



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – December 2, 2019
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

Regents Present: Aviva Budd (via teleconference), Naomi Cohen (via teleconference), Merle Harris, William Lugo (via teleconference), Peter Rosa (via teleconference)

Regents Absent: None

Staff Present: Alison Buckley, Greg DeSantis, Bill Gammell, Jane Gates, Ken Klucznik, Amanda MacTaggart, Lesley Mara, Arthur Poole, Alice Pritchard, Oscar Rivera, Pat Ryiz, Kim Sorrentino, Mike Stefanowicz, Heidi Zenie,

Other Attendees: In Person: Teresa Foley (ACC)

Via Teleconference: Missy Alexander (WCSU), Mary Pat Bigley (CCSU), Carol Ciotte (CCSU), Basia Dellaripa (CCC), Monique Durant (CCSU), Elkin Espitia-Loaiza (QVCC), Marianne Fallon (CCSU), Robert Farinelli (TRCC), Amy Feest (TxCC), Seth Freeman (CCC), Miah LaPierre-Dreger (CCC), Patricia Johnson (TxCC), John Lewis (QVCC), Sam Najarian (TxCC graduate), Elsa Núñez (ECSU), Katie O’Callaghan (WCSU), Joan Palladino (WCSU), Mike Proulx (CCC), Cleo Rolle (CCC), Olivia Sagan (TxCC graduate)

The meeting was called to order at 9:30 a.m. by Chair Merle Harris.

Chair Harris called for a motion to amend the December 2, 2019 Academic and Student Affairs Committee Agenda to include the recommendation to change the name and extend the continuation date of the Central CT State University East Asian Center. On a motion by A. Budd and seconded by P. Rosa, the December 2, 2019 Academic and Student Affairs agenda was amended.

2. Approval of Minutes
 - a. October 11, 2019

On a motion by A. Budd and seconded by N. Cohen, the minutes from the October 11, 2019 BOR ASA Committee meeting were approved.

3. Consent Items

a. Discontinuations

- i. Land Surveying – Certificate – Charter Oak State College
- ii. Computer Services: Web Development – AS - Quinebaug Valley CC
- iii. Microcomputer Software Applications – C2 Certificate - Quinebaug Valley CC
- iv. Microcomputer Software Fundamentals - C2 Certificate - Quinebaug Valley CC
- v. Associate Network Specialist - C2 Certificate - Quinebaug Valley CC
- vi. Patient Care Technician - C2 Certificate - Quinebaug Valley CC
- vii. Special Education - Graduate Certificate (Post-baccalaureate) – Central CT State University

On a motion by A. Budd and seconded by N. Cohen to approve the Consent Items, a vote was taken and the consent items were unanimously approved.

Chair Harris called for a motion to approve the continuation of the Central CT State University East Asian Center to February 29, 2020. On a motion by A. Budd seconded by N. Cohen a vote was taken and the continuation of the Central CT State University East Asian Center was unanimously approved to February 29, 2020.

4. Action Items

a. Accreditation of a Licensed Program

- i. Master’s in Education in Literacy and Language Arts Program – MSED – Western CT State University

Chair Harris called for a motion to approve the accreditation of the Western CT State University Master’s in Education (MSED) in Literature and Language Arts. The motion was moved by A. Budd and seconded by P. Rosa.

Chair Harris explained the previous process for licensure at the program’s inception with accreditation following after three years. The new process is for programs to be licensed and accredited at the same time for seven semesters. Institutions will apply for continued accreditation after seven semesters. Provost Missy Alexander and Katie O’Callaghan, Chair, Education and Educational Psychology Department, presented this program for Western CT State University which seeks the accreditation of this previously licensed program. The original enrollment projections fell short in part due to a lack of sufficient advertising when the program launched. WCSU is rectifying this shortfall by developing a more robust advertising and recruiting plan. The institution hopes to break even with this program in Year 4.

