



AGENDA – REGULAR MEETING

10:00 a.m., Thursday, March 15, 2012

West Campus Cafeteria, Norwalk Community College  
188 Richards Avenue, Norwalk, CT 06854

Binder Page #

1. **Call to Order**
2. **Roll Call and Declaration of Quorum**
3. **Board of Regents Chairman, Lewis J. Robinson**
4. **Board of Regents President, Dr. Robert A. Kennedy**
5. **Meeting and Discussion with Advisory Committees to the Board of Regents**
  - a) Student Advisory Committee
  - b) Faculty Advisory Committee
6. **Approval of Minutes**
  - a) January 19, 2012 Regular Meeting
7. **Consent Calendar**
  - a) Academic Program Proposals..... 1 - 5
    - New Degree Programs
      - Accreditation*
        - Bachelor of Science in Civil Engineering, *Central Connecticut State University*
        - Licensure and Accreditation*
          - Associate in Science in Computer Game Design, *Manchester Community College*
          - Bachelor of Science in Robotics and Mechatronics Engineering Technology, *Central Connecticut State University*
          - Bachelor of Arts in Women’s and Gender Studies, *Eastern Connecticut State University*
          - Professional Sciences Master in Health Care Genetics, *University of Connecticut*
        - Licensure and Accreditation of Certificate Programs*
          - Stand Alone Graduate Certificate, Applied Behavior Analysis, *Southern Connecticut State University*
      - Modifications to Existing Programs
        - 6<sup>th</sup> Year Professional Diploma in Special Ed: Applied Behavior Analysis in Educational Settings Specialization, *Southern Connecticut State University*
        - Modification Changing Degree Title from Master of Arts to Master of Science for the Kinesiology and Exercise Science Program, *University of Connecticut*
        - Eliminating the Ph.D. Program in Adult Education to Create a New Ph.D. Program in Learning, Leadership and Educational Policy, *University of Connecticut*
        - Modifications to the Ph.D., M.A. and Sixth-Year Certificate Programs in Educational Psychology in the Neag School of Education, *University of Connecticut*
        - Modification of Asnuntuck Manufacturing Program, *Naugatuck Valley, Housatonic & Quinebaug Valley*
    - b) Approval of Nominations for Honorary Degrees..... 6 - 9
    - c) Approval of BOR Policy for the Nomination of Honorary Degree Recipients..... 10 - 12
    - d) Awarding the title CSU Professor to Jeffrey Trawick-Smith..... 13 - 15
    - e) Appointment of a Secretary to the Board of Regents for Higher Education..... 16
    - f) Approve transfer of deposit of gifts received from The Residuary Trust under the will of Alexander Jarvis to the MCC Foundation for the general purposes of the college..... 17
    - g) Authorization for Renovation of Police Dispatch Center at Southern CT State University .....18 - 19
8. **Academic & Student Affairs Committee – Dr. Merle Harris, Committee Chair**
  - a) Approval of BOR Policy on Transfer and Articulation (to follow)
9. **Move to Executive Session**
10. **Return to Open Session**
11. **Adjourn**

(Open Forum: will begin after meeting adjourns.)

**ITEM**

Approval of academic program proposals

**RECOMMENDED MOTION FOR FULL BOARD**

RESOLVED, That the Board of Regents for Higher Education approves the actions in the Staff Report concerning the approval of academic programs

*Accreditation of Licensed Programs*

Bachelor of Science in Civil Engineering, Central Connecticut State University

*Licensure and Accreditation of Degree Programs*

Associate in Science in Computer Game Design, Manchester Community College

Bachelor of Science in Robotics and Mechatronics Engineering Technology, Central Connecticut State University

Bachelor of Arts in Women's and Gender Studies, Eastern Connecticut State University

Professional Sciences Master in Health Care Genetics, University of Connecticut

*Licensure and Accreditation of Certificate Programs*

Stand Alone Graduate Certificate in Applied Behavior Analysis, Southern Connecticut State University

*Program Modifications*

6th Year Professional Diploma in Special Education: Applied Behavior Analysis in Educational Settings Specialization, Southern Connecticut State University

Modification Changing Degree Title from Master of Arts to Master of Science for the Kinesiology and Exercise Science Program, University of Connecticut

Eliminating the Ph.D. Program in Adult Education to Create a New Ph.D. Program in Learning, Leadership and Educational Policy, University of Connecticut

Modifications to the Ph.D., M.A. and Sixth-Year Certificate Programs in Educational Psychology in the Neag School of Education, University of Connecticut

Modification of Asnuntuck Manufacturing Program, Naugatuck Valley, Housatonic & Quinebaug Valley

**BACKGROUND**

On January 19, 2012, the Board of Regents for Higher Education adopted a process for the approval of academic programs. State approval authority include programs include all institutions that the BOR governs and the University of Connecticut.

