



STATE OF CONNECTICUT
BOARD OF REGENTS
FOR HIGHER EDUCATION

AGENDA – REGULAR MEETING

10:00 a.m., Tuesday, December 20, 2011

1st Floor Boardroom, 61 Woodland Street, Hartford, CT 06103

Binder Page #s

- 1. Call to Order**
- 2. Roll Call and Declaration of Quorum**
- 3. Approval of Minutes**
 - a) November 2, 2011 – BOR Workshop.....1
 - b) November 2, 2011 – Regular Meeting.....4
 - c) November 30, 2011 – Special Meeting at SCSU, New Haven.....8
 - d) November 30, 2011 – Special Meeting at Union Station, New Haven.....10
 - e) December 5, 2011 – Special Meeting.....12
 - f) December 8, 2011 – Special Meeting.....14
- 4. Board of Regents Chairman, Lewis J. Robinson**
 - a) Richard J. Balducci, Board Vice Chair, Connecticut State University System
 - b) Naomi K. Cohen, Board Chair, Community College System
 - c) Jerry W. Long, Board Vice Chair, Charter Oak College/Board for State Academic Awards
- 5. Overview of State Freedom of Information and Ethics regulations**
 - a) Atty. Thomas Hennick, Public Education Officer, Freedom of Information Commission
 - b) Atty. Peter Lewandowski, Assistant General Counsel, Office of State Ethics
- 6. Board of Regents Interim President, Dr. Robert A. Kennedy**
- 7. Consent Calendar**

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 - a) Licensure
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 - b) Licensure and Accreditation
 - i. Undergraduate Certificate in Land Surveying – Charter Oak State College.....28
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- 8. Bylaws – Board of Regents for Higher Education.....112**
- 9. Approval of plan to maintain constituent units' distinct missions.....119**
- 10. Move to Executive Session**
- 11. Return to Open Session**
- 12. Adjourn**

(Open Forum: will begin after meeting adjourns.)

BOARD OF REGENTS FOR HIGHER EDUCATION

CT Science Center, Science Hall, 2nd Floor, Hartford, CT

MEETING MINUTES (WORKSHOP)

November 2, 2011 – 10:00 a.m.

REGENTS PRESENT

Lewis J. Robinson, Chairman
Lawrence J. DeNardis
Matt Fleury
Merle W. Harris
Gary Holloway
Craig S. Lappen

René Lerer (via teleconference)
Glenn Marshall
Yvette Meléndez
Catherine H. Smith
Zac Zeitlin

REGENTS ABSENT :

Jewel Mullen

Stefan Pryor

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education
Louise H. Feroe, CSUS Acting Chancellor

OTHER PARTICIPANTS

Dr. Terrence MacTaggart, Senior Fellow, Association of Governing Boards (AGB)

CALL TO ORDER

Following roll call and announcement of emergency exits, Chairman Robinson called the meeting to order at 10:10 a.m., declaring a quorum present.

Dr. Kennedy introduced Dr. Terrance MacTaggart, who led the Regents Workshop discussion utilizing the following outline:

Discussion – Roles and Responsibilities of the Board of Regents

- Critical Success Factors in Merging Public Systems
 - ◆ Lessons from successful (and failed) consolidations
 - ◆ The importance of the board in these changes
 - ◆ Implications for Connecticut

- What it Means to be a High Performing Board
 - ◆ Fiduciary responsibilities
 - ◆ Decision-making processes within the Board
 - ◆ The Board and President's leadership roles
 - ◆ Pitfalls to avoid
- The difference between public and private boards; system and campus boards
 - ◆ Features of high performing systems
 - ◆ "A New Business Model"—the Holy Grail
 - ◆ Relationships with campuses and their presidents
- The emerging Connecticut Model
 - ◆ What is "winning" for Connecticut and the Board
 - ◆ Likely stages in implementing the merger
 - ◆ The Board's changing role over time

EXECUTIVE SESSION

Chairman Robinson requested a motion to move to Executive Session for discussion limited to Interim President Robert Kennedy. Lawrence DeNardis so moved; Matt Fleury seconded the motion and it was approved unanimously, with the Board entering into Executive Session at 2:30 p.m. Chairman Robinson asked that President Kennedy and Dr. MacTaggart join the Board in Executive Session and announced that no votes would be cast during Executive Session.

RETURN TO OPEN SESSION

The Board returned to public session at 3:05 p.m., with Chairman Robinson announcing that no votes were taken in Executive Session and discussion was limited to discussion regarding President Kennedy.

ADJOURNMENT

Merle Harris moved to adjourn; Lawrence DeNardis seconded the motion and the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION

CT Science Center, Science Hall, 2nd Floor, Hartford, CT

MEETING MINUTES (WORKSHOP)

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Craig S. Lappen

René Lerer (via teleconference)
Glenn Marshall
Yvette Meléndez
Catherine H. Smith
Zac Zeitlin

REGENTS ABSENT :

Jewel Mullen

Stefan Pryor

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education

OTHER PARTICIPANTS

Dr. Terrence MacTaggart, Senior Fellow, Association of Governing Boards (AGB)

Chairman Robinson called the executive session to order at 2:35 p.m., reminding Trustees that the Executive Session was for discussion only and limited to Dr. Robert A. Kennedy.

Discussion ensued. The Committee returned to open session at 3:05 p.m.

Respectfully submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION

CT Science Center, Science Hall, 2nd Floor, Hartford, CT

MEETING MINUTES

November 2, 2011

REGENTS PRESENT

Lewis J. Robinson, Chairman
Lawrence J. DeNardis
Matt Fleury
Merle W. Harris
Gary Holloway

Craig S. Lappen
Glenn Marshall
Yvette Meléndez
Catherine H. Smith
Zac Zeitlin

REGENTS ABSENT :

Jewel Mullen
René Lerer

Stefan Pryor

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education
Louise H. Feroe, CSUS Acting Chancellor

CALL TO ORDER

Following roll call and announcement of emergency exits, Chairman Robinson called the meeting to order at 3:10 P.M., declaring a quorum present.

APPROVAL OF MEETING MINUTES

On a motion by Lawrence DeNardis, with a second by Merle Harris, the meeting minutes of October 4, 2011, were unanimously approved.

REPORT OF BOARD OF REGENTS CHAIRMAN ROBINSON

Chairman Robinson thanked Dr. Terrence MacTaggart for his work facilitating the Board of Regents Workshop. . The Chairman noted that members of the Board of Regents were looking forward to the presence of the students on the Board of Regents, pending election of a chair and vice chair to the Student Advisory Committee. Chairman Robinson stated that both he and President Kennedy have been continuing the visits to the universities and colleges. He expressed his appreciation for the university and college presidents' efforts to showcase their individual campuses and requested that a copy of all invitations extended to the Board be copied to Erin Fitzgerald in the Board Office. The Chairman indicated he would not be moving the bylaws forward for action on today's agenda and anticipated that this would be brought forward for action at the December 20, 2011 meeting of the Board of Regents, following additional review by staff and with consultation with Merle Harris

Chairman Robinson noted the following Regents would serve as Chairs of the various committees:

- Gary Holloway, Finance and Administration Committee
- Merle Harris, Academic and Student Affairs Committee
- Craig Lappen, Audit Committee

REPORT OF BOARD OF REGENTS INTERIM PRESIDENT ROBERT KENNEDY

President Kennedy reported he has continued on the tour of our colleges and universities and meetings with community leaders, noting that he remains impressed by all that we have here in Connecticut: impressed by what we have and by the opportunity for growth that exists.

President Kennedy referenced an op-ed published in the Hartford Courant in which he noted that "Since arriving in Connecticut last month I am learning the state has tremendous business, education and community assets. What we need to do more of is break down the silos — between individual institutions and between higher education and business. That is why the state's higher education reorganization — which brings together four state universities, 12 state colleges and online Charter Oak State College — has so much potential.

There is extraordinary potential here, and pockets of excellence to build on. The organization of economic/business clusters in Connecticut is as impressive as any I have seen in the nation and he stated that the Board of Regents can play a significant role. But we must develop stronger and new alliances. We must scale up programs that are working, which is where the reorganization can be a huge plus."

President Kennedy announced the following two new recent hires:

Colleen Flanagan as Director of Public Affairs and Marketing for the Board of Regents for Higher Education, effective December 2. Colleen serves currently as Director of Communications for Governor Malloy and, as such, acts as a principal spokesperson for his administration. Her prior experience includes membership on the leadership teams of two United States Senators, a Presidential candidate, and numerous state legislators. In her new position, Colleen will become a member of President Kennedy's Executive Staff and be responsible for directing the Regents' communications program, as well as managing a coordinated marketing effort on behalf of the four State Universities, twelve Community-Technical Colleges, and Charter Oak College. Colleen is a graduate of UConn, where she received a bachelor's degree in journalism and public relations.

Steven Weinberger as Interim Vice President for Human Resources (joined the Board of Regents in mid-October). Steve has a long association with Connecticut state government, initially as a member of the professional staff in the Office of Labor Relations and, at the time of his departure after more than 20 years of service, as Director of the State Comptroller's Retirement & Benefit Services Division. During his association with the Comptroller's Office, Mr. Weinberger earned a national reputation for excellence, innovation and leadership. Since 2006, he has served as Vice President for Human Resources at the University of Maine, where I learned first-hand of his expertise as he provided strategic vision, direction and management for its human resources program. He has also been active as an educator, teaching labor relations, business law, and government at the undergraduate level.

President Kennedy noted that both Colleen and Steve bring a wealth of talent, experience and potential to the Board of Regents and he looked forward to board members having an opportunity to meet each of them in the near future.

President Kennedy referenced that every campus he has been remarkably impressed by each of the campuses he has visited, noting that they are all distinctly different, each with a different role within their community or region. He added that there are synergies and effectiveness within the institutions that can be taken advantage of going forward. He added that listening to the students and hearing of their experiences, along with the input from faculty, staff, and community leaders, would be of assistance in the Regents mission to enhance the student experience and making it better for the economic and

CONSENT CALENDAR

Chairman Robinson provided background on Consent Items and the development and review of those items prior to being placed on consent. Following the Chair's overview thereof, **Craig Lappen moved that the Board of Regents for Higher Education approve the Consent Calendar listed below; Gary Holloway seconded and the motion passed unanimously**

RESOLUTIONS CONCERNING APPROVAL OF ACADEMIC PROGRAMS

- a) Licensure
 - 1) Ed.D. in Nursing Education (SCSU and WCSU)
 - 2) S.J.D. in Law (University of Connecticut)
- b) Accreditation
 - 1) A.S. in Exercise Science (Three Rivers CC)
- c) Licensure and Accreditation
 - 1) UG Cert-Leadership of Health Care Administration (Charter Oak State College)
 - 2) UG Cert-Polysomnography (Manchester CC)
 - 3) UG Cert-Dental Assisting (Manchester CC)
 - 4) UG Cert-Property Mgmt. in Supportive & Affordable Housing (Housatonic CC)
- d) Program Modification
 - 1) D.N.P. in Nursing Practice (University of Connecticut)

2011 REPORT OF CT HIGHER EDUCATION TRUST ADVISORY COMMITTEE

ADJOURNMENT

Prior to moving to adjourn, Lawrence DeNardis requested, and Chairman Robinson agreed, that the following items would be provided at the December 20 meeting: a briefing on Freedom of Information and Ethics regulations as well as a review and analysis of the statutory authority of the Board of Regents.

Merle Harris moved to adjourn; Lawrence DeNardis seconded the motion and the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION
MINUTES - SPECIAL MEETING
Engleman Hall, Room C-234, SCSU, New Haven, CT
1:00 p.m., Wednesday, November 30, 2011

REGENTS PARTICIPATING

Lewis J. Robinson	Merle Harris
Lawrence DeNardis	Craig S. Lappen
Matt Fleury	Yvette Melendez
Gary Holloway	Zac Zeitlin (via teleconference)
Glenn Marshall (via teleconference)	

REGENTS NOT PARTICIPATING

Jewel Mullen	Catherine Smith
Stefan Pryor	Rene Lerer

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education

INVITED GUESTS (MEMBERS OF UAC ADVISORY COMMITTEE TO CSUS BOT TRUSTEES SEARCH COMMITTEE)

Robert Benway	James Barber
Lytasha Blackwell	Jane McGinn
John Rochette	Arthur Paulson
John Young	Kevin Buterbaugh
Margaret Huda	Armen Marsoobian

CALL TO ORDER

Following roll call, Chairman Robinson called the meeting to order at 1:00 p.m., declaring a quorum participating.

EXECUTIVE SESSION

Chairman Robinson requested a motion to move to Executive Session for discussion limited to appointment of the SCSU President. Merle Harris so moved; Matt Fleury seconded the motion and it was approved unanimously, with the Board entering into Executive Session at 1:05 p.m.

Chairman Robinson announced that President Kennedy, Michael Meotti, and members of the University Advisory Committee (UAC) were to remain with the Board in Executive Session and indicated that no votes would be cast during Executive Session.

RETURN TO OPEN SESSION

The Board concluded Executive Session at 1:50 p.m. No votes were cast in Executive Session and discussion was limited to the appointment of the SCSU President.

ADJOURNMENT

The meeting adjourned at 1:50 p.m.

Submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION

MINUTES - SPECIAL MEETING

Union Station, 50 Union Avenue, 4th Floor West, New Haven, CT

2:15 p.m., Wednesday, November 30, 2011

REGENTS PARTICIPATING

Lewis J. Robinson
Lawrence DeNardis
Matt Fleury
Gary Holloway

Merle Harris
Craig S. Lappen
Yvette Melendez

REGENTS NOT PARTICIPATING

Jewel Mullen
Stefan Pryor
Glenn Marshall

Catherine Smith
Rene Lerer
Zac Zeitlin

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education
Louise H. Feroe, CSUS Acting Chancellor
Erin A. Fitzgerald

GUESTS (MEMBERS OF CSUS BOT TRUSTEES SEARCH COMMITTEE)

Richard J. Balducci
Theresa Eberhard-Asch
Angelo J. Messina

John Sholtis
Ronald J. Pugliese
John Motley

CALL TO ORDER

Following roll call, Chairman Robinson called the meeting to order at 2:35 p.m., declaring a quorum participating.

EXECUTIVE SESSION

Chairman Robinson requested a motion to move to Executive Session for discussion limited to appointment of the SCSU President. Craig Lappen so moved; Yvette Melendez seconded the motion and it was approved unanimously, with the Board entering into Executive Session at 2:40 p.m. Chairman Robinson announced that President Kennedy, Michael Meotti, Dr. Feroe, and Erin Fitzgerald were to remain with the Board in Executive Session with the CSUS Sand indicated that no votes would be cast during Executive Session.

RETURN TO OPEN SESSION

The Board concluded Executive Session at 5:40 p.m. No votes were cast in Executive Session and discussion was limited to the appointment of the SCSU President.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

Submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION MINUTES - SPECIAL MEETING

via teleconference¹

**originating from 1st Floor Boardroom
39 Woodland Street, Hartford, CT**

2:00 p.m., Monday, December 5, 2011

REGENTS PARTICIPATING

Lewis J. Robinson
Lawrence DeNardis
Matt Fleury
Gary Holloway
Merle Harris

Craig S. Lappen
Rene Lerer
Glenn Marshall
Zac Zeitlin

REGENTS NOT PARTICIPATING

Richard J. Balducci
Jewel Mullen
Stefan Pryor

Catherine Smith
Yvette Melendez

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education
Colleen Flanagan, Director of Public Relations and Marketing, Board of Regents for Higher Education
Erin A. Fitzgerald

CALL TO ORDER

Following roll call, Chairman Robinson called the meeting to order at 2:00 p.m., declaring a quorum participating.

EXECUTIVE SESSION

Chairman Robinson requested a motion to move to Executive Session for discussion limited to appointment of SCSU President. Gary Holloway so moved; Craig Lappen seconded the motion and it was approved unanimously, with the Board entering into Executive Session at 2:05 p.m.

Chairman Robinson announced that President Kennedy, Michael Meotti, Colleen Flanagan and Erin Fitzgerald were to remain on the call with the Board in Executive Session and indicated that no votes would be cast during Executive Session.

¹ Board members attend via teleconference participation. The open session portions of the meeting were conducted on speaker phone in the Boardroom in compliance with FOI open meeting requirements.

RETURN TO OPEN SESSION

The Board returned to Open Session at 2:45 p.m., with Chairman Robinson announcing that no votes were taken in Executive Session and discussion was limited to discussion regarding the appointment of the SCSU President.

ADJOURNMENT

Merle Harris moved to adjourn; Craig Lappen seconded the motion and the meeting was adjourned at 2:40 p.m.

Submitted,

Erin A. Fitzgerald

BOARD OF REGENTS FOR HIGHER EDUCATION MINUTES - SPECIAL MEETING

via teleconference¹

**originating from 1st Floor Boardroom
39 Woodland Street, Hartford, CT**

2:00 p.m., Thursday, December 8, 2011

REGENTS PARTICIPATING

Lewis J. Robinson
Naomi Cohen
Lawrence DeNardis
Nicholas Donofrio
Matt Fleury
Michael Fraser
Merle Harris

Craig S. Lappen
Rene Lerer
Yvette Melendez
Jewel Mullen
Michael Pollard
Alex Tettey
Zac Zeitlin

REGENTS NOT PARTICIPATING

Richard J. Balducci
Glenn Marshall
Gary Holloway

Stefan Pryor
Catherine Smith

STAFF PRESENT

Robert A. Kennedy, interim President, Board of Regents for Higher Education
Michael P. Meotti, Executive Vice President, Board of Regents for Higher Education
Erin A. Fitzgerald

CALL TO ORDER

Following roll call, Chairman Robinson called the meeting to order at 2:00 p.m., declaring a quorum participating.

EXECUTIVE SESSION

Chairman Robinson requested a motion to move to Executive Session for discussion limited to appointment of SCSU President. Lawrence DeNardis so moved; Yvette Melendez seconded the motion and it was approved unanimously, with the Board entering into Executive Session at 2:05 p.m. Chairman Robinson announced that President Kennedy, Michael Meotti and Erin Fitzgerald were to remain on the call with the Board in Executive Session and indicated that no votes would be cast during Executive Session.

RETURN TO OPEN SESSION

¹ Board members, President Kennedy and Michael Meotti attend via teleconference participation. The open session portions of the meeting were conducted on speaker phone in the Boardroom in compliance with FOI open meeting requirements.

The Board returned to Open Session at 2:45 p.m., with Chairman Robinson announcing that no votes were taken in Executive Session and discussion was limited to discussion regarding the appointment of the SCSU President.

VOTES CONCERNING APPOINTMENT OF SCSU PRESIDENT

Discussion occurred regarding CSUS Board Resolution provided to the Board of Regents (attached hereto as Attachment A) recommending the appointment of Dr. Mary Papazian as President of Southern Connecticut State University. On a motion by Merle Harris with a second by Naomi Cohen, the Board unanimously voted to accept and ratify the action of the CSUS Board of Trustees and appoint Dr. Mary Papazian as President of Southern Connecticut State University

On a motion by Zac Zeitlin with a second by Lawrence DeNardis, the Board unanimously voted to authorize the President of the Board of Regents to enter into an Employment Transition Agreement with Dr. Stanley Battle

ADJOURNMENT

Merle Harris moved to adjourn; Lawrence DeNardis seconded the motion and the meeting was adjourned at 2:50 p.m.

Submitted,

Erin A. Fitzgerald



Connecticut State University System

39 Woodland Street ■ Hartford, CT 06105-2337 ■ 860-493-0000 ■ www.ctstateu.edu

Recommending the appointment of

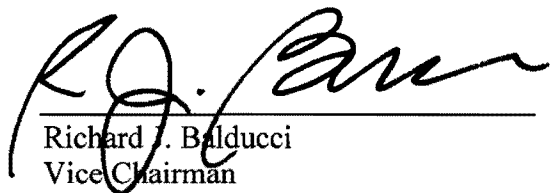
DR. MARY PAPAZIAN
AS
PRESIDENT
OF
SOUTHERN CONNECTICUT STATE UNIVERSITY

December 8, 2011

WHEREAS, The members of the Connecticut State University System Board of Trustees Search Committee with the assistance of members of the Southern Connecticut State University Advisory Committee conducted a national search for a president for the university resulting in applications from over 70 individuals.

RESOLVED, Having completed this search through the careful evaluation of credentials and interviews with three outstanding finalist candidates, the Board of Trustees for the Connecticut State University System recommends to the Connecticut Board of Regents for Higher Education that Dr. Mary Papazian be appointed as President of Southern Connecticut State University.

A Certified True Copy:



Richard J. Balducci
Vice Chairman

RESOLUTION
concerning
APPROVAL OF ACADEMIC PROGRAMS

December 20, 2011

- RESOLVED, That the Board of Regents for Higher Education licenses a program in Applied Physics leading to the Master of Science (M.S.) degree at the Southern Connecticut State University for a period of three years until December 31, 2014.
- RESOLVED, That the Board of Regents for Higher Education licenses and accredits a program in Land Surveying leading to an undergraduate certificate (25 credits) at Charter Oak State College for a period of time concurrent with institutional accreditation.
- RESOLVED, That the Board of Regents for Higher Education licenses and accredits a program in Human Rights leading to the Bachelor of Arts (B.A.) degree at the University of Connecticut-Storrs for a period of time concurrent with institutional accreditation.

ITEM

Licensure of a program in Applied Physics leading to the Master of Science (M.S.) degree at the Southern Connecticut State University

EXECUTIVE SUMMARY

Southern Connecticut State University (SCSU) has applied for licensure of a program in Applied Physics leading to the Master of Science (M.S.) degree. The program will follow the Professional Science Master's (PSM) model that integrates subject area learning with workplace skills and cross-training in a relevant business area. Students will focus in one of two areas: nanotechnology or optics/optical instrumentation. The University currently offers a wide range of graduate programs, including a M.S. in Physics Education. This will be the first PSM offered by the university. There is one other graduate program in Applied Physics in the state offered at Yale University, although it has a different emphasis and will draw from a different pool of students; partnerships for sharing of facilities between the universities have already been arranged.

Following a review of the application and other pertinent information provided by the University, an evaluation team visited the campus on November 16, 2011. The team was composed of Dr. C. Clifton Chancey, Professor and Head of the Physics Department at the University of Northern Iowa and Treasurer of the National Professional Science Master's Association; Dr. Leon Newman, Program Director, New Product Development, CO2 Business Unit Coherent-DEOS, LLC, member of the Connecticut Academy of Science and Engineering, and member of the Advisory Committee for Accreditation; and Dr. Braden J. Hosch, Connecticut Board of Regents for Higher Education.

The evaluation team determined that all standards of Connecticut Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning had been met. The Advisory Committee on Accreditation will consider the program at its meeting on December 15, 2011.

RECOMMENDATION

License a program in Applied Physics leading to the Master of Science (M.S.) degree at the Southern Connecticut State University for a period of three years until December 31, 2014.

DESCRIPTION

PURPOSE AND OBJECTIVES

The proposed program in Applied Physics leading to the M.S. degree will provide an educational pathway for individuals who seek applied research, development, and management positions in Connecticut's high-tech industries. It will use the PSM model to deliver an interdisciplinary program from which graduates will have high-level skills in both scientific research and in business practices. Students will also have significant opportunities to integrate their physics knowledge with computer science and chemistry applications.