Discussion and Questions centered on:

- a) *Resources and Cost Estimates Form – How is faculty time calculated?* Response: By the percentage of time the faculty teaches the program.
- b) *Resources and Cost Estimates Form – Explain the calculations for Revenue and Expenditures?* Response: There is an error in the calculations on the chart. Year 1 is negative revenue; Years 2 and 3 are positive revenue.
- c) *Enrollment – What was the projected enrollment for 2020, 2021, and beyond?* Response: The projections were based on an assumption that students would continue in the program. WCSU’s new recruiting efforts should increase enrollment.

- d) *What are the 9 additional credits?* Response: The additional 9 credits are a remedial reading specialization and courses in leadership to enable graduates to become Language Arts Reading Consultants at the district-level.

Chair Harris called for a vote to approve the accreditation of the Western CT State University Master's in Education (MSED) in Literacy and Language Arts. The vote was unanimous.

- ii. Master's in Education – Special Education Program (K-12) – MSED – Western CT State University

Chair Harris called for a motion to approve the accreditation of the Western CT State University Master's in Education (MSED) in Special Education (K-12). The motion was moved by N. Cohen and seconded by P. Rosa.

Western CT State University is seeking accreditation of this licensed program. Provost Alexander noted that the original enrollment projections were poor; but, WCSU made an adjustment in administration costs and has added programs in different modalities to attract more students.

Discussion and Questions centered on:

- a) *Why is there such a big difference between projected and actual enrollment?* Response: We agree that a projected enrollment of 35 students was too high and a projection of 20 students would have been more realistic. Even with the lower than projected enrollments, the program is at a breakeven point.
- b) *What is WCSU doing to grow the program?* Response: WCSU has developed a comprehensive marketing and recruitment campaign for all education programs which will launch in January 2020.
- c) *Can we take another look at the enrollment and revenue after the marketing campaign is launched?* Response (from Chair Harris): If the Committee votes to approve the accreditation of the program, we can request additional information regarding the program's progress in the interim.
- 1) Regent Budd responded that she would like to review the program before 7 semesters have passed.
 - 2) Regent Cohen noted that it would be very helpful for the Academic and Student Affairs Committee to have a conversation about enrollment and how projections are made, with Dr. Alison Buckley, VP for Enrollment Management.
 - 3) Chair Harris asked that Dr. Buckley present at the January 24, 2020, Academic and Student Affairs Committee Meeting on the process of how projections are made for new or continuing academic programs and strategies for increasing enrollment. Provost Gates noted that Dr. Buckley's responsibility centers on the community colleges and Students First; but, the discussion can also include representatives of the CT State Universities. Dr. Harris requested that such representatives be included in the January 24 meeting.

Provost Gates noted that this program is not a new program. It was licensed in 2017. No marketing was done to promote the program at its inception. JobsEQ was not available to Provosts and Academic Deans in 2017 to identify employment opportunities which would have made enrollment projections more accurate.

- d) *Should we have a conversation at the CSCU Academic Council about including a marketing plan?* Response: Provost Gates noted that the New Academic Program Approval Form now includes a requirement for a marketing plan. The MSED in Special Education (K-12) was approved for licensure before a marketing plan was required.

Chair Harris called for an amendment to the motion. The Academic and Student Affairs Committee will approve the accreditation of the Western CT State University Master's in Education (MSED) in Special Education (K-12) and will review the program in 2021. On a motion by A. Budd, seconded by N. Cohen, a vote was taken and the amended motion was unanimously approved.

- b. Applications for Continued Accreditation
i. Dance Education – BS – Central CT State University

Chair Harris called for a motion to approve the continued accreditation of the Central CT State University BS in Dance Education (K-12). The motion was moved by N. Cohen and seconded by A. Budd.

Dr. Marianne Fallon, Interim AVP for Academic Affairs, presented for CCSU which seeks continued accreditation for its BS in Dance Education Program. Provost Gates noted that this program was previously licensed and accredited; but, under the new policy, the institution must apply for continued accreditation after 7 semesters. The Committee considers three performance measures: enrollment, cost effectiveness, and learning objectives in making its decision. Dr. Fallon noted that CCSU's BS in Dance Education is the only public bachelor's degree in Dance Ed. in CT. If accreditation is approved, CCSU will seek to modify the degree and the modification will be discussed later in the agenda (Item 4.c.ii.). The program's enrollment dropped and expenditures exceeded revenue in Year 3 of the program. To increase enrollment, CCSU is adding an Entrepreneurship specialization (modification) and developing a marketing plan.