**ANALYSIS***Accreditation of Licensed Programs*

- Bachelor of Science in Civil Engineering, Central Connecticut State University

The program provides students with a broad and thorough education in civil engineering fundamentals, applications, and design that prepares them for the practice of civil engineering at the professional level with confidence and skills necessary to meet technical and social challenges. The program provides a broad and thorough education in mathematics, physics, chemistry, engineering mechanics, and civil engineering, coupled with application of modern engineering tools. Graduates attain the skills for entry-level civil engineering positions leading to professional engineering registration, and will have a solid undergraduate foundation in general civil engineering principles, enabling continued education at advanced levels.

*Licensure and Accreditation of Degree Programs*

- Associate in Science in Computer Game Design, Manchester Community College

The program provides students with comprehensive instruction in all aspects of computer game design, programming and production. The curriculum includes production aspects of game design and production, media creation aspects of game design, computer science programming, creative thinking and technical skills in the development gaming concepts, tracking industry trends, preparation of production proposals and budgets, and the development and responsibilities of production teams.

Graduates will pursue a career as designer or producer in the game industry as well as media professionals in communications, advertising, design, and web technology.

- Bachelor of Science in Robotics and Mechatronics Engineering Technology, Central Connecticut State University

The program responds to Connecticut's manufacturers needs for an engineering workforce that has knowledge of high-technology fields, as well as hands-on and problem solving skills to be competent. High-technology manufacturing requires an extensive array of robotics and mechatronics applications which this program addresses. Requirements include applied robotics and mechatronics courses, courses in areas of mathematics, electronics, engineering mechanics, and manufacturing, and capstone and internship components. Since Connecticut manufacturers will seek to reduce costs through cost-saving automation, the professional, scientific, and technical services jobs areas are significant fields for robotics and mechatronics graduates and they are also projected to expand.

- Bachelor of Arts in Women's and Gender Studies, Eastern Connecticut State University

The program offers sustained, multidisciplinary consideration of the ways in which the concept of gender shapes social experiences in a liberal arts context. Students acquire an understanding of how human experiences are shaped by a range of social, economic, and political structures, and how these structures operate in a global context. Students who complete the major will take cross-disciplinary coursework including advanced theory,

sexualities studies, and courses in race, class, culture and gender. The program also includes a relevant research and experiential learning component. Graduates have the analytical skills for future careers in law, social work, public health, the media, public policy, the creative arts, nonprofit organizations, and academia. No other New England state offers this program within the public universities and colleges.

- Professional Sciences Master in Health Care Genetics, University of Connecticut

The program is created in the context of recent developments in genetics testing and its applications in personalized medicine, preimplantation genetic diagnosis, and genetic design. Students gain interdisciplinary competency in human genetics, disease identification, laboratory diagnostics, health care ethics, and regulatory issues in the clinical laboratory. The target clientele are baccalaureate students with degrees in the life or clinical sciences who wish to pursue career advancement or new career opportunities in companies, laboratories, or health-centers whose mission is to identify, treat and/or prevent human disease related to genetic factors. The program addresses the workforce shortage and the interests of college applicants to embrace the trends of genetic testing and the expanding role of the clinical laboratorian

#### *Licensure and Accreditation of Certificate Programs*

-Stand Alone Graduate Certificate in Applied Behavior Analysis, Southern Connecticut State University

The program is designed to prepare professionals to effectively use the science of Applied Behavioral Analysis in practical settings, particularly educational ones, with a focus on assessment and intervention to improve student outcomes. Master level students complete course requirements to become a Board Certified Behavior Analyst. Prospects for graduates of this program are excellent, in Connecticut and elsewhere, as professionals who design and implement programs for individuals with autism and special education in general.

#### *Program Modifications*

-Sixth-Year Professional Diploma in Special Education: Applied Behavior Analysis in Educational Settings Specialization

The program provide students with the skills necessary to independently identify and evaluate future research and incorporate existing research into practices in Applied Behavior Analysis and related fields. Relevant settings are the fields of education, special education, psychology, school psychology, social work and vocational rehabilitation. The program also provides a solid foundation in ethics and its manifestation in professional practice. The program provides the coursework requirements to sit for the exam to become a Board Certified Behavior Analyst. The program also prepares 6th year candidates to use Applied Behavior Analysis approaches with individuals with or without disabilities in educational or therapeutic environments.

