counselor	C2	Drug and Alcohol Recovery Counselor
016965	Housatonic Community College	Machine Tools I	C2	Machine Technology, Level I
xxxxxx	Housatonic Community College	Machine Tools II	C2	Machine Technology, Level II
002638	Manchester Community College	Desktop Publishing	C2	Electronic Publishing
002754	Manchester Community College	Manufacturing Engineering Science	AS	Manufacturing Engineering Technology
015354	Manchester Community College	Technology Studies: Technology & Engineering Education Option	Option - A	Technology Studies: Technology Education Option
007642	Naugatuck Valley Community College	Business Administration	AS	Business Management
001300	Naugatuck Valley Community College	Electrical Engineering Technology	AS	Electronic Engineering Technology
001890	Naugatuck Valley Community College	Foodservice Management	AS	Hospitality Management - Foodservice Management
002617	Naugatuck Valley Community College	Hotel Management	AS	Hospitality Management - Hotel Management
016964	Naugatuck Valley Community College	Machine Tools I	C2	Machine Technology, Level I
xxxxxx	Naugatuck Valley Community College	Machine Tools II	C2	Machine Technology, Level II
001650	Naugatuck Valley Community College	Management	C2	Business Management
012951	Northwestern Connecticut Community College	Technology Studies: Industrial Diagnostics	Option - A	Technology Studies: Industrial Technology
007784	Norwalk Community College	BOT: Health Office Information Specialist	C2	Health Office Information Specialist
010157	Norwalk Community College	Child Development Associate Preparation	C1	Child Development Associate Credential
002565	Norwalk Community College	Hotel/Restaurant Management	AS	Hotel/Motel Management
010266	Norwalk Community College	Management	AS	Management (Career)
010599	Quinebaug Valley Community College	Computer Services: Networking	Option - A	Computer Services: Technical Support
016966	Quinebaug Valley Community College	Machine Tools I	C2	Machine Technology, Level I
xxxxxx	Quinebaug Valley Community College	Machine Tools II	C2	Machine Technology, Level II
000602	Southern Connecticut State University	Bilingual Education	MS	Bilingual, Multicultural Education/TESOL
001753	Three Rivers Community College	Accounting	AS	Accounting (Career)
001757	Three Rivers Community College	Business Administration	AS	Business Administration (Transfer)

DHE #	Institution	Program Name	Award	Name Change
015338	Three Rivers Community College	Business Administration: Management Option	Option - A	Business Administration Management
001759	Three Rivers Community College	Marketing	AS	Marketing (Career)
001759	Three Rivers Community College	Marketing	AS	Marketing (Transfer)
015309	Three Rivers Community College	Sustainable Landscape Ecology and Conservation	C2	Sustainable Landscape Ecology and Conservation Technician

Approve program terminations made at the request of the institutions with a phase out period not to extend beyond June 30, 2014; Board of Regents staff shall terminate the following programs after institutions inform them that the phase out period is completed:

DHE Number	Institution	Program Name	Award	Action
001672	Capital Community College	BOT: Computer Applications Specialist	Option - A	Phase Out
002467	Capital Community College	BOT: Computer Applications Specialist	C2	Phase Out
006021	Capital Community College	BOT: Computer Applications Specialist, Accelerated	C2	Phase Out
006023	Capital Community College	Computer Programming Accelerated	C2	Phase Out
002905	Capital Community College	Engineering Science	C2	Phase Out
014558	Capital Community College	Health Career Pathways	C2	Phase Out
008149	Capital Community College	BOT: Health Claims Processing	C2	Phase Out
003005	Capital Community College	Diagnostic Medical Sonography	C2	Phase Out
009338	Capital Community College	Network Administrator - On Line	Option - A	Phase Out
006036	Capital Community College	Studio Art - Printmaking	C2	Phase Out
006048	Capital Community College	Wastewater	C2	Phase Out
002637	Gateway Community College	BOT: Word Processing	C2	Phase Out
005633	Gateway Community College	BOT: Word Processing	Option - A	Phase Out
003072	Naugatuck Valley Community College	BOT: Clerical	C2	Phase Out
001645	Naugatuck Valley Community College	BOT: Executive Option	Option - A	Phase Out
007625	Naugatuck Valley Community College	BOT: Health Claims Processing	C2	Phase Out
001644	Naugatuck Valley Community College	BOT: Legal Option	Option - A	Phase Out
007626	Naugatuck Valley Community College	BOT: Medical Insurance Specialist	C2	Phase Out
001647	Naugatuck Valley Community College	BOT: Medical Option	Option - A	Phase Out

DHE Number	Institution	Program Name	Award	Action
002943	Naugatuck Valley Community College	BOT: Secretarial	C2	Phase Out
002800	Naugatuck Valley Community College	BOT: Word Processing	C2	Phase Out
007644	Naugatuck Valley Community College	Business Office Technology	AS	Phase Out
000447	Norwalk Community College	BOT: Business Office Technology	C2	Phase Out
002495	Norwalk Community College	BOT: Office Administration	C2	Phase Out
002495	Norwalk Community College	BOT: Office Administration	C2	Phase Out
002495	Norwalk Community College	BOT: Office Administration	C2	Phase Out
015198	Quinebaug Valley Community College	Construction Technology	C2	Phase Out
015207	Quinebaug Valley Community College	Technology Studies: Construction Technology Option	Option - A	Phase Out

Approve program terminations at the request effective immediately for the following discontinued or inactive programs:

DHE Number	Institution	Program Name	Award	Action
004265	Asnuntuck Community College	Banking	AS	Terminate
005908	Asnuntuck Community College	Wastewater	C2	Terminate
005909	Asnuntuck Community College	Wastewater, Advanced	C2	Terminate
002415	Capital Community College	Art (Studio)	C2	Terminate
004266	Capital Community College	Banking	AS	Terminate
002858	Capital Community College	Computer Aided Drafting (CAD)	C2	Terminate
002857	Capital Community College	Computer Aided Manufacturing (CAM)	C2	Terminate
006024	Capital Community College	Computer Technology	C3	Terminate
006025	Capital Community College	Computerized Business Operations, Basic	C2	Terminate
006026	Capital Community College	Electrical	C2	Terminate
002394	Capital Community College	General Engineering Technology	AS	Terminate
003063	Capital Community College	Industrial Electronics Technology	C2	Terminate
015176	Capital Community College	Integrator Technician Cabling	C2	Terminate
015177	Capital Community College	Integrator Technician Networking	C2	Terminate

DHE Number	Institution	Program Name	Award	Action
003064	Capital Community College	Labor Studies	C2	Terminate
006043	Capital Community College	Liberal Arts & Sciences: Music Option	Option - A	Terminate
006030	Capital Community College	Local Area Network Operations	C2	Terminate
008151	Capital Community College	Machine Technology, Level I	C1	Terminate
008152	Capital Community College	Machine Technology, Level II	C2	Terminate
002584	Capital Community College	Management of Substance Abuse Treatment Facilities	C2	Terminate
006051	Capital Community College	Marketing	C2	Terminate
006032	Capital Community College	Microcomputer Maintenance, Basic	C2	Terminate
006033	Capital Community College	Microcomputers	C2	Terminate
006034	Capital Community College	Microcomputers, Accelerated	C2	Terminate
015178	Capital Community College	Microcomputing	C2	Terminate
006019	Capital Community College	Technology Studies: Electrical Option	Option - A	Terminate
015363	Capital Community College	Technology Studies: Integrator Technician Cabling Option	Option - A	Terminate
015364	Capital Community College	Technology Studies: Integrator Technician Networking Option	Option - A	Terminate
008150	Capital Community College	Technology Studies: Machine Technology Option	Option - A	Terminate
015366	Capital Community College	Technology Studies: Technology and Engineering Education Option	Option - A	Terminate
006020	Capital Community College	Technology Studies: Wastewater Option	Option - A	Terminate
006049	Capital Community College	Wastewater, Advanced	C2	Terminate
004598	Eastern Connecticut State University	Administrative PK-12 (Reading & Language Arts Consultant)	GR TEACH CER	Terminate
014728	Eastern Connecticut State University	Early Childhood Cross-endorsement Alternate Route to Certification	UG TEACH CER	Terminate
004299	Eastern Connecticut State University	Middle Grades 4-8	UG TEACH CER	Terminate
010617	Gateway Community College	AC-DELCO Technical Service Education	C3	Terminate
010482	Gateway Community College	Automotive Technology (T-TEN)	AAS	Terminate
004267	Gateway Community College	Banking	AS	Terminate

DHE Number	Institution	Program Name	Award	Action
002860	Gateway Community College	Biotechnology	C3	Terminate
015306	Gateway Community College	Child Development Associate Preparation	C1	Terminate
002879	Gateway Community College	Diagnostic Medical Sonography	C2	Terminate
015390	Gateway Community College	Early Childhood Education	C2	Terminate
005381	Gateway Community College	Electronic Publishing	C1	Terminate
015385	Gateway Community College	Technology Studies: Computer-Aided Design Option	Option - A	Terminate
006065	Gateway Community College	Technology Studies: Electrical Option	Option - A	Terminate
015386	Gateway Community College	Technology Studies: Electronic Technology Option	Option - A	Terminate
015387	Gateway Community College	Technology Studies: Engineering Technology Option	Option - A	Terminate
015388	Gateway Community College	Technology Studies: Technology and Engineering Education Option	Option - A	Terminate
006066	Gateway Community College	Technology Studies: Wastewater Option	Option - A	Terminate
005385	Gateway Community College	Wastewater Management	C2	Terminate
005388	Gateway Community College	Wastewater Management, Advanced	C2	Terminate
004269	Manchester Community College	Banking	AS	Terminate
003073	Manchester Community College	BOT: Records Management	C2	Terminate
008206	Manchester Community College	Computer Operating Systems Technology	C2	Terminate
000297	Manchester Community College	Educational Associate	AS	Terminate
000298	Manchester Community College	Educational Associate	C3	Terminate
006078	Manchester Community College	Electrical	C2	Terminate
008156	Manchester Community College	Machine Technology, Level I	C1	Terminate
008157	Manchester Community College	Machine Technology, Level II	C2	Terminate
003027	Manchester Community College	Management of Substance Abuse Treatment Facilities	C2	Terminate
009674	Manchester Community College	Professional Cook	C1	Terminate
006081	Manchester Community College	Technology Studies: Electrical	Option - A	Terminate
008155	Manchester Community College	Technology Studies: Machine Technology	Option - A	Terminate
006079	Manchester Community College	Wastewater	C2	Terminate