The program is intended to develop the state's workforce in the established optics and detector industry in Connecticut, as well as the emerging Nanotechnology sector. Graduates of the program will be responsive and adaptable to leading-edge technology development, and they will be able to fill leadership roles in research and development throughout the state.

The overall student learning outcomes for the new program will be:

1. The student will develop broad knowledge of physics principles and their application to current technology problems.
2. The student will develop detailed knowledge of current management practices.
3. The student will develop expert knowledge in one of two focus areas: (1) Materials Science/Nanotechnology, or (2) Optics/Optical Instrumentation.
4. The student will develop the skills needed to support applied research and development in their chosen focus area in either the industrial or academic setting.

The program was developed in consultation with an industrial advisory board consisting of a range of leaders from Connecticut industry.

Evaluation Team Findings: Section 10a-34-10, Purposes and Objectives

The evaluation team determined the program aligned with the mission of the university and had articulated clear objectives for development and student learning outcomes. The team favorably noted the establishment of an advisory board from business leaders to contribute to program development. The team also observed the general strength of the planning document and the thoroughness with which plans had been developed

ACCREDITATION

Neither the field of physics nor the field of applied physics has an accrediting body for graduate programs. However, the University plans to apply for the use of the "Professional Science Masters" moniker from the National Professional Science Masters Association (NPSMA). This organization sets best practices for recognition of such programs. These are: (1) professional communication skills, (2) core analytical knowledge, (3) core knowledge of business management, (4) integration of PSM knowledge and skills, and (5) program assessment.

Evaluation Team Findings: Section 10a-34-9(b), Specialized Accreditation

The evaluation team determined that the program had the capacity to pursue approval through NPSMA.

ADMINISTRATION

The program will be administered by a Graduate Program Coordinator (GPC) who will be a full-time faculty member of the Department of Physics at SCSU. In the first 3-5 years of this program, the GPC will be Dr. Elliott Horch (Ph.D. in Applied Physics, Stanford University, 1994). Dr. Horch has held postdoctoral appointments at Yale University (Department of Astronomy) and Rochester Institute of Technology (Center for Imaging Science). He has held professorships at Rochester Institute of Technology and the University of Massachusetts-Dartmouth, where he served as the graduate program coordinator for the M.S. in physics program, and he currently holds an appointment as Associate Professor of Physics at SCSU. In these appointments, Dr. Horch has had a strong role in curriculum issues and program administration.

Evaluation Team Findings: Section 10a-34-11(i), Administration

The evaluation team determined that the administration of the program met standards for licensure.

PROGRAM EVALUATION

The program supplied a strong evaluation plan that included ten project goals in the areas of: (1) alignment with regional industry need, (2) alignment with student need, (3) effective recruitment, (4) sufficient enrollment, (5) collaborative course development and implantation, (6) program completion, (7) measurement of learning outcomes, (8) job placement, (9) employer satisfaction, and (10) graduate satisfaction. Program evaluation will be led by a full-time member of the department; an external evaluator will also be asked to review the program in the third year of operation.

Evaluation Team Findings: Section 10a-34-11(i), Administration, program evaluation

The evaluation team determined that the program evaluation plan met standards for licensure. The team did suggest, however, that special attention be paid to tracking graduate and employer feedback very closely because the nature of a PSM program more organically relies upon industry partnerships than traditional master's programs. Feedback from program graduates and employers should be taken seriously to inform program revisions; the industrial advisory board should be considered a strong partner in this effort and should be included in discussions of program strengths but also areas for attention to help inform the program's development over time.

University Response:

The University provided a plan to track program graduates into the workforce that includes exit interviews and surveys of graduates and their employers in one, two, and five years after graduation. The program is also exploring the creation of an online alumni community that would include a blog for graduates to share their experiences, mentor current students, and network. To promote the role of the Advisory Board in program evaluation, poster sessions of student research projects will also be presented at the end of Advisory Board meetings. The Graduate Program Coordinator will collect comments regarding the strengths and weaknesses of these projects from a workforce perspective as a part of the email follow-up of the Advisory Board sessions.

ADMISSION

In addition to the standard SCSU graduate application form, all applicants must provide a one-page statement of purpose, three recommendation letters, and scores from the general aptitude test of the Graduate Record Examination (GRE). Due to the interdisciplinary nature of the program, a subject test of the GRE is not required, but the Physics subject test is recommended.

Candidates seeking admission are expected to have a baccalaureate degree in physics, engineering, or another related field. A GPA of 3.0 (out of 4.0) is required. Students who do not have a degree in physics or engineering will be considered for conditional admission. Conditional admission will require the student to take the appropriate background courses prior to starting the normal course sequence in applied physics. Upon completion of the additional courses with a final grade of a B or better, the admission shall be changed to full admission. Course work in the program, except in unusual circumstances, cannot begin until the student has an undergraduate grade point average of 3.0 or higher, and until the student has completed the equivalent of 18 credits of Physics at the undergraduate level.

International students seeking to be admitted must submit a TOEFL score of 550 or higher if English is not their first language, unless they have received a degree from a U.S. institution. A telephone interview with the Graduate Program Coordinator or Chairperson of the Physics Department may be used in place of a TOEFL score in cases where the TOEFL score is not available.

The Graduate Program Coordinator will review all applications to the program and make a recommendation to the Graduate Committee concerning the admission or rejection of the student. The Graduate Committee shall vote on each application, and the student's admission status shall be determined by a majority vote.

Evaluation Team Findings: Section 10a-34-14. Admissions Requirements

The evaluation team determined that the administration of the program met standards for licensure. In the context of the projected enrollments and potential challenges noted by the faculty, the team suggests development of a detailed recruiting plan that includes a clear articulation of the targeted market for students, a budget, and responsibilities for the GPC, program faculty, and other university staff in implementing the plan.

University Response:

The University provided a 2-page summary of their 4-point plan for recruitment that encompasses (1) targeted direct advertising; (2) maintenance of constant contact with prospective students, recent graduates, industry colleagues and others who indicate an interest in the Physics Department; (3) active participation in relevant professional organizations within Connecticut; and (4) lowering financial hurdles for students to the degree possible. It also includes an annual bud get of \$18,500, most of which is allocated for graduate student support; \$2,000 is allocated for standard advertising materials.

ENROLLMENT PROJECTIONS

The University anticipates six students to enroll in the first year, a total program enrollment of twelve students in the second year and sixteen students in the third.

	2012-13	2013-14	2014-15
Full-time	5	10	12
Part-time	1	2	4
Total	6	12	16

Evaluation Team Findings: Section 10a-34-12(d). Adequacy of Resources

The evaluation team determined that the enrollments projected by the program were achievable and met the standards for licensure. Meeting the projections will require close attention to recruitment (see findings above for admission requirements).

CURRICULUM

The program will have two tracks or concentrations from which students will choose one. The two options are: (1) Materials Science/Nanotechnology and (2) Optics/Optical Instrumentation. The program requires completion of 36 graduate credits segmented into the following components:

Component	Credits
Required courses	24
Core requirements	18
Track requirements	6
Elective courses	6
Required internship	not for credit
Capstone research project	6
Total	36

*Required courses (24 credits)**Core Requirements*

PHY 507 – Applied Physics Graduate Seminar

PHY 512 – Methods of Theoretical Physics I

CHE 520 – Advanced Physical Chemistry I

CSC 541 – Digital Image Processing

MBA 500 – Management Process

MBA 505 – Marketing Management

Core Total 18 credits

Materials Science/ Nano Track

PHY 519 – Nanotech I: Fundamentals of Nanoscience

PHY 521 – Nanotech II: Characterization of Nanomaterials

Track Total 6 credits

Optics/Optical Instrumentation Track

PHY 530 – Optics and Detector Physics

PHY 531 – Interferometric Methods in Imaging and Precision

Track Total 6 credits

Electives (6 credits)

PHY 513 – Methods of Theoretical Physics II

PHY 522 – Nanoscale Fabrication and Synthesis

CSC 551 – Pattern Recognition

CSC 561 – Scientific Visualization

CHE 532 – Advanced Inorganic Chemistry

MBA 507 – Legal Issues in Business & Management

MBA 510 – Project Management

MBA 512 – Strategic Factors in Marketing

MBA 515 – International Entrepreneurship

MBA 537 – Product Management

MBA 538 – Marketing Analysis and Measurement

MBA 548 – Operations Management

Internship (not for course credit)

Each student in the program must successfully complete an internship during at least one semester or one summer. Either a written or oral report will be completed by the student and given to the internship supervisor. A written assessment of the student's performance will then be provided to the GPC by the supervisor at the conclusion of the internship. Most internship opportunities will be with local companies, and in linking students with supervisors at these companies, the program would again primarily work with the Connecticut Optics and Photonics Association and the Connecticut Space Grant College Consortium. An internship may either be paid or unpaid; a mix of funding options is anticipated for such internships from those paid for by the companies to those arising from external grants won by SCSU Physics faculty.

Capstone (6 credits)

Thesis option (6 credits). If the student selects the thesis option, a two-semester sequence of PHY 590, 591 (Thesis Research I and II) would be used to complete the 36 credit requirement. The student would be required to complete a Master's Thesis and to defend the thesis orally before a 3-member committee approved by the GPC.

Research Project (3 to 6 credits). In this option, the student would be required to complete either a project with a local company or an on-campus research project for 3 to 6 credits. In either case, the student will have a project supervisor at the company and an on-campus advisor/instructor. For either option, the student would register for PHY 580 (Special Project). If a given project is for only 3 credits, then either a second 3-credit project or another graduate course from the approved list of electives would complete the 36 credit requirement. The student would be required to give a presentation summarizing the project(s) in the Physics Department. In linking students with local companies, we would primarily work with the Connecticut Optics and Photonics Association and the Connecticut Space Grant College Consortium, both of which have

provided letters of support for the program shown in Appendix E. We would also utilize the Advisory Board and other faculty connections with Connecticut industry as opportunities arise.

*Evaluation Team Findings: Section 10a-34-15. Curriculum and Instruction and
Section 10a-34-17. Graduation Requirements*

The team determined that the curriculum was strong and met requirements for licensure. Of particular note, the focus on nanotechnology, the inclusion of project management as a requirement, and the integration of LabView into the laboratory curriculum were judged to be strengths.

RESOURCE SUPPORT

FACULTY

The Department of Physics at SCSU currently has seven full-time faculty members. These are:

Dr. Akbar (Abe) Bidarian, Professor of Physics
Dr. Christine Broadbridge, Professor of Physics
Dr. Karen Cummings, Professor of Physics
Dr. James Dolan, Professor of Physics
Dr. Matthew Enjalran, Associate Professor of Physics
Dr. Elliott Horch, Associate Professor of Physics
Dr. Todd Schwendemann, Assistant Professor of Physics

All have Ph.D.s from Tier I research universities in Physics or a closely related field. Three hold Ph.D.s in Physics (from the University of Connecticut, the University of California at Davis, and the State University of New York at Albany), one in Applied Physics (from Stanford University), one in Electrical Engineering (from the University of Kentucky), one in Engineering and Nanoscience (from Brown University), and one in Physical Chemistry (from the University of Virginia). Appendix A summarizes the name, title, qualifications, status, degrees earned, area of specialization, pertinent experience, and provides a list of publications.

The University reported during the site visit that the Department currently had about 100 undergraduate majors in addition to a MS in Physics Education run collaboratively with the School of Education. Teaching loads for full-time faculty members currently consist of four courses during the fall and spring semesters, and the department reported that six adjunct faculty (about 3 FTE) also teach in the department.

Evaluation Team Findings: 10a-34-18. Faculty

The team determined that the faculty members were well qualified and current levels of staffing would be sufficient to meet standards for licensure. Faculty were open-minded about incorporating external feedback in program development. Additionally, the commitment of faculty from the Physics Department and other partner departments to form active partnerships was favorably noted.

As the program grows even by modest numbers, however, added responsibilities for teaching additional courses, advising PSM students, monitoring internships, building relationships with industry partners, and directing research projects are expected to require additional faculty resources. The team suggests the program develop a formal plan for adding and integrating faculty resources (including teaching load, research release, program development and modification) as the program hits specified enrollment targets.

University Response:

The University responded that a total of 8 courses that are not currently part of the Department's load must be offered over a 2-year time frame to ensure timely completion for graduates. This is roughly equivalent to ½-FTE for an 8-course academic year faculty load. The Dean of Arts and Sciences has committed to extend a 1-year visiting line for another year, with the goal of converting this to a tenure-track position as soon as practical given budget constraints. Within 2-3 years, the Physics Department is anticipated to consist of 8 full time members with 1 soft-money professorship. The Department anticipates a ninth faculty member would be added when the program reaches an enrollment over 30. The University also provided details of how advising, research, and program administration can be accomplished under the conditions outlined in the CSU-AAUP collective bargaining agreement.

LIBRARY AND LEARNING RESOURCES

The University does not anticipate additional library resources will be needed for the program. A complete list of journals in the area of Physics and Applied Physics available in the SCSU library is available at <http://sy3kp5cd5d.search.serialssolutions.com/>. There are a total of 179 journal holdings in these areas, including the most important journals for this program, which are:

Applied Physics A (Materials Science and Processing)
Applied Physics B (Lasers and Optics)
Applied Physics Letters
Journal of Applied Physics
Journal of Modern Optics
Journal of the Optical Society of America
Optics Communications

Through formal ties with Yale University, Profs. Broadbridge and Horch also have access to Yale libraries; all relevant journals are available there. Buley Library also already has access to databases important for the Applied Physics Program.

Evaluation Team Findings: 10a-34-18. Library and Learning Resources

The evaluation team determined that the administration of the program met standards for licensure.

FACILITIES AND EQUIPMENT

SCSU will be breaking ground soon on a new Academic Science Building, which will house faculty from Physics, Chemistry, Earth Sciences, Environmental Science, and the Department of

Biology. The Physics department will acquire new space in this building in addition to their current space in Jennings Hall.

The Department currently supports three laboratories equipped with research-grade apparatus, for materials characterization (including scanning probe and both scanning and transmission electron microscopy), for fiber optics, and astronomical instrument development and for studies of electrical and thermal transport properties of solids at low temperatures including superconductors. Noteworthy instruments include a NanoScope 3 atomic force microscope and a Gentle Mill ion-milling system for preparing electron microscope samples.

In addition, through a partnership with Yale University and Brookhaven National Laboratory (BNL) in Long Island, SCSU formed a National Science Foundation Materials Research Science and Engineering Center (MRSEC) designated as the Center for Research on Interface Structures and Phenomena (CRISP). The mission of CRISP is to carry out collaborative, multifaceted research on the composition, structure, properties and potential applications of solid–solid and solid– gas interfaces. Students and faculty in the program will have access to all of the experimental techniques required for the proposed studies through existing facilities at Yale, BNL and SCSU. Christine Broadbridge is the Education Director of CRISP and is also a co-PI and senior investigator for the CRISP research.

Evaluation Team Findings: 10a-34-19. Facilities and Equipment.

The team determined that current space is adequate for program start-up and meets the requirements for licensure. The team favorably noted the University's commitment to upgrade the space for teaching and learning in an applied research setting. Development of the program will rely upon completion of the new science building and regular access to CRISP.

**CONNECTICUT BOARD OF GOVERNORS FOR HIGHER
EDUCATION**

Department of Higher Education

RESOURCE SUMMARY

Institution Southern Connecticut State University

Program Master of Science in Applied Physics

PROJECTED ENROLLMENT	YEAR 1 FY 2013		YEAR 2 FY 2014		YEAR 3 FY 2015	
	FT	PT	FT	PT	FT	PT
Internal Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
New Students	<u>5</u>	<u>1</u>	<u>10</u>	<u>2</u>	<u>12</u>	<u>4</u>
TOTAL ENROLLMENT (est.)	<u>5</u>	<u>1</u>	<u>10</u>	<u>2</u>	<u>12</u>	<u>4</u>

NEW REVENUES	YEAR 1 EST. AMOUNT	YEAR 2 EST. AMOUNT	YEAR 3 EST. AMOUNT
Tuition (1)	<u>\$26,614</u>	<u>\$53,228</u>	<u>\$66,360</u>
Extension Fund Fees (2)	<u>\$20,979</u>	<u>\$41,958</u>	<u>\$52,628</u>
Other Sources (Please attach a description)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL NEW REVENUES	<u>\$47,593</u>	<u>\$95,186</u>	<u>\$118,988</u>

NEW EXPENDITURES	YEAR 1		YEAR 2		YEAR 3	
	Number	Est. Cost	Number	Est. Cost	Number	Est. Cost
Faculty (full-time)	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>
Support Staff (full-time)	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>
Library	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>
Equipment (3)	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>\$0</u>
Other (4)	<u>2</u>	<u>\$30,000</u>	<u>2</u>	<u>\$30,000</u>	<u>2</u>	<u>\$30,000</u>
TOTAL NEW EXPENDITURES	<u>2</u>	<u>\$30,000</u>	<u>2</u>	<u>\$30,000</u>	<u>2</u>	<u>\$30,000</u>

ITEM

Licensure and accreditation of a program in Land Surveying leading to an undergraduate certificate (25 credits) at Charter Oak State College

EXECUTIVE SUMMARY

Charter Oak State College is seeking licensure and accreditation of a program in land surveying leading to an undergraduate certificate to be offered online. The certificate was developed in conjunction with the Connecticut Association for Land Surveying (CALS).

Charter Oak State College is authorized by 10a-143(c) of the Connecticut General Statutes to grant undergraduate and graduate credits and degrees on the basis of examination, courses offered by the college, and other forms of evaluation and validation of learning including transfer of credit. The certificate program is designed for students who desire to advance their knowledge of the art and science of land surveying and to help prepare students for professional licensure.

The Advisory Committee on Accreditation will consider the program at its meeting on December 15, 2011 as an item on its consent calendar.

RECOMMENDATION

License and accredit a program in Land Surveying leading to an undergraduate certificate (25 credits) at Charter Oak State College for a period of time concurrent with institutional accreditation.

DESCRIPTIONPurpose and Objectives

Objectives of the proposed program are to advance the knowledge of the art and science of the profession of land surveying and to help prepares students for professional licensure. It is also designed to allow students with no land surveying experience to better transition into the profession. Connecticut does not have a degree requirement to obtain a land surveyor's license and national certificate exams are self-study exams.

The CALS workforce committee recently reviewed courses, programs and industry needs state-wide, including hiring a workforce development consultant to provide a report to the Association regarding future course offerings, interest of industry, demand and future employment. The career pathway for program completers include technician positions with municipalities, the State Department of Transportation, Utility Companies and the public sector, and CALS indicates that technicians with this skill set are needed in the field. Starting salaries for such positions range from \$30,000 to \$45,000. CALS has been working with Charter Oak State College to support development of this certificate.

Students who complete a certificate in Land Surveying will be able to:

1. demonstrate measuring and map-making skills;
2. demonstrate good teamwork practices;
3. utilize advanced electronic instrumentation in measuring;
4. make various types of maps in a computer environment;
5. apply and use geodesy, coordinate systems, and GPS operations;
6. apply GIS mapping principles and applications to surveying;
7. utilize statistics in evaluating surveying data; and
8. apply legal principles to the resolution of land surveying boundary problems.

Administration

The undergraduate dean will be responsible for the day-to-day operation of the program.

Admissions

Applicants must meet the requirements for undergraduate admission, which require students to be 16 years old or older and have earned nine acceptable college-level credits.

Enrollment Projections

The College projects five students to enroll in the first year of operation, increasing to eight students in the second and ten in the third.

CURRICULUM

Charter Oak will offer three of the eight courses (MAT 105 Introduction to Statistics and EGR 410 Legal Aspects of Land Surveying); the other five courses must be transferred from other institutions.

Title	Course Number	Credits
Core Courses		
Introduction to Surveying	upper level ^(a, b)	4
Advanced Surveying	upper level ^(a, b)	3
Introduction to CAD	any level ^(a, c)	3
Breadth Courses		
Statistics	MAT 105	3
Legal Research and Writing	PLG 210	3
Introduction to GIS	any level ^(a)	3
Introduction to GPS	upper level ^(a)	3
Legal Aspects of Land Surveying	EGR 410	3
Total		25

^(a) Not offered by Charter Oak State College; course must be transferred.

^(b) The National Society of Professional Surveyors (www.nspsmo.org) administers the Certified Survey Technician (CST) examination series. A sufficient score on CST Level 2 may be substituted for Introduction to Surveying; a sufficient score on CST Level 3 may be substituted for Intro and Advanced Surveying.

^(c) A student portfolio may be substituted for Introduction to CAD.

Similar Programs

Three Rivers Community College offers a similar program on ground for a certificate as a surveying and mapping technician that requires 27.5 credits from courses in its program in civil engineering technology. The proposed program from Charter Oak State College will be offered online includes courses in law and GPS that are not in the program at Three Rivers Community College.

RESOURCE SUPPORT**Faculty**

By statute, Charter Oak State College employs faculty only on an adjunct basis to serve as consulting examiners to make recommendations as to requirements and standards of the board's programs and to make recommendations for the award of academic undergraduate and graduate credits and degrees.

The faculty member identified to teach in the program is John J. Doody (B.S., P.E., P.L.S). Professor Doody is currently the Chairman of the CALS Professional Development Committee and the Scholarship Committee. He is an adjunct faculty member at Central Connecticut State University in the Civil Engineering Department.

LIBRARY AND LEARNING RESOURCES

The College's library and learning resources are sufficient to support the three courses that will be delivered in the program: PLG 210 Legal Research and Writing, EGR 410 Legal Aspects of Land Surveying, and MAT 105 Statistics. Students will have available access to Charter Oak State College Unguided Library Resources including:

- ABI/Inform Complete
- Academic OneFile
- CINAHL
- ebrary
- EBSCOhost
- Educator's Reference Complete
- Expanded Academic ASAP
- Gale Databases - Powered by InfoTrac
- General OneFile
- General Reference Center Gold
- GreenFILE
- Health & Wellness Resource Center
- History Resource Center (U.S.)
- History Resource Center (World)
- iCONN.org - CT's Research Engine
- Informe! (Revistas en Espanol)
- Legal Trac
- LexisNexis
- Project MUSE
- ProQuest
- PsycARTICLES
- PsycINFO
- Science Resource Center
- SocINDEX

FACILITIES AND EQUIPMENT

Charter Oak's online courses require the use of a computer with an Internet connection. CREC will not need to provide any additional facilities/equipment or other resources for this certificate program. The Connecticut Distance Learning Consortium (CTDLC) hosts the LMS (Learning Management System) Blackboard Learn and all of Charter Oak's courses. Supported operating systems included Windows (XP, Vista, System 7) and Mac OS (Leopard and Snow Leopard) and are certified or compatible for use with MS IE (7 and 8), Firefox multiple versions), and Safari (multiple versions).