-Modification Changing Degree Title from Master of Arts to Master of Science for the Kinesiology and Exercise Science Program, University of Connecticut

The proposed modification accurately reflects the content of the existing program, creates better consistency in degrees offered by the Kinesiology Department, greatly benefit the overall recognition and marketability of the department's masters degree students, and allows the university to fairly compete with peer institutions outside Connecticut that offer the this degree.

-Eliminating the Ph.D. Program in Adult Education to Create a New Ph.D. Program in Learning, Leadership and Educational Policy, University of Connecticut

The program changes integrate the two existing doctoral fields of study in the Department of Educational Leadership – Adult Learning and Educational Administration into a single doctoral field of study under a new name – Learning, Leadership, and Education Policy. Two new areas of concentrations become available in Adult Learning and in Leadership and Policy.

-Modifications to the Ph.D., M.A. and Sixth-Year Certificate Programs in Educational Psychology in the Neag School of Education, University of Connecticut

The modifications respond to a need to better align and respond to educational trends in Educational Psychology at the Neag School of Education. At the Doctoral Level, two existing Fields of Study “Educational Technology” and “Special Education” are merged into another existing Field of Study under the name of “Educational Psychology”; the existing Field of Study of “Educational Technology” and the existing Area of Concentration “Cognition and Instruction” are merged into a new Area of Concentration named “Cognition, Instruction, and Learning Technology”; and the existing Field of Study “Special Education” is converted to an area of Concentration under the same name. At the M.A. Level, the two Fields of Study “Educational Technology” and “Special Education” are merged into another existing Field of Study of “Educational Psychology”, under that name; the existing Field of Study “Educational Technology” is converted to an Area of Concentration under the same name; the existing Field of Study “Special Education” is converted to an Area of Concentration under the same name; and the existing Area of Concentration “Cognition and Instruction” is renamed to “Cognition, Instruction, and Learning technology.” At the 6<sup>th</sup>-Year Level, two Areas of Concentration “Cognition and Instruction” and “Educational Technology” are merged into one Certificate Program under the name of “Cognition, Instruction, and Learning Technology.”

-Modification of Asnuntuck Manufacturing Program, Naugatuck Valley, Housatonic & Quinebaug Valley

Asnuntuck Community College incorporates modifications to upgrade its existing Machine Technology Certificate “Level I” program. At the same time, Housatonic Community College, Naugatuck Valley Community College and Quinebaug Valley Community College adopt identical programs as the Asnuntuck Community College Certificate “Level I” “Level II” programs. These programs represent a quick response to current needs in Connecticut's manufacturing industry and will center on Numerical Control Machining.

In depth documentation for these programs are included in the agendas of the [2/10/12](#) and [3/2/12](#) meetings of the Academic and Student Affairs Committee, and available online.

02/10/12 and 03/2/12 – Academic and Student Affairs Committee

03/15/12 – Board of Regents

**ITEM**

Approval of Nominations for Honorary Degrees

**RECOMMENDED MOTION FOR FULL BOARD**

That the nominees for an honorary degree, as presented below, be approved according to the guidelines in the board policies presently in effect granting honorary degrees to honor a person for unusual and exemplary accomplishments and to advance the work and reputation of the Connecticut State Colleges and Universities

**BACKGROUND**

Granting of Honorary Degrees will be conferred at commencements. Identification of recipients is under the supervision of the presidents, with approval of the Academic & Student Affairs Committee and confirmation of the Board of Regents. The candidates below have been recommended by the college or university president and approved by the Academic & Student Affairs Committee for conferral of an honorary degree at commencement.

**ANALYSIS**

Honorary Degree Nominations for 2012 Commencements:

**Charter Oak State College****Doris G. Cassidy**

**Doris G. Cassidy** is recommended to the Board of Regents for this year's Honorary Degree candidate. **Doris Cassidy** is one of the founders of Charter Oak State College. She served as a member of the Task Force on External Degrees and Alternate Approaches to Higher Education for the State of Connecticut (1971-1973) that created the College. She served as President of the American Association of University Women of Connecticut from 1969-1974, and this group helped create the argument for the mission of Charter Oak State College. When the College was established by the legislature in 1973, Ms. Cassidy served as the first Chair for the Board for State Academic Awards, then as Vice-Chair and Secretary between 1973 and 1984. When the Charter Oak State College Foundation was created, she served as our first Foundation President and then the Executive Director from 1980 to 1995.

Ms. Cassidy also served on the CT Board of Governors Standing Advisory Committee for sixteen years. She was President of the Stamford YWCA from 1971-1972, and her community services goes on for pages.