Discussion and Questions centered on:

- a) *What is the enrollment over the last three years of the program?* Response: Page 51 of the agenda packet shows the projected enrollment for the next 3 years. There was no place on the application to show the original enrollment projections. Dr. Fallon noted that the actual enrollment decreased from 2018 to 2019. Chair Harris noted that, though the enrollment did not meet the projections, the program is growing. Regent Budd noted that enrollment numbers would be easier to view in a chart format to see trends from year to year.
- b) *What is the projected revenue for the program based on?* Response: The projected revenue is based on the projected number of enrollments. The revenue for Year 3 is actual; but revenue for the remaining years is projected as requested in the application. In response to a question from Regent Rosa, the .5 student is based on a December graduation.
- c) *Is there a marketing plan?* Response: CCSU is working with the AVP of Enrollment Management to develop marketing plans for all programs.

Chair Harris reiterated the need for the VP for Enrollment Management of the CCs, and, in addition, enrollment representatives from the CSUs, to discuss enrollment projections

and marketing. Chair Harris said that Provost Gates can decide whether to have the enrollment presentation at either the January 24 or March 13, 2020, ASA Committee meeting.

Chair Harris called for a vote to approve the continued accreditation of the Central CT State University BS in Dance Education (K-12). The vote was unanimous.

ii. Accounting – MS – Central CT State University

Chair Harris called for a motion to approve the continued accreditation of the Central CT State University MS in Accounting. The motion was moved by P. Rosa and seconded by N. Cohen.

Dr. Marianne Fallon and Monique Durant, JD, Professor and Department Chair, Accounting, presented for CCSU which is seeking continued accreditation for its MS in Accounting program. The actual enrollment for Year 3 of the program is lower than the projected enrollment; but, the actual revenue for Year 3 is higher than the projected revenue. In an effort to increase enrollment, CCSU added a specialization in Business Analytics to its MS in Accounting degree and is developing a three-year marketing plan. Dr. Fallon discussed the enrollment trends from Fall 2016 to Fall 2019. During this period FT enrollment decreased and PT enrollment increased. Professor Durant stated that enrollments have decreased across the CSUs and many students had internships with accounting firms which ultimately hired them. Students with full-time jobs switched to part-time status in the MS Accounting program.

Discussion and Questions centered on:

- a) *Is the number of PT students, 325, in 2019-20, accurate?* – Response: This was the sum of the total PT students in the Fall, Spring and Summer semesters. This was an error in the way the number of PT students were counted in each semester; they should have been counted only once. Chair Harris noted that the enrollment chart in the form is confusing and should mirror the charts in the New Academic Program Approval Form.
- b) *Are the revenues and expenses accurate?* Response: Yes the expenditures and expected revenues are correct.
- c) *Do you track the number of internships and those resulting in jobs for the students?* Response: CCSU places 25-30% of its Accounting students in internships and many students have full-time jobs in accounting. Interns and full-time employees usually transfer to the part-time program. 95% of internships lead to full-time employment.
- d) *What are CCSU's competitors in the Accounting field?* Response: The University of Hartford (MSAT) and UCONN (Online MS in Accounting).
- e) *Are students prepared for the CPA Exams?* Response: The BS in Accounting prepares students for the CPA exams. The new Business Analytics specialization helps students with the Data Analytics portion of the CPA exam. Students sit for the CPA exam directly after they complete the BS or the MS in Accounting degree. Most accounting firms require 150 credits for employment in the accounting profession. Students usually take the MS in Accounting first, then sit for the CPA Exam.

Chair Harris called for a vote to approve the continued accreditation of the Central CT State University MS in Accounting. The vote was unanimous.

iii. Biotechnology – AS – Capital

Chair Harris called for a motion to approve the continued accreditation of the Capital CC AS in Biotechnology for five semesters. The motion was moved by P. Rosa and seconded by N. Cohen.

