



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – November 26, 2018
1:00 p.m. – 61 Woodland Street, Hartford

MINUTES

Regents Present: Merle Harris, Naomi Cohen, Aviva Budd, Peter Rosa, William Lugo (via teleconference), Del Cummings (via teleconference)

Regents Absent: None

Staff Present: Jane Gates (via teleconference), Arthur Poole, Pat Ryiz

Other Attendees: Missy Alexander (WCSU), Terri Bennett (SCSU), Michelle Brown (SCSU), Aaron Clark (SCSU), Ilene Crawford (SCSU), David Dauwalder (CCSU), Amy Feest (TxCC), Rafaele Fierro (TxCC), Glynis Fitzgerald (CCSU), Kim Kostelis (CCSU), Lisa Lancor (SCSU), Tom McCarthy (CCSU), Steve Minkler (MxCC), Peter Morano (CCSU), Shane Murphy (WCSU), Kathy Pirog (CCSU), Robert Prezant (SCSU), Paul Resetarits (CCSU), William Salka (ECSU)

The meeting was called to order by Chair Merle Harris at 1:03 p.m.

1. Approval of Minutes from October 5, 2018

A motion to approve the minutes from the October 5, 2018 meeting was made by N. Cohen and seconded by A. Budd. A vote was taken and the minutes from the October 5, 2018 meeting were approved. Regent Peter Rosa abstained, as he was not a member of the Academic and Student Affairs Committee on the date of the last meeting, October 5, 2018.

2. Consent Items **A motion to approve the consent items was made by A. Budd and seconded by N. Cohen. A vote was taken and the consent items were unanimously approved.** Consent items were:

- a. Discontinuations
 - i. Basic Business Skills – Certificate – Three Rivers CC
 - ii. Substance Abuse – Certificate – Middlesex CC
 - iii. Juvenile Justice – Certificate - Middlesex CC

Chair Merle Harris introduced and welcomed Regent Peter Rosa, the new member of the Academic and Student Affairs Committee.

3. Action Items

a. New Programs

i. Civic Engagement – Certificate – Tunxis CC

The Tunxis CC Civic Engagement Certificate was presented and tabled at the September 7, 2018 Academic and Student Affairs Committee meeting. **Chair Harris called for a motion to remove the Tunxis CC Civic Engagement Certificate from the table. N. Cohen made the motion, seconded by A. Budd. A vote was taken to remove the Tunxis CC Civic Engagement Certificate from the table and it was unanimous. Chair Harris called for a motion to approve the Tunxis CC Civic Engagement Certificate. N. Cohen made the motion, seconded by A. Budd.** Amy Feest, Interim Dean of Academic Affairs, and Dr. Rafaele Fierro, Professor of History and Political Science presented for Tunxis CC which is seeking licensure and accreditation for their proposed new Civic Engagement 18-credit certificate program. The Civic Engagement Certificate has a multi-disciplinary curriculum designed to prepare students to communicate effectively, make sound decisions and effect change in their communities. Dean Amy Feest enumerated the ways that Tunxis improved the program proposal, incorporating the recommendations of the ASA Committee, after the September 7, 2018 meeting. The number of credits was reduced from 30 to 18. The staff worked with the TAP co-managers to align the program curriculum to the General Studies and Liberal Arts programs. The certificate will be paired with the student's Associate's degree and is compatible with eight current transfer tickets at Tunxis CC. With the Certificate and accompanying Associate's degree, students can transfer into CT State Universities offering Bachelor's degrees in applicable areas of study. The First Year Experience (FYE) faculty will now incorporate Civic Engagement courses into all FYE programs. The Civic Engagement Certificate includes a required semester-long internship, which will afford students the opportunity to gain "real world" experience. Advisors will be trained in the Civic Engagement Certificate.