Perhaps most remarkably, she has been working for the College for over 25 years as an academic advisor. She has assisted more of our 11,500 graduates as they achieved their bachelor's degree. Ms. Cassidy's dedication and importance to Charter Oak's history take a second place to no one, and she is enthusiastically nominated for an honorary doctorate.

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**Eastern CT State University****Dr. Michael S. Roth**

Dr. Michael S. Roth, President of Wesleyan University, is recommended for the Board of Regents honorary doctorate degree at their May 2012 commencement.

Since becoming president of Wesleyan in 2007, Dr. Roth has increased grant support for its financial aid students and undertaken a number of initiatives that have energized the curriculum. In 2009 the energy-efficient Allbritton Center opened as the home to two new programs – the Allbritton Center for the Study of Public Life and Shapiro Creative Writing Center. He has also overseen the launch of a multidisciplinary College of Environment.

Dr. Roth entered Wesleyan in the 1970's and his thesis on Freud and the Revolution became his first book and the basis of a Library of Congress exhibition. He graduated summa cum laude and Phi Beta Kappa and went on to earn his doctorate at Princeton University. His teaching career began at Scripps College as Professor of Humanities, he then was director of European Studies at Claremont Graduate University and in 2000 became President of the California College of the Arts. Dr. Roth has authored four books; his last publication stemming from an exhibition he co-curated for the opening of the Getty Museum. He also curated a Sigmund Freud exhibition at the Library of Congress that subsequently traveled internationally. Dr. Roth has edited and co-edited numerous journal issues and books and published essays and book reviews.

Dr. Michael Roth's accomplishments are many and he is wholeheartedly recommended for this Board of Regents' distinction.

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**Manchester Community College****Timothy Devanney**

Tim Devanney, President of Highland Park Market, and life-long Connecticut resident has dedicated his life to honor his philosophy of giving back to the community – a philosophy that shows in his commitment and dedication to Manchester Community College. Mr. Devanney currently serves as a member of the President's Regional Advisory Council and in 2010 he served as the honorary chair for MCC's major fundraiser. In addition to his substantial contribution of time, he has donated a significant amount of financial and other support, personally and through his company to assist in the success of MCC.

Mr. Devanney has been honored by several organizations on both a local and national level, including the Connecticut Food Association as both their Person of the Year and an inductee into their Hall of Fame. He was also presented with the *Spirit of America Award*, an honor that has been bestowed upon key figures in the industry devoted to governmental and community work in the interest of a free and independent food distribution system. Past recipients of this award include Presidents George H.W. Bush and Gerald Ford. In 2011, he received the prestigious Glen P. Woodward Public Affairs Award given by the Food Marketing Institute. Locally, he's been honored by a number of organizations including the Manchester Chamber of Commerce and the Manchester Rotary.



His support over the years to Manchester Community College has grown tremendously and he and his family are always willing to help whenever called upon. Mr. Devanney is a strong advocate of community colleges because it enriches the lives of community members through academic excellence and workforce development. Mr. Devanney is highly recommended for this Board of Regents honor.

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**Middlesex Community College****Hugh Cox**

Middlesex Community College nominates Mr. Hugh Cox for an honorary degree. Mr. Cox is a long-time and active friend of the College with two sons who are graduates. Mr. Cox served on the College foundation board for many years and now has emeritus status there. He and his wife have established a generous scholarship fund at the College.

Mr. Cox, is the retired president and CEO of Raymond Engineering, Inc., a subsidiary of Kaman Corporation. He is a graduate of the University of Connecticut where he has also been active on behalf of various university alumni groups, especially those associated with the Engineering Department. He is also a member of the Middlesex County Chamber of Commerce and is involved with several non-profit organizations in the area. Mr. Cox was appointed by Governor Rell to serve on the Governor's Task Force on Contracting Reform. He has been recognized as a Founding Fellow, Academy for Distinguished Engineers and Hall of Fame, for his "outstanding contribution to engineering technology, innovation, education, and research."

In addition, Mr. Cox served as a member of the Board of Trustees for the Connecticut Community College System for more than seven years, serving as Vice Chair of the Finance, Budget and Facilities Committee, on the Personnel Committee, and on three presidential search committees.

Hugh Cox is widely respected and admired for his tireless work on behalf of the College and the larger community and is highly recommend for an honorary degree.

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**Three Rivers Community College****Norman Birk**

Three Rivers Community College is pleased to recommend Norman Birk for the conferral of an honorary degree at the College's commencement.