Dr. Miah LaPierre-Dreger, Dean of Academic and Student Affairs; Dr. Cleo Rolle, Asst. Professor, Biotechnology; and, Mike Proulx, Assoc. Professor of Mathematics, presented for Capital CC which is seeking continued accreditation for five semesters. Capital CC is only one of two community colleges offering an AS degree in Biotechnology. The other is Middlesex CC. This program, which launched in Fall 2014, was one of several programs presented to the BOR ASA as a group in April, 2019. These programs' licensure had expired and accreditation had never been requested. Dean LaPierre-Dreger noted that when this program was launched, the State of CT had anticipated growth in the biotechnology sector and there has been a shift in the employment pipeline for biotech. Although the program has low enrollment, revenue is continuing to exceed expenditures. Capital is developing a robust improvement plan which proposes a consolidation of the biotechnology programs with Middlesex CC. Dr. Cleo Rolle noted that the two Biotechnology AS programs currently transfer to Central CT State University and Eastern CT State University for the BS in Biotechnology and plans are to develop a transfer path to Southern CT State University. The program will serve Capital CC's student base of underrepresented minorities. Jackson Labs and the UCONN Health Center offer internships to Capital CC's Biotechnology students.

Discussion and Questions centered on:

- a) *Can you expand on the collaboration with Middlesex CC?* Response: The proposed consolidation with Middlesex CC for the AS Biotechnology will allow the colleges to offer both daytime and evening classes at different times to allow students to take classes that align with their schedules. The proposed Capital CC and Middlesex CC biotechnology consolidation will be presented to the CSCU Academic Council and the BOR Academic and Student Affairs Committee as a modification to the program after the accreditation is approved.
- b) *Do you offer online classes?* Response: Currently all classes in the AS Biotechnology program are on ground. After the consolidation with Middlesex CC, both colleges will offer online classes.
- c) *Biotechnology is very pertinent to today's economy. Why is the program not heavily enrolled? Is the student body hesitant to enroll in STEM courses?* Response: There has been an increase in enrollment in the STEM programs. Previously, there was a poor marketing strategy for program promotion. There has been a shift in the college's leadership and a new marketing staff has been hired.
- d) *How does the Marketing Plan interface with Enrollment Management?* Response: Dean LaPierre-Dreger referred the Committee to page 73 of the agenda packet, section "Expanded Marketing and Program Outreach". Capital CC is working with the Enrollment Management team for the community colleges to enhance the college's marketing strategy.

Chair Harris reiterated that the BOR CSCU Application for Continued Accreditation will be revised to include Enrollment Tables that are clearer and provide consistency across the system.

Chair Harris called for a vote to approve the continued accreditation of the Capital CC AS in Biotechnology for five semesters. The vote was unanimous.

iv. Construction Management – AS – Capital CC

Chair Harris called for a motion to approve the continued accreditation of the Capital CC AS in Construction Management. The motion was moved by P. Rosa and seconded by A. Budd.

In addition to Dean LaPierre-Dreger, Basia Dellaripa, Program Coordinator and Asst. Professor, Construction Management, and, Seth Freeman, Interim Department Chair, Business and Technology and Professor, Computer Information Systems, presented for Capital CC which seeks continued accreditation for its AS in Construction Management. Chair Harris stated that motions will be taken separately on the Capital CC Construction Management AS and the C2 Certificate; but, the programs will be discussed together. The AS in Construction Management program was launched in Fall 2013 and the C2 Certificate program in Fall 2016. After the inception of the AS program, Capital CC experienced faculty turnover in the program. Professor Dellaripa joined the faculty in Year 3 and the program has grown consistently. The AS and C2 Certificate programs have had 34 graduates combined. Dean LaPierre-Dreger explained that the institution can only report enrollment in one program, the program that the student has identified as primary. In this case, many students are enrolled in both the AS and C2 certificate programs simultaneously, but they can only be counted once in either program, not both. The program has been consistently operating in the black. Professor Dellaripa noted that 25% of the students in the program are female. She is working with the CT Dept. of Labor to approve Capital CC's Construction Management Certificate program as the required credential for two new CT state apprenticeship programs: 1) Construction Manager-in-Training Apprentice; and, 2) Inspector-in-Training Apprentice. Professor Dellaripa anticipates that the CT DOL approval of Capital CC's program will result in increased enrollments. Students will complete internships, have paid on the job training, and will sit for national industry certifications which are very much in demand. Professor Dellaripa has established strong connections with companies in the construction industry. The AS in Construction Management program is 100% transferrable to the CCSU BS in Construction Management program.

