



## CT BOARD OF REGENTS FOR HIGHER EDUCATION

### ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – October 11, 2019  
9:30 a.m. – 61 Woodland Street, Hartford

#### MINUTES

Regents Present: Aviva Budd, Naomi Cohen, Del Cummings, William Lugo, Peter Rosa

Regents Absent: Merle Harris

Staff Present: Les Cropley, Jane Gates, Arthur Poole, Pat Ryiz

Other Attendees: Missy Alexander (WCSU), Carmen Cid (ECSU), Matthew Ciscel (CCSU), Linda Dalessio (WCSU), David Dauwalder (CCSU), Marianne Fallon (CCSU), David Ferreira (NCCC), Mary Kenny (ECSU), Jeanette Lupinacci (WCSU), Mary Nielson (WCSU), Elsa Núñez (ECSU), Bozena Padykula (WCSU), Joan Palladino (WCSU), Ricardo Perez (ECSU), William Salka (ECSU)

The meeting was called to order at 9:30 a.m. by Regent Pete Rosa chairing the meeting for ASA Committee Chair Merle Harris.

Regent Rosa called for a motion to add an informational item to the BOR ASA Committee October 11, 2019 agenda, the New Academic Program Approval Transmittal Form. **On a motion by N. Cohen and seconded by A. Budd, a vote was taken and the meeting agenda was amended.**

1. Approval of Minutes
  - a. September 6, 2019  
**On a motion by N. Cohen and seconded by A. Budd, the minutes from the September 6, 2019 BOR ASA Committee meeting were approved.**

2. Consent Items
  - a. Discontinuations
    - i. Human Services – AS – Northwestern CT CC
    - ii. Plastics Technology – C2 Certificate – Quinebaug Valley CC
    - iii. Technology Studies: Plastics Option – AS – Quinebaug Valley CC**On a motion by N. Cohen and seconded by A. Budd to adopt the Consent Items, the consent items were unanimously approved.**

3. Action Items

a. Modifications

- i. Advanced Manufacturing Machine Technology – C3 Certificate – Naugatuck Valley CC [Significant modification of courses]

**Regent Rosa called for a motion to approve the modification of the Naugatuck Valley CC Advanced Manufacturing Machine Technology C3 Certificate. The motion was moved by N. Cohen and seconded by A. Budd.**

Dr. Lisa Dresdner, Dean of Academic Affairs, and, Conal Larkin, Associate Dean of Business and Professional Studies, presented the programs for Naugatuck Valley CC which seeks to modify the Advanced Manufacturing Machine Technology C3 Certificate curriculum to align with the three Advanced Manufacturing Technology Center (AMTC) programs at Asnuntuck CC, Housatonic CC, and, Quinebaug Valley CC. In addition, the modification is in response to NVCC's Advisory Board recommendations and student feedback, and, it will streamline credits in anticipation of the community college consolidation. Two courses are consolidated into a single course, Advanced Machine Technology, to replicate the jobs a graduate will actually do on a shop floor. In addition, a directed elective, requiring instructor approval, is added consisting of a course in CAD, Manufacturing or Quality Control. Regent Cohen noted that the program's expenditures exceed the revenues. Dean Dresdner noted that the Advanced Manufacturing Machine Technology program is one of the more expensive programs in the system; but, the program has 100% job placement. Regent Cohen asked Provost Gates to develop a budget comparison between NVCC's Advanced Manufacturing Machine Technology program and the same program at the other three AMTCs.

**Regent Rosa called for a vote to approve the modifications and the vote was unanimous.**

- ii. Fundamentals of Machine Technology – C2 Certificate – Naugatuck Valley CC [Significant modification of courses]

**Regent Rosa called for a motion to approve the modification of the Naugatuck Valley CC Fundamentals of Machine Technology C2 Certificate. The motion was moved by A. Budd and seconded by N. Cohen.**

Dean Dresdner noted that the reasons for the modification of the C2 certificate are the same as for the C3 certificate: to align the curriculum with the other three CSCU AMTCs, at the request of NVCC's Advisory Board, student feedback, to streamline work, and the relevance of the work for the students. The modified C2 certificate consists of not less than 16 credits and not more than 30. The modification results in a one-credit decrease. Four courses will be combined into a single course, Machine Technology Fundamentals, which replicates, for the student, a more realistic situation on a shop floor. Two non-credit courses were combined into one first semester course, Career Awareness and Development, to prepare students for internships in the 2<sup>nd</sup> semester.