Norman Birk and his company have a long and successful relationship with Three Rivers. Mr. Birk was a member of the Manufacturing Advisory Council for Continuing Education/Business and Industries Services Network (BISN) and studied Manufacturing Engineering, Mechanical Engineering, and Industrial Drafting at the former Thames Valley State Technical College. Presently, the College conducts incumbent worker training for his employees and Mr. Birk has hosted tours and informational visits of Birk Manufacturing to Three Rivers' Technology

Learning Committee (TLC) and Science, Mathematics and Related Technologies (SMART) students. Two of Three Rivers' TLC graduates are now employees of Birk Manufacturing.

Norman Birk founded Birk Manufacturing in 1989 to design and deliver flexible heaters and thermal systems. As the business expanded Mr. Birk continued to increase the company's technical capability, meeting customers most challenging technical problems and providing a product of superior quality. Mr. Birk is considered to be one of the most innovative engineers in the industry.

Mr. Birk is highly recommended for this Board of Regents' honor for his continued support of and interest in Three Rivers Community College.

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03/02/2012 – Academic & Student Affairs Committee

03/15/2012 – Board of Regents

**ITEM**

Policies and Procedures for Granting Honorary Degrees in the Connecticut State Colleges and Universities.

**RECOMMENDED MOTION FOR FULL BOARD**

That the policies & procedures for granting of honorary degrees be adopted by the Board of Regents, as approved by the Academic and Student Affairs Committee at their March 2, 2012 meeting. The final version is attached.

**BACKGROUND**

The purpose of granting honorary degrees is to honor individuals who have made a significant contribution to society or to the university or college and to advance the work and reputation of the Connecticut State Colleges and Universities.

**ANALYSIS**

Community Colleges, State Universities and Charter Oak State Colleges may select from the designated categories of honorary degrees and shall be granted only when circumstances warrant such action. It is possible that in some years no honorary degree will be awarded.

Nominees will be chosen in accordance with stated policies, under the supervision of the university or college president with appropriate consultation.

Approval by the Board of Regents' Academic and Student Affairs Committee will precede full Board approval. Conferral of degrees will be by the Chair or designated member of the Board of Regents.

03/02/2012 – Academic & Student Affairs Committee

03/15/2012 – Board of Regents

# Policies and Procedures for Granting Honorary Degrees in the Connecticut State Colleges and Universities

## I. POLICIES

- A. The granting of honorary degrees to individuals who have made a significant contribution to society or to a university or college is a common practice in higher education. In the Connecticut State Colleges and Universities, the purpose of granting honorary degrees is to honor a person and to advance the work and reputation of the Connecticut State Colleges and Universities. The Board of Regents must approve any conferral of an honorary degree.
- B. Community Colleges, Charter Oak State College and State Universities may select from the following categories of honorary degrees based upon the intended recipient's field of contribution, achievement, service, and distinction:
  - a. Doctor of Engineering
  - b. Doctor of Fine Arts
  - c. Doctor of Humane Letters
  - d. Doctor of Laws
  - e. Doctor of Literature
  - f. Doctor of Music
  - g. Doctor of Pedagogy
  - h. Doctor of Science
  - i. Doctor of Political Science
  - j. Doctor of Technology
  - k. Associate of Arts
  - l. Associate of Science
- C. Honorary degrees shall be granted only when circumstances warrant such action. It is possible that in some years no honorary degree will be awarded. A person awarded an honorary degree by Board of Regents institution will not be awarded an honorary degree by another within five years after the award of the first.
- D. No person during his or her term as a member of the Board of Regents and no person during his or her employment by the Connecticut State Colleges and Universities shall be granted an honorary degree.
- E. No Connecticut resident holding elective office from a Connecticut constituency and no Connecticut resident holding appointive office in the legislative, executive, or judicial branches of state government shall be considered for an honorary degree during the term of his/her election or appointment and for one year, thereafter.
- F. No degree shall be conferred in consideration of the payment of money or other valuable things.
- G. Ordinarily, an honorary degree will not be awarded posthumously.

- H. All honorary degrees will be conferred by the Chairperson of the Board of Regents or by a Regent designated by the Chairperson.

Following is the wording to be used when conferring the honorary degree:

"BY VIRTUE OF THE AUTHORITY VESTED IN ME, THE CONNECTICUT BOARD OF REGENTS FOR HIGHER EDUCATION CONCURRING, I CONFER UPON YOU THE DEGREE, \_\_\_\_\_, HONORIS CAUSA, AND INVEST YOU WITH ALL THE RIGHTS AND PRIVILEGES PERTAINING THEREUNTO. IN TOKEN THEREOF I HAND TO YOU THE DIPLOMA AND DIRECT THAT YOU BE VESTED WITH THE HOOD APPROPRIATE TO YOUR DEGREE."