Chair Harris called for a vote to approve the continued accreditation of the Capital CC AS in Construction Management. The vote was unanimous.

v. Construction Management – C2 Certificate – Capital CC

Chair Harris called for a motion to approve the continued accreditation of the Capital CC C2 Certificate in Construction Management. The motion was moved by N. Cohen and seconded by P. Rosa. A vote was taken and it was unanimous.

vi. Registered Medical Assisting – C3 Certificate – Asnuntuck CC

Chair Harris called for a motion to approve the continued accreditation of the Asnuntuck CC C3 Certificate in Registered Medical Assisting for five semesters. The motion was moved by P. Rosa and seconded by N. Cohen.

Dr. Teresa Foley, Interim Dean of Academic Affairs, presented the program for Asnuntuck which seeks continued accreditation of the program for five semesters. The Registered Medical Assisting C3 Certificate is a stackable certificate that includes the AS degree. Currently 30 students are in the internship program. The program is operating at a loss; but, the size of the loss is decreasing. When students complete the certificate, they can sit for the American Medical Technologists (AMT) national exam. Asnuntuck CC students have a 100 % pass rate, higher than the national pass rate for the exam. There is a 95% employment rate. Asnuntuck CC is experiencing the same issue as Capital CC regarding enrollment reporting which only reports the students' primary major, whether students declare the AS degree or the Certificate as the primary major. Dr. Foley noted that since Spring 2017, 54 students graduated in the RMA Certificate program, 8 in the RMA AS degree, and, 5 students graduated with both the RMA Certificate and the AS degree.

Chair Harris called for a vote to approve the continued accreditation of the Asnuntuck CC C3 Certificate in Registered Medical Assisting. The vote was unanimous.

The discussion continued after the vote on the following issues:

- a) *On the Resources and Costs Estimates Form, Year 3 (2022-2023) shows a huge increase in revenue. How will your marketing plan result in the projected increase in revenue?* Response: Asnuntuck is implementing a new overall marketing strategy for all programs. The RMA program will be featured on ACC's public access TV show "Changing Lives". Because of its proximity to MA, the college has an outreach program across the state line into MA.
- b) *How does ACC work with high schools in the area? Does ACC reach out to local high schools on a regular basis?* Response: ACC staff recruits high school students directly at open houses. RMA program staff will explore recruiting students directly at the local high schools.

c. Modifications

i. Dental Hygiene – AS – Tunxis CC [significant modification of courses/course substitutions]

Chair Harris called for a motion to approve the modifications to the Tunxis CC AS degree in Dental Hygiene. The motion was moved by N.Cohen and seconded by P. Rosa.

Amy Feest, Interim Dean of Academic Affairs, Dr. Patricia Johnson, Professor of Dental Hygiene and Program Coordinator; Sam Najarian (graduate), and, Olivia Sagan (graduate) presented for Tunxis CC which seeks approval to modify its AS in Dental Hygiene program. The Tunxis CC AS in Dental Hygiene is the only public program offered in CT. Tunxis CC proposed the following modifications to the AS in Dental Hygiene:

- a) Increase the total number of credits from 68 to 93 (includes General Ed. credits) and transition to a 3-year program.
- b) Add a second option for entry into the program

Currently, the AS in Dental Hygiene has a selected admission into the program after the pre-requisites are completed. Tunxis CC is proposing a new direct entry path into the program wherein students are accepted into the program contingent upon the completion of pre-requisites.