**Regent Rosa called for a vote to approve the modifications to the Naugatuck Valley CC C2 Certificate in Fundamentals of Machine Technology and the vote was unanimous.**

iii. Teaching English to Speakers of Other Languages (TESOL) – MS - CCSU [Change of Degree Title and Modification/Substitution of Courses]

**Regent Rosa called for a motion to approve the modifications to the Central CT State University MS in Teaching English to Speakers of Other Languages (TESOL), specifically, a change in name to Applied Linguistics, and a change in degree title from MS to MA. The motion was moved by A. Budd and seconded by N. Cohen.**

Dr. Marianne Fallon, AVP Academic Affairs, and, Dr. Matthew Ciscel, Professor, English, presented for CCSU, which is requesting a name and degree title change to its MS in Teaching English to Speakers of Other Languages (TESOL). The resulting program will be the MA in Applied Linguistics which will reflect the changes in the profession. Dr. Fallon noted that the revised program will have two tracks: 1) The existing TESOL program, and, 2) The new Language and Policy Planning Track (LPP). Dr. Ciscel noted that the name change will better reflect the nature of the program which has its foundation in linguistics and psychological theory and will make the content of the program clearer to prospective students.

Questions/Comments from the Committee centered on:

- a) *The difference between TESOL and Applied Linguistics related to teacher certification. Is there a Bachelor's degree in TESOL for teachers?* Response: CCSU's program is the only one offered at a public university that provides initial teacher certification. Southern CT State University and Fairfield University have Master's degrees in TESOL which provide teacher training. There is no Bachelor's degree level in TESOL at CCSU. Teacher certification is attained at the Master's post baccalaureate level.
- b) *Enrollment – Will the program modifications improve enrollment?* Response: The Fall 2019 data shows an increase in enrollments in the program. The program modifications will improve the program enrollment.
- c) *Marketing Plan –* Response: CCSU received a grant and placed ads with professional organizations for the program.

**Regent Rosa called for a vote to approve the modifications and the vote was unanimous.**

iv. Advanced Practice: Adult Gerontology Nurse Practitioner – MS Nursing - Western CSU [New option in existing program]

**Regent Rosa called for a motion to approve the modifications to the Western CT State University MS in Nursing Advanced Practice: Adult Gerontology Nurse Practitioner program, namely, the addition of an option, the Psychiatric Mental Health Nurse Practitioner. The motion was moved by N. Cohen and seconded by A. Budd.**

Provost Missy Alexander, Dr. Joan Palladino, Interim Dean School of Professional Studies, Dr. Linda Dalessio, Assistant Professor, Nursing, Dr. Mary Nielson, Assistant Professor, Nursing, Dr. Jeanette Lupinacci, Chair, Nursing Department, and, Dr. Bozena Padykula, Associate Professor, Nursing, presented the program modification for Western CT State University which seeks to add a third degree option to its MS in Nursing Advanced Practice: Adult Gerontology Nurse Practitioner program. Provost Alexander stated that this additional option capitalizes on Western CT State University's growing expertise in mental health issues. She noted, also, two programs, the MS in Addiction Studies, approved by the BOR last year, and the MS in Counseling, both of which were

awarded HRSA grants, have increased enrollment. The new MS in Nursing Advanced Practice: Psychiatric Mental Health Nurse Practitioner option will support the Mental Health needs of CT and the surrounding region and will reposition qualified faculty from the RN to BSN program. Two extra three-credit courses were added to the new option, Psychopathology and Psychopharmacology, to meet the requirements of the accrediting body, the American Nursing Credentialing Center (ANCC). There is a shortage of nurse practitioners in the Psychiatric Mental Health area and, geographically, in western CT and eastern NY.