Discussion centered on:

- 1) *Employment Opportunities* – What job opportunities will be available to graduates who get the certificate? Response: Employers/businesses have become interested in socially responsible graduates.
- 2) *Internships* –What type of internships will students have? Response: A 3-credit internship required for the certificate will be tailored to meet the specific needs of the student. Students have completed human services internships at the Wheeler Clinic in Plainville and the Jerome Home in New Britain. Internships may be paid or unpaid (volunteer).
- 3) *Enrollment* – What is the anticipated enrollment? Response: Program management estimates that the certificate will start with 10 students. A number of students have already committed to registering for the certificate. Prospective students have already taken some of the required courses. Students can decide at any point in their studies to add the certificate.
- 4) *Start Date* – How can the certificate be ready for a Spring 2019 start date? Response: Dean Feest stated that the certificate program can start in Fall 2019.

- 5) *Advising* – How will students be advised? Response: Dr. Fierro will be the advisor for the Civic Engagement Certificate. Students will be advised by faculty trained on TAP pathway programs. Currently the ratio of students to advisors is very high. Tunxis is trying to reduce the high ratio of students to faculty/advisors.
- 6) *Civic Engagement Activities* – How is this certificate a viable academic pursuit? Response: Provost Gates mentioned that there are national programs that award certificates/degrees in Civic Engagement, including, most recently, Trinity College in Hartford.
- 7) *Budget* – Does the budget include costs associated with the standalone certificate? Response: The courses that comprise the certificate are already held/in session. The classes will run regardless if the certificate is approved. Chair Harris noted that the Committee confronts the budgeting issue on all certificates. It is hard to figure out the true costs when classes are already offered. The budget should include the administrative cost to run one section of the internship/practicum.
- 8) *Standalone Certificate* – It was noted that the certificate folds seamlessly into an Associate’s degree, but students can just get the certificate. The Regents want to see the Civic Engagement Certificate paired with an existing degree for students who do not have a degree. The standalone certificate of 18 credits does not guarantee a job upon graduation. Dean Feest stated that the Civic Engagement Certificate can be paired with other degrees and she enumerated the eight TAP degrees that provide a pathway to a degree.
- 9) *Review* - Is there an option to review the certificate program after one year? Response: Chair Harris stated that the BOR policy is to review programs after three years in order to have enough data for a decision. All courses in the certificate program are offered by Tunxis now, except the internship/practicum.

After the general discussion, the Committee discussed a revised resolution for the Tunxis Civic Engagement Certificate. Chair Harris stated the revised resolution – **The Academic and Student Affairs Committee approves the Civic Engagement Certificate only for students enrolled in a TAP program that allows for those credits, with the program starting in Fall 2019. Chair Harris called for the substitute motion to approve the program. P. Rosa made the motion, seconded by A. Budd. A vote was taken and the Tunxis CC Civic Engagement Certificate program was approved.**

ii. Addiction Studies – MS – WCSU

Dr. Missy Alexander, Provost, Dr. Michelle Brown, Dean, Macricostas School of Arts and Sciences and Dr. Shane Murphy, Chair, Psychology Dept. presented for WCSU. **A motion to approve the WCSU Addiction Studies MS degree program was made by A. Budd and seconded by N. Cohen.** CT is in the midst of a devastating opioid crisis. There is an urgent need for more and better-trained clinicians and therapists in the substance use disorders treatment field. Graduates of the program will be prepared for certification as Licensed Alcohol and Drug Counselors (LADC), which requires a Master’s degree in a behavioral science and 300 hours of practical training, included in the MS in Addiction Studies. Substance abuse organizations, members of the WCSU Advisory Group, make all of their resources available for student internships. In addition, graduates will need two years of supervised work experience to qualify for the LADC.

The new program would benefit full-time WCSU undergraduates in Psychology, who can graduate with an MS in a year (the 4+1 program), and adults, with a BS in Psychology or associated subject area, working in the addiction field. Students who transfer to WCSU with a two-year degree are eligible to apply for the 4+1 program. No other public or private universities in CT offer an MS in Addiction Studies. Chair Harris asked about the online component of the degree and if there was a commitment at WCSU to offer more online courses. Provost Alexander responded that there is a strategy to offer more online courses at WCSU.