## **II. PROCEDURE FOR SELECTION**

The Board of Regents is supportive of the following procedures for selection of candidates.

- A. Identification of potential recipients of honorary degrees will be made under the supervision of the university or college president with appropriate consultation. The president shall be responsible for maintaining the confidentiality of the name of the potential recipient until the process has been concluded.
- B. The university or college president himself/herself shall forward to the President of the Board of Regents the name of a potential recipient with an explanation as to why the individual merits the honor, a thorough discussion of the potential recipient's background and an assessment of the benefits and possible concerns.
- C. The President of the Board of Regents shall present the college or university president's recommendation to the Academic and Student Affairs Committee together with his or her own recommendation.
- D. Occasionally, the Board of Regents, in consultation with the President, may recommend a candidate to receive a ConnSCU –wide honorary degree to be conferred at an occasion determined by the Board of Regents. In this case, the President of the Board of Regents will communicate to the potential recipient.
- E. The process of proposing a nominee, committee deliberation, and Board action should occur as early as possible, with final approval by the full Board of Regents not less than six weeks before the ceremony.

**ITEM**

Award of the Title Connecticut State University Professor to Jeffrey Trawick-Smith

**RECOMMENDED MOTION FOR FULL BOARD**

RESOLVED, that Eastern Connecticut State University Professor Jeffrey-Trawick Smith be, and hereby is, awarded the title of Connecticut State University Professor effective March 15, 2012.

**BACKGROUND**

In 1987, at the request of the Board of Trustees for Connecticut State University, the title Connecticut State University Professor was created to recognize outstanding merit among the teaching faculty in the System. Each university is limited to three such designated scholars at any time. To attain the designation, a faculty member must be nominated through a committee procedure which is advisory to the University President, receive the recommendations of the University President and BOR President, and receive approval of the Board of Regents. CSU Professors receive a salary 10 percent higher than they would otherwise receive for their rank and years of service.

**ANALYSIS**

Dr. Jeffrey Trawick-Smith is a prolific writer, scholar, and a lecturer, with over a dozen books or book chapters, numerous articles in professional journals, and over 100 local, regional, national, and international presentations in the field of Early Childhood Education. He has been recognized by his colleagues for his professional expertise. He has received numerous awards and honors and has been cited by President Nuñez for his service to Eastern Connecticut State University.

The designation of CSU Professor for Dr. Trawick-Smith has been recommended by Presidents Kennedy and Nuñez and is in compliance with the provisions of the AAUP contract.



## EASTERN CONNECTICUT STATE UNIVERSITY

83 WINDHAM STREET • WILLIMANTIC, CONNECTICUT 06226 • 860-465-5222

*Office of the President*

February 7, 2012

Dr. Louise H. Feroe  
Interim Vice President for Connecticut State Universities  
39 Woodland Street  
Hartford, CT 06105-2337

**RE: CSU Professor**

Dear Dr. Feroe:

This spring semester the CSU Professorship Advisory Committee at Eastern Connecticut State University received several nominations of faculty for the title of CSU Professor. From those nominations the committee recommends Professor Jeffrey Trawick-Smith of the Education Department for this honor. Based on Professor Trawick-Smith's distinguished career, I believe he substantively fulfills the requirements for the position of CSU Professor, and I am pleased to endorse the committee's recommendation.

Dr. Jeffrey Trawick-Smith's expertise in the areas of education, early childhood development and multicultural diversity uniquely qualify him as a leader in his field. A member of the faculty at Eastern since 1982, Professor Trawick-Smith's work in early childhood education is well-known both nationally and internationally. His exceptional achievements have been recognized at Eastern with the Distinguished Professorship Award in 1998 and the Phyllis Waite Endowed Chair in 2008 and nationally through a number of awards including, most recently, *Outstanding Research Article in Early Childhood Teacher Education for 2011*, awarded by the National Association of Early Childhood Teacher Educators and Taylor and Francis Publishers. Dr. Trawick-Smith's scholarship has generated widespread visibility for Eastern Connecticut State University as a center of excellence for research in early childhood education.

Dr. Trawick-Smith has published extensively in his field. To date he has published five books, one of which, *Early Childhood Development: A Multicultural Perspective* is in its sixth edition and is used widely in universities in the U.S. and abroad. He currently has a manuscript for a new book, *Young Children's Play: Development, Diversity, and Classroom Practice*, under review with Merrill Publications. Besides these books, Dr. Trawick-Smith has published eleven chapters and 27 articles in refereed journals including *Early Education and Development*, *Early Childhood Research Quarterly*, *Journal of Early Childhood Teacher Education*, and *Journal for Research in Childhood Education*.