**DEPARTMENT OF HIGHER EDUCATION
RESOURCE SUMMARY**

Institution Charter Oak State College

Program Land Surveying

PROJECTED ENROLLMENT	YEAR 1 FY 2012		YEAR 2 FY 2013		YEAR 3 FY 2014	
	FT	PT	FT	PT	FT	PT
Internal Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
New Students	<u>0</u>	<u>5</u>	<u>0</u>	<u>8</u>	<u>0</u>	<u>10</u>
TOTAL ENROLLMENT (est.)	<u>0</u>	<u>5</u>	<u>0</u>	<u>8</u>	<u>0</u>	<u>10</u>

NEW REVENUES	YEAR 1 EST. AMOUNT		YEAR 2 EST. AMOUNT		YEAR 3 EST. AMOUNT	
Tuition (1)		<u>\$3,540</u>		<u>\$5,664</u>		<u>\$7,080</u>
Extension Fund Fees (2)		<u>0</u>		<u>0</u>		<u>0</u>
Other Sources (Please attach a description)		<u>0</u>		<u>0</u>		<u>0</u>
TOTAL NEW REVENUES		<u>\$3,540</u>		<u>\$5,664</u>		<u>\$7,080</u>

NEW EXPENDITURES	YEAR 1		YEAR 2		YEAR 3	
	Number	Est. Cost	Number	Est. Cost	Number	Est. Cost
Faculty (full-time)	<u> </u>	<u> </u>	<u>1</u>	<u> </u>	<u>1</u>	<u> </u>
Support Staff (full-time)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Library	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Equipment (3)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other (4)	<u>1</u>	<u>\$1,080</u>	<u>0</u>	<u>\$1,728</u>	<u>0</u>	<u>\$2,160</u>
TOTAL NEW EXPENDITURES	<u>1</u>	<u>\$1,080</u>	<u>1</u>	<u>\$1,728</u>	<u>1</u>	<u>\$2,160</u>

ITEM

Licensure and accreditation of a program in Human Rights leading to the Bachelor of Arts (B.A.) degree at the University of Connecticut

EXECUTIVE SUMMARY

The University of Connecticut (UConn) has applied for licensure and accreditation of a program in Human Rights leading to the Bachelor of Arts (B.A.) degree to be housed in its College of Liberal Arts and Sciences (CLAS). The program is interdisciplinary in nature and brings together coursework from a number of departments in CLAS to deliver the program. The University has a well-established and far-reaching array of undergraduate offerings. The State of Connecticut has already accredited a program in Human Rights leading to a graduate certificate at UConn, and the University also currently offers an undergraduate minor in Human Rights.

The Advisory Committee on Accreditation at its meeting on November 17, 2011 reviewed the proposal and found it to be in compliance with Connecticut regulations for higher education programs. The committee voted to recommend approval to the Board of Regents.

RECOMMENDATION

License and accredit a program in Human Rights leading to the Bachelor of Arts (B.A.) degree at the University of Connecticut for a period of time concurrent with institutional accreditation.

DESCRIPTION

PURPOSE AND OBJECTIVES

The proposed bachelor's degree program in Human Rights will allow students to gain an understanding not only of the legal instruments, norms, and institutions that constitute contemporary human rights law, but also the social movements, cultural practices, and literary and artistic representations that have and continue to imagine the human rights ethic in various ways. UConn has articulated a commitment to human rights as one of the University's "Focused Areas of Excellence," and the Human Rights program is uniquely positioned to fulfill the University's general mission of educating students to become contributing members of the state, national, and world communities, and also critical to achieving the more specific objectives of developing new interdisciplinary programming and courses, preparing students for success in an increasingly diverse and global society, and providing new service-learning opportunities.

Graduates with a degree in Human Rights will be well positioned to continue their studies in a variety of academic disciplines, or in advanced legal, professional, or medical schools. Graduates entering the workforce will be prepared to enter the social services, non-governmental organization, or state agency fields.

The anticipated Student Learning Outcomes in the Human Rights Major Program will enable students to:

- a. Achieve success in an increasingly diverse and global society, one in which the concepts of human rights play a significant role.
- b. Experience service learning opportunities to prepare students for a transition from educational to occupational life phases.
- c. Obtain an understanding of the legal instruments, norms and institutions that constitute current human rights law.
- d. Gain insight into social movements theory and practice, both of which are suffused with human rights principles, rhetoric, and action.
- e. Explore diverse cultures and their cultural practices, literary and artistic representations that continue to express the human rights system of ethics and law in various ways.
- f. Continue their education in a variety of graduate or professional programs that constitute the professional world of human rights law, research, and advocacy in graduate programs across a variety of liberal arts disciplines, law school, public policy and administration programs, and medical school.
- g. Prepare to enter the workforce in a variety of social services, non-governmental (NGO's) or state agency fields.

ADMINISTRATION

Director of Undergraduate Programs will be Professor Richard Hiskes (Political Science). Prof. Hiskes has served as Director of the Human Rights Minor since 2007.

ADMISSION

Undergraduates who are admitted to UConn will be eligible to pursue the program in Human Rights.

ENROLLMENT PROJECTIONS

The university expects 20 students to enter into the major each year, with twenty students in the first year, 40 students (total) enrolled in the second year, and 60 students (total) enrolled in the third.

CURRICULUM

To complete the B.A. in Human Rights, students must meet the minimum graduation requirements for UConn, including completion of 120 credits, 45 of which must be numbers 2000 or above; completion of the CLAS general education and concentration requirements; completion of major requirements; and earn a cumulative grade point average of at least 2.0 and 2.0 in the courses presented in satisfaction of the major requirements.

Requirements for the Major in Human Rights

Requirements	Credits
Recommended course	3
Required courses	9
Elective courses	12
Related courses	12
Capstone	3
Total	36-39

Recommended course (3 credits)

The following course is recommended.

HRTS 1007: Introduction to Human Rights

Required Courses (9 credits)

Majors must complete 9 credits of Required Courses, with at least 3 credits in each division. Majors can also take additional Required Courses to satisfy the 12 credits of Electives.

A. Institutions, Laws, Movements

POLS/HRTS 3212: Comparative Perspectives on Human Rights
 SOC/HRTS 3831: Human Rights in the US
 HIST/HRTS 3202: International Human Rights
 POLS/HRTS 3428: The Politics of Torture
 SOC/HRTS 3837(W): Sociology of Global Human Rights
 SOC/HRTS 3835(W): Refugee Camps and Humanitarianism
 POLS/HRTS 3430: Evaluating Human Rights Practices of Countries

B. History, Culture, Theory

HIST/HRTS 3201: History of Human Rights
 POLS/HRTS 3042: Theory of Human Rights
 HIST/HRTS 3207: Genocide after WWII
 HRTS 3231: Human Rights Through Film
 DRAM 4135/HRTS 3135: Theater and Human Rights

ENG/HRTS 3631: Literature, Culture and Humanitarianism

PHIL/HRTS 2170 (W): Bioethics and Human Rights in Cross-Cultural Perspective

PHIL/HRTS 3219: Topics in Philosophy and Human Rights

Elective Courses (12 Credits)

Majors must complete a minimum of 12 credits of Elective and/or additional Core Courses.

Anthropology

ANTH 3028/HRTS 3028: Indigenous Rights and Aboriginal Australia

ANTH 3153W/HRTS 3153W: Human Rights in Democratizing Countries

ANTH 3350: Anthropological Perspectives on Women

Economics

ECON 2127(W): Beyond Self-interest

ECON 3473(W): Economic Development

English

ENGL 3619/HRTS 3619 Topics in Literature and Human Rights

ENGL 3629 Holocaust Literature in English

History

HIST 3531: Japanese Americans and World War II (or, AASI 3531)

HIST 3562: History of Women and Gender in the United States, 1790-Present

HIST 3563/HRTS 3563: African American History to 1865

HIST 3570: American Indian History

Human Rights

HRTS 3293: Foreign Study

HRTS 3295: Special Topics

HRTS 3298: Variable Topics

HRTS 3299: Independent Study

Philosophy

PHIL 3218: Feminist Theory

PHIL 3220: Philosophical Foundations of Human Rights

Political Science

POLS 3418(W)/HRTS 3418: International Organizations and Law

POLS 3807/HRTS 3807: Constitutional Rights and Liberties

Puerto Rican & Latino Studies

PRLS 3221/HRTS 3221: Latinos/as and Human Rights in the U.S. (or, HIST 3575)

Sociology

SOCI 3221/HRTS 3571: Sociological Perspectives on Asian Am. Women (or, AASI 3221)

SOCI 3222/HRTS 3573: Asian Indian Women: Activism & Social Change (or, AASI 3222)
SOCI 3421(W)/HRTS 3421: Class, Power, and Inequality
SOCI 3429(W)/HRTS 3429: Sociological Perspectives on Poverty
SOCI 3503(W): Prejudice and Discrimination
SOCI 3505/HRTS 3505: White Racism
SOCI 3801(W)/HRTS 3801: Political Sociology
SOCI 3825/HRTS 3825: African Americans and Social Protest

Women's Studies

WS 3263/HRTS 3263: Women and Violence

Capstone Courses (3 credits)

Majors must complete one of the following courses.

HRTS 4991: Service Learning/Internship

HRTS 4996W: Senior Thesis

Related Courses (12 credits)

Majors must complete 12 credits of Related Courses as approved by the Director of the Human Rights Major.

In addition to fulfilling the above requirements, students must complete an additional area of concentration.

ANTICIPATED COMPLETIONS

UConn's extant minor in human rights has a fall 2011 enrollment of twelve students; additionally four students are pursuing individualized major programs of study that closely mirror the curriculum for the B.A. in Human Rights. The institution anticipates some of these students will request to complete their degrees following the curriculum set forth in this proposal for a B.A. in Human Rights in the coming semesters and has applied for simultaneous licensure and accreditation to accommodate these students.

RESOURCE SUPPORT

FACULTY

Faculty members teaching in the program hold appointments in other departments. All faculty hold terminal degrees. See appendix for departmental affiliations and degrees.

Library and Learning Resources

The university does not anticipate that additional library resources will be required to deliver this academic program.

Facilities and Equipment

Most courses that comprise the program are already offered. The university does not anticipate that additional facilities and equipment will be required to deliver this academic program.

CONNECTICUT BOARD OF GOVERNORS FOR HIGHER EDUCATION

Department of Higher Education

RESOURCE SUMMARY

Institution University of ConnecticutProgram Human Rights

PROJECTED ENROLLMENT	YEAR 1 FY 2012		YEAR 2 FY 2013		YEAR 3 FY 2014	
	FT	PT	FT	PT	FT	PT
Internal Transfers						
New Students						
TOTAL ENROLLMENT (est.)	20*		40*		60*	

NEW REVENUES	YEAR 1 EST. AMOUNT		YEAR 2 EST. AMOUNT		YEAR 3 EST. AMOUNT	
Tuition (1)		0		0		0
Extension Fund Fees (2)		0		0		0
Other Sources (Please attach a description)		0		0		0
TOTAL NEW REVENUES		0		0		0

NEW EXPENDITURES	YEAR 1		YEAR 2		YEAR 3	
	Number	Est. Cost	Number	Est. Cost	Number	Est. Cost
Faculty (full-time)	0	0	0	0	0	0
Support Staff (full-time)	0	0	0	0	0	0
Library	0	0	0	0	0	0
Equipment (3)	0	0	0	0	0	0
Other (4)	0	0	0	0	0	0
TOTAL NEW EXPENDITURES	0	0	0	0	0	0

RESOLVED: that the Board of Regents for Higher Education ratifies the actions listed below taken by the governing boards of the constituent units on the identified dates:.

BOARD FOR STATE ACADEMIC AWARDS/CHARTER OAK

November 17, 2011

- Approval of Minutes (September 22, 2011)
- Conferral of Degrees (11/30/11)
- Resolution in support of concept relating to asset transfer between CCSU (Barbour Street land) and Charter Oak (55 Manafort Drive property)
- Personnel Changes –CTDLC and COSC

COMMUNITY TECHNICAL COLLEGE SYSTEM

November 21, 2011

- Approval of Minutes (September 19, 2011 and October 17, 2011)
- Consent Agenda
 - New Appointment Management (Minkler/Middlesex)
 - New Appointment Exceptions (Coffin/Asnuntuck; Johnson/Capital)
 - Transfer of Manager (Ortiz/Naugatuck Valley)
 - Acceptance of Gifts (Gateway and Asnuntuck)
- Termination of Technology Studies: Construction Technology Option to the Associate in Science Degree Program – Quinebaug Valley
- Termination of the Construction Technology Certificate Program – Quinebaug Valley
- Approval of a General Automotive Technology, Applied Associate in Science Degree Program – Gateway

December 19, 2011 *(pending 12/19/11 action)*

- Approval of Minutes (November 21, 2011)
- Consent Agenda
 - New Appointment (Exception) – (Page/Middlesex)
 - Acceptance of Gift – Gateway Community College
- Substantive Modification of the Computer Information Systems Associate in Science Degree, two (2) linked Degree Options and three (3) linked Certificates – Tunxis

CONNECTICUT STATE UNIVERSITY SYSTEM

December 8, 2011

- CSUS BOT Approval of Minutes (September 15, 2011)
- ECSU Sabbatic Leave Recommendations
- ECSU Appointment of Kevin Brouley, Distinguished Business Executive in Residence
- CCSU Use of Designated Fund Balances for new Public Safety Facility

12/20/11

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**BSAA Meeting
September 22, 2011**

Minutes of Meeting

Present: L. Winkler, J. Whitcomb, C. Cook, M. Nicastro, E. Janney (via conference call)

Staff: Ed Klonoski, S. Adams, G. Claffey, K. Corcoran, D. Wilkie, C. Williams, A. Chapman

1. Call to Order

L. Winkler called the meeting to order at 12:25 p.m.

L. Winkler introduced Chris Cook, the new Student Representative on the Board of Directors.

L. Winkler requested approval to change the agenda, adding Board Resolution 11-28 regarding a change in the Dean of the Faculty.

On a motion made by J. Whitcomb and seconded by C. Cook, the Board APPROVED the Change of the Agenda.

L. Winkler appointed J. Whitcomb as Acting Secretary, as J. Padilla is unable to make the meeting.

2. Approval of Minutes of July 28, 2011 Meeting

On a motion made by M. Nicastro and seconded by J. Whitcomb, the Board APPROVED the Minutes of July 28, 2011.

3. Approval of Minutes of August 11, 2011 Executive Session

On a motion made by M. Nicastro and seconded by J. Whitcomb, the Board APPROVED the Minutes of August 11, 2011.

4. Action Items

COSC

A. Conferral of Degrees

On a motion made by M. Nicastro and seconded by J. Whitcomb, the Board APPROVED Resolution 11-27, Conferral of Degrees.

B. Approval of Faculty Appointment

Due to personal family issues, Dr. Stephen Misovich is unable to serve as Dean of the Faculty for his term due to begin October 1, 2011. Dr. Kristine Larsen, who was to begin her term as Associate Dean on October 1, 2011, has agreed to accept the position of Dean for the term October 1, 2011 to September 30, 2013.

Dr. Jeffrey Crouch, who will begin his appointment to the Academic Council on October 1, 2011, has agreed to serve as Associate Dean for the term October 1, 2011 to September 30, 2013.

On a motion made by M. Nicaastro and seconded by J. Whitcomb, the Board APPROVED Resolution 11-28, Approval of Faculty Appointment.

5. Reports and Discussion Items

A. Undergraduate Program report

Dr. Dana Wilkie presented the Charter Oak State College Undergraduate Programs report for FY 2011. Dr. Wilkie reviewed some highlights of the fiscal year:

- The Distance Learning Office was renamed to “The Department of Undergraduate Programs.”
- The College reorganized the Distance Learning and Registrar’s Office staff to appropriately align operational functions.
- An Instructional Design (ID) team was created to be responsible for all technical aspects of course development, delivery and support.
- The Academic Council, based on the recommendation of the Faculty Committees, approved a three credit requirement for all students named the Cornerstone course. This course was created due to concerns about students’ writing abilities.
- A summer term was added to avoid the need for newly matriculated students to wait for the Fall to take the cornerstone course.
- Starfish software was implemented to track data as a retention tool.

Dr. Wilkie discussed credit course enrollments by semester and fiscal year. There was an 83 percent increase between FY 2007 and FY 2011. In addition, Dr. Wilkie reported that credit courses by both semester and fiscal year also increased by 128% between these years.

Dr. Wilkie reported that there was an increase in non-credit enrollments between FY 2010 and FY 2011. Dr. Wilkie also reviewed new courses and undergraduate program goals.

The Undergraduate Program report was accepted by the Board.

B. Marketing Report

A marketing report was prepared and accepted by the Board.

Ed Klonoski reported on marketing between July 2011 and September 2011. A number of creative elements were produced for the Fall campaign.

C. CTDLC Report

Kevin Corcoran prepared a Board report that included the goals and outcomes of the CTDLC. This report was accepted by the Board.

Mr. Corcoran reported that the CTDLC continues to offer courses to State Troopers, servicing approximately 1,200 State Troopers annually. The CTDLC offers two main courses to State Troopers, Medical Response Training and Legal Training. Offering these trainings online eliminates the amount of time spent at the academy.

Mr. Corcoran discussed the CTDLC online tutoring and its competitors. Smart Thinking, one of the largest competitors, was purchased by Pearson in May of 2011. In response to this acquisition, the CTDLC was approached by McGraw Hill in regards to a potential partnership, subsidiary opportunity, or acquisition. McGraw Hill is scheduled to visit the campus in 2 weeks to begin discussions.

D. Enrollment Management Reports

Enrollment Management reports were prepared and accepted by the Board.

Mr. Klonoski reported that the Fall 2011 semester is tracking 3% less than the previous year. Mr. Klonoski discussed some potential causes of this decrease. The CTDLC is currently on target with the potential of significant opportunities.

E. Financial Aid Reports

A financial aid report was prepared for the period of July 1, 2011 through August 31, 2011. The amount awarded for this period totaled \$7,158,840 for 678 students. This report was accepted by the Board.

F. InnovatEDU Report

An InnovatEDU report was prepared and accepted by the Board.

George Claffey reported that staff continues to work on establishing the brand and a user base of clients for InnovatEDU. A marketing campaign was launched to develop the brand and implement its security training product into schools, colleges and universities.

G. Financials

Financial reports were prepared through July 31, 2011. These reports were accepted by the Board.

6. Chairman's Report

No report

7. Executive Director's Report

Mr. Klonoski reported that Dr. Kennedy, the Interim President of the Board of Regents, will be visiting the Charter Oak State College campus on September 30th. Dr. Kennedy will meet with the Executive Team, Faculty and Students. During this meeting, Mr. Klonoski will provide Dr. Kennedy an overview of the college, which will include the current business model, strengths, opportunities and challenges. The Executive Team is currently working on a detailed agenda for this meeting.

Mr. Klonoski reported on the 2011 Shea Lecture and Fundraising reception on October 27th, 2011 at The Hartford in Hartford, CT.

8. Adjournment

At 1:35 p.m., on a motion made by M. Nicastro and seconded by J. Whitcomb, the Board Adjourned.

Secretary
September 22, 2011

Resolution 11-29

Award of Degrees

Resolved: That the recommendation for the award of degrees approved by the Consulting Faculty be accepted and accordingly, the Board for State Academic Awards Does on the date of November 30, 2011 admit persons named to the degrees indicated.

Secretary
November 17, 2011

Staff Report: New Building

Background Information

As the Board knows, the College has been working to fund the construction of a new building that would permit us to house the College and the CTDLC staff in the same building. We occupied our Manafort Drive location in 1999, and we have subsequently outgrown our current 14,000 square foot building. Currently, the CTDLC and the College's business office and information technology staff are located in leased space on Alumni Road in Newington.

The BSAA has been successful in receiving two awards from the State's Bond Commission to plan our new building. This process began with a space study that built the case for expanded facilities. The study was followed by the first Bond award of \$50,000 that empowered us to search for a location and a building design based on three potential locations. That analysis resulted in the choice of the Barbour Street location on the Central Connecticut State University campus (CCSU). We took this option through the legislative process and in 2010 we were awarded \$2.5M dollars to design a three story building of approximately 50,000 square feet on that location.

An important part of this process is the understanding we have with CCSU to exchange our current building for the use of some of the property on Barbour Street. The Manafort structure was built on property that was part of CCSU, and that arrangement was approved by the BSAA and the CSU Boards in 1999.

When DPW was ready to put our specifications out to bid last spring, we discovered that it was now necessary to employ a formal legal process that assured CCSU that if we built a new building and moved they would receive our Manafort building. We discovered that the BSAA Board cannot give the building to CCSU because the structure was a state asset (not a BSAA asset). On further consideration, we decided that rather than begin a process with the state that would accomplish our purpose, CCSU and Charter Oak would wait for the emergence of the new Board of Regents organization before we created the transfer arrangements between the College and CCSU. The Board of Regents is now formally established, and it is our understanding that all the physical assets of its 17 institutions are now being managed by that Board. This means that the Board of Regents can transfer assets between the institutions over which it is responsible.

At their recent visit, Dr. Kennedy, the Interim President of the Board, and the Board of Regents Chair Lew Robinson requested a formal resolution from the BSAA that indicates your approval of the transfer of the Manafort building for the land on Barbour Street. Once both the BSAA Board and the CSU Board approve this arrangement, the Board of Regents will be able to take it up and formally approve the arrangement.

Recommendation

It is recommended that the Board approve resolution 11-30 to support the concept of offering our building at 55 Manafort Drive to Central Connecticut State University in exchange for the property on Barbour Street sufficient to house our new building and its parking lot.

Resolved: That in accordance with Connecticut General Statutes, Section 10a-143, the Board for State Academic Awards hereby supports the concept of offering Central Connecticut State University our building at 55 Manafort Drive in exchange for the property on Barbour Street sufficient to house our new building and its parking lot.

Secretary
November 17, 2011

Staff Report: COSC & CTDLC Personnel Changes

Background Information

COSC:

In July 2010, a new full-time clerk position was approved to support the CT WAGE and WIT programs. This position replaced a vacant part-time position at the Associate level in the professional union.

Since this change, it has been determined that the clerical position does not provide sufficient flexibility to address broader tasks necessary to provide necessary support to the program. As an alternative, a new position, Associate 1 in the Professional Bargaining Unit, provides a better match of the clerical and student assistance requirements. This position will be internally posted.

CTDLC:

Due to the growth of the e-Tutoring program, the Senior Associate that has been assigned to assist the program on a part-time basis has had to increase her hours to support the program to full-time and also assumed additional responsibilities to support the program. The Acting Director of the CTDLC, as well as the Director of Online Student Services, concurs with the duties as outlined by the incumbent. As a result, the employee has requested a review of her evolved duties for a reclassification.

The position description has been sent to our independent evaluator, Fred Owen, and he has determined that the levels of responsibilities are consistent with an Assistant Director position.

In addition to the employee requested reclassification, the CTDLC requests a full-time Associate 2 position be upgraded to a ½ time Senior Associate. The incumbent will be shifting ½ of her responsibilities to support the K12 Programs offered by the CTDLC. This shift has a course developer component currently outlined as Senior Associate level responsibilities based on the existing classification system. The K12 Programs require additional staff coverage to maintain and update online instructional materials; assisting instructors with instructional design; and other duties identified as Senior Associate level responsibilities.

Action Recommended:

The following changes are recommended:

1. Approval of a new Associate 1 position to support the CT Wage and WIT programs offered by the college.
2. Reclassification of a Senior Associate position to Assistant Director.
3. Approval to upgrade an existing full-time Associate 2 position to ½ time Senior Associate and ½ time Associate 2.