DHE Number	Institution	Program Name	Award	Action
	College			
006080	Manchester Community College	Wastewater, Advanced	C2	Terminate
002798	Middlesex Community College	Hazardous Material/First Responder Operational	C1	Terminate
005399	Middlesex Community College	Hazardous Waste Site Worker	C1	Terminate
014063	Middlesex Community College	Integrator Technician A+	C1	Terminate
014064	Middlesex Community College	Integrator Technician Cabling	C1	Terminate
014065	Middlesex Community College	Integrator Technician Networking	C1	Terminate
006068	Middlesex Community College	Technology Studies: Electrical Option	Option - A	Terminate
014060	Middlesex Community College	Technology Studies: Integrator Technician A+ Option	Option - A	Terminate
014061	Middlesex Community College	Technology Studies: Integrator Technician Cabling Option	Option - A	Terminate
014062	Middlesex Community College	Technology Studies: Integrator Technician Networking Option	Option - A	Terminate
015194	Middlesex Community College	Technology Studies: Technology and Engineering Education Option	Option - A	Terminate
006070	Middlesex Community College	Wastewater	C2	Terminate
006071	Middlesex Community College	Wastewater, Advanced	C2	Terminate
002685	Naugatuck Valley Community College	Architectural Technology	C3	Terminate
001908	Naugatuck Valley Community College	Business Admin: Production Management Option	Option - A	Terminate
015369	Naugatuck Valley Community College	Child Development Associate	C1	Terminate
001306	Naugatuck Valley Community College	Computer Aided Drafting/Design Technology	C2	Terminate
001852	Naugatuck Valley Community College	Human Services	C3	Terminate
001652	Naugatuck Valley Community College	Marketing	C2	Terminate
001641	Naugatuck Valley Community College	Production Management	C2	Terminate
015380	Naugatuck Valley Community College	Technology Studies: Electronic Technology Option	Option - A	Terminate
007661	Naugatuck Valley Community College	Technology Studies: Wastewater Option	Option - A	Terminate
015180	Naugatuck Valley Community College	Veterinary Assistant	C2	Terminate
	Northwestern			
003029	Connecticut Community College	American Sign Language Studies	C2	Terminate
009745	Northwestern	Computer Aided Design	C1	Terminate

DHE Number	Institution	Program Name	Award	Action
009744	Connecticut Community College Northwestern	Electrical	C2	Terminate
002891	Connecticut Community College Northwestern	Electrical Technology	C2	Terminate
012950	Connecticut Community College Northwestern	Industrial Diagnostics	C1	Terminate
015331	Connecticut Community College Northwestern	Technology Studies: Electrical Option	Option - A	Terminate
015333	Connecticut Community College Northwestern	Technology Studies: Technology and Engineering Education Option	Option - A	Terminate
015334	Connecticut Community College Northwestern	Technology Studies: Wastewater Education Option	Option - A	Terminate
015426	Connecticut Community College Northwestern	Therapeutic Recreation, Online	AS	Terminate
012457	Connecticut Community College	Video Production	C1	Terminate
015321	Norwalk Community College	Advanced Wastewater	C2	Terminate
004274	Norwalk Community College	Banking	AS	Terminate
004274	Norwalk Community College	Banking	AS	Terminate
002485	Norwalk Community College	Business Software	C2	Terminate
007781	Norwalk Community College	Construction Technology	C2	Terminate
015318	Norwalk Community College	Electrical	C2	Terminate
014911	Norwalk Community College	Health Career Pathways	C2	Terminate
000465	Norwalk Community College	Information Systems	AS	Terminate
000465	Norwalk Community College	Information Systems	AS	Terminate
015319	Norwalk Community College	Production and Inventory Management	C2	Terminate
015317	Norwalk Community College	Technology Studies: Electrical Option	Option - A	Terminate
015315	Norwalk Community College	Technology Studies: Engineering Technology Option	Option - A	Terminate
015316	Norwalk Community College	Technology Studies: Technology and Engineering Education	Option - A	Terminate

DHE Number	Institution	Program Name	Award	Action
015320	Norwalk Community College	Wastewater	C2	Terminate
004275	Quinebaug Valley Community College	Banking	AS	Terminate
001775	Quinebaug Valley Community College	Business Office Technology, Administrative Assistant: Office Management Option	Option - A	Terminate
015212	Quinebaug Valley Community College	Fine Arts: Graphic Design Option	Option - A	Terminate
015214	Quinebaug Valley Community College	Fine Arts: Studio Art Option	Option - A	Terminate
006813	Quinebaug Valley Community College	Technology Studies: Electrical Option	Option - A	Terminate
015210	Quinebaug Valley Community College	Technology Studies: Technology and Engineering Education Option	Option - A	Terminate
006821	Quinebaug Valley Community College	Wastewater	C2	Terminate
006822	Quinebaug Valley Community College	Wastewater, Advanced	C2	Terminate
000753	Three Rivers Community College	Chemical Engineering Technology	AS	Terminate
008981	Three Rivers Community College	Early Childhood Education/Special Education	C2	Terminate
015342	Three Rivers Community College	General Engineering Technology: Technical Sales Option	Option - A	Terminate
015343	Three Rivers Community College	General Engineering Technology: Technical Writing Option	Option - A	Terminate
009721	Three Rivers Community College	Hospitality Management: Tourism Management	Option - A	Terminate
000757	Three Rivers Community College	Industrial Drafting Technology	C3	Terminate
000755	Three Rivers Community College	Industrial Electronics Technology	C3	Terminate
002480	Three Rivers Community College	Social Service Aide	C2	Terminate
007605	Tunxis Community College	BOT: Executive Option	Option - A	Terminate

The following non-substantive changes will be made pursuant to regulations 10a-34-2(k) and 10a-34-3(b) and are reported to the Academic and Student Affairs Committee per Board policy:

New Certificate Programs and Degree Options Qualifying as Non-Substantive Changes

DHE #	Institution	Program Name	Award	Status Change	Certificate Level Change
	Charter Oak State College	Connecticut Director's Credential	C1	Offered	
	Gateway Community College	Human Services: Career Option	Option - A	Offered	
	Gateway Community College	Human Services: Continued Study Option	Option - A	Offered	
	Gateway Community College	Professional Baker	C2	Offered	
	Gateway Community College	Railroad Engineering Technology: Signaling and Communications Option	Option - A	Offered	
	Naugatuck Valley Community College	Automotive Technician: Automotive Technician Management Option	Option - A	Offered	
	Naugatuck Valley Community College	Aviation Science: Aviation Science Management Option	Option - A	Offered	
	Naugatuck Valley Community College	Eng Tech: Telecommunications Option	Option - A	Offered	
	Norwalk Community College	Management (Career): Marketing Option	AS	Offered	
	Quinebaug Valley Community College	Computer Services: Technical Support	C2	Offered	
	Three Rivers Community College	Accounting Core	C2	Offered	
	Three Rivers Community College	Business Information Systems Core	C2	Offered	
	Three Rivers Community College	Business Management Core	C2	Offered	
	Three Rivers Community College	Marketing Core	C2	Offered	