Chair Harris called for a vote to approve the WCSU Addiction Studies MS degree program. A vote was taken and the WCSU Addiction Studies MS degree program was approved unanimously.

iii. Supply Chain Logistics Management – MS – CCSU

Dr. David Dauwalder, Provost, Dr. Glynis Fitzgerald, Associate Vice President, Academic Affairs and Dean of Graduate Studies and Dr. Paul Resetarits, Professor, Dept. of Industrial Technology presented for CCSU. **A motion to approve the CCSU Supply Chain Logistics Management MS degree program was made by A. Budd and seconded by N. Cohen.** The MS in Supply Chain Logistics Management is a 33-credit program offered as a hybrid or 100% online. Employers are seeking to hire graduates in logistics operations with one or more professional certifications. The CCSU MS in Supply Chain Logistics Management will prepare graduates to receive five industry-recognized certifications. The program will build upon existing courses, faculty resources and expertise. The CCSU MS in Supply Chain Logistics Management will support the state's manufacturing and advanced manufacturing industries. The members of the CCSU Industrial Advisory Board (IAB) are committed sponsors of the MS in Supply Chain Logistics Management and will support the program through enrollments of their employees and through employment opportunities for new graduates. The MS in Supply Chain Logistics Management is the only master's degree program of its type in the CSCU system. Regent Cohen asked about the number of credits (33) in the MS program. Provost Gates responded that while most Master's programs have 30 credits, the Sciences, Engineering and Clinical programs are the exceptions. These programs allow for 6-9 additional credits in their programs. Regent Budd asked if there were any pre-requisites to the program. Dr. Resetarits responded that applicants are required to have a Bachelor's degree and a 2.7 GPA.

A vote was taken and the CCSU MS in Supply Chain Logistics Management program was approved unanimously.

iv. Athletic Training – BS/MS 3+2 – CCSU

Dr. Pete Morano, Assoc. Professor, Athletic Training Program Coordinator, Professor Kathy Pirog, Athletic Trainer, Physical Education and Human Performance, Assoc., and Professor Tom McCarthy, Athletic Trainer, Physical Education and Human Performance presented for CCSU. **A motion to approve the CCSU Athletic Training BS/MS 3+2 degree program was made by A. Budd and seconded by N. Cohen.** CCSU is transitioning its Bachelor's program in Exercise Science to a BS/MS 3+2 program in which students will attain a Bachelor's degree and an MS in Athletic Training. The BS/MS 3+2 program is comprised of 120 credits for the BS in Exercise Science and 60 credits for the MS in Athletic Training. 18 credits in Year 4 will satisfy requirements for

both the BS in Exercise Science and the MS in Athletic Training resulting in 162 credits combined for both degrees. The program will prepare graduates to assume the role of an entry-level athletic trainer upon graduation and successful completion of the Board of Certification exam. The Master's degree change is required by the Athletic Training Strategic Alliance. Undergraduate Athletic Training programs will no longer be able to accept students after the fall of 2022. The creation of the new program will facilitate the transfer of community college students into the Athletic Training major at CCSU. Discussion centered on the difference between CCSU's program and SCSU's, the clinical portion of the coursework and financial aid.

A vote was taken and the CCSU Athletic Training BS/MS 3+2 degree program was approved unanimously.

v. Data Science – BS – SCSU

Dr. Robert Prezant, Provost, Dr. Ilene Crawford, AVP for Academic Affairs, Dr. Lisa Lancor, Professor of Computer Science, Dr. Terri Bennett, Professor of Mathematics, and Dr. Aaron Clark, Professor of Mathematics presented for SCSU. **A motion to approve the SCSU Data Science MS degree program was made by N. Cohen and seconded by A. Budd.** The SCSU BS in Data Science is a 120-credit program, the first step in the creation of an MS and a 4+1 MS/BS degree program in Data Science. The proposed BS in Data Science program is an interdisciplinary effort between SCSU's Mathematics and Computer Science Depts. SCSU is seeking simultaneous licensure and accreditation of the proposed BS in Data Science, which will enable veterans to use VA-disbursed financial aid. In addition, in 2024, SCSU will seek external accreditation of the BS in Data Science from the Accreditation Board for Engineering and Technology (ABET), which requires programs to have graduates before accreditation. There is a demand for graduates with deep analytic skills and the ability to work with "big data". SCSU will be the first CSCU institution to offer an interdisciplinary, standalone major in Data Science. AVP Ilene Crawford indicated that the calculation for FTE was incorrect in the budget included in the agenda packet for this meeting. She distributed a revised budget.