Personnel Changes – CTDLC & COSC:

Resolved: That in accordance with Connecticut General Statutes, Section 10a-143, Subsection (e) (1), the Board for State Academic Awards hereby approves the following personnel changes:

- Approval of a full-time Associate 1, Special Programs (\$42,545)
- Approval of the reclassification of a Senior Associate to Assistant Director, Online Student Services (\$57,692)
- Approval of the half-time upgrade of a full-time Associate 2 position to ½ time Associate 2 and ½ time Senior Associate (\$51,791).

And be it Further Resolved:

That the Board for State Academic Awards approves the position descriptions appended to this resolution for the following positions:

- Associate 1, Special Programs
- Assistant Director Online Student Services
- Executive Assistant/K12 Programs Associate

Secretary
November 17, 2011

**CONNECTICUT DISTANCE LEARNING CONSORTIUM
POSITION DESCRIPTION**

Position Title: Assistant Director, Online Student Services

Rank: Assistant Director

Department: Student Services

Supervisor's Title: Director of Academic Services

Supervises: Staff as necessary

Position Summary: The Assistant Director of Online Student Services manages CTDLC's higher education online student service programs with a focus on eTutoring. The Assistant Director is responsible for overseeing interactions and communications amongst the participating institutions and CTDLC, managing the budget for the program, supervising tutors/coaches and tutoring/coaching sessions, establishing and monitoring quality standards, and providing training for tutors/coaches and coordinators. The assistant director is also responsible for assisting in writing and managing grants to support additional online student services.

Position Responsibilities:

- Oversees the day to day operations of the higher education student services programs
- Assists in directing the inter-institutional Advisory Councils supporting the student services
- Implements student service policies in coordination with the Advisory Councils and the Director of Academic Services
- Oversees the development and implementation of a system of quality assurance; includes supervising master tutors'/coaches' work and facilitating communication between the master tutors/coaches, the tutors/coaches, the coordinators, and the Director of Academic Services
- Supervises the design and delivery of the onsite and virtual training of tutors/coaches and coordinators
- Implements pricing models for participating in the online student services in coordination with the Director of Academic Services and the Executive Director
- Determines technical needs for the higher education student services programs and works with the web development team to manage implementation
- Updates and tracks the student service programs' budgets
- Participates in designing and implementing a marketing campaign for the student service programs with a focus on eTutoring
- Assists in designing presentation and workshop material to promote the student service programs at local, statewide and national events
- Implements and maintains a continuous improvement assessment plan

- Works with other consortia to duplicate student services on CTDLC's platform, assisting the Program Directors as necessary
- Assists in grant writing to support new online student services initiatives
- Trains new system coordinators on the student services platforms, the training of tutors/coaches, and the daily oversight of new student service programs
- Assists in presentations and follow up correspondence to schools interested in eTutoring
- Maintains and updates data on student service programs
- Identifies technical needs for the other student services programs and works with the web development team to manage implementation

Qualifications: Bachelor's degree; a minimum of 5 years relevant experience in organization development, student services, academic support, and distance education. The position requires excellent organization development, and written and oral communication skills. Experience in higher education, including online learning and support services; excellent budgeting; training; quantitative and qualitative analysis skills; experience working across institutional boundaries and with web development projects.

**CONNECTICUT DISTANCE LEARNING CONSORTIUM
POSITION DESCRIPTION**

Position Title: Executive Assistant/K12 Programs Associate

Position Rank: Associate 2/Senior Associate

Department: CTDLC

Supervisor's title: Executive Director, CTDLC

Position Summary: The Executive Assistant provides administrative support for all programs operating from the Consortium, including financial operations and grants, meetings and events, website, legislative reports, search committees, membership and special projects.

The K12 Programs Senior Associate assists the Director of School Partnership Programs in supporting the daily operations of the CTDLC K12 Programs. This will include overseeing student registration and course activity, assisting with teacher recruitment and contract processing, preparing necessary reports, and developing marketing materials. The K12 Programs Associate also collaborates with the instructional design team to maintain and update online courses materials as well as supporting and delivering training for instructors in the use of the learning management system

Position Responsibilities:

- Supports all projects involving the Consortium
- Serves as point of contact for customers, members and students
- Provides support to staff, including travel arrangements and paperwork, and scheduling
- Develops and manages Consortium correspondence
- Schedules and supports meetings, coordinates agendas, and posts committee correspondence to website
- Collects and compiles online information for legislative reports
- Manages the Executive Director's schedule
- Coordinates billing, purchasing, and P-cards and assists with grants and budgets
- Manages the invoicing process for CTDLC clients
- Provides administrative support to CTDLC K12 Online Programs, to include:
 - Assist with the coordination of teacher recruitment.
 - Oversees the registration and enrollment of students.
 - Oversees processing of teacher contracts.
 - Updates program web materials, including course lists and calendar.
 - Assists with the collection of relevant data.
 - Prepares appropriate reports for dissemination.
 - Assists in monitoring online program activities.
- Monitors and responds to appropriate program email.

- Maintains and updates online instructional materials;
- Assist instructors in instructional design for online learning;
- Conduct workshops and webinars for instructors;
- Maintains current knowledge of programs and initiatives, and related technology.
- Performs other duties as assigned.

Qualifications: Bachelor's degree and a minimum of three (3) years of relevant experience. Qualifications include demonstrated proficiency with learning management systems, web & graphic design tools and course authoring tools as well as Microsoft Office Suite products. Experience with current web technologies and standards (such as ADA/Section 508) a plus. Must possess excellent oral and written communication; organizational; problem solving; and critical thinking skills, as well as the ability to work collaboratively and independently.

The degree requirements can be waived for additional experience.

CHARTER OAK STATE COLLEGE POSITION DESCRIPTION

Position Title: Special Programs Associate

Position Rank: Associate 1

Department: Academic Affairs

Supervisor's Title: Coordinator, Special Programs

Position Summary: The Associate for Special Programs will perform a full range of administrative support activities, including data entry, report generation, mail and correspondence preparation and maintenance of prospective and current student's files for CT WAGE and WIT. The Associate will communicate extensively with prospective students as well as matriculated students and will assist students with the registration process.

Position Responsibilities:

- Responds to phone and e-mail inquiries and provides information to prospective students regarding the program and the application process
- Assists with the application and acceptance process including:
 - Review of applications for new recruits
 - Scheduling of interviews
 - Maintaining the online application system
 - Generating reports relevant to inquiry, applicant and enrollment activity
 - Communicating information to prospective students and applicants regarding application status and academic credentials electronically, in writing and verbally
- Provides administrative and clerical support for the Coordinator of Special Programs
- Maintains inventory of all materials related to the WIT and CT WAGE programs
- Assists with the preparation of materials for mailings
- Assists in acquisition of textbooks & other course materials for students and with internet and book reimbursements
- Under the direction of the Coordinator, works with students on preliminary course selection and the registration process and follows up with student questions regarding problems with courses.
- Assists with the maintenance of informational resources for students
- Maintains current knowledge of professional issues and the standards of confidentiality as established by the counseling profession
- Performs other duties as assigned

Qualifications: Bachelor's degree and two (2) years of experience involving administrative and clerical support, preferably in a higher education setting. Excellent oral and written communication skills; excellent interpersonal skills in dealing with people of diverse backgrounds; ability to perform a full range of administrative and clerical tasks; competency in computer applications; ability to prioritize workflow.

MINUTES OF THIS MEETING
NOT YET APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

Asnuntuck Community College
Enfield, CT

September 19, 2011

The meeting was called to order at 3:08 p.m.

INSTALLATION OF TRUSTEE

Trustee McGurk administered the oath of office to Mrs. Naomi Cohen and welcomed her as the new Chair of the Board.

TRUSTEES PRESENT	Ryan Ahrens, Dr. Murali Atluru, Louise Berry, Naomi Cohen, Hugh Cox, Wallace Irish, Jules Lang, William McGurk, Carolyn McKenna, Virginia Zawoy
TRUSTEES ABSENT	Hilary Barhydt, Paul Brady, Fr. David Cannon, Ronald Gambardella, Lori Granato, Win Oppel, Laurie Roy, Kenneth Wilson
SYSTEM OFFICE	Kenneth Armstrong, Tom Clark, Pamela Coleman, Corby Coperthwaite, Gail Coppage, Mary Anne Cox, Meghan Fanning, Susan Grant, Vicky Greene, Lenell Kittlitz, Marjorie London, Linda Perfetto, Ken Spelke, Coreen Sumple, Paul Susen
PRESIDENTS	Cathryn Addy, Daisy Cocco DeFilippis, Barbara Douglass, Gena Glickman, Anita Gliniecki, Grace Jones, Martha McLeod, Wilfredo Nieves, Ross Tomlin, Anna Wasescha
COLLEGES	Janet Bergeron, Heidi Fitzgerald, Tim Hurlock, Wendy Nelson, Mike Oney, Marilyn Turner – Asnuntuck CC; Mark Kosinski – Gateway CC; James Troup – Naugatuck Valley CC; John Norman – Northwestern CT CC; Michael Rooke – Tunxis CC

Professor Wendy Nelson of the Communications Department and student, Michael Oney, discussed the launch of ACC's commercial radio spots that are produced by students in the Communications Department. The students are provided with hands-on training in production and use of the audio equipment. Student production spots were initiated when the college campaign was launched.

Frank Gulluni, Director of Manufacturing, introduced Ross Edison, Operations Manager of EDAC Aero Company and Tiedah Evans, a graduate of Asnuntuck Community College Manufacturing Technology Program, and currently employed by EDAC Aero Company. The Manufacturing Technology Workforce Development program provides training and paid internships at machining companies. EDAC Aero Company is pleased with the caliber of graduates from the program and is always looking for talented people. The company has grown over 10% in the past year and provides internships for students in the program.

2. Chair's Report

Mrs. Naomi Cohen, newly appointed Chairperson of the Board of Trustees, extended greetings and noted that she looks forward to working with the members of the Board as Chair for the next four months during the transition period. Mrs. Cohen indicated that her acceptance of the Chair's position is to help make a seamless transition. Mrs. Louise Berry was acknowledged for her tenure on the Board for the past 20 years and as Chair for the past seven. She was applauded for her work on behalf of the students and for her dedication to the mission of the community colleges.

Mrs. Cohen summarized the key points that the Board members expressed to her during their individual phone conversations. Board members emphasized that the transition must be transparent to students, that connections with the business community are critical and that the Community College system has a national reputation. Members highlighted that the system's mission and students' needs are not the same as Connecticut's four-year institutions. Board members voiced concerns about the lack of planning that was done that resulted in the consolidation; the integrity of the community colleges' mission and campuses; the colleges being affordable and available to every student; and preserving the community colleges' autonomy.

Mrs. Cohen proposed that the Board create a roadmap to give to the Board of Regents that summarizes the history of the community colleges past and present; what the Board believe cannot be changed; issues that are currently being considered by the Board and the progress that has been made on those issues; reasons for things that have been considered and discarded; and any suggestions for operations that could be changed. She recommended that the document be short and readable and based on the expertise of the Board members. She also suggested that after speaking with President Kennedy and Executive Vice President Meotti, that a meeting with the Board of Trustees and the Board of Regents is feasible. In preparation for the meeting, she suggested that each of the Trustees email their suggestions to her and that she will synthesize those suggestions into one document.

Mr. Lang noted that he would like to see a meeting with the Board of Regents happen soon.

3. Annual Report

Mary Anne Cox, Assistant Chancellor, commented on the Annual Report that is submitted to the Governor. The report provides the most recent statistics and demographics of the Community Colleges for the 2010-2011 academic year.

E. Consent Agenda

1. Reclassification – (Better – Northwestern CT Community College)

Mr. Lang moved, seconded by Mr. McGurk, that exhibit E-1 be adopted.

The Resolution was VOTED.

F. Personnel

1. Process for Appeal of Termination for Special Reasons

Mr. Lang moved, seconded by Mrs. Zawoy, that exhibit F-1 be adopted.

The Resolution was VOTED.

G. Finance, Budget and Facilities

1. FY2011 Annual Report of Gifts

Vicky Greene, Chief Financial and Administrative Officer, noted that State Statutes authorizes colleges to receive gifts and Board policy provides for an annual report of all gifts valued at \$1,000 or more.

Dr. Atluru moved, seconded by Mrs. Berry, that exhibit G-1 be adopted.

The Resolution was VOTED.

2. FY2011 4th Quarter Report

Mrs. Greene summarized the Fourth Quarter Report for period ending June 30, 2011. The Connecticut Community Colleges operating results for FY2011 reflect total revenues of approximately \$528 million. This reflects a continued steep decline in state share of total operating budget revenues, from 52% two years ago. More than half of CCC operating budget revenues now comes from non-General Fund sources, 54% primarily from tuition and fees paid by students and businesses, and restricted financial aid and other third party grants and donations from federal, state and private sources.

Fourth quarter results reflect strong Fall 2010 FTE enrollment growth of 5.7% with lower than expected Spring 2011 growth of 0.4%, for an overall annual growth rate of about 3.1%.

3. FY2012-FY2013 Operating Budget Update

Ms. Greene provided a summary of the FY2012-FY2013 Operating Budget with different budget scenarios with and without the SEBAC agreement. The budget is \$20 million short of what was requested by the Board and has a \$2.6 million shortfall despite the SEBAC agreement.

4. Authorization for Acquisition of Property – Tunxis CC

Dr. Atluru moved, seconded by Mr. McGurk, that exhibit G-4 be adopted.

The Resolution was VOTED.

5. Capital Projects Update

Lenell Kittlitz, Director of Facilities Planning, provided an update on the system Capital projects. Norwalk Community College new Science, Health and Wellness building opened August 31, 2011. Gateway Community College is on target for the college to assume care, custody and control of the new facility in April 2012. A tour is planned for Tuesday, October 11, 2011 prior to the Finance, Budget and Facilities committee meeting when the master plan update will be presented. Quinebaug Valley Community College Magnet School completed site clearing in preparation for bidding. The title sheet for the bid was signed and the project will be going out to bid later this month.

The Community College System had three projects on the Bonding Commission agenda in August. Housatonic Community College Master Plan Phase II design funds for renovations and new addition to Lafayette Hall is scheduled to be on the September Bond Commission agenda.

H. Academic Policies and Student Affairs

1. Confirmation of Community College Degrees and Certificates Conferred 2010-2011

Ms. McKenna moved, seconded by Mr. Irish, that exhibit H-1 be adopted.

Corby Coperthwaite, Director of Planning, Research and Assessment, reported that 6,306 degrees and certificates were awarded for the 2010-2011 academic year. The number represents a 13% increase over a one-year period and a 35% increase since 2007.

The Resolution was VOTED.

2. Termination of the Banking Associate in Science Degree Program – Middlesex CC

Ms. McKenna moved, seconded by Mr. Irish, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Approval of a Women's Studies (Stand-alone) Certificate Program – Three Rivers CC

Ms. McKenna moved, seconded by Mr. Irish, that exhibit H-3 be adopted.

The Resolution was VOTED.

4. Approval of a Business Information Systems Core Certificate Program – Three Rivers CC

5. Approval of an Accounting Core Certificate Program – Three Rivers CC

6. Approval of a Marketing Core Certificate Program – Three Rivers CC

7. Approval of a Business Management Core Certificate Program – Three Rivers CC

Ms. McKenna moved, seconded by Mr. Irish, that exhibits H-4 through H-7 be adopted.

The Resolutions were VOTED.

I. Old Business

1. Consolidation Update

Mary Anne Cox, Assistant Chancellor, provided an update on the higher education consolidation. Several information items have been supplied to the Board of Regents offices in response to their requests.

Newly appointed President of the Board of Regents, Dr. Robert Kennedy, met briefly last week with the Council of Presidents on September 12th and joined the Council for lunch the same day with five members of the Board of Regents and the four Connecticut State University presidents. His remarks were very encouraging, most particularly his interest in the relationship of higher education and economic development, his work with the University of Maine and a partnership initiative with Southern Maine Community College on workforce development.

The first meeting of the legislative Consolidation Committee took place on September 14 and both President Kennedy and Executive Vice President Meotti answered questions from the committee. The committee expressed its interest in baseline data about the current state that will allow a thorough evaluation of the consolidation results. The next meeting of the committee will take place in early November and will focus on community colleges.

J. New Business

1. New Legislation Affecting Community Colleges

Meghan Fanning, Director of Government Relations, provided an update on the following legislation: Public Act 11-43, An Act Concerning Access to Postsecondary Education. The Community Colleges' Academic and Student Affairs Department and the Deans of Students have developed the Declaration of Eligibility form regarding the eligibility of undocumented students for in-state tuition. All applicants must complete the Declaration form with an original handwritten signature of the applicant/student.

Public Act 11-48, An Act Implementing Provisions of the Budget Concerning General Government. Dr. Paul Susen has been appointed as the Chancellor's designee to serve on the task force to study the finance, management and enrollment structure of the regional vocational-technical school system.

Public Act 11-229, An Act Concerning the State Set-aside Program, Filing Requirements of State Contractors, Evaluation of Contractors and Subcontractors and a Program to Increase Contracts Awarded to Resident Bidders. The Community Colleges have been invited by the Commissioner of the Department of Administrative Services to participate in a working group to address Sections 7 and 9 of this Act.

K. Addendum

L. Staff Reports

M. Closed Session

N. Executive Session

There being no further business, on motion of Mr. Lang, seconded by Dr. Atluru, it was VOTED to adjourn the meeting.

The meeting adjourned at 4:40 p.m.

Recorded by

Pamela Coleman

Approved by

MINUTES OF THIS MEETING
NOT YET APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

Northwestern Connecticut Community College
Winsted, CT

October 17, 2011

The meeting was called to order at 3:10 p.m.

TRUSTEES PRESENT	Dr. Murali Atluru, Fr. David Cannon, Naomi Cohen, Jules Lang, William McGurk,
TRUSTEES ABSENT	Ryan Ahrens, Hilary Barhydt, Louise Berry, Paul Brady, Hugh Cox, Ronald Gambardella, Lori Granato, Wallace Irish, Carolyn McKenna, Win Oppel, Laurie Roy, Kenneth Wilson, Virginia Zawoy
SYSTEM OFFICE	Kenneth Armstrong, Tom Clark, Pamela Coleman, Corby Coperthwaite, Mary Anne Cox, Meghan Fanning, Lenell Kittlitz, Coreen Sumple, Paul Susen
PRESIDENTS	Cathryn Addy, Barbara Douglass, Anita Gliniecki, Grace Jones, Dorsey Kendrick, David Levinson, Martha McLeod, Wilfredo Nieves, Anna Wasescha
COLLEGES	Louis D'Antonio – Gateway CC; Duncan Harris – Manchester CC; Grantley Adams, Caitlin Boger-Hawkins, Pat Bouffard, Linda Dew, Steve Frazier, Gary Greco, Denise Linden, John Norman, Jim Patterson – Northwestern CT CC; Amy DeSonia – Quinebaug Valley CC
OTHERS	Jill Ferraiolo – Board of Regents for Higher Education; Kerry A. Kelley – Office of Policy and Management; Susanne Personette - Rickes Associates Inc.

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

Due to a lack of a quorum the Board members received information items on the agenda that did not require action. Academic Policies and Personnel actions that need approval will be postponed and will be reviewed again at the November 21st meeting of the Board.

C. Approval of Minutes of September 19, 2011

The approval of the September 19, 2011 minutes was deferred to November.

D. Communications

1. College Presentation

Dr. Barbara Douglass, President of Northwestern Connecticut Community College, welcomed the Board to the college and thanked the Board members for their dedication. Dr. Douglass along with college staff provided a virtual tour of the college, the transformation of the college's campus and the integration of technology into both the curriculum and facilities. The college initially opened its doors in 1965 in two buildings that were slated for demolition but were restored and currently serve as the administration building.

The library which is housed in the Learning Resource Center has a collection of over 40,000 items and the virtual library has access to other resources to meet the research needs of the students and the business community. The Arts and Science Building houses the fine art program and the nursing lab.

2. Chair's Report

Chairwoman Cohen attended the October meeting of the Board of Regents. All Community Colleges items were ratified by the Regents. Tunxis Community College is in the process of an accreditation visit, the Board Chair and members of the college met with the accreditation team. A tour of the new facilities of Gateway Community College was conducted on October 10. The new facilities are scheduled to open in the spring 2012. Manchester Community College is the recipient of a new building. Trustee McGurk will be honored by Channel 3 Children's Camp. The Consolidation Committee for Higher Education will meet on November 10, 2011 at the Legislative Office Building at 10:00. The Board of Regents will be meeting with a consultant to discuss higher education issues on November 2, 2011 at the Connecticut Science Center. Chair Cohen had a meeting with the Board of Regents Chairman Lewis Robinson. It was suggested that the statement on governing responsibilities being prepared by the Board of Trustees be kept short, focusing on the strengths of the Community College System and the challenges that are present in moving forward. A preliminary draft of a statistical report highlighting the students served through the critical services offered by the community colleges was circulated to invite the suggestions and/or additions of the Board members.

Dr. Atluru requested that Mrs. Cohen invite Dr. Kennedy to attend the next meeting of the Board of Trustees on November 21 in Hartford to discuss his plans for transitioning to the new Board of Regents as of January 1, 2012.

E. Consent Agenda

1. New Appointment – Management – (Minkler – Middlesex CC)
2. New Appointment Exception – (Coffin – Asnuntuck CC)
3. Acceptance of Gift – Gateway Community College
4. Acceptance of Gifts – Asnuntuck Community College

The new management appointment was made on interim authority to allow for an early November start date and will be ratified with the other Consent items at the November Board meeting.

F. Personnel

G. Finance, Budget and Facilities

1. Gateway Community College Master Plan Update

Lenell Kittlitz, Director of Facilities Planning, and Susanne Personette, Associate at Rickes Associates, Inc., provided an overview of the Gateway Community College Master Plan. The college has consistently exceeded expectations for enrollment growth over the years. The college's average annual enrollment growth from 2000 to 2010 was 7.6% and total enrollment has increased 76% during that same period. Gateway's current lack of space is its primary limitation in offering additional new programs. The college is poised to make a major leap as an academic institution when it moves to its new facilities in downtown New Haven in the Fall 2012.

The college began a Master Plan Update in Fall 2010 to address the questions of needed space. Using current scheduling assumptions, Gateway should have adequate classroom space until approximately 2017. In 2012, Gateway will occupy 232,000 ASF on the New Haven Campus and 25,000 to 30,000 ASF on the North Haven Campus. The Master Plan Update process has revealed that many of the data points needed to make a definitive recommendation for Gateway's long-term future are not available at this time. An updated Master Plan will be done in 2013 to understand the future needs.

H. Academic Policies and Student Affairs

1. Report on 2010-2011 Degrees and Certificates Awarded

Corby Coperthwaite, Director of Planning, Research and Assessment, summarized the Degrees and Certificates awarded for the 2010-2011 academic year. Connecticut Community Colleges granted 6,306 awards: 4,911 degrees and 1,395 certificates. This represents a 12.9% increase in degrees and certificates conferred over 2009-2010. Although 61.1% of the degrees conferred

were from occupational programs, breaking out the occupational category to its individual components shows that Liberal Arts & Sciences and General Studies programs actually awarded the largest number of degrees, followed by Health/Life Sciences and Business.