**Regent Rosa called for a vote to approve the modifications and the vote was unanimous.**

b. New Programs

i. Doctor of Nursing Practice (DNP) – Doctorate – Western CSU

**Regent Rosa called for a motion to approve the new Western CT State University Doctor of Nursing Practice (DNP). The motion was moved by N. Cohen and seconded by A. Budd.**

Western CT CSU is seeking Licensure and Accreditation for the proposed new Doctor of Nursing Practice (DNP), a fully online forty-credit program in response to a change in requirements for Advanced Practice Nursing certification by the accrediting body, the American Association of Colleges of Nursing (AACN). A Doctor of Nursing Practice will be required to attain certification in the future. Western CSU currently has a Nursing Doctor of Education (Ed.D), in partnership with Southern CSU, to train Nursing faculty. The DNP is more clinically based than the Nursing Ed.D. DNP graduates work in hospitals or in healthcare settings. WCSU has already had interest in the DNP program from alumni who want the degree to get on par with other practitioners (e.g., Doctors of Medicine, Pharmacy, Physical Therapy, etc.).

Questions/comments from the Committee centered on:

- a) *Will practicing APRN's be grandfathered in or will they have to take the DNP?* Response: We anticipate that practicing APRNs will be grandfathered in. The accrediting body will pick a date and grandfather in all APRNs before that date.
- b) *Why do none of the program faculty have doctorates in their specialty?* Response: All faculty in the program are licensed Nurse Practitioners and a number of them have Ed.D degrees. The faculty has the qualifications for the new program to be accredited.
- c) *Are other universities in the area offering the DNP degree?* Response: The following CT universities offer the DNP degree: Sacred Heart, Fairfield, St. Joseph's, Yale and UCONN.
- d) *Is there a salary advantage to getting the DNP degree?* Response: Yes. DNP graduates will command a higher salary based on their degree and years of experience.
- e) *What percentage of the degree is online?* Response: The program is totally online except for the clinical portions of the program.

**Regent Rosa called for a vote to approve the new Western CT State University Doctor of Nursing Practice (DNP) program and the vote was unanimous.**

ii. Anthropology – BA – Eastern CSU

**Regent Rosa called for a motion to approve the new Eastern CT State University BA in Anthropology. The motion was moved by N. Cohen and seconded by A. Budd.**

Provost William Salka, Dr. Carmen Cid, Dean School of Arts and Sciences, Dr. Ricardo Perez, Professor, Anthropology, and Dr. Mary Kenny, Professor, Anthropology, presented the program for ECSU which seeks Licensure and Accreditation for a new 120-credit BA in Anthropology program. The cost to offer the new program will be minimal as ECSU has three full-time Anthropology faculty, therefore no new resources are required. The new program will add two new courses in the first year and three new courses in the remainder of the program. The impetus for the new program was at the request of alumni and students currently in the minor who requested that ECSU create an Anthropology major. The new BA program will emphasize cultural anthropology and archeology.

Questions/comments from the Committee centered on:

- a) *Will graduates from the ECSU BA in Anthropology go to UConn for the Master's in Anthropology?* Response: Yes. Many students, now, go on to UCONN for graduate degrees and more are expected to transfer when the BA in Anthropology is approved.
- b) *Are there 39 required credits in Anthropology in the program?* Response: Yes, between 39-42 credits are required in Anthropology.
- c) *Given that many Anthropology graduates go into the medical field, should there be a required course in Biology and other sciences?* Response: The Liberal Arts Core has two science courses. ECSU is keeping the required courses more general for students with non-biological and non-medical employment goals and interests.

