

BOARD OF REGENTS FOR HIGHER EDUCATION EXECUTIVE COMMITTEE

Minutes – 9:00 a.m., Tuesday, September 11, 2012

1st Floor Boardroom, 39 Woodland Street, Hartford, CT

MEMBERS PRESENT

Executive Committee members

Lewis J. Robinson

Yvette Melendez

Dr. Merle Harris

Gary Holloway

Craig S. Lappen

BOR STAFF

Robert A. Kennedy, BOR President

Michael P. Meotti, Executive Vice President

Colleen Flanagan, Chief of Staff and Director of Public Affairs & Marketing

Braden J. Hosch, Director of Policy & Research and Interim Director of Academic Affairs

Steven Weinberger, Vice President for Human Resources

Erin A. Fitzgerald, Associate Director for Board Affairs and Secretary of the Board of Regents

Chairman Robinson called the meeting to order at 9:05 a.m.

All members participated in a discussion regarding the purpose, scope, and responsibilities of the executive committee, with the following topics referenced: need for clarity in charge of committees; Board committee charters; overview of existing administrative practices and board policies, with corresponding communication from administration for recommended changes thereto; collective bargaining agreements; presidential evaluations (both the evaluation process and ensuring a tie-in to BOR strategic plan; and including a member of the Strategic Planning Committee on the Executive Committee. At the conclusion of the discussion, the Committee reached consensus on the following:

- The Committee will recommend to the full Board on September 25 a bylaws revision allowing for at large members to be appointed to the Executive Committee. Subject to approval by the full Board, Dr. Rene Lerer, Chair of the Strategic Planning Committee, will be asked to serve on the Executive Committee.
- The Committee directed administration to begin a review of HR-related policies and practices (and any other critical areas) and develop a list of policy and/or administrative practices that need to be addressed. This listing and administration's recommendation is to be provided to Executive Committee members at the November 1st meeting. There was general discussion, but no conclusion, as to whether or not a separate committee should be convened following receipt of this recommendation, with Chairman Robinson indicating such a decision would be made dependent upon the information contained within administration's review and recommendation.

President Kennedy provided a briefing on upcoming agenda items for both the September 25 special meeting and the October 18 regular meeting of the Board. The Committee requested that President Kennedy, through VP Weinberger, prepare information regarding staffing capacity at the Central Office, which would include information on functional areas. Several members commented on the need to differentiate between board policy vs. administrative practice, both for clarity purposes and for determining those items that move to the Board.

Executive Session – On a motion by Yvette Melendez, seconded by Merle Harris, and unanimously approved, at 10:20 a.m. the Committee moved to Executive Session for the purposes of discussion concerning the appointment, of a public officer or employee. Chairman Robinson asked President Kennedy and VP Weinberger to remain.

At 10:45 a.m. the Committee returned to open session with Chairman Robinson indicating that discussion was limited to the appointment of a public officer or employee and that no votes were taken in Executive Session.

With no further business to consider, the meeting adjourned at 10:45 a.m.

Submitted,

Erin A. Fitzgerald