The decline of male college enrollments and male college graduates is the focus of attention nationally. Among the Connecticut community colleges, females are leading the way in enrollment and as graduates. During the 2010-2011 academic year, minority students earned 29.2% of the awards conferred by the Connecticut Community Colleges. There have been significant increases in the percentages of minority students enrolling and graduating from Connecticut Community Colleges. The federal government has changed the methodology and categories used to collect ethnic demographic information, therefore, this practice will be tabled for a few years. Prior to summer 2010, ethnic categories had a history going back at least 15 years and all were weighted equally.

2. Termination of Technology Studies: Construction Technology Option to the Associate in Science Degree Program – Quinebaug Valley CC
3. Termination of the Construction Technology Certificate Program – Quinebaug Valley CC

Academic Policies and Student Affairs items 2 and 3 will be ratified at the November Board meeting.

I. Old Business

1. Consolidation Update

Mary Anne Cox, Assistant Chancellor, noted that the Board of Regents agenda, draft bylaws, and materials of the October 4, 2011 meeting were distributed to Board members. A disc is available containing budgets, student organizational information for all 17 institutions under the Regents governance. Materials from Asnuntuck were provided to the Board as a sample. At its meeting, the Board of Regents ratified all action items that were approved by the Board of Trustees at the September meeting.

Presidents Gliniecki and Kendrick reported on President Kennedy's visit to their respective campuses. During his visit, the itineraries were filled with campus activities, and President Kennedy had the opportunity to meet with the students.

J. New Business

K. Addendum

L. Staff Report

1. Fall 2011 Credit Enrollment Report

Mrs. Cox noted that the Fall 2011 Credit Enrollment Report is in the Board books and that a full report will be presented at the November meeting.

M. Executive Session

Dr. Atluru moved, seconded by Mr. McGurk, that there being no further business that the Board adjourn.

The meeting adjourned at 5:20 p.m.

Recorded by Pamela Coleman

Approved by _____

Topic: New Appointment -- Management

Recommended by: Personnel Committee

RESOLVED: THAT the following new management appointment for the remainder of the 2011-12 academic year, is hereby approved:

NAME, DEGREE(S)	CURRENT POSITION	RECOMMENDED POSITION
Steven Minkler B.A., M.A., Ed.D.	CC Professional 21 (Academic Division Director) Full-time 12 months \$110,957 approx annual \$4,251.23 biweekly Northwestern CT CC	Dean (Academic Affairs) Full-time 12 months \$116,505 approx annual \$4,463.79 biweekly Middlesex CC Effective: January 1, 2012

Topic: Ratification of New Appointments – Exceptions

Recommended by: Personnel Committee

RESOLVED: THAT the following new appointments which constitute exceptions to the established minimum qualifications, which were approved under interim authority, are hereby ratified:

NAME, DEGREE(S) COLLEGE	CURRENT POSITION	RECOMMENDED POSITION
Daniel Coffin (Exception*) Asnuntuck CC	Educational Assistant (Tutor) 12 month 19 hours/week \$21.24 per hour \$818.52 biweekly	Educational Assistant (Tutor) 12 month Full-time \$41,901 approx annual \$1,605.40 biweekly Effective: December 30, 2011
Deborah Johnson (Exception) Capital CC		Administrator 1 (Asst Director of Human Resources & Payroll) 12 month Full-time \$60,000 approx annual \$2,298.85 biweekly Effective: November 18, 2011

*Appointment approved with waiver of requirement to get the degree in accordance with the recommendation of the president

Topic: Transfer – Management

Recommended by: Personnel Committee

RESOLVED: THAT the following transfer for the remainder of the 2011-12 academic year is hereby approved:

NAME, DEGREE(S) COLLEGE	PRESENT	RECOMMENDED
Lillian Ortiz B.A., M.A., Ed.D	Dean (Institutional Development) 12 month Full-time \$143,194 approx annual \$5,486.36 biweekly Manchester CC	Dean (Student Services) 12 month Full-time \$143,194 approx annual \$5,486.36 biweekly Naugatuck Valley CC Effective: December 30, 2011

Topic: Acceptance of Gift – Gateway Community College

Recommended by: Chancellor

RESOLVED: THAT the Board of Trustees of Community-Technical Colleges accepts and acknowledges with appreciation the following gift:

Gateway Community College

General Motors Corp.
Alexandria, VA 22314

2008 Chevrolet HHR Sport Utility Vehicle
valued at \$3,250 to be used in the repair or
parts replacement of motor vehicles for
students training in the General Motors
Automotive Service Educational Program.

Topic: Acceptance of Gifts - Asnuntuck Community College

Recommended by: Chancellor

RESOLVED: THAT the Board of Trustees of Community-Technical Colleges accepts and acknowledges with appreciation, donations of manufacturing equipment from the companies listed below with an estimated value of \$120,000.00.

Asnuntuck Community College

3 Fanuc Controls from CNC Engineering in the amount of \$80,000.00

CNC Tool Setter from Koma Precision, Inc. in the amount of \$10,000.00

Lincoln Electric Ranger 250 6x9 from Lincoln Electric Company in the amount of \$5,000.00

The following was donated from Pratt & Whitney in the amount of \$25,000.00

- 2 Pallet Jacks
- 2 Shop Vices
- 3 Die Grinders
- 7 NDT Lights
- 50 Lockers
- 8 Carts
- 6 file Cabinet
- Miscellaneous Metal Materials

Background: The equipment donated will be used at the Manufacturing Technology Center at Asnuntuck Community College.

Topic: Termination of Technology Studies: Construction Technology Option,
Associate Degree in Science Program – Quinebaug Valley Community
College

Recommended by: Academic Policies and Student Affairs Committee

RESOLVED: THAT the Board of Trustees approves Quinebaug Valley Community
College plans to terminate its Technology Studies: Construction Technology
Option, Associate Degree in Science program.

Background:

Quinebaug Valley Community College proposes to terminate its Technology Studies: Construction Technology Option, Associate in Science Degree program. This program has very low student enrollment and is not attracting student interest in its present form. Significant and possibly costly modifications to the current program, along with low student interest and current market conditions, make program termination appropriate. There are other construction technology management programs offered at three (3) System colleges as well as at Central Connecticut State University and several private institutions in New England.

There are six (6) full-time and five (5) part-time students currently in the program. The College proposes a phase out period through the end of the Spring 2013 semester to allow these students to complete the program on schedule.

Topic: Termination of Construction Technology Certificate Program –
Quinebaug Valley Community College

Recommended by: Academic Policies and Student Affairs Committee

RESOLVED: THAT the Board of Trustees approves Quinebaug Valley Community
College plans to terminate its Construction Technology Certificate program.

Background:

Quinebaug Valley Community College proposes to terminate its Construction Technology Certificate program. This program has a high cost to maintain its offerings and a very low student enrollment. Significant modifications would be necessary to make it relevant to the current trends in the green/sustainable building industry as a stand-alone Certificate once the parent degree program is terminated, as proposed. There are other construction technology management programs offered at three (3) System colleges as well as at Central Connecticut State University and several private institutions in New England.

There are two (2) first year part-time students currently in the program. The College proposes a phase out period through the end of the Spring 2013 semester to allow these students to complete the program on schedule.

Topic: Approval of a General Automotive Technology Applied Associate in Science Degree Program – Gateway Community College

Recommended by: Academic Policies and Student Affairs Committee

RESOLVED: THAT the Board of Trustees approves Gateway Community College plans to offer a General Automotive Technology Applied Associate in Science Degree.

Background:

Gateway Community College proposes to offer a General Automotive Technology Applied Associate in Science Degree. The objective of the program is to supply highly-skilled automotive technicians through a college training and internship environment in order to meet the growing need of technicians in the College's service region. The program will provide training in the most current technology to prepare students for entry-level employment as automotive technicians as well as training for students already employed.

This program is related to the College's NATEF/ASE nationally certified corporate sponsored Associate Degree program (GM-ASEP). The intent is to seek NATEF/ASE certification for the General Automotive Technology A.A.S. program as well. When that occurs, Gateway's Automotive Programs will be unique in being the only corporate sponsored automotive programs in Connecticut.

The automotive industry is having a very difficult time keeping up with the growing shortage of skilled technicians. The Automotive Mechanic and Technician field is one of the highest employment areas in the State. In this highly technical field, anyone with practical training and a college education has numerous opportunities for advancement.

Five (5) of the College's full-time faculty and several of the adjunct faculty have achieved Master Technician ASE automotive certification. They have also received training for corporate sponsored programs (GM-ASEP, Toyota T-TEN) and in the alternative fueled vehicle subject area. Two (2) new adjunct faculty members will be required to expand into the new General Automotive Technology A.A.S. program.

The College possesses three (3) automotive labs, five (5) dedicated automotive classrooms, donated cars and equipment in excess of one million dollars received over the years from Toyota, GM and Honda motor corporations in use with its General Automotive Technology Certificate. These labs and equipment are available to conduct the classes to fulfill the degree requirements of this program.

MINUTES OF THIS MEETING
NOT YET APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

61 Woodland Street
Hartford, CT

November 21, 2011

The meeting was called to order at 4:10 p.m.

TRUSTEES PRESENT	Dr. Murali Atluru, Louise Berry, Paul Brady, Fr. David Cannon, Naomi Cohen, Hugh Cox, Ronald Gambardella, Lori Granato, Wallace Irish, Jules Lang, William McGurk, Carolyn McKenna, Win Oppel, Kenneth Wilson, Jr., Virginia Zawoy
TRUSTEES ABSENT	Ryan Ahrens, Hilary Barhydt, Laurie Roy
SYSTEM OFFICE	Tom Clark, Pamela Coleman, Corby Coperthwaite, Mary Anne Cox, Meghan Fanning, Vicky Greene, Lenell Kittlitz, Marjorie London, Linda Perfetto, Ken Spelke, Coreen Sumple, Paul Susen
PRESIDENTS	Cathryn Addy, Barbara Douglass, Gena Glickman, Grace Jones, Dorsey Kendrick, David Levinson, Wilfredo Nieves, Ross Tomlin, Anna Wasescha
COLLEGES	Elizabeth Roop – Housatonic CC; Michael Rooke – Tunxis CC
OTHERS	Kerry A. Kelley – Office of Policy and Management

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Mr. Lang, seconded by Mr. McGurk, it was voted to adopt the agenda.

C. Approval of Minutes of September 19, 2011 and October 17, 2011

On motion of Mr. Irish, seconded by Mrs. Zawoy, it was VOTED to adopt the public session minutes of September 19, 2011.

The motion was VOTED. VOTING AYE: Atluru, Berry, Cohen, Cox, Irish, Lang, McGurk, McKenna, Zawoy

VOTING NAY: None

ABSTAINED: Brady, Cannon, Gambardella, Granato, Oppel, Wilson

On motion of Mr. Lang, seconded by Mr. McGurk, it was voted to adopt the public session minutes of October 17, 2011.

The motion was VOTED. VOTING AYE: Atluru, Cannon, Cohen, Lang, McGurk

VOTING NAY: None

ABSTAINED: Berry, Brady, Cox, Gambardella, Granato, Irish, McKenna, Oppel, Wilson, Zawoy

D. Communications

1. Chair's Report

Chair Cohen thanked Trustees Atluru, Irish and Lang for their attendance at the ribbon cutting ceremony at Norwalk Community College for the Center of Science, Health and Wellness on November 4th.

Gateway Community College hosted their annual Hall of Fame event on November 16, 2011.

Naugatuck Valley Community College was congratulated for the approval of the college's Distance Education Program proposal by the New England Association of School and Colleges (NEASC), to be included in the institution's accreditation report effective September 23, 2011.

Congratulations were extended to Trustee Win Oppel on the birth of his grandchild.

Chair Cohen attended a meeting with the accreditation team of NEASC at Tunxis Community College on October 18th and the Consolidation Committee meeting on November 10th. Key points that were stressed by Mrs. Cohen at both meetings included: the need to foster a transparent transition for students; preserving the integrity of the community colleges' mission; and the need for Community Colleges to be affordable and accessible.

At the Board of Regents meeting on November 2, the members established three standing committees: Academic Affairs and Student Life; Audit Committee; and Finance and Administration. The Board of Regents continues to work on personnel issues for the System. Chairman Lewis Robinson has invited the members of the Board of Trustees of Community Colleges, the State Universities, and Charter Oak College to the December Board of Regents meeting to report on the missions, core values and challenges, and successful progress of the respective constituent units.

Chair Cohen thanked the Board members, faculty and administration for making community college opportunities a reality and wished everyone a Happy Thanksgiving.

E. Consent Agenda

Mr. Lang moved, seconded by Mr. Irish, that exhibits E-1 through E-5 be adopted.

The Resolutions were VOTED.

F. Personnel

1. Presidential Selection Process – Connecticut Community Colleges

Mr. Lang moved, seconded by Mrs. Berry, that exhibit F-1 be adopted.

The Resolution was VOTED.

Chairperson Cohen shared conversations that she had with Mr. Meotti regarding the presidential selection process. She was assured that the information presented by the Board of Trustees will be considered when devising policies for the Board of Regents.

G. Finance, Budget and Facilities

1. FY2012 1st Quarter Operating Budget Report – Period Ending September 30, 2011

Vicky Greene, Chief Financial and Administrative Officer, reviewed the First Quarter 2012 Operating Budget Report. The Community Colleges System operating results for the first quarter FY2012 reflect total revenues of approximately \$201 million at 39% of budget, and expenditures and transfers of \$151.1 million at 28% budget. Tuition revenues were \$63.2 million, about 51% of the original budget. Normally 52% of tuition revenue is expected in the fall; the slightly lower than expected revenues reflect a slight decline in fall 2011 enrollments below a budgeted flat enrollment.

Unrestricted net assets declined by \$8.6 million during fiscal year 2009, increased about \$13.7 million during fiscal year 2010, and are projected to increase slightly during fiscal year 2011, as colleges generated additional revenues to deal with both recurring costs and the one-time cost of a 27th payroll in fiscal year 2012, an occurrence which happens once every ten years due to the manner in which the State budgets payroll.

2. Report on System Retirements

Mrs. Greene reported on the retirements in the Community College System during the past year. Of the 101 (100.46 FTE) people retiring, 43% were faculty members, all of which are budgeted for refill. Fifty-seven percent or 57.46 positions were non-faculty, of which 23 positions or 40% are being eliminated with 34.46 or only 60% budgeted for refill, half in the General Fund and half transferred to the Operating Fund. In addition to the retirement vacancies, 17 other non-retirement position vacancies have been eliminated, for a total of 40 non-faculty position eliminations. There have also been another 40.5 non-faculty positions transferred to the Operating Fund, for a total of almost 58 positions transferred from General Fund to Operating Fund support.

H. Academic Policies and Student Affairs

1. Fall 2011 Enrollment Report – CT Community Colleges

Corby Coperthwaite, Director of Planning, Research and Assessment, summarized the Fall 2011 Enrollment Demographics Report for the Connecticut Community Colleges. During the Fall semester, 57,674 students were enrolled in credit courses at the twelve colleges. 64.8% of all community college students are attending part-time, and 35.2% are attending full-time. This Fall, 23,466 minority students represent 40.7% of the student body. The credit students come from all over the state and represent 52.4% of all undergraduates enrollment in Connecticut public higher education.

This Fall, 59.4% of students enrolled in associate degree programs are female and 40.6% are male. The decline of male college enrollments and male college graduates is the focus of attention nationally and of increasing concern with respect to ensuring a skilled workforce with equity for both males and females.

In ten years, there has been a 55% increase in students under the age of 22; a 47% increase in full-time and a 68% increase in part-time students.

In the Fall of 2011, 43.4% of all community college students are enrolled in occupational programs. Liberal Arts/General Studies programs account for an additional 43% and the remaining 13.7% of the students are not enrolled in a specific degree or certificate program.

2. Termination of Technology Studies: Construction Technology Option to the Associate in Science Degree Program – Quinebaug Valley Community College

Ms. McKenna moved, seconded by Mr. Oppel, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Termination of the Construction Technology Certificate Program – Quinebaug Valley Community College

Ms. McKenna moved, seconded by Dr. Atluru, that exhibit H-3 be adopted.

The Resolution was VOTED.

4. Approval of a General Automotive Technology, Applied Associate in Science Degree Program – Gateway Community College

Ms. McKenna moved, seconded by Mr. Oppel, that exhibit H-4 be adopted.

The Resolution was VOTED.

I. Old Business

1. Legislative Consolidation Report - Update

Mary Anne Cox, Assistant Chancellor, summarized the meetings that have taken place to date regarding the consolidation of the Community Colleges and the State Universities under the Board of Regents. President Kennedy and Chairman Robinson of the Board of Regents have continued their tours of college campuses and have reported very positively about their meetings. Workshops presented for the Board of Regents by the Association of Governing Boards encouraged the Regents to build relationships and trust with institutional leaders to ensure a successful transition. Committees on Academics and Finance have been formed and the individuals that will serve as chair of those committees have been named.

Presidents Addy, Kendrick and Levinson participated in the Consolidation Committee meeting on November 10th. Each president provided information on finances, enrollment and the filling of vacancies and answered questions from the committee members.

J. New Business

1. Legislative Update: CT Manufacturing Centers – Community Colleges and Job Creation

Meghan Fanning, Director of Governmental Relations, provided a legislative update on Public Act 11-1, *An Act Promoting Economic Growth and Job Creation in the State*. The Public Act authorizes up to \$20 million in state bond funding, \$10 million in FY12 and \$10 million in FY13, for the Board of Regents for Higher Education. It also authorizes \$2.2 million for the expansion of Asnuntuck Community College's precision manufacturing program. The remaining funds (\$8.9 million each year, \$17.8 total) for the establishment and enhancement of manufacturing technology programs at three Community Colleges. The chosen colleges must

demonstrate a commitment to precision manufacturing and an ability to establish or expand such programs.

Lenell Kittlitz, Director of Facilities Planning, commented that the design funds were bonded for Asnuntuck Community College and that the design is scheduled to begin after the first of the year.

K. Addendum

L. Staff Report

M. Executive Session

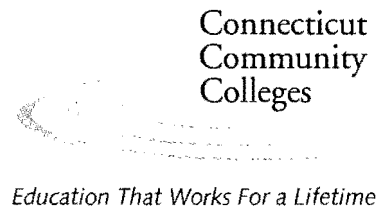
It was noted that a former student trustee, Marvin Stewart (Ludlow Dawes), passed away and that President Emeritus Daube and others will be traveling to Florida to attend the funeral.

There being no further business, on the motion of Mr. Lang, seconded by Mr. Oppel, it was VOTED to adjourn the meeting.

The meeting adjourned at 5:40 p.m.

Recorded by Pamela Cleman

Approved by _____



Topic: New Appointment – Exception

Recommended by: Personnel Committee

RESOLVED: THAT the following new appointment which constitutes an exception to the established minimum qualifications is hereby approved:

NAME, DEGREE(S) COLLEGE	PRESENT	RECOMMENDED
Page, Yvonne A.S. Exception Appointment Middlesex CC	Educational Assistant (Graphics Specialist) 12 months 17 hours per week \$24.94/per hour	Educational Assistant (Webmaster/Graphics Specialist) 12 months Full-Time \$53,111 approx annual \$2,034.90 biweekly Effective: December 20, 2011

Topic: Acceptance of Gift – Gateway Community College

Recommended by: Finance, Budget and Facilities Committee

RESOLVED: THAT the Board of Trustees of Community-Technical Colleges acknowledges with appreciation, funding to be provided to Gateway Community College (“GCC” or “College”), by the Gateway Community College Foundation, Inc. (“GWCC Foundation” or “Foundation”), in the estimated amount of \$2,000,000 through December 31, 2014, to be used for the purchase of furniture, fixtures, and equipment related to the new GCC downtown New Haven campus and BE IT FURTHER

RESOLVED: THAT the Board acknowledges with appreciation, the fundraising efforts made by the GWCC Foundation on behalf of the College, as well as the many separate gifts to the GWCC Foundation from individuals and businesses throughout the College community, which have enabled the GWCC Foundation to provide this support to the College.

Background:

The GWCC Foundation is conducting a fundraising campaign that was initiated in November 2009, which continues to be successful in raising substantial funding in the form of gifts and pledges to support the purchase of furniture, fixtures, and equipment for the College’s downtown New Haven campus currently under construction. As a result of this fund-raising effort, approximately \$2,000,000 will be provided to the College by the Foundation, in the form of cash transfers over roughly the next three years. Rather than considering each individual cash transfer as a separate gift, the Board by this action acknowledges and accepts in concept the total to be provided over time, and recognizes that the actual amounts and time frame may vary somewhat from these current estimates. This approval will allow the College and the Foundation to proceed smoothly and without delay as funds are needed and purchases are made. Actual amounts received by the College will be recorded as restricted private gift revenue in the College accounting records and will be included in the annual report of private gifts provided by the Board in accordance with Board Policy.

12/19/11

Board of Trustees
Community-Technical Colleges
61 Woodland Street
Hartford, CT 06105
860.244.7600 phone
860.244.7886 fax
www.commnet.edu

Topic: Modification to the Computer Information Systems, Associate in Science Degree, the CIS: Network Administration Option and CIS: Programming Option linked to the Degree and the following three (3) Certificates linked to the Degree: Microcomputing Processing, Networking Administration and Computer Programming – Tunxis Community College

Recommended by: Academic Policies and Student Affairs Committee

RESOLVED: THAT the Board of Trustees approves plans by Tunxis Community College to modify the Computer Information Systems, Associate in Science Degree, the CIS: Network Administration Degree Option, the CIS: Programming Degree Option and the following three (3) Certificates linked to the Degree: Microcomputing Processing, Networking Administration and Computer Programming

Background:

Tunxis Community College proposes to modify the Computer Information Systems, Associate in Science Degree, the CIS: Network Administration Option and CIS: Programming Option linked to the Degree as well as three (3) Certificates linked to the Degree: Microcomputing Processing, Networking Administration and Computer Programming.

The College is seeking approval to codify numerous course changes to these programs made incrementally over the past seven (7) years that now cumulatively equate to a substantive modification. The modifying course changes were made to maintain currency with the corresponding changes in technology consistent with the Program's goal of offering students a curriculum that is in line with current technology and industry needs. The proposed modifications to the Options and Certificates will bring them into line with the modified Degree program.

Students enrolled in the Degree program could acquire any of the Certificates as they advance in their studies. Students who enroll and successfully complete any of the Certificate programs will be able to use all of the courses in the program to meet the requirements of the Computer Information Systems, Associate in Science Degree, if they choose to continue their studies.

All of the courses in the revised curriculum are currently offered by the College and sufficient numbers of qualified faculty members are currently employed by the College. There are no additional resources needed to carry out the changes.