Adjustments to Certificates Qualifying as Nonsubstantive Changes

DHE Number	Institution	Program Name	Award	Status Change	Certificate Level Change
008147	Asnuntuck Community College	Machine Technology, Level I	C1		C2
006028	Capital Community College	Health Science	C2		C3
014631	Central Connecticut State University	Professional Counseling	OCP		Advanced OCP
010607	Central Connecticut	Reading and Language Arts	OCP		Advanced

DHE Number	Institution	Program Name	Award	Status Change	Certificate Level Change
	State University				OCP
014633	Central Connecticut State University	Superintendent of Schools	OCP		Advanced
005383	Gateway Community College	Teacher Assistant	C2		OCP C3
010691	Gateway Community College	Web Design	C1		C2
009714	Housatonic Community College	Child Development Associate Preparation	C2		C1
009673	Manchester Community College	Professional Baker	C1		C2

2012 CT HIGHER EDUCATION TRUST (CHET) REPORT

RESOLVED, that the Board of Regents for Higher Education **endorses the 2012 annual report of the Connecticut Higher Education Trust (CHET) for the submission to the Education and Finance, Revenue and Bonding Committees of the Connecticut General Assembly**

AUDIT COMMITTEE CHARTER

RESOLVED, that the Board of Regents hereby approves the Audit Committee Charter (below)

Audit Committee Charter

Introduction

There is established a committee to be called the Audit Committee of the Board of Regents for Higher Education (BOR). This charter broadly defines the Committee's roles with respect to auditing, risk management and compliance.

Membership

The Audit Committee shall be appointed by the Chair of the Board of Regents. It shall be composed of not less than three members of the board of regents, who shall be independent of management. One board member shall serve as chair of the Committee. At least one board member shall have professional expertise in financial matters, including familiarity with financial management, accounting, forecasting, and reporting.

General Purpose and Scope

The Audit Committee shall be a standing committee of the Board of Regents. The Committee is charged with oversight for auditing, risk management, and compliance and ethics activities within the Connecticut State College & University System.

Committee Responsibilities

The responsibilities of the Committee are as follows:

1. Monitor the effectiveness of management's accounting policies and system of internal controls
2. Monitor the effectiveness of management's efforts to prevent, deter and detect fraud.
3. Monitor the performance of the internal audit function, including the qualifications and independence of the Board of Regents Chief Audit Officer (CAO).
4. Approve the appointment and termination of the CAO.
5. Review the internal audit charter, audit risk assessment and audit plan with the CAO.
6. Review State Auditor of Public Accounts reports
7. Conduct an annual review of policies and procedures with respect to officers' expense and the need to test these expenditures by internal auditors
8. Engage independent counsel or other advisors as necessary to carry out its duties.
9. Approve the appointment of independent, external auditors.
10. Direct the CAO to conduct audits or reviews as needed to address significant risk issues.
11. Review and accept the annual financial statements and auditors' reports.
12. Review audit findings and management's responses.
 - a. Review with the CAO and management selected significant findings during the year and management's responses, and any significant changes to the approved audit plan.
 - b. Periodically review the status of open audit findings and related issues to include assessment of progress made in resolving findings.
13. Review management's performance to implement and enforce the requirements of the state of Connecticut Code of Ethics; ensure that the proper tenor for compliance and ethics is established and reinforced.
14. Review the adequacy of policies and procedures for receiving and resolving complaints concerning potential fraud, misuse of state funds, or issues of internal controls within the provisions of state law.

15. Review and monitor institutions regarding changes in accounting and reporting requirements or regulations promulgated by the Government Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), or the state of Connecticut Office of Planning and Management.

Meetings

The Audit Committee shall meet as often as deemed necessary by the Chairman, but not less than three times a year.

Annual Review of Activities and Committee Charter

Each year, the committee will assess its activities with respect to the responsibilities outlined in this charter and take action as needed. This assessment shall include the adequacy of the charter itself. Recommendations to modify the charter shall require approval by the board.

INTERNAL AUDIT DEPARTMENT CHARTER

RESOLVED, that the Board of Regents hereby **approves the Internal Audit Department Charter** (below)

INTERNAL AUDIT DEPARTMENT CHARTER

POLICY STATEMENT: It is the policy of the Board of Regents (BOR) to maintain an Internal Audit function.

OBJECTIVE: The objective of the BOR Internal Audit function is to assist Connecticut State Colleges and Universities (ConnSCU) management and the BOR in the effective discharge of their responsibilities. To this end, Internal Audit furnishes them with analyses, appraisals, recommendations, counsel, and information concerning the activities reviewed.

INDEPENDENCE: The Audit Director reports administratively to the BOR President, but functionally to the BOR Chairperson. This reporting relationship ensures departmental independence, promotes comprehensive audit coverage and assures adequate consideration of audit recommendations.

AUTHORITY: Personnel of the Internal Audit Department, in the performance of audits and with stringent accountabilities of safekeeping and confidentiality, have, to the extent permitted by law, complete and unrestricted access to any and all activities, information, records, property and employees, in all BOR and ConnSCU entities. Internal Audit may be concerned with any activity within any BOR or ConnSCU entity, and consequently, the function of Internal Audit is not restricted to matters of accounting and finance and goes beyond examining accounting controls to obtaining a full understanding of the operations under review.

Internal Audit is a staff function that has no direct authority over activities that its personnel review. The performance of these reviews does not relieve management of any assigned responsibilities, including being responsible for the internal control environment in their respective areas of the organization.

Objectivity is essential to the audit staff in the proper fulfillment of their duties. Performance of line responsibilities by internal auditors may compromise their objectivity. This practice will be limited and controlled by the Audit Director.

