

**BOARD OF REGENTS FOR HIGHER EDUCATION
CT STATE COLLEGES AND UNIVERSITIES (CSCU)
MINUTES – REGULAR MEETING – 10 AM, THURSDAY, OCTOBER 18, 2018
CSCU SYSTEM OFFICE, 61 WOODLAND STREET, HARTFORD, CT**

REGENTS – PARTICIPATING (Y = yes / N = no)

Matt Fleury, Chair	Y
Merle Harris, Vice Chair	Y
Richard J. Balducci	Y
Aviva D. Budd	Y
Naomi K. Cohen	Y
Felice Gray-Kemp	Y
Holly Howery	Y
David R. Jimenez	Y
Pete Rosa	Y
JoAnn Ryan	Y
Elese E. Wright	Y
*William Lugo, FAC Chair	Y
*Del Cummings, FAC Vice Chair	Y
*Kurt Westby, Labor Commissioner	N
*Raul Pino, Public Health Commissioner	Y
*Catherine H. Smith, DECD Commissioner <i>via teleconference</i>	Y
*Dianna R. Wentzell, Education Commissioner	N
<i>*ex-officio, non-voting member</i>	

CSCU STAFF

Mark E. Ojakian, President
 Alice Pritchard, Chief of Staff
 Jane Gates, Provost & Senior Vice President, Academic and Student Affairs
 Joseph Tolisano, Chief Information Officer
 William Gammell, Director, Research & System Effectiveness
 Erin A. Fitzgerald, Associate Director, Board Affairs / Board Secretary

STATE UNIVERSITY/COMMUNITY COLLEGE PRESIDENTS/CEOs

James Lombella, Asnuntuck Community College and interim at Tunxis Community College – Yes
 Duncan Harris, Capital Community College – Yes
 Ed Klonoski, Charter Oak State College - Yes
 Paul Broadie, Housatonic Community College and Interim at Gateway Community College - Yes
 Tanya Millner Harlee, Manchester Community College – Yes
 Steven Minkler, Middlesex Community College - No
 Daisy Cocco De Filippis, Naugatuck Valley Community College – Yes
 Michael Rooke, Northwestern Connecticut Community College - Yes
 David Levinson, VP Comm. Colleges and President, Norwalk Comm. College - Yes
 Carlee Drummer, Quinebaug Valley Community College – No

STATE UNIVERSITY/COMMUNITY COLLEGE PRESIDENTS/CEOs (cont.)

Mary Ellen Jukoski, Three Rivers Community College – Yes
Zulma Toro, Central Connecticut State University - Yes
Elsa Nunez, VP State Universities and President, Eastern CSU – Yes
Joe Bertolino, Southern Connecticut State University – No
John Clark, Western Connecticut State University - Yes

CALL TO ORDER

Chairman Fleury called the meeting to order at 10:05 am and, following roll call, declared a quorum present.

ADOPT AGENDA

Chairman Fleury called for a motion to adopt the meeting agenda as presented; **on a motion by Regent Wright, seconded by Regent Howery, the Agenda was unanimously adopted.**

BOR CHAIRMAN MATT FLEURY - ELECTION OF BOR VICE CHAIR

Chairman Fleury welcomed Pete Rosa to the Board, noting Governor Malloy recently appointed Pete in succession to Yvette Melendez, who served with honor and distinction as a member of the Board as well in her leadership role as Vice Chair and as Acting Chair.