**BOARD OF TRUSTEES
FOR THE
CONNECTICUT STATE UNIVERSITY SYSTEM
SPECIAL MEETING
MINUTES**

10:00 a.m., Thursday, September 15, 2011

Westside Campus Center Ballroom, Western Connecticut State University, Danbury, CT

TRUSTEES PRESENT

Richard J. Balducci, Vice Chairman
Theresa Eberhard Asch, Secretary
Angelo J. Messina
Benjamin McNamee
John H. Motley

Scott A. Nolan
Peter M. Rosa
Ronald J. Pugliese
Bernard Kokinchak

TRUSTEES ABSENT

Elizabeth S. Gagne
Michael A. Caron
Ryan C. Sheehan

John R. Sholtis, Jr.
John P. Sullivan
Gail Hill Williams

OTHER OFFICIALS

Louise H. Feroe, Acting Chancellor, Connecticut State University System (CSUS)
Jack W. Miller, President, Central Connecticut State University (CCSU)
Elsa Nuñez, President, Eastern Connecticut State University (ECSU)
Stanley F. Battle, Interim President, Southern Connecticut State University (SCSU)
James W. Schmotter, President, Western Connecticut State University (WCSU)

STAFF TO THE BOARD

Erin A. Fitzgerald, Associate for Board Affairs

CALL TO ORDER

Vice Chairman Balducci called the meeting to order at 10:00 a.m., and, following announcement of emergency exits and roll call, declared a quorum present.

OATH OF OFFICE

VC Balducci administered the oath of office to student trustees Bernard Kokinchak from WCSU and Benjamin McNamee from SCSU welcoming them to the Board.

ADOPTION OF AGENDA

Vice Chairman Balducci requested a motion to adopt the agenda as presented. **On a motion by Trustee Eberhard Asch, seconded by Trustee Pugliese, the agenda as presented was adopted.**

APPROVAL OF MINUTES

Vice Chairman Balducci requested a motion to approve the 2011 meeting minutes from May 11, June 23 and August 17; on a motion by Trustee Motley, seconded by Trustee Rosa, the minutes were unanimously approved.

CHANCELLOR/PRESIDENTS REPORTS

Acting Chancellor Louise H. Feroe offered an update on both ongoing and future activities and events at CSUS and the university presidents offered brief comments on the 2011 assessment of student learning reports (copies of narrative summaries were provided to members of the Board).

WCSU President Schmotter shared an overview of Western Connecticut State University's annual report; WCSU's annual report is available online at www.wcsu.edu/president/annualreport/2011AR.pdf

ACADEMIC AFFAIRS COMMITTEE

Committee Chair Eberhard Asch noted that the Academic Affairs Committee met on Wednesday, September 14, 2011 at SCSU and recommended approval of the following items:

Bachelor of Arts in Women's and Gender Studies Degree Program at Eastern Connecticut State University. Eberhard Asch so moved; with a second by Trustee Rosa, the following resolution was approved unanimously.

- WHEREAS, Under the authority formerly granted to the Board of Trustees for Connecticut State University System in Chapter 185b, Section 10a-87 and 10a-149 of the Connecticut General Statutes, the Chancellor of the Connecticut State University System is authorized to seek state approval for academic programs, and
- WHEREAS, Public Act #11-48 establishes that for the period between July 1 and December 31, 2011 such authority is extended with ratification pending by the newly created Board of Regents for Higher Education as the governing body for the Connecticut State University System, therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System approves Eastern Connecticut State University's proposal to offer a Bachelor of Arts in Women's and Gender Studies degree program, and be it further
- RESOLVED, That under the terms of current law, the Board of Trustees authorizes the Chancellor of the Connecticut State University System to seek licensure and accreditation of the Bachelor of Arts in Women's and Gender Studies degree program from the Board of Regents for Higher Education.

Bachelor of Science in Finance Degree Program at Eastern Connecticut State University.

Eberhard Asch so moved; with a second by Trustee Rosa, the following resolution was approved unanimously.

- WHEREAS, Under the authority formerly granted to the Board of Trustees for Connecticut State University System in Chapter 185b, Section 10a-87 and 10a-149 of the Connecticut General Statutes, the Chancellor of the Connecticut State University System is authorized to seek state approval for academic programs, and
- WHEREAS, Public Act #11-48 establishes that for the period between July 1 and December 31, 2011 such authority is extended with ratification pending by the newly created Board of Regents for Higher Education as the governing body for the Connecticut State University System, therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System approves Eastern Connecticut State University's proposal to offer a Bachelor of Science in Finance degree program, and be it further
- RESOLVED, That under the terms of current law, the Board of Trustees authorizes the Chancellor of the Connecticut State University System to seek licensure and accreditation of the Bachelor of Science in Finance degree program from the Board of Regents for Higher Education.

Continuation and Discontinuation of Centers and Institutes. On a motion by Eberhard

Asch, with a second by Rosa, the following resolutions were unanimously approved.

Continuation of the Hospitality and Tourism Institute at Central

- WHEREAS, The Institute of Tourism and Hospitality Research for the State of Connecticut was established at Central Connecticut State University by Board Resolution #01-10, and
- WHEREAS, The President of Central Connecticut State University has evaluated the work of the Institute of Tourism and Hospitality Research and has recommended its continuation, therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the Institute of Tourism and Hospitality Research for the State of Connecticut at Central Connecticut State University and requires that the President of Central submit a report to the Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further
- RESOLVED, That the Institute of Tourism and Hospitality Research for the State of Connecticut at Central Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation of the Center for Early Childhood Education at Eastern

- WHEREAS, The Center for Early Childhood Education for the State of Connecticut was established at Eastern Connecticut State University by Board Resolution 06-39, and
- WHEREAS, The President of Eastern Connecticut State University has evaluated the work of the Center for Early Childhood Education and has recommended its continuation, therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the Center for Early Childhood Education for the State of Connecticut at Eastern Connecticut State University and requires that the President of Eastern submit a report to the

Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, That the Center for Early Childhood Education for the State of Connecticut at Eastern Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation of the Center for Adaptive Technology at Southern

WHEREAS, The Center for Adaptive Technology for the State of Connecticut was established at Southern Connecticut State University by Board Resolution 89-76, and

WHEREAS, The President of Southern Connecticut State University has evaluated the work of the Center for Adaptive Technology and has recommended its continuation, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the Center for Adaptive Technology for the State of Connecticut at Southern Connecticut State University and requires that the President of Southern submit a report to the Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, That the Center for Adaptive Technology for the State of Connecticut at Southern Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation of the Center for Community and School Action Research at Southern

WHEREAS, The Center for Community and School Action Research for the State of Connecticut was established at Southern Connecticut State University by Board Resolution 01-062, and

WHEREAS, The President of Southern Connecticut State University has evaluated the work of the Center for Community and School Action Research and has recommended its continuation, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of The Center for Community and School Action Research for the State of Connecticut at Southern Connecticut State University and requires that the President of Southern submit a report to the Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, The Center for Community and School Action Research for the State of Connecticut at Southern Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation of the Center for Computing and Society at Southern

WHEREAS, The Research Center on Computing and Society for the State of Connecticut was established at Southern Connecticut State University by Board Resolution 89-007, and

WHEREAS, The President of Southern Connecticut State University has evaluated the work of the Research Center on Computing and Society and has recommended its continuation, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the Research Center on Computing and Society for the State of Connecticut at Southern Connecticut State University and requires that the President of Southern submit a report

to the Chancellor of the CSU System evaluating the performance of the Research Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, That the Research Center on Computing and Society for the State of Connecticut at Southern Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation of the Center for the Environment and Renaming as the Center for Environmental Literacy and Sustainability Education at Southern

WHEREAS, The Center for Environmental Literacy and Sustainability Education (CELSE) for the State of Connecticut was established at Southern Connecticut State University by Board Resolution 89-08, and

WHEREAS, The President of Southern Connecticut State University has evaluated the work of the CELSE and has recommended its continuation, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the renaming and continuation of the Center for Environmental Literacy and Sustainability Education for the State of Connecticut at Southern Connecticut State University and requires that the President of Southern submit a report to the Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, That the Center for Environmental Literacy and Sustainability Education for the State of Connecticut at Southern Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Continuation for the Center for Excellence for Teaching and Learning at Western

WHEREAS, The Center for Excellence in Learning and Teaching was established at Western Connecticut State University by Board Resolution 01-13, and

WHEREAS, The President of Western Connecticut State University has evaluated the work of the Center for Excellence in Learning and Teaching and has recommended its continuation, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the Center for Excellence in Learning and Teaching at Western Connecticut State University and requires that the President of Western submit a report to the Chancellor of the CSU System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2016, and be it further

RESOLVED, That the Center for Excellence in Learning and Teaching at Western Connecticut State University shall go out of existence on December 31, 2016, unless the Board of Trustees acts to the contrary.

Discontinuation of the Louise & Joan M. Sirico Center for Elders & Families at Southern

WHEREAS, The Louis and Joan Sirico Center for Elders and Their Families at Southern Connecticut State University was established by Board Resolutions 05-046 and 05-59 and last reapproved through Board Resolution 10-063, and

WHEREAS, The President of Southern Connecticut State University has evaluated the work of the Louis and Joan Sirico Center for Elders and Their Families and has recommended its discontinuance, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the recommendation of the Chancellor and the university President and hereby dissolves the Louis and Joan Sirico Center for Elders and Their Families at Southern Connecticut State University, effective December 31, 2011.

Annual Reports of Endowed Chairs Investment Fund. On a motion by Eberhard Asch, with a second by Motlev, the following resolution was unanimously approved:

WHEREAS, Under the provisions of Section 10a-20a of the Connecticut General Statutes, the Board of Governors of Higher Education may establish and administer an Endowed Chair Investment Fund, and

WHEREAS, Central Connecticut State University has received state support from the investment fund above for the Stanislaus A. Blejwas Endowed Chair in Polish and Polish American Studies, and for the William A. O'Neill Endowed Chair in Public Policy and Practical Politics, and

WHEREAS, Eastern Connecticut State University has similarly received state support for the Endowed Chair in Sustainable Energy Studies, and for the Phyllis Waite Endowed Chair in Early Childhood Education, and

WHEREAS, Southern Connecticut State University has similarly received state support for the Dorothy W. Goodwin Endowed Chair in Special Education, and

WHEREAS, Western Connecticut State University has similarly received state support for the Macricostas Endowed Chair in Hellenic and Modern Greek Studies, and

WHEREAS, Under the provisions of Section 10a-20f of the Connecticut General Statutes, an annual report of activities of the supported chairs is to be submitted to the Board of Governors of Higher Education, therefore be it

RESOLVED, That the Board of Trustees accepts the annual reports of the above named Endowed Chairs, and be it further

RESOLVED, That the Chancellor of the Connecticut State University System forward these reports to the Board of Governors for Higher Education.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Messina reported that the Finance and Administration Committee met on Thursday, May 5, 2011 and had three items to bring before the Board.

Revision to Tuition and Fee Waiver Authorizations. On a motion by Trustee Messina, seconded by Trustee Rosa, the following resolution was unanimously approved.

WHEREAS, The Board pursuant to its statutory authority - Section 10a-99 of the Connecticut General Statutes (CGS) - "...shall fix fees for tuition and shall fix fees for such other purposes as the board deems necessary at the university...", and

WHEREAS, Certain tuition waivers are prescribed by statute, other tuition and fee waivers are authorized by the Board, and

WHEREAS, Since 1989, the Board of Trustees has authorized the President of each university to waive all tuition and fees (or impose the registration fee, at his/her discretion) for any student from a

Connecticut high school which has a specific agreement with a university within the Connecticut State University System for enrollment in up to two courses per semester for university credits on a space-available basis, and

WHEREAS, This authorization for waiver of tuition and fees did not extend to courses taken by the high school student for university credit during summer sessions, therefore be it

RESOLVED, That the tuition and fee waivers shown in Attachment I to this resolution are authorized by the Board of Trustees, and be it further

RESOLVED, That BR #09-70 is amended.

Authorized Fee Waivers

1. **Veteran** - A fifty (50%) percent Extension fee waiver (summer and winter sessions) is authorized for any veteran without regard to his/her residence at the time of his/her service in the armed forces having served in time of war, as defined in Subsection (a) of Section 27-103 of the CGS, or who served in either a combat or combat support role in the invasion of Grenada, October 25, 1983, to December 15, 1983, the invasion of Panama, December 20, 1989, to January 31, 1990, or the peace-keeping mission in Lebanon, September 29, 1982, to March 30, 1984, who has been accepted for admission and is a resident of Connecticut,
2. **Dependent Child of MIA/POW** - A waiver of the Extension fee (summer and winter sessions) is authorized for any dependent child of a person whom the armed forces of the United States has declared to be missing in action or to have been a prisoner of war while serving in such armed forces after January 1, 1960, which child has been accepted for admission to such institution and is a resident of Connecticut,
3. **Senior Citizen (62 or older - part-time)** - A full waiver of the Extension fee (summer and winter sessions) is authorized for any Connecticut resident sixty-two years or older providing that at the end of the regular registration period there is space available in the course(s) in which they intend to enroll,
4. **Senior Citizen (62 or older - full-time)** - A waiver of the University Fee is authorized for any Connecticut resident sixty-two years or older who is enrolled in a degree-granting program pursuant to the provisions of Section 10a-99 of the CGS,
5. **Federal Internship Program** - A waiver of all fees except for tuition and the cost of student accident and sickness insurance for one semester is authorized for any Public Policy and Government major who participates in the Federal Internship Program in Washington, DC on a full-time basis and not able to avail themselves of services normally provided while on campus,
6. **Part-time International Student** - A waiver of part-time Tuition, General University Fee, the registration fee, and room and board for one semester, is authorized if approved by the university for any part-time international student whose home university has, in the judgment of the university president, provided services or waived tuition and/or fees of corresponding value for students and/or faculty of the Connecticut State University System. The university president will report annually by fiscal year the number of waivers, dollar

amount, and justification for the waivers by July 15 to the Chancellor of the Connecticut State University System,

7. **Connecticut High School Student (enrolled in a university course)** (A) The president may waive all tuition and fees or may impose the registration fee at his/her discretion for any student from a Connecticut high school which has a *specific agreement* with a university within the Connecticut State University System for enrollment in up to two courses per semester or summer session for university credits on a space-available basis. (B) Academically qualified students *not covered by an agreement* between their school and a university may enroll in up to two courses per semester or summer session for university credits and will be charged the regular tuition and/or fees and registration fee. (C) A waiver of the part-time Tuition and General University Fee is authorized for academically qualified students enrolled in up to two courses per semester for university credit in those cases in which an academic department of a university authorizes a high school faculty member(s) to teach those university courses at a high school under the department's supervision. *All students in these three categories will pay the transcript fee when ordering a transcript.*
8. **Resident Assistant** - The university is authorized to waive room and board for any Resident Assistant.
9. **Full-time Student Attending Another Connecticut Public Higher Education Institution** - Any matriculated full-time student enrolled at a public institution of higher education in Connecticut who has paid tuition at his or her college or university will be admitted on a space available basis without further charge to any course offered by a university within the Connecticut State University System provided the course is not offered at the student's college or university and the student's admission to such course(s) is recommended by the president or appropriate academic officer from his/her college or university. No student will be permitted to carry more than two courses in any semester without consent of the president of the host campus.
10. **Cross-registration Program of the Hartford Consortium of Higher Education** - A full-time undergraduate student enrolled at a member institution of the Consortium who has paid full-time tuition and fees at his/her institution may be permitted to enroll at Central Connecticut State University for up to two courses each semester for which she/he has the appropriate prerequisite qualifications without the payment of tuition and fees or the registration fee. *Student registration is contingent upon the fact that the course (s) is not available at his/her home institution, is on a space available basis, and that Central Connecticut State University students are afforded the same privilege. Lab fees or other special fees (e.g., private music lessons) are not waived under the provisions of this resolution.*
11. **Application Fee (Financially Needy)** - A waiver of the admissions application fee is authorized for any financially needy student, who (A) has taken the SAT I test using the SAT Fee Waiver; or (B) is a participant in CONNTAC-EOC or an equally recognized educational entity; or (C) is a participant CSU-sanctioned special access program such as CONNCAP or Upward Bound; or (D) in the opinion of the university president or designee has special circumstances.

12. **Graduate Interns – Full-time** – Graduate Interns enrolled at any university within the Connecticut State University System as full-time graduate students shall be required to pay full-time tuition, a University General Fee sufficient to defray the cost of student accident insurance, and student sickness insurance (if not waived by the student in accordance with Board policy), but the balance of the University General Fee as well as all other fees imposed by the Board shall be waived.
13. **Graduate Interns – Part-time** – Graduate Interns enrolled at any university within the Connecticut State University System as part-time graduate students shall receive a waiver of part-time tuition and all fees including summer session and winter session Extension fees up to a total maximum of 18 credit hours, provided the interns are enrolled in courses required for completion of their degree program.

2012 Institutional Spending Plans and Authorized Expenditure Levels for Management and Confidential Professional Personnel and SUOAF-AFSCME Administrators. On a motion by Trustee Messina, seconded by Trustee Rosa, the following resolution was unanimously approved.

- WHEREAS, Pursuant to the provisions of Section 10a-89(a) of the Connecticut General Statutes, the Board of Trustees shall "... (1) Make rules for the government of the Connecticut State University system and shall determine the general policies of the university system, including...the expenditure of the funds of institutions under its jurisdiction within the amounts available;..." and
- WHEREAS, Board Resolution 92-31 provides that each university and the System Office shall submit a fiscal year spending plan proposal to the Board of Trustees for its approval, and
- WHEREAS, The spending plan proposal is required to project overall university expenditures and proposed spending levels for full-time positions by major fund source and National Association of College and University Business Officers (NACUBO) program classifications, and
- WHEREAS, Each university and the System Office has submitted spending plans for fiscal year 2011-12 to the Board of Trustees which are summarized in Attachments 1 through 3, and
- WHEREAS, The Board of Trustees has reviewed and discussed the spending plan proposals with the four University Presidents and the Chancellor, and finds the FY2011-12 spending plans appropriate to the System's present fiscal circumstances, and
- WHEREAS, The Board approves an overall spending level for all funds except for federal and private grants, bond funds, and intra/inter agency funds, therefore be it
- RESOLVED, That each President and the Chancellor shall ensure adherence to the approved spending plan, maintaining expenditure control within the spending caps established for SUOAF-AFSCME, and Management and Confidential Professional personnel categories, and be it further

RESOLVED, That the following levels of spending for each university, the System Office and Systemwide Direct are authorized for fiscal year 2011-12 and can be changed upon approval by the Chancellor, except for the System Office and Systemwide Direct which must be approved by the Board Chairperson:

System Office	\$5,787,807
Systemwide Direct	6,035,542
Mandates	750,324
Central Connecticut State University	183,064,289
Eastern Connecticut State University	106,602,032
Southern Connecticut State University	187,634,666
Western Connecticut State University	108,895,970

NOTE: Excludes federal and private grants, and bond funds

and be it further

RESOLVED, That the above authorized spending levels, combined with certain designated transfers as per Board policy and other permitted and required purposes, have the following effect upon the net assets of each University and the System:

System Office	\$0
Systemwide Direct	0
Mandates	0
Central Connecticut State University	16,044
Eastern Connecticut State University	11,514
Southern Connecticut State University	4,035
Western Connecticut State University	(704,056)

NOTE: Excludes, federal and private grants, and bond funds

and be it further

RESOLVED, That the University Presidents are authorized to establish and refill positions within approved spending caps, subject to approval by the Chancellor or his designee, and be it further

RESOLVED, That the following expenditure caps are placed on the SUOAF-AFSCME bargaining unit for each university, the System Office and Systemwide Direct for fiscal year 2011-12:

System Office	\$752,779
Systemwide Direct	1,636,324
Central Connecticut State University	16,478,723
Eastern Connecticut State University	10,707,417
Southern Connecticut State University	15,001,306
Western Connecticut State University	9,533,264

and be it further

RESOLVED, That the following expenditure caps are placed on the Managerial and Confidential Professional personnel for each university, the System Office and Systemwide Direct for the fiscal year 2011-12:

System Office	\$2,979,890
Systemwide Direct	1,354,113
Central Connecticut State University	4,647,621
Eastern Connecticut State University	3,777,822
Southern Connecticut State University	4,311,736
Western Connecticut State University	3,362,701

and be it further

RESOLVED, That for FY2011-12 each university is expected to raise projected full-time tuition revenues, as follows:

<u>CCSU</u>	<u>ECSU</u>	<u>SCSU</u>	<u>WCSU</u>
\$37,547,518	\$20,459,009	\$40,481,676	\$24,005,699

and be it further

RESOLVED, That while expenditures are authorized up to the limit of the spending plans summarized in this resolution, the Presidents and the Chancellor are encouraged to seek further economies in their operations during fiscal year 2011-12, and be it further

RESOLVED, That the Board of Trustees may request that each University, the System Office and Systemwide Direct submit a progress report on their spending plans at any time during the year as desired.

Designation of Expenditure Budget for the Purchase of Equipment Used for Research

Purposes, Library Media and Library Books. On a motion by Trustee Messina, seconded by Trustee Motley, the following resolution was unanimously approved.

WHEREAS, Section 10a-151a(a) of the Connecticut General Statutes provides that the Board of Trustees shall designate annually an amount to be spent by each university for the purchase of research equipment, library media and library books, and

WHEREAS, Section 10a-151a(b) of the Connecticut General Statutes provides that the Chancellor of the Connecticut State University System shall report annually to the Board of Trustees the amounts expended for research equipment, library media and library books, and

WHEREAS, The appended schedule reflects the actual amounts expended for fiscal year ended June 30, 2010, and the amounts estimated to be spent for fiscal year ending June 30, 2011 for the purchase of research equipment, library media, library books and periodicals for the four universities, therefore be it

RESOLVED, That for the fiscal year ended June 30, 2012, the amounts shown on the appended schedule are designated to be spent by each university for the purchase of research equipment, and total library expenditures, including library media and library books.

