



CSCU

CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – April 27, 2018
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Naomi Cohen, Del Cummings, Larry DeNardis (by conf.), Juan Carlos Leal (by conf.), William Lugo, Hector Navarro (by conf.)
- Regents Absent: Aviva Budd
- Staff Present: Jane Gates, Elsa Núñez, Gayle Barrett (MxCC/CSCU), Candace Barrington, Bill Gammell, Ken Klucznik, Lindsey Norton (HCC/CSCU), Arthur Poole, Pat Ryiz, Mike Stefanowicz, Steve Weinberger, Karen Wosczyzna-Birch (COT/TxCC), Heidi Zenie (TRCC/CSCU)
- Other Attendees: Missy Alexander (WCSU), Gennaro DeAngelis (ACC/TxCC), Janet Hayes (HCC), Sundeep Muppidi (ECSU), Katie O'Callaghan (WCSU), Dimitrios Pachis (ECSU), Chris Parden (QVCC), Bill Salka (ECSU), Alfred Williams (QVCC)

President Elsa Núñez, ECSU, introduced Dr. Bill Salka who will be the new Interim Provost at ECSU when Provost Dimitrios Pachis retires after 40 years of service.

The meeting was called to order by Chair Merle Harris at 9:35 a.m.

1. Approval of Minutes – March 28, 2018. **A motion to approve the minutes from the March 28th meeting was made by N. Cohen, seconded by H. Navarro, and unanimously approved.**
2. Consent Items **A motion to approve the consent items was made by N. Cohen and seconded by H. Navarro. A vote was taken and the consent items were unanimously approved.** Consent items were:
 - a. Discontinuations
 - i. Early Childhood – Advanced - Master of Science (non-certification) – ECSU
 - ii. Elementary Education – Advanced - Master of Science (non-certification) – ECSU
 - iii. Reading Language Arts – Advanced - Master of Science (non-certification) – ECSU
 - iv. Secondary Education – Advanced - Master of Science (non-certification) – ECSU
 - v. Accounting for Small Business Option – AA – HCC
 - vi. Business Office Technology: Executive Asst. Option – AA – HCC
 - vii. Computer Technology – AS – MCC
 - viii. Justice Administration – MS – WCSU

3. Action Items

a. Accreditation of a Licensed Program

i. TESOL – 6th Year Certificate – WCSU

A motion to approve was made by N. Cohen and seconded by H. Navarro. Provost Missy Alexander and Prof. Katie O’Callaghan, Chair, Education and Educational Psychology, presented for WCSU. The TESOL (Teaching English as a Second Language) certificate program was approved for licensure by the Board of Regents and for licensure by the CT State Dept. of Education. WCSU is requesting accreditation at the start of the program due to the short timeframe (18 months) to complete the program. WCSU is getting ready to launch the program and is recruiting students. WCSU worked closely with the Danbury and Bethel school districts to develop the curriculum to impact student learning in diverse urban settings. Chair Harris noted that graduate programs should be licensed and accredited simultaneously. **A vote was taken to approve the accreditation of the TESOL 6th Year Certificate and the accreditation was unanimously approved.**

ii. Teaching – MAT (Secondary Education) & Certificate – WCSU

A motion to approve was made by N. Cohen and seconded by H. Navarro. Provost Alexander noted that this program presents exactly the same situation as the TESOL 6th Year Certificate program (3.a.i.). The number of English Language Learners (ELLs) is rising in the region of the state served by WCSU. The MAT program requires students from all content specialties to focus on techniques for supporting ELLs. **A vote was taken to approve the accreditation of the Master of Arts in Teaching (MAT) Secondary Education and Certificate programs and the accreditation was unanimously approved.**

b. Modifications

i. CSCU Pathway Transfer Degree: Early Childhood Teacher Credential (ECTC) Studies – AA [Designation change – AA to AS]

A motion to approve was made by N. Cohen and seconded by H. Navarro. Ken Klucznik, TAP Co-Manager, discussed the request to change the ECTC Studies TAP degree from an AA to an AS designation. In response to Chair Harris’ question, he noted that all TAP degrees have the AA designation; but, since existing ECTC programs are credentialed by the CT Office of Early Childhood, changing the designation of the CSCU Pathways Transfer Degree in ECTC Studies establishes consistency and will help to avoid confusion. **A vote was taken to approve the change in designation of the CSCU Pathway Transfer Degree: Early Childhood Teacher Credential (ECTC) Studies degree from AA to AS and the designation change was unanimously approved.**

Regent Cohen made a comment regarding the NEASC response to the Students First Substantive Change Request. She noted that the NEASC decision has left CSCU in a state of flux. Given the decision, she questioned if the ASA Committee should be approving new programs when we don’t know the financial state and sustainability of the institutions in the system.

c. New Programs

i. ~~American Studies Civic Leadership – BA – SCSU~~ **Moved to ASAC June 8, 2018 Meeting**

ii. Industrial Design – AA – HCC

A motion to approve was made by H. Navarro and seconded by N. Cohen. Asst. Professor Janet Hayes, Graphic Design, presented for HCC. The Industrial Design AA degree combines design and technology. The program incorporates the Computer Science, Manufacturing, Engineering and Design Departments. Instructors, courses and resources for the new AA in Industrial Design will be drawn from these departments.