Chairman Fleury opened the floor for nominations for the position of Vice Chair. Regents Cohen and Balducci nominated Regent Harris to serve as Vice Chair. Chairman Fleury inquired if there were any other nominations from the floor. Hearing none, Chairman Fleury asked both Regent Cohen and Regent Balducci if they wished to make any remarks in support of their nomination. Following their remarks, **on a motion from Regent Cohen followed by a second from Regent Balducci, the Board unanimously elected Dr. Merle Harris to serve as Vice Chair of the Board of Regents effective immediately for a term of three years.**

Chairman Fleury noted that the three Regents Search Committees for the Community College Regional President positions have been fully empaneled as the first step in this important process, noting the membership of the committees as follows:

- **Region #1 – Capitol East** (Capital, Manchester, Middlesex, Three Rivers, Quinebaug)
Chair Naomi Cohen, along with Rich Balducci, Aviva Budd and Felice Gray-Kemp
- **Region #2 – North-West** (Northwestern, Naugatuck Valley, Asnuntuck, Tunxis)
Chair David Jimenez, along with Elease Holly Howery and JoAnn Ryan
- **Region #3 – Shoreline-West** (Norwalk, Housatonic, Gateway)
Chair Merle Harris, along with Elease Wright and Pete Rosa.

Chairman Fleury commented upon the invaluable work of the Advisory Committees which would be established by the end of the month.

CSCU PRESIDENT MARK OJAKIAN

President Ojakian addressed the following topics:

- Welcomed Pete Rosa to the Board
- **SNAP** – reported that CSCU expanded its partnership with CT Department of Social Services and is now the first state in New England to offer free classes to anyone eligible for SNAP at all its 12 community colleges.
- **Pride event** - CSCU held the first system wide Pride event with over 120 students and staff in attendance.
- **Scholarship event** – Attended an event with Senator Murphy to announce the receipt of a check from Precision Manufacturers Association (PMA) to fund scholarships for Tunxis, Naugatuck, and Middlesex manufacturing students.
- **Ribbon cutting at Manchester CC** – joining the Governor to unveil the first two of their new solar energy systems, a result of a public private partnership between GE Solar and CT Green Bank. Manchester CC is the first and largest solar energy site in the CSCU system, others include Asnuntuck CC, Central CT State University, Housatonic CC, Middlesex CC, Quinebaug Valley CC, Southern CT State University, Tunxis CC, Western CT State University.
- **Mental Health grant** – as part of continuing effort to provide students with wrap around services CSCU is partnering with the Wheeler Clinic to offer training on mental health. A new three-year, \$375,000 federal grant will support Mental Health First Aid trainings for Connecticut public safety professionals.
- **Apprenticeship grant application** – reported on the submittal of a \$12m grant application to the USDOL to support expansion of manufacturing opportunities for 5000 apprenticeships with major companies in the state such as Lockheed Martin, IBM, Electric Boat and Pratt & Whitney.
- **White paper update** – a draft will be available for the Board to meet and review on November 15th to endorse the plan that will then go to the new administration

APPROVAL OF PREVIOUS MEETING MINUTES

On a motion by Regent Balducci, seconded by Regent Cohen, the September 20, 2018 meeting minutes were approved as submitted (Rosa abstained).

CONSENT AGENDA

Chairman Fleury called for a motion on the Consent Agenda. **On a motion by Regent Balducci, seconded by Vice Chair Harris, the Consent Agenda was unanimously adopted.**

CONSENT AGENDA

- a) **New Programs**
 - i. Massage Therapy – AS – Asnuntuck CC
- b) **Centers & Institutes Seven-Year Reports – State Universities**
 - i. **Continuations**
 - a. CCSU – Center for East Asian Studies
 - b. CCSU – Institute for Technology and Business Development
 - c. ECSU – Church Farm Center for Arts & Sciences
 - d. SCSU – Center for Nanotechnology
 - e. WCSU – Center for Compassion, Creativity and Innovation
 - f. WCSU – Center for the Study of Culture and Value
 - ii. **Discontinuations**
 - a. CCSU – Biotechnology Institute

RESOLUTIONS APPROVED ON CONSENT

New Programs

Massage Therapy – AS – Asnuntuck CC

RESOLVED: That the Board of Regents for Higher Education approve the licensure and accreditation of a Massage Therapy program leading to an Associate degree at Asnuntuck Community College.