Discussion and Questions centered on:

- a) *In the new entry mode, students apply to the Dental Hygiene program and have to pass all pre-requisite courses to stay in the program.* Response: Yes
- b) *The state requires only two years in the Dental Hygiene program. When will the state move to four years?* Response: The path recommended by the American Dental Hygiene (ADH) Association is a Bachelor's Degree in Dental Hygiene. The State of CT Dept. of Public Health has not yet addressed this issue.
- c) *What is the GPA is required for the proposed Direct Admissions Option?* Response: A 3.0 in high school.
- d) *Are graduates of the program getting jobs?* Response: According to the CT Dept. of Labor statistics, graduates of the program, if they reside in CT, are working in the field of dental hygiene.
- e) *Do students need science courses if they are applying to the program directly?* Response: Tunxis CC does not require students to take science courses in high school in order to apply to the Dental Hygiene program.
- f) *Why is there a total deficit of \$1.28M after the third year of the program?* Response: The low faculty to student ratio required in the dental clinic and the union contract are very expensive. The cost of the program inhibits Tunxis CC's ability to grow beyond one cohort. Chair Harris noted that the AS in Dental Hygiene is a program with a revenue problem, like the Nursing program, and, as the only program in the state, it needs to be supported.

A separate discussion ensued on the need to create a BS in Dental Hygiene and how and where the degree will be offered. Chair Harris asked Provost Gates to work with Tunxis CC on this issue. Tunxis CC academic staff, faculty and graduates spoke in favor of Tunxis CC being the first community college to offer a Bachelor's degree in Dental Hygiene. Chair Harris stated that we want to explore every option of the next step for the Dental Hygiene program and do it the right way in a timely manner. President Núñez noted that a 3+1 program could work with students getting the BS in Dental Hygiene from a CSU.

Chair Harris called for a vote to approve the modifications to the Tunxis CC AS in Dental Hygiene. The vote was unanimous.

- ii. Dance Education – BS – Central CT State University [significant modification of courses/course substitutions/adding a specialization]

Chair Harris called for a motion to approve the modifications to the Central CT State University BS degree in Dance Education. The motion was moved by P. Rosa and seconded by A. Budd.

Dr. Marianne Fallon presented the program modification for Central CT State University which seeks to add a second specialization, Entrepreneurship, to its existing BS in Dance Education. The Dance Education Core is common to both paths with two specializations:

Teacher Education (leading to PK-12 licensure) and Entrepreneurship for those students seeking employment in and/or ownership of a business in dance education.

Chair Harris called for a vote to approve the modifications to the Central CT State University BS degree in Dance Education. The vote was unanimous.

d. New Programs

i. Advanced English as a Second Language (ESL) Proficiency – C2 Certificate - Quinebaug Valley CC

Chair Harris called for a motion for licensure and accreditation of the Quinebaug Valley CC Advanced English as a Second Language (ESL) Proficiency C2 Certificate program. The motion was moved by N. Cohen and seconded by P. Rosa.

John Lewis, Interim Dean of Academic Affairs, and, Elkin Espitia-Loaiza, Professor of Spanish and ESL, presented for Quinebaug Valley CC. Graduates of the Advanced ESL Proficiency C2 Certificate program will be awarded a stackable credential, which did not exist before, which will provide a pathway to an AS degree at QVCC. The certificate will provide graduates with opportunities for employment and advancement.

Chair Harris called for a vote to license and accredit the new Quinebaug Valley CC Advanced English as a Second Language (ESL) Proficiency C2 Certificate. The vote was unanimous.

ii. Data Analytics – C2 Certificate – Three Rivers CC

Chair Harris called for a motion to license and accredit the Three Rivers CC Data Analytics C2 Certificate. The motion was moved by A. Budd and seconded by N. Cohen.

Robert Farinelli, Dean of Academics, presented for Three Rivers CC. Dean Farinelli noted that this certificate is designed for students with or without a degree who wish to apply for entry-level positions or to improve their employability in their current position. The 16 credits are comprised of two existing courses and two new courses in data analytics, Principles of Statistics for Data Science and Elements of Data Science.