**Regent Rosa called for a vote to approve the new Eastern CT State University BA in Anthropology program and the vote was unanimous.**

c. Academic Program Review

Arthur Poole, Director of Educational Opportunity, presented the Academic Program Review of 82 programs for the Academic Year 2018-2019 consisting of 5 tables which summarize the Academic Program Review's criteria: A. External Accreditation Status; B. External Review's Recommendations; C. Internal Review's Recommendations; D. Program Assessments (Student Learning Outcomes and General Education Competencies); and, E. Tabulation of Credentials Awarded (3-year averages). Regarding Table E, Director Poole noted that the Low Completer programs are highlighted in yellow and per the BOR Low Completer Policy, institutions are required to report on these programs to the Academic and Student Affairs Committee. Reports are due to the Provost at the end of November and will be presented to the Academic and Student Affairs Committee at its December 2 meeting. Discussion centered on how to read the data and the low completer process. Data on Table E (number of credentials awarded) is presented in three-year averages. The Low Completer programs will be submitted to the BOR ASA Committee in December with recommendations to continue, discontinue or combine the programs. Factors considered in program continuance are enrollments, the fiscal impact, and, an assessment of the Student Learning Objectives. The BOR ASA Committee can make decisions regarding the future of the program at the December meeting or defer its decision to a later time.

**On a motion by A. Budd and seconded by N. Cohen to accept the Academic Program Review for the Academic Year 2018-2019, a vote was taken and unanimously approved.**

d. BOR Policies

i. Animals on Campus

**Regent Rosa called for a motion to approve the BOR Policy regarding Animals on Campus. The motion was moved by A. Budd and seconded by N. Cohen.**

Ms. Vita Litvin, Assistant Counsel, presented the policy. The need for a formal policy, previously a set of guidelines, arose from the increase in requests for service and emotional support animals on CSCU campuses. Federal and state laws protect individuals with documented or perceived disabilities from discrimination and require colleges and universities to make reasonable accommodations. This policy is a comprehensive approach in response to individual requests for reasonable accommodations involving animals. The policy defines the differences between Service Animals and Emotional Support Animals (ESA), defines the rights and responsibility of handlers, and, provides guidance to ensure that campuses act in compliance with the law by engaging in an interactive process with requesters to ensure full participation and equal access for individuals with disabilities.

Questions/comments from the Committee centered on:

- a) *What is the scope of the problem? How many requests have there been for Service Animals or Emotional Support Animals?* Response: The misrepresentation of the need for Service/Emotional Support Animals is an issue. Pres. Elsa Núñez estimated that there are 10-20 requests for Service Animals/Emotional Support Animals per campus. She noted that the Policy for Animals on Campus is an important step forward for both the universities and colleges as well as for the people who require service animals/ESAs.
- b) *Licensed Medical Practitioner* - Pres. Núñez stated that defining the responsibilities of the animal's handler is important but the physician's (Licensed Medical Practitioner) responsibilities require more clarity. *How does University/College staff assess the Licensed Medical Practitioner's qualifications, area(s) of specialty, and/or expertise to approve student's request for an ESA?* Response: The Licensed Medical Practitioner has to be licensed to speak to the student's disability and the student's need for an ESA. The University/College representatives can probe further and ask the medical professional for more information to support the need for the requested accommodation (ESA) before approval is granted.

A discussion ensued regarding the definition of the Licensed Medical Practitioner authorizing the ESA. Regent Budd stated that more specificity is needed in the definition to make it clearer that the practitioner is treating the student and is the one authorizing the ESA. Ms. Litvin read the definition of "a licensed medical practitioner" in the Staff Report (Pg. 97 of 117) and Pres. Nunez noted that the definition in the Staff Report should be consistent with the definition in the policy itself, specifically, the section on "...the nexus between the student's disability and the therapeutic relief of one or more symptoms of the student's disability provided by the ESA" should be highlighted (or come first in the definition). Regent Budd requested that the definition of the Licensed Medical Practitioner be consistent in the policy and repeated for emphasis each time it is used.

- c) *What is due process if the student's request for an ESA is rejected?* Response: There is an Appeal and Grievance Process (Section XI. of policy).
- d) *In a residence setting, what is the process if the roommate has a phobia or allergy to the ESA? Is the roommate notified in advance of the ESA?* Response: The

roommate will be notified of the ESA prior to moving in. The roommate can contact the Disabilities Services Coordinator who can make other housing accommodations.