Centers & Institutes Seven-Year Reports – State Universities

Continuations

CCSU – Center for East Asian Studies

RESOLVED: That the Board of Regents for Higher Education approve continuation of the East Asian Center at Central Connecticut State University until December 31, 2019.

CCSU – Institute for Technology and Business Development

RESOLVED: That the Board of Regents for Higher Education approve continuation of the Institute of Technology and Business Development at Central Connecticut State University until June 30, 2019.

ECSU – Church Farm Center for Arts & Sciences

RESOLVED: That the Board of Regents for Higher Education approve continuation of the Church Farm Center for Arts and Science at Eastern Connecticut State University until December 31, 2025.

SCSU – Center for Nanotechnology

RESOLVED: That the Board of Regents for Higher Education approve continuation of the CSCU Center for Nanotechnology at Southern Connecticut State University until December 31, 2025.

WCSU – Center for Compassion, Creativity and Innovation

RESOLVED: That the Board of Regents for Higher Education approve continuation of the Center for Compassion, Creativity, and Innovation at Western Connecticut State University until December 31, 2019

WCSU – Center for the Study of Culture and Value

RESOLVED: That the Board of Regents for Higher Education approve continuation of the Center for the Study of Culture and Values at Western Connecticut State University until December 31, 2019

Discontinuations

CCSU – Biotechnology Institute

RESOLVED: That the Board of Regents for Higher Education approve discontinuation of the Biotechnology Institute at Central Connecticut State University effective December 31, 2018.

ACADEMIC & STUDENT AFFAIRS COMMITTEE

ASA Committee Chair Merle Harris provided a substitute resolution on the Amendment to the CSCU Academic Program Proposals and Approval Policy (below threshold) noting that the substitute did not change the intent or concept but instead offered additional clarity on those items which did not require full Board review. On a motion by Regent Harris and a second by Regent Cohen, the resolution below was unanimously approved.

Amendment to the CSCU Academic Program Proposals and Approval Policy (below threshold)

RESOLVED: That the Board of Regents for Higher Education amends its Academic Program Proposals and Approval Policy to correct the categorization of academic programs within the definition of Below Threshold, as detailed below:

Programs that are Informational Items Only

The following non-substantive instances require that a communication or form be submitted to BOR central office staff for inclusion in the agendas for the CSCU-AC and the BOR-ASA as an information item. They do not require a BOR resolution:

- a) new options or certificate programs not classified in the categories outlined above, i.e.:
 - i. an undergraduate certificate of program of 30 credit hours or fewer which falls within an approved program,
 - ii. a new undergraduate option or certificate program of 15 or fewer semester credit hours,
 - iii. a new graduate option or certificate program of 12 or fewer semester credit hours
- b) programs that do not qualify students to become eligible for federal financial aid.

CSCU STUDENT SUCCESS KEY PERFORMANCE INDICATORS (KPI)

Committee Chair Harris provided an overview of the subject resolution and introduced Greg DeSantis, interim Executive Director of the Student Success Center who provided additional background. Following discussion among Regents, which also included comments from Dr. William Gammell, on **a motion by Regent Harris, seconded by Regent Cohen, the resolution below was unanimously adopted.**

RESOLVED: That the Board of Regents for Higher Education directs the CSCU System Office to design, implement, and disseminate an annual report on Student Success Key Performance Indicators (KPI) for the CSCU community colleges, inclusive of the twenty-one KPI detailed herein.

The CSCU Student Success Key Performance Indicators (KPI) are established in order to support ongoing efforts to improve student outcomes at the CSCU community colleges and in the CSCU system. These short-term KPI, which focus on first year credit momentum, gateway momentum, and program momentum, are intended to correlate with long-term completion outcomes. The effectiveness of systemic efforts in the CSCU, particularly the creation and amendment of structures, policies, and practices intended to improve student outcomes under the umbrella of Guided Pathways, may be reflected in annual reports on these KPI.