CONNECTICUT STATE UNIVERSITY SYSTEM
PURCHASE OF EQUIPMENT FOR RESEARCH PURPOSES,
LIBRARY MEDIA, AND LIBRARY BOOKS

	ACTUAL FY2007	ACTUAL FY2008	ACTUAL FY2009	ACTUAL FY2010	ESTIMATED FY2011	REQUESTED FY2012
CENTRAL						
LIBRARY BUDGET *	1,971,900	1,972,000	2,093,700	2,015,000	2,115,000	2,077,000
<u>Actual Expenditures:</u>						
Library Books	305,829	277,851	276,571	115,238	205,750	260,000
Periodicals	1,244,998	1,237,539	1,261,672	1,324,893	1,167,550	1,400,000
Electronic Periodicals	395,200	124,068	129,600	180,970	361,800	392,000
All Other Library Equipment	53,061	32,590	34,455	12,778	34,900	25,000
TOTAL LIBRARY EXPENDITURES	1,999,108	1,672,148	1,702,298	1,633,879	1,770,000	2,077,000
RESEARCH EQUIP. BUDGET	3,000	7,000	7,400	10,000	10,000	5,000
TOTAL RESEARCH EQUIP. EXP.	11,364	7,015	10,713	10,500	4,216	n.a.
EASTERN						
LIBRARY BUDGET *	930,757	976,126	1,034,751	979,210	962,628	884,365
<u>Actual Expenditures:</u>						
Library Books	252,125	256,244	291,180	278,918	221,402	203,404
Periodicals	466,149	484,065	520,559	478,547	519,813	477,557
Electronic Periodicals	110,500	120,000	114,580	190,258	211,776	194,560
Other	19,843	22,590	19,641	18,444	9,626	8,844
TOTAL LIBRARY EXP.	848,617	882,899	945,960	966,167	962,617	884,365
RESEARCH EQUIP. BUDGET	7,500	5,000	10,000	49,000	5,000	0
TOTAL RESEARCH EQUIP. EXP.	0	46,154	3,654	7,407	8,021	n.a.
SOUTHERN						
LIBRARY BUDGET *	2,132,100	2,204,510	2,204,510	2,094,510	2,124,975	1,999,975
<u>Actual Expenditures:</u>						
Library Books	499,171	564,003	528,987	390,443	390,443	367,443
Periodicals	178,589	226,907	632,171	129,450	129,450	121,450
Electronic Periodicals	779,915	1,361,576	977,653	1,562,344	1,562,344	1,470,344
Other	52,508	59,781	39,934	42,738	42,738	40,738
TOTAL LIBRARY EXP.	1,510,183	2,312,267	2,178,745	2,124,975	2,124,975	1,999,975
RESEARCH EQUIP. BUDGET	5,000	5,000	0	0	0	0
TOTAL RESEARCH EQUIP. EXP.	0	0	0	0	12,534	n.a.
WESTERN						
LIBRARY BUDGET *	759,000	859,000	959,000	1,059,000	1,184,000	1,084,000
<u>Actual Expenditures:</u>						
Library Books	209,781	135,910	294,824	251,401	251,401	251,401
Periodicals	294,491	308,230	431,801	382,347	422,347	422,347
Electronic Periodicals	83,498	101,911	159,147	98,291	108,291	108,291
Other	226,814	208,092	121,926	381,961	401,961	301,961
TOTAL LIBRARY EXP.	814,584	754,143	1,007,698	1,084,000	1,184,000	1,084,000
RESEARCH EQUIP. BUDGET	0	0	0	0	0	0
TOTAL RESEARCH EQUIP. EXP.	0	0	0	0	0	n.a.
Systemwide Direct						
LIBRARY BUDGET *	0	0	405,116	393,337	390,662	400,000
<u>Actual Expenditures:</u>						
Library Books	0	0	0	0	0	0
Periodicals	0	0	0	0	0	0
Electronic Periodicals	0	0	349,627	351,787	386,418	400,000
Other	0	0	0	0	0	0
TOTAL LIBRARY EXP.	0	0	349,627	351,787	386,418	400,000
RESEARCH EQUIP. BUDGET	0	0	0	0	0	0
TOTAL RESEARCH EQUIP. EXP.	0	0	0	0	0	n.a.
Total						
LIBRARY BUDGET *	5,793,757	6,011,636	6,697,077	6,541,057	6,797,265	6,445,340
<u>Actual Expenditures:</u>						
Library Books	1,266,906	1,334,008	1,391,562	1,036,000	1,068,996	1,082,248
Periodicals	2,184,227	2,256,741	2,846,203	2,315,237	2,239,160	2,421,354
Electronic Periodicals	1,369,113	1,707,555	1,730,607	2,383,650	2,630,629	2,565,195
Other	352,246	323,153	215,956	425,921	489,225	376,543
TOTAL LIBRARY EXP.	5,172,492	5,621,457	6,184,328	6,160,808	6,428,010	6,445,340
RESEARCH EQUIP. BUDGET	15,500	17,000	17,400	59,000	15,000	5,000
TOTAL RESEARCH EQUIP. EXP.	11,364	53,169	14,367	17,907	24,771	n.a.

*BROWSE-49 (for all except FY08)

Finance & Administration Committee Chair Messina also noted that the Committee reviewed the write-off of uncollectible accounts for fiscal 2011 totaling \$4.1 million, somewhat higher than what has been historically experienced because receivables greater than \$1,000 have not been written off for four years. The Committee also reviewed the current status of CSUS 2020 Projects; Messina reported that all of the CSUS 2020 projects were on or close to schedule (all Board members were provided with a copy of the referenced CSUS 2020 status report).

EXECUTIVE COMMITTEE

Vice Chairman Balducci noted the Executive Committee met on September 12 and had three items to bring before the Board.

Following laudatory remarks by members of the Board, **on a motion by Eberhard Asch and a second by Messina, the following resolution honoring former Trustee John A. Doyle was unanimously approved:**

- WHEREAS, John A. Doyle was appointed to the Board of Trustees for the Connecticut State University System by Governor Lowell P. Weicker, Jr. in 1993, and reappointed to subsequent terms by Governor John G. Rowland and Governor M. Jodi Rell; and
- WHEREAS, During his tenure Mr. Doyle served with honor and distinction as the Chairman of the Academic Affairs Committee, and on the Board's Executive Committee, several Presidential Assessment Committees and Search Committees for University Presidents and the System Chancellor; and
- WHEREAS, Mr. Doyle has been a vigorous advocate for the pursuit of scholarly excellence among members of CSUS faculty, providing stewardship, counsel and guidance to the CSU Professors and working with them in establishing the Board of Trustees Teaching and Research Awards; and
- WHEREAS, Mr. Doyle has demonstrated extraordinary devotion to CSUS for nearly two decades, reflecting an unwavering commitment to preserving the accessibility CSUS provides to first-generation students, and reflecting considerable pride in the advances of his alma mater, Central Connecticut State University, and the entire system, and
- WHEREAS, Mr. Doyle concluded his service to the Board on June 30, 2011; therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System congratulates Mr. Doyle for his years of service to the Board, expresses its appreciation for his loyalty and his many contributions to the work of the Board, and extends to him its affection and best wishes for good health and good fortune in all future endeavors.

Following heartfelt remarks by members of the Board as well as President Schmotter, **on a motion by Bernard Kokinchak and a second by John Motley, the following resolution honoring James E. Dyer was unanimously approved:**

- WHEREAS, The Honorable James E. Dyer, former CSU student trustee from Western Connecticut State University, former Mayor of Danbury, and former State Representative, passed away on July 26, 2011; and
- WHEREAS, Mr. Dyer was appointed by Governor John Dempsey while Mr. Dyer was still a student at Western Connecticut State College, thereby becoming the first student in the CSU System to serve as a trustee; and
- WHEREAS, Mr. Dyer's service continued after his graduation from college, with a subsequent appointment to a second term by Governor Ella T. Grasso; and
- WHEREAS, Mr. Dyer went on to serve as a member of the State House of Representatives and four terms as Mayor of the City of Danbury; and
- WHEREAS, Mr. Dyer's tenure both as a State Representative and Mayor of the City of Danbury included strong support and advocacy for Western Connecticut State University and access to public higher education; therefore be it
- RESOLVED, That the Board of Trustees for the Connecticut State University System extends deepest sympathy to the family of James E. Dyer as well as appreciation for his years of service to the Board of Trustees.

Resolution concerning a gift of parcels of land from the ECSU Foundation to Eastern Connecticut State University. On a motion by Trustee Rosa, seconded by Trustee Messina, the following resolution was unanimously approved.

- WHEREAS, In September 2008, the ECSU Foundation, Inc. ("the Foundation") purchased a .24 acre parcel of land designated as 356 High Street in Willimantic, Connecticut; in April 2010, the Foundation purchased a .19 acre parcel designated as 312 High Street, also in Willimantic, and
- WHEREAS, Both of these parcels are residential properties adjacent to the Eastern Connecticut State University (Eastern) campus, and
- WHEREAS, On January 19, 2011 the Board of Directors of the ECSU Foundation, Inc., acted affirmatively to gift 312 High Street and 356 High Street, valued at \$124,000 and \$175,000, respectively, to Eastern in exchange for consideration of one dollar (\$1.00) each, and
- WHEREAS, Eastern's acquisition of 312 and 356 High Street is part of a planned long term university effort to obtain contiguous High Street properties adjacent to Eastern to create a continuous extent of the campus boundary along High Street, and
- WHEREAS, Acquisition of 312 and 356 High Street affords an opportunity to more aesthetically develop the landscape across the High Street university frontage, and
- WHEREAS, 312 High Street's location adjacent to Eastern's new proposed Fine and Performing Arts Center also provides an opportunity to expand the Center's available building site, and
- WHEREAS, The Board of Trustees for the Connecticut State University System recognizes the practical and esthetic values that these parcels contribute toward Eastern Connecticut State University, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the gifts of the 312 High Street and 356 High Street parcels from the ECSU Foundation, Inc., in exchange for consideration of one dollar (\$1.00) each, and expresses its gratitude to the Foundation for its generous gifts to the university, and be it further

RESOLVED, That the acceptance of these gifts is contingent upon approval by the Commissioner of the Department of Administrative Services, the State Properties Review Board, the Attorney General, and the Governor.

ADJOURNMENT

Vice Chairman Balducci requested a motion to adjourn. Trustee Messina so moved; Trustee Eberhard Asch seconded the motion and the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Theresa Eberhard Asch, Secretary



EASTERN CONNECTICUT STATE UNIVERSITY

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*Office of the President*Office of the President
Connecticut Board of Regents

November 2, 2011

NOV 15 2011

Connecticut Board of Regents

Dr. Robert A. Kennedy
President
Board of Regents for Higher Education
39 Woodland Street
Hartford, Connecticut 06105-2337

Dear Dr. Kennedy:

Attached are my recommendations for the 2012 – 2013 sabbatic leaves for instructional faculty. As the brief project descriptions show, the leaves are requested to pursue a variety of scholarly and creative endeavors that strengthen the professional competence of faculty or enrich their teaching. I am confident that these sabbatic leaves will bring merit to the University.

The recommendations are submitted for your information and that of the Board of Regents.

Sincerely,

Elsa M. Nuñez
President

EMN/cld
attachment

cc: Dr. Louise H. Feroe, Acting Chancellor
Dr. Rhona C. Frec, Vice President for Academic Affairs
Dr. Carmen R. Cid, Dean, School of Arts and Sciences
Dr. Jamie Gómez, Dean, School of Education and Professional Studies
Dr. Ricardo Perez, Co-Chair, Sabbatic Leave Committee
Dr. Christian Yankov, Co-Chair Sabbatic Leave Committee
Dr. Michael Pernal, Executive Vice President
Sabbatic Leave Committee



SYSTEM A University of the CSU System ■ An equal opportunity institution

Eastern Connecticut State University Sabbatical Recommendations for Instructional Faculty For Academic Year 2012-2013

**1. Dr. Jennifer Brown
Economics Department
Academic Year 2012 – 2013**

Dr. Jennifer Brown will use her sabbatic leave to build upon previous research and will examine the effect that California's Phase II Reformulated gasoline regulations may have had on California's gasoline retail market and on the intermediate goods market for gasoline production. Panel data will be used to analyze trends in prices in these two markets. Further, shifts in market structure and the resulting impact on consumer welfare will be explored. It is expected that this project will garner national attention. At the culmination of this project Dr. Brown plans to submit a proposal to the World Congress of Environmental and Resource Economists for consideration as a presentation at the 2014 meetings. In addition to the expected publications resulting from this work, this type of venue will bring added visibility to the university community.

**2. Dr. Marsha Davis
Mathematics and Computer Science Department
Spring 2013**

Dr. Marsha Davis will use her sabbatic leave to learn programming skills needed to create applets for use in *Introductory Statistics*. This builds on work done for DynaMap, in which Dr. Davis designed the WaferThickness applet and wrote the accompanying activity. Dr. Davis plans to use her newly acquired programming skills to create two types of modules (consisting of applet, related activity, and instructor's materials): 1) concept development and 2) concept implication/assessment. Plans for dissemination include sharing materials through COMAP, conference presentations, and a journal article.

**3. Dr. Craig Erwin
Business Administration Department
Academic Year 2012-2013**

Dr. Craig Erwin will use his sabbatic leave to complete a book he is writing on behavioral finance and investing titled **How Investor's Beliefs and Emotions Hurt Them**, to write a journal article summarizing the literature review conducted as a basis for the book, and to write two conference papers based on the literature review. Dr. Erwin will also develop a website and blog for the book. This project will benefit Dr. Erwin's teaching in LAP 130, *Personal Finance for the College Student*. It will also enhance Eastern national reputation. The most important outcome will be an increase in the number of individuals able to achieve financial security and retire comfortably at a reasonable age.

4. Dr. Melanie Evans
Psychology Department
Fall 2012

African American youth face disparities in education. Research findings on protective factors for academic grades (e.g., racial/ethnic socialization) have suggested that examining mediating variables on the relationship between protective factors and the broader areas of academic outcomes is needed. Dr. Melanie Evans will use her sabbatic leave to examine mediating factors of ethnic identity and self-esteem on the relationship between socialization and academic outcomes (grades and achievement motivation). This will benefit the CSU System, the faculty, and students through a conference presentation, journal publication, local presentations, and by making connections with local schools for future research.

5. Dr. Reginald L. Flood
English Department
Spring 2013

Dr. Reginald Flood will use his sabbatic leave to complete the second book of a planned trilogy of texts using slave narratives as an artistic platform to write a poetry collection in traditional British forms. This collection of historical poems begins with the narratives of aged slaves who are recounting their bondage to interviewers from the Work Progress Administration (1935-43). Their experience as slaves, told from the perspective of being freed men and women, is crafted into lyrical poetry making their stories accessible to a wider audience and pushes the boundaries of cultural studies as it is now constituted. This project seeks to bridge the divide between cultural studies and creative writing to make each more relevant in the context of contemporary culture and the modern university.

6. Dr. David Frye
History Department
Fall 2012

Dr. David Frye will use his sabbatic leave to develop a comparative study on the impact of aggression by primitive outsiders upon advanced, urban civilizations. The evidence that primitive peoples toppled, threatened, frightened, or otherwise affected the development of advanced civilizations ranges geographically from China to Peru and chronologically from the fourth millennium BC to the modern era, yet historians have systematically avoided addressing the universality of the theme. A careful consideration of the issue is therefore long overdue. Dr. Frye has already begun researching, organizing, and writing a historical monograph on the topic. This book could have a significant impact on historical discourse and also enrich his preparation as a classroom teacher.

7. Dr. Jennifer P. Leszczynski
Psychology Department
Fall 2012

Dr. Jennifer Leszczynski will use her sabbatic leave to continue her research examining gender and love stereotypes across the lifespan. Dr. Leszczynski will collect data, analyze data and begin writing conference presentation proposals and a manuscript to a peer-reviewed journal. She plans to conduct focus groups and /or individual interviews with middle-aged and older adults assessing their beliefs about love and romance. The project has significance to the CSU System by allowing Dr. Leszczynski to contribute significantly to the aging literature, making connections to the local senior community, and helping her to be a more effective teacher and researcher.

8. Dr. Maureen McDonnell
English Department
Spring 2013

Dr. Maureen McDonnell will use her sabbatic leave to work on two projects: 1) A formal study of performance practices at the Oregon Shakespeare Festival (OSF) that focuses on their inclusion of a prominent Deaf actor, and 2) Design of a new course on women's literature and culture (with a section on Deaf culture) based on archival research. These projects require residency at the OSF, archival research in New England, and coordination with curriculum committees. These projects will allow Dr. McDonnell to advance the learning of students at Eastern, within the CSU System, and in other learning communities.

9. Dr. Joan Meznar
History Department
Spring 2013

Dr. Joan Meznar will use her sabbatic leave to further her research on the significance of the different representations of the Virgin Mary in shaping a sense of Brazilian cultural identity by examining the flourishing popular devotions to Our Lady of Nazareth and Our Lady Aparecida. This project will contribute to a better understanding of how tensions between regional particularisms and Brazilian national identity have played out historically in the context of two major religious celebrations that remain vital in the twenty-first century. Dr. Meznar will travel to Rio de Janeiro and Belém to conduct research. Findings will be incorporated into her classes at Eastern. Resulting publications will enhance Eastern's reputation as an institution with a faculty committed both to teaching and to innovative research.

10. Dr. Lauren Rosenberg
English Department
Fall 2012

Dr. Lauren Rosenberg's goal is to complete her monograph during her sabbatic leave and submit it for publication. Dr. Rosenberg's book consists of case studies of four adults

who are learning to read and write in older adulthood. Dr. Rosenberg will trace their literacy histories and motivations for pursuing literacy, ways they challenge dominant narratives in writing and interview comments, and how they use newly acquired literacies for activist purposes. Dr. Rosenberg will meet with the editor(s) to focus on revision. This project will benefit CSU by contributing to a cutting edge area of scholarship.

11. Dr. Christopher Visillopulos
Political Science Department
Spring 2013

The Daughters of Euripides will try to show that Euripides' many defenses of women in his tragedies were more than a call for gender equality and justice between the sexes. They were more than an attempt to alert Athenians to the peril of ignoring the talents of half of their female citizens. Euripides' tragedies were nothing less than a warning that the mistreatment of women would erode Athens from within, by allowing imperialist aggression, calling down the wrath of its enemies. This study will employ the methods of political theory and benefit the university by producing a book whose ideas will permeate the classroom.

RESOLUTION

concerning

APPOINTMENT OF KEVIN BOULEY

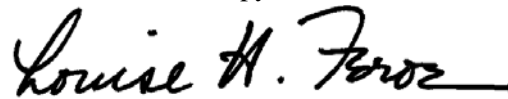
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DISTINGUISHED BUSINESS EXECUTIVE IN RESIDENCE
AT EASTERN CONNECTICUT STATE UNIVERSITY

December 8, 2011

- WHEREAS, BR#82-120 authorizes the Board to award the title "In Residence" to persons of established reputation in their chosen field who seem likely to make significant contributions to the instructional programs of CSUS institutions, and
- WHEREAS, Mr. Bouley currently serves as President and Chief Executive Officer of NERAC, Inc., a leading global technology institution in Connecticut and has served with the company since 1980, and
- WHEREAS, Mr. Bouley, who holds a finance degree from the University of Connecticut, is a thought-leader for the Tolland technology corridor, nurturing innovation and investing money and resources in numerous small business startups, many of which are hosted within a unique business development environment at Nerac, and
- WHEREAS, Mr. Bouley currently serves on the Connecticut Center for Entrepreneurial Innovation Advisory Board and the University of Connecticut School of Engineering Advisory Board, and
- WHEREAS, Mr. Bouley is eminently qualified for this distinction and has agreed to serve in this capacity, and the University is in compliance with the "honorary" and limited term nature of these appointments as stipulated in BR#82-120, therefore be it
- RESOLVED, That Mr. Kevin Bouley is named Distinguished Business Executive in Residence by Eastern Connecticut State University for the 2011-2012 academic year.

A Certified True Copy:



Louise H. Feroe
Acting Chancellor

ITEM

The Appointment of Kevin Bouley as Distinguished Business Executive in Residence at Eastern Connecticut State University for the 2011-12 Academic Year

EXECUTIVE SUMMARY

Pursuant to Board Resolution #82-120, the “In Residence” title may be awarded to individuals of established reputation in their chosen field who make significant contributions to the instructional programs of the Connecticut State University System by spending limited periods of time in residence at a university. The appointment to such title is honorary in character and is not usually accompanied by any compensation, emolument, or perquisite.

Mr. Kevin Bouley is President and CEO of Nerac, Inc., a global technology and IP advisory research firm. Mr. Bouley, who holds a finance degree from the University of Connecticut, was named Vice President of Nerac in 1987 and held that position until acquiring the company in 1999. Under Mr. Bouley's direction, Nerac more than doubled in size, while Mr. Bouley led the transformation of the business model and nearly every facet of the operation. As a thought-leader for the Tolland technology corridor, Mr. Bouley is an active investor, nurturing innovation, investing money and resources in numerous small business startups, many of which are hosted within a unique business development environment at Nerac. Mr. Bouley is presently on the UConn School of Engineering Advisory Board, the Connecticut Center for Entrepreneurial Innovation Advisory Board, and formerly served on the boards of the Connecticut Technology Council (CTC) and the Connecticut Business and Industry Association (CBIA). He is a past president of both the National Association of Advanced Information Services (NFAIS) and the Association of Information Dissemination Centers (ASIDIC).

CHANCELLOR’S RECOMMENDATION

It is recommended that Mr. Kevin Bouley be appointed as Distinguished Business Executive in Residence at Eastern Connecticut State University for the 2011-2012 academic year.



EASTERN CONNECTICUT STATE UNIVERSITY

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Office of the President

November 30, 2011

Dr. Robert A. Kennedy
President
Board of Regents for Higher Education
39 Woodland Street
Hartford, Connecticut 06105-2337

Dear Dr. Kennedy:

Eastern Connecticut State University's David T. Chase Free Enterprise Institute wishes to nominate Mr. Kevin Bouley, Chief Executive Officer and President of Nerac, Inc. for the honorary position of Distinguished Business Executive in Residence for the 2011-2012 Academic Year. With many years of experience in the areas of technology, research and enterprise development and extensive service to a wide range of educational and professional organizations, Mr. Bouley has valuable experience and insight to share with students and community members.

Mr. Bouley is President and CEO of Nerac, Inc., (<http://www.nerac.com>) a global technology and IP advisory research firm. A recognized leader in the information industry and Connecticut native, Mr. Bouley earned his undergraduate degree in Finance in 1980 from the University of Connecticut. After several promotions in sales and accounting, Mr. Bouley was named Vice President of Nerac in 1987 and held that position until acquiring the company in 1999. Under Mr. Bouley's direction, Nerac grew steadily, more than doubling in size, while Mr. Bouley led the transformation of the business model and nearly every facet of the operation. Nerac has been named five times to the Deloitte & Touche prestigious Technology Fast 50 program for Connecticut, a ranking of the 50 fastest growing technology companies in the state.

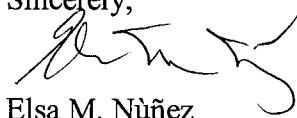
As a thought-leader for the Tolland technology corridor, Mr. Bouley is an active investor, nurturing innovation, investing money and resources in numerous small business start-ups, many of which are hosted within a unique business development environment at Nerac. Mr. Bouley is presently on the UConn School of Engineering Advisory Board, the Connecticut Center for Entrepreneurial Innovation Advisory Board and formerly served on the boards of the Connecticut Technology Council (CTC) and the Connecticut Business and Industry Association (CBIA). He is a past president of both the National Association of Advanced Information Services (NFAIS) and the Association of Information Dissemination Centers (ASIDIC).



Dr. Robert A. Kennedy
November 30, 2011
Page 2

Eastern requests that under BR#82-120 which authorizes the Board of Trustees to award the title "In Residence" to persons of established reputation in their chosen field who seem likely to make significant contributions to the instructional programs of CSUS institutions, Mr. Kevin Bouley be named Distinguished Business Executive in Residence at Eastern Connecticut State University for Academic Year 2011-2012.