PROFESSIONALISM: The Internal Audit function will be maintained in general compliance with the Standards set forth by the various Auditing, Accounting and Fraud associations in which membership is maintained.

RESPONSIBILITY: The Internal Audit function will add value by helping the organization to improve operations and accomplish its objectives. This will be achieved by bringing a systematic, disciplined approach for evaluating and improving the effectiveness of risk management, control and governance processes. The fulfillment of this responsibility is not confined to, but includes:

- Appraising the effectiveness and application of administrative and financial controls and reliability of data that is developed within the BOR and ConnSCU entities.
- Evaluating sufficiency of and adherence to BOR and ConnSCU entity plans, policies and procedures and compliance with governmental laws and regulations.
- Ascertaining the adequacy of controls for safeguarding BOR and ConnSCU entity assets and, when appropriate, verifying the existence of assets.
- Performing special reviews requested by ConnSCU management or the BOR.

AMENDMENT TO BYLAWS OF THE BOARD OF REGENTS FOR HIGHER EDUCATION

On a motion by Naomi Cohen, seconded by Nicholas Donofrio, the following resolution was unanimously approved.

RESOLVED, that the Board of Regents hereby approves the following amendment to Article III, Committees and Representatives of the Board, of the Board Bylaws calling for the establishment of an Executive Committee of the Board of Regents for Higher Education.

Bylaws Amendment:

ARTICLE III - COMMITTEES AND REPRESENTATIVES OF THE BOARD SECTION 1 - EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Board Chair, Vice Chair, and the chairs of all the Board's standing committees. The BOR President shall serve as an ex officio nonvoting member. The Chair of the Board shall chair this committee. A simple majority shall constitute a quorum. It shall meet at such times as deemed necessary by the Chair.

AUDIT COMMITTEE

While the items from the Audit Committee were approved on consent, Committee Chair Craig Lappen noted that the Audit Committee Charter allows for direct control of external auditors to the Audit Committee (consistent with best practices in the industry) and does not allow management to be voting members of the committee and responded to inquiries from board members regarding the internal audit plan and operations.

ACADEMIC & STUDENT AFFAIRS COMMITTEE

BOR-ASA Committee Chair Merle Harris noted that the items on the full Board agenda for consent were placed there following extensive review and discussion at the committee level. She addressed the reconciliation of the program inventory and its tremendous benefit as a baseline when reviewing new program requests and program reviews.

FINANCE & ADMINISTRATION COMMITTEE

Finance and Administration Committee Chair Gary Holloway reported on the following items: Information Security Policy and Approval of FY 2013 Budget Allocation and Spending Plans for the Connecticut State Colleges and Universities. Following presentations by Executive President Michael P. Meotti and President Robert A. Kennedy, both of which included commentary and input from all board members, board action thereon is detailed below:

Information Security Policy – On a motion by Nicholas Donofrio , with a second by Matt Fleury, the following resolution concerning leadership, responsibility and ongoing operational management of the information security program for the Board of Regents for Higher Education and its Institutions, was approved.

WHEREAS, The Board of Regents (BOR) for the Connecticut State Colleges and Universities (ConnSCU) recognizes that unauthorized disclosure of certain personal information is prohibited by various state and federal statutes, including but not limited to: Connecticut General Statutes Section 36a-701b et seq., Family Educational Rights and Privacy Act (FERPA), Gramm-Leach-Bliley Act (GLBA), Health Insurance Portability and Accountability Act (HIPPA), and Electronic Communication Privacy ACT (ECPA), and

WHEREAS, The BOR must assure that all institutions and the Board office maintain an Information Security Program (“ISP”); and

WHEREAS, The increasing use of internet resources, mobile computing and storage devices along with the increasing sophistication and volume of malware has significantly increased the risk of confidential data being misplaced, exposed to unauthorized users, or breached by hackers; and

WHEREAS, The substantial monetary loss and reputation damage associated with security breaches require that the BOR looks for organizational and operational changes that will maximize the efficiency and effectiveness of its ISP; therefore be it

RESOLVED, That the college and university Presidents are responsible for the implementation and maintenance of an ISP at their institution; and be it further

RESOLVED, That the senior IT leaders of colleges and universities shall implement recognized security controls practiced in the industry; apprise the Presidents of all unmitigated risks in privacy and security at their respective institutions; and be it further

RESOLVED, That all senior managers whose staff use personally identifiable information in the carrying out their institutional duties shall ensure that their staff have been provided the appropriate level of data security awareness training and are in ongoing compliance with data security standards and practices; and be it further

RESOLVED, That the BOR Chief Information Officer shall oversee all investigations and responses related to unauthorized access and/or disclosure of sensitive information as well as all computer security incidents to minimize risk to BOR and its institutions; and be it further

RESOLVED, That all costs associated with mitigating security breaches shall be the responsibility of the institution or office that was responsible for on-going operational management of security controls; and be it further

RESOLVED, That each institution shall annually provide the Board of Regents a report detailing the security controls implemented at their locations with the first report be completed by September 1, 2012. The report shall describe controls in firewall management, network intrusion detection and mitigation, patch management, virus detection and mitigation, incident response management, data stewardship, training, and risk management.

On a motion by Zac Zeitlin, with a second by Michael Pollard, the following resolution concerning approval of FY 2013 Budget Allocations and Spending Plans for the Connecticut State Colleges and Universities was approved.

RESOLVED, that the Board of Regents hereby approves the FY 2013 budget allocations and spending plans for the Connecticut State Colleges & Universities as described in attachments A1 and A2.

BACKGROUND AND ANALYSIS FROM STAFF REPORT IS BELOW:

The Board of Regents, under Public Act 11-48, has the authority to approve the allocation of state appropriations received as separate block grants for the state universities and community technical colleges. State appropriations to Charter Oak State College are approved by the Connecticut General Assembly as are direct appropriations to the Board of Regents.