- e) *How/when is the faculty member notified that a service animal or an ESA, will be in class?* Response: Unlike Service Animals, ESAs are usually not allowed in class, except in cases of medical necessity. Faculty members should be notified prior to the start of class of a Service Animal in residence. This will alleviate “decisions on the spot” which can lead to problems. *How does a faculty member resolve a conflict between the person with the Service Animal and another student who may have issues with the presence of a Service Animal in class?* The faculty member should direct the student who has issues with the Service Animal to the campus Disability Services Coordinator who will work with the student to make reasonable accommodations for him/her.
- f) *Should there be a hard deadline by which a student must notify the institution of his/her ESA?* Response: Each institution has its own policy and timeline for notification.

Regent Cohen emphasized the need to train CSCU faculty and staff on this policy to insure that everyone understands the policy and their responsibilities in the administration of it.

**Regent Rosa stated that two votes will be taken: one on the modified amendment and the other on the BOR Policy on Animals on Campus itself.**

**Regent Rosa called for a vote on the revised amendment. Regent Budd stated that the term Licensed Medical Practitioner has a specific definition and when it is used in the policy it will be stated as “the” Licensed Medical Practitioner, to signify a specific practitioner, rather than “a” or “any” licensed medical practitioner, and that the designation Licensed Medical Practitioner will be capitalized. A vote was taken and the revised amendment was approved unanimously.**

**On a motion by A. Budd and seconded by N. Cohen, a vote was taken and the BOR Animals on Campus policy was approved unanimously.**

ii. Opioid Overdose Prevention and Awareness

**Regent Rosa called for a motion to approve the BOR Policy on Opioid Overdose Prevention and Awareness. The motion was moved by N. Cohen and seconded by A. Budd.**

Ms. Ernestine Weaver, Counsel, presented the policy which is the result of CT Public Act 19-191 (Section 7), effective July 1, 2019, which addresses opioid use. The law requires that no later than January 1, 2020, the president of each institution will adopt the policy on how to treat opioid antagonists (Narcan) on his/her campus. Ms. Weaver listed the specific details that the Narcan policy must contain and she stated that the original policy was presented to the CSCU Council of Presidents (COP). The policy presented to the ASA Committee today, contains the revisions and recommendations of the COP. The Public Act directs each CT university and college president to develop a policy consistent with law. CSCU has added that each campus policy must contain an awareness campaign and

reporting requirements. Each institution must submit its policy to the CSCU Legal Affairs Dept. by November 24 which, in turn, will submit the individual campus policies to the Dept. of Consumer Protection. Ms. Weaver recommended that the individual campus policies not be submitted to the ASA Committee for information since these policies are required by law. The policy states the Board of Regents' intent to increase opioid awareness and the prevention of overdose-related deaths. In addition, the BOR endorses the addition of a prevention campaign and reporting requirements to the policy.

**Regent Rosa called for a vote to approve the BOR Policy on Opioid Overdose Prevention and Awareness and the vote was unanimous.**

ADDED: New Academic Program Approval Transmittal Form (Information Item)

Provost Gates presented the New Academic Program Transmittal Form which will be used for new academic programs approved by the CSCU Academic Council. The transmittal form, a summary or shorter version of the full New Program Approval Form, will be included in the Academic and Student Affairs Committee agenda packet. The transmittal form will contain fiscal information on the proposed new program. Members of the ASA Committee and other internal stakeholders will have access to a secure share or folder on the Internet which will contain the full New Program Approval Forms submitted by the CSCU institutions. The intent of the New Academic Program Transmittal Form is to protect CSCU's academic intellectual properties prior to the launch of a new academic program. Some of CSCU's new programs have been replicated by private institutions prior to the programs' launch. Placement of the full new academic program approval documentation in the public domain is not required by the Freedom of Information (FOI) Act. After the program is approved by the BOR and after the program is launched, a full description of the program will be available on the institution's website and in course catalogues for students and the public.

**On a motion by N. Cohen and seconded by A. Budd, the Committee voted unanimously to adjourn the meeting of the BOR Academic and Student Affairs Committee at 11:40 a.m.**