Questions/Discussion were as follows:

- a) *Local Employment Prospects for Graduates* – The program documentation only specifies national job opportunities. Small local companies (8-10 employees) are hiring entry-level industrial designers. Regent Navarro asked about jobs for graduates in Gaming at Pixar, Disney, ESPN and opportunities in 3D modeling and animation.
- b) *Transfer and Articulation Agreements with other CT Universities* – HCC has a transfer agreement with the University of Bridgeport (Shintaro Akatsu School of Design) and UB offers scholarships. Students can also transfer to Pratt in New York. Chair Harris asked HCC to look into establishing transfer agreements with CT institutions – ECSU, CCSU and/or WCSU as transferring to the University of Bridgeport is more costly for students. Regent Cohen asked if the private institutions offer CC graduates the CT state tuition rates. It was indicated that the private colleges scholarships are generous but do not equal the state tuition rates.
- c) *Advisory Committee* – Chair Harris stated that appointing industrial people to the advisory committee will help align the program with industry needs.

A vote was taken to approve the HCC Industrial Design AA degree. The new degree was approved with Regent Cohen abstaining.

iii. Cybersecurity – AS – QVCC

A motion to approve was made by N. Cohen and seconded by H. Navarro. Alfred Williams, Dean of Academic Affairs and Student Services, and Chris Parden, Associate Professor/Program Coordinator, Computer Networking and Technology, presented for QVCC. The program will make use of QVCC's existing IT offerings and no additional costs for the new program will be incurred. Graduates of the program will be eligible to sit for two national industry exams – CompTIA's Security+ and I.S.C.'s S.S.C.P certifications. Governor Malloy's recent CT Cybersecurity Strategy report indicated that in 2017 there were over 2,000 unfilled cybersecurity jobs in CT and, by 2020, over 1.5 million jobs will need to be filled nationwide. This program will allow QVCC students to earn higher salaries and to transfer to a four-year institution to further their educational and professional needs. Graduates with an AS degree can get jobs in the cybersecurity field as entry-level technicians.

Questions/Discussion were as follows:

- a) *Transfer Articulation to Four-Year Institutions* – Graduates of the QVCC Cybersecurity AS program can transfer to COSC to complete a BS degree.
- b) *Professional Certification Exams* – How is QVCC preparing students to sit for the two national industry exams? Subject matter on the exams is contained in the

program's core classes. The location of the exams is announced to students. QVCC is working on finding scholarships for students to take the exams. Professor Parden is working on getting certified as a trainer so that the certification tests can be held at QVCC.

- c) *Budget* – No costs will be incurred for the program until Year 3 when a full time instructor will be hired. QVCC has the faculty, equipment, and virtual labs to support the program.

A vote was taken to approve the QVCC Cybersecurity AS degree. The new degree was approved with Regent Cohen abstaining.

Regent Cohen stated that she would like to see a summary of new programs approved over the last three years that shows projected costs vs. actual expenses. Provost Gates noted that data is being prepared for the BOR which shows various trends so that future decisions can be made.

d. College of Technology (COT) Program Replications

i. Tunxis CC

A motion to approve was made by N. Cohen and seconded by H. Navarro. Chair Harris noted that the ASAC previously approved a simpler process for the replication of a COT program where it was already approved at another CC. Tunxis CC is seeking licensure and accreditation of two Technology Studies AS degree options:

- Machine Technology
- Manufacturing Electro-Mechanical Maintenance Technology

and, three certificates:

- Advanced Manufacturing Machine Technology
- Manufacturing Electro-Mechanical Maintenance Technology
- Electronics Technology