Discussion and Questions centered on:

- a) *The Need/Demand for the Program – Where are the job opportunities? –*
Response: The certificate will help those who already have a degree to enhance their skills in data analytics and potentially advance in their organizations. And, the certificate will help those seeking entry-level jobs.
- b) *Are we sure that graduates with the certificate will get jobs?* Response: We looked at the JobsEQ employment data and have been approached by several businesses regarding the proposed Data Analytics Certificate.
- c) *Budget – On the Pro Forma budget, what constitutes “Other Revenue”?*
- d) *Enrollment – One Year of Projected Enrollment is not enough. We need a three-year projection.*

For items c) and d) above, Provost Gates reminded the Committee that the form included in the agenda packet is the short version, or summary, of the full Application for New Program Approval Form which is in the MS Teams folder for the Committee’s Review. Provost Gates stated that the short (summary) New Academic Program Approval Form will be revised include Other Revenue Sources (explanation required) and Projected Enrollment for Years 1, 2, and 3.

Chair Harris called for a vote to approve the licensure and accreditation of the Three Rivers CC Data Analytics C2 Certificate. The vote was unanimous.

e. Institutional Accreditation

i. Central CT State University

Chair Harris asked if anyone was on the line to address the CCSU NECHE letter to Pres. Toro, CCSU, dated May 22, 2019. No one from CCSU responded.

Chair Harris called for a motion to extend the CCSU institutional accreditation to 2028 with the request that an appropriate representative from CCSU attend the January 24, 2020, BOR Academic and Student Affairs Committee meeting to address points raised in the NECHE letter dated May 22, 2019. The motion was moved by N. Cohen and seconded by A. Budd.

Chair Harris asked Dr. Alice Pritchard, CSCU Chief of Staff, to address the Title IV issue raised in the NECHE letter. Dr. Pritchard stated that the consolidation of shared services under Students' First primarily impacts the community colleges. The only two shared services that will affect the CSUs are Purchasing and Payroll which have no bearing on CCSU's institutional accreditation. Dr. Pritchard stated that she had a conversation with Pres. Toro that the most recent information on IT and HR is not applicable to the CSUs. Regent Cohen, who chairs the BOR HR and Administration Committee, commented on Title IX and the ongoing conversation and concerns about investigating complaints and remediation. Dr. Pritchard noted that HR is not part of Students First. Issues with investigation of Title IX complaints do affect the CSUs. Dr. Marianne Fallon stated that she had taken notes on the discussion and she will pass them along to Pres. Toro.

Chair Harris called for a vote on and restated the amended motion to extend the CCSU institutional accreditation to 2024, not 2028 as originally stated, with the request that an appropriate representative from CCSU attend the January 24, 2020, BOR Academic and Student Affairs Committee meeting to address points raised in the NECHE letter dated May 22, 2019. A vote was taken and the extension of the CCSU institutional accreditation to 2024 was unanimously approved.

f. Mid-Year (2019-2020) Tenure Recommendations

- i. ECSU – Mr. David Vrooman
- ii. SCSU – Dr. Kimberly Bean
- iii. WCSU – Dr. Mary Nielson

Chair Harris noted that there were no letters to President Ojakian in the agenda packet recommending tenure for Dr. Kimberly Bean and Dr. Mary Nielson. Provost Gates read the names and titles of the three candidates recommended for tenure.

Chair Harris called for a motion to approve the three candidates recommended for tenure. On a motion by P. Rosa seconded by N. Cohen, a vote was taken and the tenure for the three candidates was approved.