The Board of Regents is authorized also to approve the annual spending plans submitted by institutions within the state university and community technical colleges.

The state of Connecticut is continuing its recovery from the economic downturn of the last few years, although state tax revenues still remain below projections. The good news, perhaps, is that the final FY 2013 budget for the Connecticut State College & University system is down only slightly from FY 2012 final budget allotments. While student enrollments remain relatively flat, the tuition rate and fee increases approved for system institutions by the Board last January will create new revenue to help institutions address critical needs.

During the latter part of April and early May, BOR leadership met with each university and college president to review budget requirements and issues. These conferences revealed several concerns that mirror findings of the system's financial overview BOR staff shared with the Board at its April 30th meeting. Enrollments are projected to be flat. More personal services costs are being shifted from general fund to institutional operating funds, placing greater pressure on tuition. There has been a fairly dramatic rise in the number of students requiring financial aid. All of these factors present special fiscal challenges to the system in FY 2013.

The fiscal year 2013 state general fund appropriations to the ConnSCU system total to \$288,121,422, a decrease of 0.8% below the final appropriation amount for FY 2012. The state appropriations are distributed as follows:

Connecticut State Universities	\$141,194,660
Connecticut Community & Technical Colleges	\$143,196,097
Charter Oak State College	\$ 2,456,083
Board of Regents	<u>\$ 1,274,581</u>
Total	\$288,121,421

The budget allocation recommendations presented today do not depart from prior budget allocation methodologies. During this calendar year, as the Board develops its strategic plan, the system will engage in a review of existing budget allocation processes leading to the formation of new models that will be guided by the board's strategic goals, support institutional missions, offer greater flexibility and transparency, and create incentives and an accountability structure to help move the system forward. The budget allocation recommendations provide funding for the

new state-supported initiative in manufacturing technology education, maintenance and operations costs for new facilities, and for the support of current enrollments.

Attachment A(1) provides a summary of revenues for each institution by source. The first column labeled state appropriations shows the recommended distribution of the block grant appropriations to each of the state universities and community technical colleges. Also included in this first column are the state funds for the Charter Oak State College, which are appropriated directly by the General Assembly. Within the amount for the Board of Regents is the separate appropriation of \$1,274,581 shown above which funds the staff associated with responsibilities transferred from the old Department of Higher Education. The balance of resources for the Board of Regents includes portions of the block grant appropriations to the state universities and the community technical colleges. Column two shows the estimated fringe benefits for general fund supported positions within the state universities, Charter Oak State College and the Board of Regents. The spending plans for these units include the estimate of fringe benefits for general fund as well as operating fund supported positions. Fringe Benefits for positions supported by the general fund within the community technical colleges are paid directly by the state and the spending plans for CTC institutions have not included these amounts in prior years.

Attachment A(2) provides a summary of expenses for each institution by account. Also shown are transfers to and from reserves for one-time expenses (column 7) and internal transfers of tuition revenues with the community technical colleges to meet institutional and system wide expenses (column 8).

Specific recommendations are as follows:

- Maintain the allocation models currently used for the state universities and community technical colleges. Fiscal year 2013 state appropriations for the Connecticut State Universities declined by \$850,339 from FY 2012 funding, or 0.6%. Fiscal year 2013 state appropriations for the Community Technical Colleges were reduced by \$1.3 million from FY 2012 final appropriations, or 0.9%. The reductions are reflected in the adjusted appropriations for each institution.
- Establish community technical college tuition revenue targets for FY 2013 based on an assumption of flat enrollment with the exception of Gateway and Manchester which are projecting increases. This means that any tuition revenues generated by enrollment growth in the next fiscal year can be retained by the colleges and assist in meeting current costs.
- Add funding for the maintenance and operation of new facilities at Tunxis CC, Gateway CC and Norwalk CC from the state appropriations specifically provided for this purpose in the state's FY 2013 budget. The total amount of new state funding is \$2,656,562, and distributed as follows:

Gateway CC	\$1,908,705
Tunxis CC	\$ 392,170
Norwalk CC	<u>\$ 355,687</u>
TOTAL	\$2,656,562

- Provide additional funding for the community & technical colleges that are offering programs under the state's Manufacturing Technology Center initiative beginning in FY 2013. The Manufacturing Technology Centers in the community/technical colleges are supported by the state to give students the education and skills needed to succeed in manufacturing while meeting the specific human resource needs of state manufacturers. The state has provided \$20 million for the construction and equipping of three centers, covering start up in FY 13 and possible future expansion as warranted. The institutions include Housatonic Community College, Naugatuck Valley Community College, and Quinebaug Valley Community College. The FY2013 amount recommended for this purpose at each of these institutions is \$274,211. Asnuntuck Community College received \$790,500 in prior years' state appropriations. These dollars are continued in the FY2013 recommendations.
- Reduce funding for the Board of Regents System office (including system-wide budget expenses that support the institutions) to reflect consolidation efforts. The Board of Regents budget consists of portions of block grants for the state universities and community colleges, in addition to a small state general fund appropriation that had been used to support the former Department of Higher Education.
- Contained within the board materials is a year to year (FY 2012 to FY 2013) comparison of system office funding based on original budgets. As this table shows, system office costs have been reduced by more than \$5 million since last year. Most of these funds will be redistributed to ConnSCU institutions to support new faculty positions and selected support positions under a plan that will be addressed by the Board in a separate action.
- Allow for limited use of reserves for one-time only costs, subject to approval by the system office as provided by current policy and procedure.
- Disallow use of reserves to support ongoing operating costs or launching new programs. During FY 2012, the community technical colleges had been authorized to use \$14.2 million in unrestricted reserves to meet ongoing costs and costs associated with the additional (27th) payroll. This has reduced the unrestricted reserve from \$39.2 million as of the end of fiscal year 2011 to a projected \$25.1 million for FY 2012. Several colleges had indicated a desire to use reserves based on the recent loss of state funding support. However, permitting continued use of reserves for operating costs is an unsustainable financial model during a period of fiscal uncertainty and will compromise efforts to restructure allocation processes going forward. In accordance with existing policy, the BOR system office staff will work with each college to develop multi-year financial plans to address issues.