These programs, currently offered at Asnuntuck CC, were approved by the ASAC and the BOR. Karen Wosczyzna-Birch, Director, CT College of Technology (COT) and Gennaro DeAngelis, Director of Financial Aid Services, ACC, presented the programs. Provost Gates congratulated Dr. Wosczyzna-Birch on receiving the Academic Innovation and Leadership Award (Postsecondary) from the Connecticut Technology Council. Dr. Wosczyzna-Birch noted that this is the first test of the replication process for COT programs. Technology Studies AS programs are offered at all CCs. Tunxis CC is requesting the replication of the ACC Technology Studies AS programs which include the options and certificates noted above so that students can pursue courses in Advanced Manufacturing, complete certificates in ten months and get paid internships. The AS in Technology Studies seamlessly transfers to CT state and private universities so that students can attain BS degrees. The programs will fulfill the workforce needs of the defense and aerospace industry in Central CT. The COT program has an industry advisory board which provides input to Tunxis CC on industry needs and internships. Because Tunxis CC and Asnuntuck CC have an existing partnership, a single chief executive and a centrally-located administration, direct program expenses will remain low and will be largely covered by tuition and programmatic fees. Additional revenue will be realized through relationships with business and industry partners. Manufacturing equipment will be procured via existing bond funding.

A vote was taken to approve the replication of two Asnuntuck CC Technology Studies AS degree options and three certificates at Tunxis CC. The two Technology Studies AS degree options and three certificates were approved with Regent Cohen abstaining.

e. Promotions and Tenures

- i. CCSU
- ii. ECSU
- iii. SCSU
- iv. WCSU

A motion to approve was made by L. DeNardis and seconded by N. Cohen. Provost Gates stated that the Connecticut State University tenure and promotion awards are made under the requirements of the CSU-AAUP contract. The Academic and Student Affairs Dept. moves tenure and promotion nominations forward to the Academic and Student Affairs Committee and the Board of Regents for approval. Chair Harris noted that, in WCSU's Promotions and Tenure letter, the candidates' departments were not specified. Steven Weinberger, VP, Human Resources, joined the meeting for this portion of the agenda.

Discussion centered around the following four areas:

- a) *Assignment of Tenure and Promotion Process* – An extensive discussion took place regarding the difficulty of approving tenure and promotion nominations without understanding the process and more detailed information. Regent DeNardis stated that the BOR does have the final say in this important decision. The BOR should be informed about extraordinary circumstances that may disqualify a candidate from being awarded tenure or a promotion. It was noted that this is the responsibility of the institutional president and needs to be stated in the letter that is forwarded with the recommendations. Chair Cohen asked that in the future the BOR Resolution could contain a summary of the contract process between the BOR and the CSU-AAUP detailing the obligations and responsibilities of the campus and the BOR.
- b) *Request for Additional Information* – See Item a) above. The ASA Committee is requesting information in addition to the Promotion and Tenure letters from each University President. President Núñez stated that she would like more information on persons nominated for tenures and/or promotions. Chair Harris asked the Committee if they wanted additional information on the candidates for tenure and promotions. The response was affirmative. Chair Harris requested that the summary contain the candidate's department, field, and a sentence about his/her accomplishments, as submitted by the candidate.
- c) *Total Salary Increases for Tenure and Promotions* – Regent Cohen asked if the ASA Committee can get data on the total salary increase for the 2018 Tenures and Promotions. Mr. Weinberger stated that he can provide that information for both the CSUs and the CCs.
- d) *Tenured Faculty Load* – Chair Harris asked if there are enough students for the faculty members granted tenure. President Núñez noted that if enrollment is not sufficient, tenure is not made.

A vote was taken to approve the 2018 Promotions and Tenures and the 2018 Promotions and Tenures were unanimously approved.

4. Informational Items

- a. TAP Update - Ken Klucznik and Candace Barrington, TAP Co-Managers discussed the four documents, listed below.
 - i. TAP Course Substitution Policy (approved by TAP Coordinating Council) – This lays out the policy for the CC Graduation Audit.
 - ii. Reverse Transfer/Provisional Protocol (endorsed by TAP Coordinating Council) – Reverse transfers for the CCs are handled differently. The CSUs receive students before they graduate. This policy establishes a protocol for the CSUs. The policy was established to avoid undue burden on the CSUs. The bulk of the work needs to be done at the CCs.
 - iii. CSCU Pathway Transfer Degree Options (with two supporting documents) (approved by TAP Coordinating Council) – Establishes the relationship between the sending Associate’s degree and the receiving Bachelor’s Degree. Presents three additional options for using Transfer Tickets. Insures that students can get into a CSU and complete 120 credits.
 - iv. Revised Advising Guides – Provides more information for advisors and students. Chair Harris and Regents Cummings and Cohen thanked Drs. Klucznik and Barrington for their hard work on the TAP policies and programs and the value that they bring to CSCU’s students.
- b. Below Threshold
 - i. Digital and Interactive Media Arts (DIMA) – Option – WCSU
No vote is taken on Below Threshold programs. The programs will be submitted to the Office of Higher Education.

Chair Harris asked for a motion to adjourn the meeting. The motion was made by N. Cohen, seconded by H. Navarro and unanimously approved. The meeting was adjourned at 11:20 a.m.