The group of all degree and certificate students, both full- and part-time, who entered in the fall term of each previous academic year will be included in the annual Student Success KPI report, disseminated by the CSCU System Office every October. Historical KPI data will also be included.

The twenty-one KPI included in each annual report are as follows:

- KPI 01: Percentage of students who have earned 15 or more college-level credits after year one (fall, winter, spring, summer)
- KPI 02: Percentage of students who have earned 24 or more college-level credits after year one (fall, winter, spring, summer)
- KPI 03: Percentage of students who have earned 30 or more college-level credits after year one (fall, winter, spring, summer)
- KPI 04: Percentage of students who have passed (C or better) college-level math in year one (fall, winter, spring, summer)
- KPI 05: Percentage of students who have passed (C or better) college-level English in year one (fall, winter, spring, summer)
- KPI 06: Percentage of students who have passed (C or better) both college-level math and college-level English in year one (fall, winter, spring, summer)
- KPI 07: Percentage of students who have completed (D- or better) college-level math in year one (fall, winter, spring, summer)
- KPI 08: Percentage of students who have completed (D- or better) college-level English in year one (fall, winter, spring, summer)
- KPI 09: Percentage of students who have completed (D- or better) both college-level math and college-level English in year one (fall, winter, spring, summer)
- KPI 10: Percentage of students who have earned 6 or more college-level credits in first term (fall)
- KPI 11: Percentage of students who have earned 12 or more college-level credits in first term (fall)
- KPI 12: Percentage of students who persisted from term one to term two (fall to spring) KPI 13: Average rate of college-level course passing (C or above) in students' first academic year (fall, winter, spring, summer)
- KPI 14: Average rate of college-level course completion (D- or above) in students' first academic year (fall, winter, spring, summer)
- KPI 15: Percentage of students who have attempted 12 or more credits, including developmental, in the first term (fall)
- KPI 16: Percentage of students who have attempted 15 or more credits, including developmental, in the first term (fall)
- KPI 17: Percentage of students who have attempted 30 or more credits, including developmental, in the first year (fall, winter, spring, summer)
- KPI 18: Average number of credits attempted in the first term (fall) KPI 19: Average number of credits earned in the first term (fall)
- KPI 20: Average number of credits attempted in the first year (fall, winter, spring, summer) KPI 21: Average number of credits earned in the first year (fall, winter, spring, summer)

The annual CSCU Student Success Key Performance Indicators (KPI) report will include data on these twenty-one KPI for all CSCU community colleges and will be reported by institution, by region, and in aggregate.

Additionally, the CSCU Student Success Key Performance Indicators (KPI) report will disaggregate data by demographic categories for the following five KPI, so that more detail is available about the success of particular groups of students:

KPI 02: Percentage of students who have earned 24 or more college-level credits after year one (fall, winter, spring, summer)

KPI 06: Percentage of students who have passed (C or better) both college-level math and college-level English in year one (fall, winter, spring, summer)

KPI 16: Percentage of students who have attempted 15 or more credits of any kind, including developmental, in the first term (fall)

KPI 20: Average number of credits attempted in the first year (fall, winter, spring, summer) KPI 21: Average number of credits earned in the first year (fall, winter, spring, summer)

Each annual CSCU Student Success Key Performance Indicators (KPI) report will be distributed to the faculty, staff, and administrators of all CSCU community colleges, to the Board of Regents for Higher Education, and will be made publicly available.

AUDIT COMMITTEE

Audit Committee Chair Elise Wright noted the Audit Committee was presented with an audit report detailing payments made during the year ended June 30, 2018 under CSCU 2020 capital projects. The work performed by the firm of Blum Shapiro resulted in an unqualified opinion. CSCU 2020 program has been audited annually since its inception in fiscal year 2009 and each audit has resulted in an unqualified opinion. Blum Shapiro also complimented management on their high level of attention and cooperation during their fieldwork at the meeting. In accordance with state requirements, the Audit Committee, on behalf of the Board of Regents, accepted the “CSCU 2020 Construction Expenditures – Cash Basis for the year ended June 30, 2018” as provided by the audit firm of Blum Shapiro.