Following an overview by President Kennedy, **on a motion by Yvette Melendez, with a second by Merle Harris, a resolution concerning the plan to redirect consolidation savings back to the campuses of the Connecticut State Colleges was added to the agenda.**

Following discussion among Board members, **the resolution as listed below was unanimously approved (after a successful amendment offered by Merle Harris, on a Motion by Yvette Melendez and a second by Naomi Cohen) on a motion by Craig Lappen and seconded by Michael Pollard. .**

RESOLVED, that the Board of Regents for Higher Education hereby approves the full concept of the proposed plan to redirect consolidation savings back to the campuses of the Connecticut State Colleges and Universities and directs BOR President Robert A. Kennedy to proceed with the CSU positions identified below including those associated with community college manufacturing/engineering programs tied to Central's 6 new positions and provide an updated plan to the Board of Regents in September for the 12 remaining community college positions as well as for those positions that were held back. Further, the BOR President will continue to report to the Board on the status of the implementation of the plan to redirect savings in accordance with the guidelines outlined therein.

BACKGROUND AND ANALYSIS FROM STAFF REPORT BELOW

Because of the higher education consolidation which merged the Boards of Trustees for the Community College System, the State University System and Charter Oak State College into the newly-formed Board of Regents for Higher Education, significant central office administrative savings have been realized. As discussed when the consolidation was originally proposed, these savings, at or above \$4.3 million, will be redirected to the campuses for the sole purpose of hiring faculty and direct student support services (counselors, advisors). This funding equates to roughly 40-45 positions across the organization. More specifically, it is critical that these positions help expand and grow workforce development areas key to the state's growth, as well as already-identified areas of expertise on our campuses.

The information below outlines the number of proposed positions that will be funded at each institution, as well as the process by which campus Presidents will be able to access this funding. For the state universities, the funding represents salary and fringe benefits equating to the rank of Assistant Professor. For the community colleges, this funding represents salary and fringe benefits equating to the rank of Instructor.

In addition to the positions outlined below, a limited amount of funding is available for additional positions for those campuses which are able to successfully propose and implement a partnership or collaborative effort between community colleges and state universities. Such a proposal should be developed in writing and sent to Dr. Kennedy for review.

To access the funding necessary to staff the positions below, Presidents are each asked to develop a proposal for submission to Steve Weinberger containing the following elements:

For Faculty Positions

- Targeted hiring range.
- Specific academic discipline or sub-discipline.
- A description, which can be general or specific, of courses to be taught.
- Research or scholarship expectations, if any.
- Your rationale for proceeding with this particular hire, taking into consideration the tripartite missions of (1) your institution, (2) the constituent unit of which your institution is a member, and (3) the newly-consolidated organization.
- Any other information you deem relevant to the consideration of your proposal.

For Direct Student Support Services Positions

- Targeted hiring range.
- Proposed position title and description of essential duties.
- Required and desired qualifications of candidates.
- An organizational chart reflecting the inclusion of the position.
- Your rationale for proceeding with this particular hire, taking into consideration the tripartite missions of (1) your institution, (2) the constituent unit of which your institution is a member, and (3) the newly-consolidated organization.
- Any other information you deem relevant to the consideration of your proposal.

State Universities

CCSU- 6 **These positions will fund the CCSU engineering/related programs

WCSU- 3

SCSU- 4

ECSU- 3

TOTAL: 16

Community College Engineering Program (part of CCSU's proposal)

**These positions will be funded for a faculty member in the mechanical engineering and/or advanced manufacturing engineering programs, which will collaborate closely with and help students feeding into CCSU's engineering program. The following community colleges will receive one position each for this purpose: Asnuntuck, Housatonic, Naugatuck Valley, Quinebaug Valley, Manchester, Norwalk, and Tunxis.

TOTAL: 7

Community Colleges

Each Community College will receive one position for faculty and/or direct student support service positions.

TOTAL: 12

Additional Positions Held-Back

Dr. Kennedy is proposing holding back funding for anywhere between 5-10 additional positions. This funding will be available to those campuses which are able to successfully propose and implement a partnership or collaborative effort between community colleges and state universities.

TOTAL: 5-10

Total New Faculty/Direct Student Support Service Positions

40-45

ADJOURNMENT

Naomi Cohen moved to adjourn; Zac Zeitlin seconded and the meeting was adjourned at 12:43 p.m.

Submitted,

Erin A. Fitzgerald
Associate Director, Office of Board Affairs/
Secretary of the Board of Regents for Higher Education

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**Connecticut State Colleges & Universities
Board of Regents for Higher Education
FY2012-13 Operating Budget**