SYSTEM A University of the CSU System ■ An equal opportunity institution

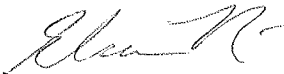
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Dr. Trawick-Smith's influence extends beyond the scholarly arena. He conceived, wrote, and was featured in a E-Clip video entitled "The Importance of Play," that received a 2001 Telly Award, a national award for outstanding video, television, and film productions. Dr. Trawick-Smith is a well sought out presenter at professional conferences while, as a consultant to Eastern's Child and Family Development Resource Center and Center for Early Childhood Education, he also participates in programming for local parents and early childhood educators. His teaching is exemplary, with one of his most impressive practices being to involve his students in his research. His recent award-winning paper was co-authored with a student and he involves several students in research each semester.

Dr. Trawick-Smith's research has been funded by a range of government and private agencies and foundations. To date, he has brought in a total of \$5,561,700 in grant funds to the university. He has received a grant from the Spencer Foundation, four grants from United Technologies, and a grant from the U.S. Department of Defense to develop a technology-based training program for child development centers of the U.S. Navy. These awards have helped Eastern to implement creative programs in early childhood education that have received national and international recognitions.

Based on his exemplary teaching, his many accomplishments, his extensive service to early childhood education, to Eastern and to his department, Professor Trawick-Smith clearly represents the professional excellence that the title of CSU Professor represents. I highly recommend Professor Trawick-Smith to the Board of Regents for consideration for the title of CSU Professor.

Sincerely,



Elsa M. Núñez  
President

EMN/cld

c: Dr. Robert Kennedy, President  
Board of Regents for Higher Education



**ITEM**

The appointment of a Secretary to the Board of Regents for Higher Education

**RECOMMENDED MOTION FOR FULL BOARD**

RESOLVED that Erin A Fitzgerald, Associate Director, Board Affairs, be, and hereby is, appointed Secretary of the Board of Regents for Higher Education, effective immediately.

**BACKGROUND**

The Bylaws of the Board of Regents for Higher Education (Section 2, Officers of the Board) provide that a member of the President's staff shall be appointed by the Board as Secretary of the Board. The Secretary shall be responsible for providing notice of meetings, maintaining the minutes and other records of the proceedings of the Board. The Secretary is authorized to attest to actions which have been approved by the Board, and shall be custodian of the corporate seal of the Board of Regents for Higher Education. In addition to functions described in the Bylaws, the Board Secretary performs such other duties as may be assigned by the Board Chair and the President of the Board of Regents.

**ANALYSIS**

Erin Fitzgerald is a member of the President's Executive Staff serving as the Associate Director for Board Affairs. Having served capably in this capacity and having satisfactorily performed the functions of the Board Secretary since the Board's establishment in July 2011, the Board of Regents for Higher Education appoints Erin A. Fitzgerald as the Secretary of the Board of Regents for Higher Education in compliance with Board Bylaws, Section 2, Officers of the Board of Regents.

03/08/12 – Finance & Administration Committee

03/15/12 – Board of Regents

**ITEM**

Approval of transfer of deposit of gifts received from The Residuary Trust under the will of Alexander Jarvis to the MCC Foundation for the general purposes of the college.

**RECOMMENDED MOTION FOR FULL BOARD**

RESOLVED, that Manchester Community College is hereby authorized to transfer deposit of gifts from The Residuary Trust under the will of Alexander Jarvis to the MCC Foundation subject to ratification by the Board of Regents for Higher Education at their March 15, 2012 meeting and approval by the Finance Advisory Committee (FAC) at their March 8, 2012 meeting.

**BACKGROUND**

MCC received an unrestricted gift of \$333,333.30 from the Jarvis Trust to be used for the benefit of the college. The check was made payable to Manchester Community College per the instructions in the Will. We are also expecting another gift of \$200,000 restricted to scholarships also made payable to Manchester Community College.

The work to raise funds was done by the MCC Foundation and it is clear that the intent of the donor for these private dollars be deposited for the unrestricted benefit of the college. All donations such as this are handled through the MCC Foundation.

However, the trust attorney cannot issue a new check written to the MCC Foundation. Therefore, a resolution authorizing the transfer of the gift to the college will ensure the donor's clear and purposeful intent.

**ANALYSIS**

The MCC Foundation attorney recommends that the Board of Regents pass a resolution that authorizes MCC to transfer this gift to the MCC Foundation per the intent of the donor to give an unrestricted gift for the benefit of the college.