Sincerely,



Elsa M. Núñez
President

EMN/cld

cc: Dr. Louise H. Feroe, Acting Chancellor
Dr. Rhona C. Free, Vice President for Academic Affairs

RESOLUTION

concerning

THE USE OF DESIGNATED FUND BALANCES
AS SUPPLEMENTAL CONSTRUCTION FUNDING
FOR THE NEW PUBLIC SAFETY FACILITY
AT
CENTRAL CONNECTICUT STATE UNIVERSITY

December 8, 2011

- WHEREAS, Since 1982, Central's Public Safety Department has been housed in a 1960's-era wood framed split level facility originally constructed as a private residence and two modular office trailers, and
- WHEREAS, The facility does not adequately meet the Public Safety Department's daily needs, does not allow for separated spaces for police and student/civilian workers, does not have appropriate interview rooms, has inadequate holding cells, does not meet minimum Americans with Disabilities Act (ADA) accessibility requirements, and has not kept up with Central's growth, and
- WHEREAS, A project to replace the existing Public Safety facility has been underway since 2003, with design and consulting services funded by Central, and
- WHEREAS, In FY 2008 \$5,196,000 in general obligation bonds were authorized for completion of the Public Safety project, with \$4,264,836 designated for construction; and on February 24, 2011, the State Bond Commission allocated those funds, and
- WHEREAS, BR#08-65 authorized Central to utilize up to \$500,000 from their Plant Funds to supplement these funds, and
- WHEREAS, In spite of revisions to the project design, bids for completion of the project remain over budget, and
- WHEREAS, The completion of this project is critical to campus safety, and the new facility as designed will meet the current and projected future needs of the university, and

WHEREAS, Central is requesting approval to expend up to \$1,500,000 in University Fund Balances to supplement general obligation bond funds currently allocated for construction, which will allow the new Public Safety facility to be constructed as designed and be occupied in less than fifteen months after the completion of all approvals, and

WHEREAS, Per CGS 10a-99(b), repairs, alterations or additions to facilities supported by operating funds and costing one million dollars or more requires the approval of the General Assembly, or when the General Assembly is not in session, of the Finance Advisory Committee, therefore be it

RESOLVED, That Central is authorized to utilize up to \$1,500,000 from their designated Fund Balance as supplemental construction funding for a new Public Safety Complex, subject to ratification by the Board of Regents for Higher Education at their December 20, 2011 meeting and approval by the Finance Advisory Committee (FAC) at their January 5, 2012 meeting.

A Certified True Copy:

Louise H. Feroe
Acting Chancellor

ITEM

The use of Designated Fund Balances as supplemental construction funding for the new Public Safety Facility at Central Connecticut State University

BACKGROUND

Since 1982, Central's Public Safety Department has been housed in a 1960's-era wood framed split level facility originally constructed as a private residence. Over a period of time two modular office trailers were purchased and installed adjacent to this facility to meet critical departmental space deficiencies. The three structures were never designed or installed to serve as a permanent Public Safety Complex. The facility's approximate 5,000 gross square feet of space does not adequately meet Public Safety Department daily needs, does not allow for separated spaces for police and student/civilian workers, does not have appropriate interview rooms, has inadequate holding cells, does not meet minimum Americans with Disabilities Act (ADA) accessibility requirements, and has not kept up with Central's growth.

ANALYSIS

BR#02-27 authorized Central to utilize up to \$2,500,000 from their Plant Funds to fund the design and construction of a new Public Safety Complex. Subsequently a design consultant was hired to design the new Public Safety facility. Estimates of the design indicated that \$2,500,000 was insufficient to meet minimum program requirements; therefore, the project was deferred and alternate funding was sought while design continued.

In FY 2008 \$5,196,000 in general obligation bonds were authorized for completion of the Public Safety project, with \$4,264,836 designated for construction; and on February 24, 2011, the State Bond Commission allocated those funds. The Bond Commission allocation of construction funding occurred prior to a bid for construction. BR#08-65 authorized Central to utilize up to \$500,000 from their Plant Funds to supplement this funding.

In April, 2011, the Department of Construction Services (DCS) received bids for construction of this project. The lowest qualified bid exceeded the total amount budgeted for construction. Central, the CSU System Office, and the DCS revised the building design and rebid the project. In September 2011, bids for the revised project were received by the DCS; the project remains over budget in spite of the revisions to design.

The proposed Public Safety project is a 12,500 square foot facility located at the intersection of East Street and Wells Street Extension providing access to the campus via Wells Street Extension and its perimeter roadways. It will also provide easy access to Route 9 and ample on-site parking for its occupants and visitors conducting business in

STAFF REPORT**FINANCE AND ADMINISTRATION COMMITTEE**

this facility. The facility will house public safety administration, patrol operations, special services, support services, and fleet administration. A major component of this facility will be a state-of-the-art Communication Center and a Critical Incident Response room, which will allow for 24-hour monitoring of campus activities. The new Public Safety facility will meet the current and projected future needs of the university.

Based on current bids the estimated construction cost of this project is \$5,628,436. Central is requesting approval to expend up to \$1,500,000 in University Fund Balances to supplement general obligation bond funds currently allocated for construction. This will allow this critically needed facility to be constructed as designed and be occupied in less than fifteen months after the completion of all approvals. The current low bid submission for construction will remain valid until January 15, 2012.

The designation of unrestricted fund balances for specific projects at a university is authorized by Board policy. Expenditure of these funds requires Board approval. Per CGS 10a-99(b), repairs, alterations or additions to facilities supported by operating funds and costing one million dollars or more requires the approval of the General Assembly, or when the General Assembly is not in session, of the Finance Advisory Committee.

CHANCELLOR'S RECOMMENDATION

Approve the utilization of up to \$1,500,000 in unrestricted funds as supplemental construction funding for the new Public Safety Complex at Central Connecticut State University, subject to ratification by the Board of Regents for Higher Education at their December 20, 2011 meeting and approval by the Finance Advisory Committee (FAC) at their January 5, 2012 meeting.

ITEM

Board of Regents for Higher Education Bylaws

BACKGROUND

Public Act 11-48, as amended by Public Act 11-61, authorizes the Board of Regents to “establish bylaws to govern its procedures and shall appoint such committees and advisory boards as may be convenient or necessary in the transaction of its business.” To conduct the necessary business of the Board of Regents, draft bylaws were distributed to the full Board in advance of the October 4, 2011 meeting. Approval of the bylaws was tabled to November 2, 2011, to allow time for additional review prior to adoption by the Board.

EXECUTIVE SUMMARY

The bylaws presented for the Board of Regents were developed after a thorough review of existing bylaws for other institutions of public higher education, including, but not limited to, the Connecticut State University System, the Community Colleges of Connecticut, the University of Connecticut, and Charter Oak College. Much of the additional language which has been included in the proposed Board of Regents bylaws is pulled directly from Public Act 11-48, as amended by Public Act 11-61, creating the Board and specifies executive appointments and staff to the Board.

Subsequent to discussion at the November 2, 2011 BOR meeting, the proposed bylaws were revised (see Article 2, Section 3A and 3F, on page 4 of the proposed bylaws) separating the language discussing the BOR President and BOR staff into two different sections. While the sentence order changes from that which was previously provided to the Board of Regents, both section C and F remain as language taken directly from Public Act 11-48, as amended by Public Act 11-61.

Adoption of the proposed board bylaws is deemed necessary at this time to establish and empanel the committees of the Board, thereby allowing the members of the Board of Regents to efficiently and successfully conduct the transaction of its business as outlined within Public Act 11-48 as amended by Public Act 11-61.

RECOMMENDATION

Approve the Bylaws for the Board of Regents for Higher Education.

12/20/11

PROPOSED BYLAWS OF THE BOARD OF REGENTS

ARTICLE I THE BOARD OF REGENTS FOR HIGHER EDUCATION

SECTION 1 - AUTHORITY OF THE BOARD OF REGENTS

The Board of Regents for Higher Education serves as the governing body for the regional community-technical college system, the Connecticut State University System and Charter Oak State College pursuant to Subsection (a) of Section 211 of PA 11-48, On January 1, 2012, the Board of Regents is also authorized to act, as necessary, as the Board of Trustees for the Community-Technical Colleges, the Board of Trustees for the Connecticut State University System and the Board for State Academic Awards (which is the Board for Charter Oak State College) pursuant to sections 10a-71, 10a-88 and 10a-143 of the Connecticut General Statutes, as amended. The specific powers and duties of the Board are prescribed in Title 10a of the Connecticut General Statutes and are further delineated in policies adopted by the Board from time to time.

SECTION 2 - BOARD MEMBERSHIP

Membership on the Board is defined in Subsection (a) of Section 211 of PA 11-61 as follows:

The board shall consist of nineteen members who shall be distinguished leaders of the community in Connecticut. The board shall reflect the state's geographic, racial and ethnic diversity. The voting members shall not be employed by or be a member of a board of trustees for any independent institution of higher education in this state or the Board of Trustees for The University of Connecticut nor shall they be employed by or be elected officials of any public agency as defined in subdivision (1) of section 1-200 of the general statutes, during their term of membership on the Board of Regents for Higher Education. The Governor shall appoint nine members to the board as follows: Three members for a term of two years; three members for a term of four years; and three members for a term of six years. Thereafter, the Governor shall appoint members of the board to succeed such appointees whose terms expire and each member so appointed shall hold office for a period of six years from the first day of July in the year of his or her appointment. Four members of the board shall be appointed as follows: One appointment by the president pro tempore of the Senate, who shall be an alumnus of the regional community-technical college system, for a term of four years; one appointment by the minority leader of the Senate, who shall be a specialist in the education of children in grades kindergarten to twelve, inclusive, for a term of three years; one appointment by the speaker of the House of Representatives, who shall be an alumnus of the Connecticut State University System, for a term of four years; and one appointment by the minority leader of the House of Representatives, who shall be an alumnus of Charter Oak State College, for a term of three years. Thereafter, such members of the General Assembly shall appoint members of the board to succeed such appointees whose terms expire and each member so appointed shall hold office for a period of four years from the first day of July in the year of his or her appointment. The chairperson and vice-chairperson of the student advisory committee created under section 10a-3 of the general statutes, as amended by this act, shall serve as members of the board. The Commissioners of Education, Economic and Community Development and Public Health and the Labor Commissioner shall serve as ex-officio, nonvoting members of the board.

It shall be the duty of each trustee to attend all Board meetings, as well as meetings of committees to which he or she has been appointed.

SECTION 3 - CODE OF ETHICS

Members of the Board of Regents shall serve for the public good and not for personal interest or gain. They shall comply with the provisions of the Code of Ethics for Public Officials set forth in Sections 1-79 through 1-90 of the Connecticut General Statutes. A trustee may not directly enter into a contract for a fee or be employed by the Board of Regents or any of its colleges or universities. A trustee shall not engage in any activity that violates the intent of this section and shall avoid any appearance of impropriety.

**ARTICLE II
ORGANIZATION OF THE BOARD*****SECTION 1 - MEETINGS OF THE BOARD OF REGENTS*****A. REGULAR MEETINGS**

Regular meetings of the Board shall be held in accordance with a schedule established and approved yearly by the Board. The decision to cancel a meeting for lack of business shall be made by the Chair in consultation with the President.

B. SPECIAL MEETINGS

Special meetings shall be at the call of the Chair or whenever requested by nine or more voting members of the Board. Notice of a special meeting shall be given in accordance with the Connecticut Freedom of Information Act and shall specify the time and place of the meeting, and the business to be transacted.

C. QUORUM

A majority of the current voting membership of the Board shall constitute a quorum. Meetings may be conducted in the absence of a quorum provided that all actions taken are confirmed at a subsequent meeting where a quorum is present. Participation and interaction, through the use of available technologies (i.e., speakerphone, video or web conference), will constitute a member's being present, provided that all members participating in the meeting are able to communicate with one another.

D. VOTING

For the purposes of these Bylaws, a “majority vote” shall be defined as a vote of more than half of the votes cast by members present, excluding abstentions, at a regular or properly-called meeting at which a quorum is present. A “two-thirds vote” shall be defined as a vote of at least two-thirds of the votes cast by members present, excluding abstentions, at a regular or properly-called meeting at which a quorum is present.

E. PARLIAMENTARY RULES

Parliamentary rules as set forth in Robert's Rules of Order (latest revised edition) shall govern the conduct of the meetings of the Board.

F. CONSENT CALENDAR

Resolutions and other proposed actions of a routine nature may be adopted on motion without discussion provided information regarding such items has been provided to Board members for review prior to the date of the meeting. At any time before a motion for adoption of such consent calendar is made, a member of the Board may request removal of the item from the consent items in which case the item shall be so removed and assigned by the Chair of the Board to a place on the regular agenda. If possible, members should advise the President at least 24 hours before a meeting if they intend to request removal of an item from the consent calendar so that interested parties can be informed that the Board may discuss the item.

G. ADDING ITEMS TO THE AGENDA

Any motion made to add an item to the agenda shall require an affirmative two-thirds vote.

SECTION 2 - OFFICERS OF THE BOARD

- A. The officers of the Board shall be the Chair, Vice-Chair, President and Secretary.
- B. The Chair shall be appointed by the Governor pursuant to Subsection (c) of Section 211 of PA 11-48.
- C. The vice chair shall be elected by majority vote of the Board for a term of three years.
- D. The President shall be appointed by the Governor pursuant to Subsection (a) of Section 212 of PA 11-48.
- E. A member of the President's staff shall be appointed by the Board as the Secretary of the Board and shall serve at the pleasure of the Board.
- F. In the event any officer except the Chair or the President shall be unable to complete his or her term, a new officer shall be elected to fill the unexpired term.

SECTION 3 - DUTIES OF THE OFFICERS**A. CHAIR**

The Chair shall preside over meetings of the Board in accordance with the general principles stated in Robert's Rules of Order, shall appoint members to committees established by the Board, and shall serve as ex-officio member of all committees except a Nominating Committee. The Chair shall have the same right to vote and to participate in discussion as any other member.

B. VICE CHAIR

In the absence of the Chair, the Vice Chair shall preside over meetings of the Board and shall perform all the duties of the Chair.

C. PRESIDENT

Pursuant to Section 212 of PA 11-48:

The president shall be the chief executive officer of the Board of Regents for Higher Education and shall administer, coordinate and supervise the activities of the board in accordance with the policies established by the board. The President shall (1) have the responsibility for implementing the policies and directives of the board and any additional responsibilities as the board may prescribe, (2) implement the goals identified and recommendations made pursuant to section 10a-11b of the general statutes, (3) build interdependent support among the Connecticut State University System, the regional community-technical college system and Charter Oak State College, (4) balance central authority with institutional differentiation, autonomy and creativity, and (5) facilitate cooperation and synergy among Connecticut State University System, the regional community technical college system and Charter Oak State College.

D. SECRETARY

The Secretary shall be responsible for providing notice of meetings, maintaining the minutes and other records of the proceedings of the Board. The Secretary shall sign the minutes of each meeting of the Board following approval thereof by the Board. In the absence of the Secretary, any other Officer of the Board may sign the approved minutes.

E. CHAIR PRO TEM

In the absence of the Chair and Vice Chair, the Secretary shall call the meeting of the Board to order and a Chair Pro Tem shall be elected by an affirmative vote of two-thirds of the Board members present and voting to perform the duties of the Chair.

F. STAFF

Pursuant to Section 212 of PA 11-48 as amended by PA 11-61:

There shall be an executive staff responsible for the operation of the Board of Regents for Higher Education. The executive staff shall be under the direction of the president of the Board of Regents for Higher Education, who may employ staff as is deemed necessary, including, but not limited to, temporary assistants and consultants. The board shall establish terms and conditions of employment of its staff, prescribe their duties and fix the compensation of its professional and technical personnel. Upon recommendation of the president, the Board of Regents shall appoint a vice-president for each constituent unit with such duties and responsibilities as the board and president shall prescribe, so that each constituent unit fulfills its mission. Such duties shall include, but not be limited to, oversight of academic programs, student support services and institutional support.

ARTICLE III COMMITTEES AND REPRESENTATIVES OF THE BOARD

SECTION 1 - STANDING COMMITTEES

Standing Committees of the Board shall be the Academic & Student Affairs Committee, Audit Committee, and Finance & Administration Committee, and such additional committees as may be authorized by the Board Chair from time to time for purposes of efficient operation.

Section 2 – Duties of committees

Academic & Student Affairs is charged with oversight of student affairs and system academic policy including, but not limited to, program approval, academic standards and transfer policy.

Audit Committee is charged with oversight of external audits of all system functions including individual campus audits.

Finance & Administration Committee is charged with oversight of all systemwide fiscal, administrative and facility matters including, but not limited to, budget development, tuition, personnel policy, allocation of state general funds and capital budget.

SECTION 2 - COMMITTEE MEMBERSHIP

- A. The Chair of the Board shall appoint the Chair of each Standing Committee.
- B. To provide a quorum for a committee meeting, the Chair or acting Chair of a committee may appoint any Board member to act in the absence of a regular committee member.
- C. When the Chair of a Standing Committee is unable to be present for a committee meeting, he or she may appoint any regular member of the committee as acting Chair.

SECTION 3 - SPECIAL COMMITTEES

The Chair of the Board may appoint committees from time to time to address other subjects or issues as appropriate.

SECTION 4 - COMMITTEE QUORUM

Fifty percent or a majority of the members of a standing or special committee shall constitute a quorum.

SECTION 5 - ADVISORY BODIES

A. The Board is advised by two bodies created by statute:

1. The Student Advisory Council created pursuant to section 10a-3, as amended by section 213 of PA 11-48, of the Connecticut General Statutes.
2. The Faculty Advisory Committee created by section 214 of PA 11-48.

B. The Board may authorize the creation of additional advisory bodies on a permanent or temporary basis from time to time.

SECTION 6 - BOARD REPRESENTATIVES TO OTHER COMMITTEES, BOARDS OR OTHER ORGANIZATIONS

The Chair of the Board of Regents shall appoint a member or members to represent the Board on other committees, boards, or organizations, where required by statute or otherwise appropriate.

**ARTICLE IV
MAINTENANCE OF BYLAWS**

SECTION 1 - AMENDING THE BYLAWS

The Bylaws may be adopted, repealed or amended by:

- A. The introduction of a proposed amendment at the time of a regularly scheduled meeting, and
- B. An affirmative vote of two-thirds of the members of the Board at the time of the next regularly scheduled meeting.

For BOR adoption on 12/20/11

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Plan to

Maintain the Distinct Missions of CSU, Community Colleges and Charter Oak State College

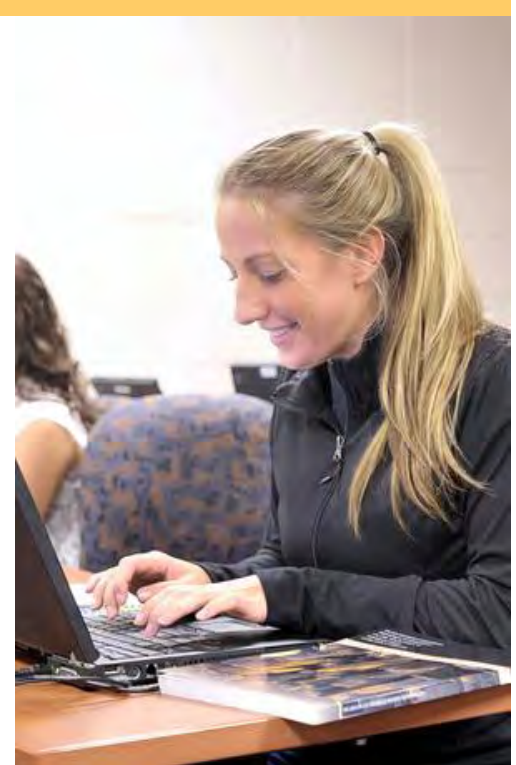


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Statutory Requirement

The Board of Regents is required to develop and implement “a plan for maintaining the distinct missions of the Connecticut State University System, the regional community-technical college system and the Charter Oak State College”

- Section 230 of Public Act 11-48



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General Principles

Maintaining mission requires:

- ▶ A commonly held understanding of the mission
- ▶ Integration of the mission into decision-making
- ▶ Active engagement by decision-makers and stakeholders in furthering the mission

No plan or document can automatically preserve a mission, which requires continual vigilance.



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Key Players

- ▶ Councils of presidents for each system and the president of Charter Oak State College
- ▶ Student Advisory Committee
- ▶ Faculty Advisory Committee
- ▶ Board of Regents



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Adopting Mission Statements: First Step (Jan–May)

► January 2012

BOR staff shares the compilation of existing mission statements and a matrix of common issues raised across statements with the Councils of Presidents, the Student Advisory Committee and the Faculty Advisory Committee

► June 1, 2012

Each council finishes drafting three distinct mission statements (CSU, CC and COSC)

Meeting facilitation support will be provided, if requested



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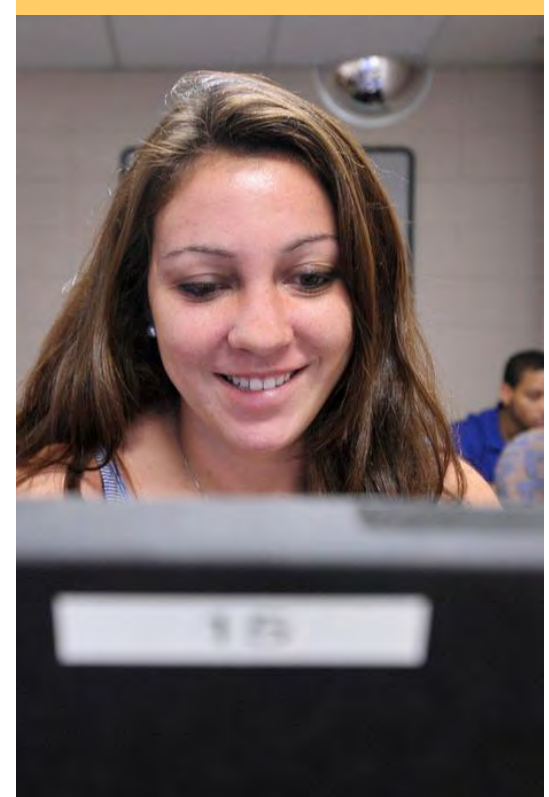
Adopting Mission Statements: Second Step (June–Oct)

► September 2012

Board of Regents, Councils of Presidents, Student Advisory Committee and Faculty Advisory Committee meet to seek consensus on three mission statements

► October 2012

Board of Regents approves the mission statements



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Maintaining Engagement

► Distribute Materials

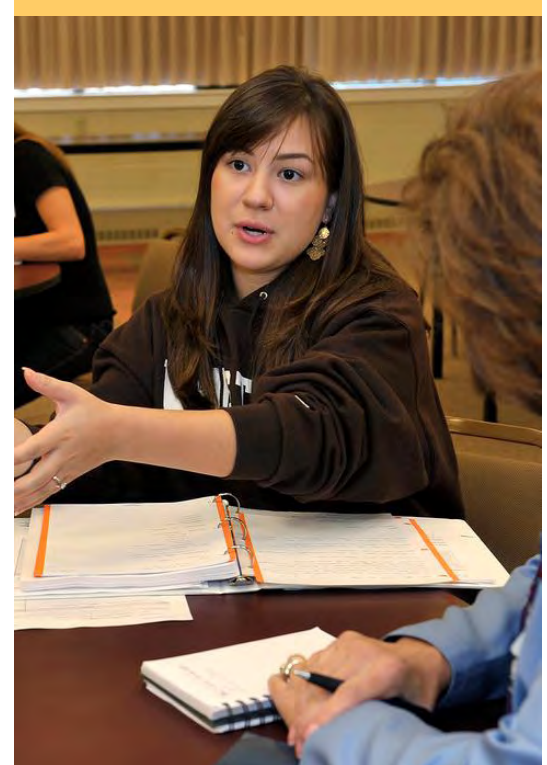
Distribute all Board of Regents meeting materials to Councils of Presidents and two Advisory Committees

► Communication

Stakeholders will review meeting materials for mission-related issues and communicate with the President, Chair and other members of the Board

► Biannual Agenda

Maintenance of mission will be an agenda item at the biannual meetings of the Board of Regents with the Student and Faculty Advisory Committees



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