5. Informational Items

a. Below Threshold

- i. Health Informatics – MS - Charter Oak State College [Program Modification]
- ii. English – MA – Central CT State University [Addition of a New Modality]
- iii. Veterinary Technology – AS – Northwestern CT CC [Program Modification]

c. Revision of Policy for Stipends and Waiver of Fees for Graduate Assistants

This item was addressed before Item 2.b. The revised Policy for Stipends and Waiver of Fees for Graduate Assistants was voted on by the BOR HR and Administration Committee. The proposed revisions to the policy were submitted to the BOR HR and Administration Committee by the Presidents of the CSUs. Regent Cohen discussed the action taken by the Committee. The BOR HR and Administration Committee, at the recommendation of the Presidents of the CSUs, voted that increasing tuition and/or fee waivers for graduate assistants would be permitted at the discretion of the individual institutions rather than be required of all. The cost of graduate assistant stipends, tuition and or fees waivers, scholarship and/or grants will be borne by the individual CSUs. The revised policy will be presented to the BOR for approval at the upcoming BOR meeting on December 19, 2019.

b. CSCU Student Success Key Performance Indicators (KPI): 2018 Community Colleges Report

Dr. Greg DeSantis, Executive Director of the CSCU Student Success Center and Academic Initiatives, Mr. Michael Stefanowicz, Interim CSCU Associate Vice President for Academic & Student Affairs, and, Dr. Ken Klucznik, Associate Vice President for Academic Affairs, presented this item for CSCU. Chair Harris stated that this is a large topic and should be placed at the start of the meeting rather than at the end. She called for a quick review and update at this meeting, and asked that the report be discussed more fully at the next BOR ASA Committee meeting on January 24, 2020. Dr. DeSantis thanked Dr. Bill Gammell and Oscar Rivera of the CSCU Office of Research and System Effectiveness who provided the data and updates. Dr. DeSantis noted that two new KPIs were added, #22. Percentage of students who earned zero credits of any kind in the first term (Fall); and, #23. Percentage of students who earned zero college credits in the first term (Fall) and that the KPIs are for a single year, the first academic year. Definitions were added at the end of the KPIs. Chair Harris expressed concern that the KPIs have not improved or, in some cases, have decreased. Dr. DeSantis noted that the data does not change; it is very consistent year after year. This will continue until Guided Pathways is fully implemented and the practices are adopted and when the One College is established. Dr. DeSantis stated that some small pieces have been introduced as policies; but, the larger pieces won't be available until the major initiatives are completely implemented. He reiterated that this initiative is large scale reform and long term change which will take 1-4 years.

Chair Harris responded that some progress has been made in the areas of Developmental Education and the transfer policy. She asked that the Students First and Guided Pathways teams focus on what has already happened and when other policies will be implemented. AVP Stefanowicz discussed the PA 12-40 reform and stated that there will be a presentation/report regarding recommendations from the PA 12-40 Advisory Committee to the BOR ASA Committee at its April 3, 2020 meeting. AVP Stefanowicz noted that there has been progress in the embedded level of co-requisite support. The numbers for completion of English and Math have not changed even with the reforms. Pres. Nunez stated that progress has been made in the intensive level; but, the models differ from institution to institution. She recommended that CSCU adopt one model for all institutions.

Dr. Klucznik reviewed the four pillars of Guided Pathways: 1) map programs, 2) students intentionally choose their program, 3) keep students on track, and, 4) insure that students learn what they need to learn to get to where they want to be. He noted that only the first pillar is in place. The # of TAP students has increased from 5,400 to 6,700; but, Dr. Klucznik noted that we don't know why the students chose their majors and if they are pursuing their majors. A lot of TAP students are transferring to CSUs. Dr. Klucznik noted that the CSUs are doing a good job of receiving TAP students. Regent Cohen stated that we need some way to track TAP students and Dr. Klucznik agreed. Regent Budd asked for the definition of a cohort and Dr. DeSantis responded that it's the first-time students (the freshman class) that start in the Fall. The cohort represents 15-20% of all students. Measurement is done for the full year, Fall, Winter, Spring and Summer. Chair Harris requested that, once the full implementation of Guided Pathways is in place, we compare how CSCU is doing against its peers. Dr. DeSantis agreed that we should compare CSCU's progress against neighboring states (NY, NJ) in the Student Success network as well as against very large community college systems.

Chair Harris recognized Director Arthur Poole on his impending retirement and thanked him for his years of service.

On a motion by N. Cohen and seconded by P. Rosa, the Committee voted unanimously to adjourn the meeting of the BOR Academic and Student Affairs Committee at 12:26 p.m.