Both the Foundation attorney and attorney for the Trust agree that the intent of the gift is unrestricted for the benefit of the college. Depositing the gift in the MCC Foundation provides flexibility per the donor's intent.

**ITEM**

Use of Designated Fund Balances to Renovate the University Police Dispatch Center at Southern Connecticut State University

**RECOMMENDED MOTION FOR FULL BOARD**

RESOLVED, that the utilization of \$693,400 in unrestricted funds to renovate the Police Dispatch Center at Southern Connecticut State University (“SCSU”) be, and hereby is, approved.

**BACKGROUND**

The designation of unrestricted fund balances for specific projects at a university is authorized by Board policy. Expenditure of funds of \$250,000 or greater requires Board approval.

In February 2010, SCSU contracted with Security Risk Management Consultants, Inc. (SRMC) to conduct an assessment of the physical security and public safety operations of the Southern campus. On May 26, 2010, SRMC issued their report detailing their observations, findings and recommendations. One of the report's findings included the recommendation that the redesigning and upgrading of the Police Dispatch Center should be a short term priority.

The Dispatch Center, located in Granoff Hall, is mission critical and the current configuration and equipment are not conducive to a professional 24/7 police operation. SCSU's FY2011 Spending Plan allocated \$900,000 for an upgrade to the Dispatch Center. Planning and design were initiated in FY2011 and \$12,820 was spent during the year for the MEP design. The remaining budget allocation of \$887,180 is currently contained in the University's Plant Fund as a designated project. The University has completed the bidding process and would like to accept the lowest bid totaling \$693,400. This would provide for the renovation, equipment and temporary relocation of the Dispatch Center while construction is occurring.

The scope of work for this project includes the development of a state of the art communications center, improvements to the front reception area for enhanced security, and the development of additional office space to accommodate increases in staffing. The front reception counter will be replaced with new millwork and a bulletproof glass wall to prevent visitors from accessing the open office area and dispatch area behind the counter. A redesign of the front counter is required to improve visibility of the main entrance for officers seated in the open office area, make provisions for persons with disabilities, and include storage and space for file cabinets. The communications center will be enhanced with two work stations equipped with computers, security monitors and other communications equipment. This equipment will enhance communication with city and

state law enforcement agencies, the 911 emergency services, the university's fire alarm system, on-campus emergency phones and security cameras. New air conditioning systems will be installed as required to address the expected additional heat gain generated from the new communications equipment. Other features of the room will include anti static floor finishes, anti glare lighting and dimming capability. New office space will be created by converting janitorial storage space into an office and developing another office by making more efficient use of corridor space. A shared open office space will be reorganized with modular furniture to accommodate an additional police officer. All renovated areas will include new floor finishes, repainted walls, new ceilings and new lighting, and relocation of fire suppression systems as required. Renovations to the first floor corridor of Granoff Hall will include removal of asbestos-containing floor tiles, new floor finishes, painting and new ceilings, additional file/storage alcoves, and evidence storage units. The basement area of Granoff Hall will be renovated to include a new equipment rack room and code upgrades to the locker rooms that include a heat, air conditioning and ventilation system (presently there is no heat, air conditioning or ventilation in the basement.)

University Police Operations will be relocated to temporary swing space in Southern's Facility Operations building and the TE-7 building while construction is taking place. This project will be designed and bid using in house staff, however, services of a mechanical, electrical and fire protection engineer will need to be provided through Department of Construction Services' on call services.

3/8/12 – Finance and Administration Committee

3/15/12 – Board of Regents

## **Norwalk Community College**

### **Directions**

#### **From I-95 (Northbound or Southbound)**

Get off Exit 13. Take right off at the end of the exit ramp onto US Route 1 (Connecticut Avenue). Take left onto Richards Avenue (Shell Station on left). Proceed 1/2 mile north on Richards Avenue to NCC. West Campus on left; East Campus on right.

#### **From Merritt Parkway (CT Rte 15)**

From the North - Exit 38

- Take a right at the end of the exit ramp onto 123 South
- Take your first right after going under the parkway overpass onto Nursery Road
- Take you first left onto Ponus Avenue
- Bear right at the fork onto Fox Run Road
- Proceed through the traffic light and bear right around Fox Run School
- Take a left at the stop sign onto Richards Avenue
- Follow Richards Avenue for one mile.
- East Campus on the left
- West Campus on the right

From the South - Exit 38

- Take a right at the end of the exit ramp onto Route 123 North
- Take your first left onto Nursery Road
- Follow the directions above

188 Richards Avenue, Norwalk, CT 06854-1655