ATTACHMENT A (1)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	General Fund		Operating Funds					
Revenues	State	Fringe	Tuition	Extension	General Fee	Auxiliary	Other	Total
State Universities								
Central Connecticut State University	40,371,937	24,436,346	47,744,236	9,554,252	38,668,610	23,432,924	8,689,478	192,897,783
Eastern Connecticut State University	26,021,923	12,768,842	22,545,156	3,316,329	20,446,046	26,993,582	2,631,844	114,723,722
Southern Connecticut State University	38,942,051	24,379,610	48,238,996	10,477,706	39,524,723	27,524,364	6,026,590	195,114,040
Western Connecticut State University	25,577,079	13,649,912	27,360,764	4,226,907	21,409,281	17,349,123	4,164,091	113,737,157
State University Total	130,912,990	75,234,710	145,889,152	27,575,194	120,048,660	95,299,993	21,512,003	616,472,702
Community Technical Colleges								
Asnuntuck Community College	5,639,427	-	4,417,687	1,150,000	-	135,000	2,447,058	13,789,172
Capital Community College	10,270,794	-	12,090,047	1,944,685	-	300,000	11,681,609	36,287,135
Gateway Community College	15,525,172	-	21,433,450	3,136,373	-	220,608	13,669,512	53,985,115
Housatonic Community College	10,569,761	-	15,925,455	1,661,676	-	475,319	12,109,731	40,741,942
Manchester Community College	16,843,116	-	20,107,202	3,713,483	-	85,000	12,400,493	53,149,294
Middlesex Community College	6,931,575	-	7,921,040	1,617,689	-	268,350	3,544,903	20,283,557
Naugatuck Community College	16,140,209	-	19,885,382	2,817,634	-	-	11,643,214	50,486,439
Northwestern Community College	6,090,383	-	4,265,466	141,000	-	-	2,968,800	13,465,649
Norwalk Community College	14,399,097	-	18,186,586	3,235,332	-	691,000	8,000,000	44,512,015
Quinebaug Valley Community College	5,495,761	-	5,304,633	1,133,480	-	-	3,772,280	15,706,154
Three Rivers Community College	10,507,191	-	13,312,197	1,364,000	-	310,000	8,360,787	33,854,175
Tunxis Community College	10,300,849	-	12,452,983	2,317,740	-	315,000	5,569,862	30,956,434
Community Technical College Total	128,713,335	-	155,302,128	24,233,092	-	2,800,277	96,168,249	407,217,081
Charter Oak State College	2,456,083	892,660	7,158,590	-	1,117,829	-	2,103,805	13,728,967
Board of Regents								
System Office	7,988,640	867,895	-	-	-	-	24,995	8,881,530
Systemwide Support	18,050,374	735,528	1,944,833	-	-	-	-	20,730,735
BOR Total	26,039,014	1,603,423	1,944,833	-	-	-	24,995	29,612,265
TOTAL Revenue	288,121,422	77,730,793	310,294,703	51,808,286	121,166,489	98,100,270	119,809,052	1,067,031,015

Note: Fringe benefit amounts are shown for state universities, Charter Oak State College and the portion of the Board of Regents budget funded from the state university block grant. Fringe benefits for general fund positions at the community technical colleges are paid directly by the state and are therefore not shown. In addition, the spending plans for all units except for the community technical colleges are developed on the basis of receiving the fringe benefit amounts for general fund positions.

Note: The tuition amounts shown for the community technical colleges include transfers for system and other college support which are detailed on the expenses table (Attachment A2)

**Connecticut State Colleges & Universities
Board of Regents for Higher Education
FY2012-13 Operating Budget**

ATTACHMENT A (2)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Expenses	Personal Services	Other Expenses	Library & Equipment	Debt Service	Financial Aid	Spending Plan Total	Transfers (from)/to Reserves	Tuition Fund Internal Transfers	Total
State Universities									
Central Connecticut State University	127,025,918	39,055,136	4,345,000	9,269,126	10,510,589	190,205,769	2,692,014		192,897,783
Eastern Connecticut State University	75,672,559	24,086,775	1,602,052	7,999,027	4,530,050	113,890,463	833,259		114,723,722
Southern Connecticut State University	130,685,537	39,998,062	3,302,016	12,119,192	9,863,030	195,967,837	(853,797)		195,114,040
Western Connecticut State University	75,981,020	24,480,144	1,598,749	7,353,339	5,157,829	114,571,081	(833,924)		113,737,157
State University Total	409,365,034	127,620,117	10,847,817	36,740,684	30,061,498	614,635,150	1,837,552	-	616,472,702
Community Technical Colleges									
Asnuntuck Community College	8,855,606	2,094,687	8,000		3,048,371	14,006,664		(217,492)	13,789,172
Capital Community College	20,181,457	5,790,666	257,662		12,600,443	38,830,228		(2,543,093)	36,287,135
Gateway Community College	32,394,329	6,589,694	78,463		16,364,995	55,427,481		(1,442,366)	53,985,115
Housatonic Community College	20,439,685	5,309,636	45,617		14,791,686	40,586,624		155,318	40,741,942
Manchester Community College	32,028,073	4,192,144	370,334		13,503,891	50,094,442		3,054,852	53,149,294
Middlesex Community College	11,957,940	3,229,318	22,500		4,704,300	19,914,058		369,499	20,283,557
Naugatuck Community College	31,177,698	5,686,276	-		12,922,347	49,786,321		700,118	50,486,439
Northwestern Community College	9,509,931	1,283,761	47,100		2,833,736	13,674,528		(208,879)	13,465,649
Norwalk Community College	25,378,699	9,185,195	130,764		8,991,765	43,686,423		825,592	44,512,015
Quinebaug Valley Community College	9,994,339	1,903,582	-		4,183,002	16,080,923		(374,769)	15,706,154
Three Rivers Community College	20,381,580	3,285,308	156,719		9,928,162	33,751,769		102,406	33,854,175
Tunxis Community College	20,051,189	3,245,818	-		7,072,335	30,369,342		587,092	30,956,434
Community Technical College Total	242,350,526	51,796,085	1,117,159	-	110,945,033	406,208,803	-	1,008,278	407,217,081
Charter Oak State College	10,978,596	2,808,347	158,165	-	121,893	14,067,001	(338,034)	-	13,728,967
Board of Regents									
System Office	7,950,479	1,296,051	-	-	-	9,246,530	-	(365,000)	8,881,530
Systemwide Support	15,253,459	6,710,316	457,000	-	-	22,420,775	(1,046,762)	(643,278)	20,730,735
BOR Total	23,203,938	8,006,367	457,000	-	-	31,667,305	(1,046,762)	(1,008,278)	29,612,265
TOTAL Expenses	685,898,094	190,230,916	12,580,141	36,740,684	141,128,424	1,066,578,259	452,756	-	1,067,031,015