The Audit Committee also received an update from management and from the firm of Grant Thornton on the status of fieldwork performed on audits of the Connecticut Community Colleges, Connecticut State Universities, and Charter Oak State College for the year ended June 30, 2018. There are no issues to report to date. The close process is currently behind schedule by approximately two weeks, however both management and Grant Thornton believe that the time will be recovered and that the final briefing to the Audit Committee is on target to be completed by December 11 at their next scheduled meeting.

In addition, Grant Thornton has completed their audit of controls surrounding CSCU IT systems and have found no reportable issues or concerns. Systems were recently migrated to a cloud environment; the Committee was pleased to hear that information security has been audited and found sound.

In closing, Regent Wright thanked CFO Erika Steiner on behalf of the full Audit Committee for all of her efforts in support of the committee.

FINANCE & INFRASTRUCTURE

Committee Chair Richard J. Balducci noted that the Committee reviewed Management's request on the schedule of expansion items, which included the following three items:

1. Funding to cover the projected deficits that were presented in the CSCU baseline budget submittal to OPM in August. The aggregate deficits totaled \$25.7 million in fiscal year 2020, and \$38.2 million in fiscal year 2021.
2. Funding to support the expansion of CSCU's Guided Pathways initiatives. Guided Pathways is currently being implemented in support of the community colleges
3. The third request parallels the need for additional advisors at our four state universities. The calculations compare the current student to advisor ratios to those recommended by the National Academic Advising Association. In order to meet the recommended level of advisors, the CSU's would require an additional \$2.6 million of funding in fiscal year 2020 and \$5.5 in fiscal year 2021.

Noting that in summary, the request for expansion option funding would then total \$41.4 million in fiscal year 2020 and \$71.2 million in fiscal year 2021. This would approximately reinstate the defunding since fiscal year 2015. As wages and fringe benefit rates have increased over the same time, the request does not entirely make up for the reduced support, but would allow CSCU to prioritize its most important initiatives for student success and supporting Connecticut's need for an educated population.

President Ojakian also commented upon the expansion option request.

On a motion by Regent Balducci, with a second by Regent Howery, the resolution approving the CSCU FY20/FY21 Biennium Expansion Items was unanimously approved.

WHEREAS, The Board of Regents for Higher Education (BOR) under its statutory authority reviews and approves the CSCU budget requests and prepares and submits a consolidated system request to the Secretary of the Office of Policy and Management (OPM), and

WHEREAS, A proposed FY20/FY21 Biennium Baseline Operating Budget and Capital Budget Request was developed and subsequently approved by the Board of Regents at its August 23, 2018 meeting for submission to the Office of Policy and Management (OPM), and

WHEREAS, OPM has provided the Board the opportunity to modify the baseline level of revenue or expenditures for possible inclusion in the Governor-elect's final recommended budget, therefore be it

RESOLVED, That the Board of Regents for Higher Education hereby approves and submits for review and recommendation to the Office of Policy Management the FY20/FY21 Biennium Expansion Options request totaling \$41.4M and \$71.2M for the FY20/FY21 Biennium Budget, and be it further

RESOLVED, That these requests may be adjusted by the President of the Board of Regents as a result of guidelines issued by or discussions with the Secretary of the Office of Policy and Management or for other technical purposes.

Committee Chair Balducci noted that the agenda packet contained the staff report providing an update of the CSCU 2020 program showing all projects within scope and budget as well as a staff report concerning President Ojakian's initial thoughts on tuition strategies for future years. At Regent Balducci's request, President Ojakian provided background on the development of the initial options noting they were provided to initiate Board discussions targeted at looking at tuition and fees more strategically, along with some initial options that may be considered to support student success.

HUMAN RESOURCES & ADMINISTRATION COMMITTEE

HR & Administration Committee Chair Naomi Cohen noted the HR & Academic & Student Affairs Committee earlier in the week. Following an overview of the discussion that took place in the joint committee meeting, Committee Chair Cohen noted that the Committee asked President Ojakian to take the following two next steps:

- a) Report back in the winter on how to establish a unit within the System Office that can put a structure in place to address three things:
 - i) Our schools have the tools and training to respond quickly, consistently and sensitively to the disclosures and reports of sexual violence

- ii) There is awareness of available services for reporting and support
- iii) Additional resources that are needed to address sexual violence
- b) In the interim, Administration will seek input from students, faculty and other employees to assess campus climate on this issue and the effectiveness of current training and knowledge regarding where and how to acquire services. This will give the Administration baseline data to determine how to structure responsibilities and protocols currently in place and how to address sexual violence going forward.

Committee Chair Cohen stated that the take away from the meeting is that the Board and Administration are committed to the institutions as they address sexual violence with consistent protocols for training, monitoring and access to services.

Chairman Fleury thanked Regent Cohen and her committee's efforts in this regard.

EXECUTIVE COMMITTEE

On a motion by Regent Fleury seconded by Regent Howery, the 2019 BOR Meeting schedule was adopted as submitted (Attachment A)

EXECUTIVE SESSION

On a motion by Regent Cohen, seconded by Regent Wright, the Board voted unanimously to go into Executive Session at 11:12 am for discussion concerning records of standards, procedures, processes, software and codes, not otherwise available to the public, the disclosure of which would compromise the security or integrity of an information technology system.

At the request of Chairman Fleury, President Ojakian, Joe Tolisano, Alice Pritchard, Erika Steiner and Erin Fitzgerald joined the Board in Executive Session.

RETURN TO OPEN SESSION

The Board returned to open session at 12:27 pm. Chair Fleury advised that there were no votes in executive session and that discussion was limited to records of standards, procedures, processes, software and codes, not otherwise available to the public, the disclosure of which would compromise the security or integrity of an information technology system

ADJOURNMENT

Chairman Fleury declared the meeting adjourned at 12:27 pm.

Submitted,

Erin A. Fitzgerald, Associate Director, Office of Board Affairs
Secretary of the CT Board of Regents for Higher Education

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CT BOARD OF REGENTS FOR HIGHER EDUCATION
REGULAR MEETING October 18, 2018, 2018
CSCU System Office, 61 Woodland Street, Hartford, CT

Attachments to Minutes and/or Meeting Handouts/ Presentations

Posted online at <http://www.ct.edu/regents/minutes>

A. 2019 BOR Meeting Schedule



Board of Regents for Higher Education 2019 Meeting Schedule

10-18-2018

Academic and Student Affairs 9:30 am – Fridays unless otherwise noted	Audit 10 am Tuesdays unless otherwise noted	HR & Administration 1 pm Thursdays unless otherwise noted	Finance & Facilities 10 am Wednesdays unless otherwise noted	Executive Comm. Meets when called 10 am Thursdays (placeholders below)	Board of Regents 10 am Thursdays unless otherwise noted
February 1		January 31	Thursday, February 14	January 17	February 21
March 15	March 19		March 13		March 28
Monday, April 8		April 4	April 3		April 18
April 26			April 24		May 9
June 7	June 11	June 6	June 5		June 20
September 6			September 4	August 15	September 19
October 11	October 15	October 10	October 9		October 24
December 6	Thursday, December 12		December 4	November 21	December 19

Unless otherwise noted, meetings are held at the CSCU System Office, 61 Woodland Street, Hartford (agendas will specify room location).

Info/contact: Erin Fitzgerald fitzgeralde@ct.edu, or 860 723-0013

Approved 10-18-2018

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