Chair Harris called for a vote to approve the SCSU BS in Data Science program. A vote was taken and the SCSU BS in Data Science degree program was approved unanimously.

b. Academic Program Review: 2018-19 Academic Year Schedule

Arthur Poole, Director of Educational Opportunity, presented Agenda Items 3. b. and c. **A motion to approve the Academic Program Review: 2018-19 Academic Year Schedule was made by A. Budd and seconded by N. Cohen.** Questions from the Committee centered on the "Means of Review" of the programs – internal, external or both. Chair Harris noted that almost all of the institutions are using exclusively internal review and emphasized the need for external review in addition to internal review. Director Poole noted that he clarified the BOR Academic Review Policy, BR 18-080 ratified August 21, 2014, for the Academic Council and stated that the ASA Committee will see more external reviews in the future. The Committee amended the resolution. **The BOR Academic and Student Affairs Committee approves the 2018-2019 Academic Program Review Schedule notwithstanding the staff report's notations regarding the "means of review". On a motion by N. Cohen, seconded by A. Budd, the amended motion was unanimously approved.**

c. Comparative Enrollments: 2014-15 Cohort of Newly Established Programs

Chair Harris called for a motion to receive the Comparative Enrollments: 2014-2015 Cohort of Newly Established Programs. The motion was made by N. Cohen and seconded by P. Rosa. The report would not be forwarded to the Board of Regents.

The Comparative Enrollments for the 2013-14 AY cohort was presented to the ASA Committee on June 11, 2018. The Committee asked for an explanation for new programs that had not met their enrollment projections.

The Committee's questions centered on:

- i. *Low or Zero Enrollments* – Why don't institutions terminate programs with low or no enrollments? Response: It was noted that when a program is approved, it is approved for three years. It takes time to get programs up and running. Institutions often make changes to the programs or consolidate them. In the community colleges, there are more part-time students than full-time students. The numbers of full-time students are decreasing and part-time students are increasing.
- ii. *Program Termination* – The ASA Committee cannot make initial decisions on program terminations. The institutions have to make programmatic decisions.
- iii. *Follow-up Report to ASAC* – BOR approval is good for three years. Institutions must report back to the ASA Committee in three years.
- iv. *Enrollment Projections* – Institutions are using a new data tool, CHIMURA JobsEQ, to determine if there is a demand for new programs. The tool looks at jobs' data state by state. Hopefully, using the new JobsEQ data tool, the projections will be more accurate, although, we won't know for another year if the program is working.

Chair Harris reiterated that the ASA Committee cannot take action on program terminations, but can ask the institutions why programs with low enrollment should not be terminated. Both Chair Harris and Regent Cohen recommended that, at the next ASA Committee meeting on February 1, 2019, a discussion item concerning new programs be placed on the agenda. The Committee will make recommendations on what kinds of information it needs on a new program proposal.

A vote was taken to accept the Comparative Enrollments: 2014-15 Cohort of Newly Established Programs report and the vote was unanimous.

d. BOR Policy Amendments

i. Academic Program Review – Low Completers

The Academic Program Review – Low Completers Review Process was tabled at the October 5, 2018 Academic and Student Affairs Committee meeting pending review of the policy by the Faculty Advisory Committee. **Chair Harris called for a motion to remove the Academic Program Review – Low Completers policy from the table. N. Cohen made the motion, seconded by A. Budd. A vote was taken to remove the Academic Program Review – Low Completers from the table and it was unanimous. Chair Harris called for a motion to approve the amendment to the Academic Program Review – Low Completers policy dated December 13, 2018. N. Cohen made the motion, seconded by P. Rosa.** Provost Gates defined Low Completer Programs. An Academic Program Review (APR) is conducted every 7 years. Revisions to the Academic Program Review – Low Completers policy were made in collaboration

with the BOR Faculty Advisory Committee (FAC). As part of APR, each institution will determine low completer programs. Institutional recommendations are submitted to the Academic and Student Affairs Committee for review. The ASA Committee can return programs to the institutions for clarification. Institutions will supply additional justification for their program recommendations for additional discussion by the ASA. **Chair Harris called for a vote to approve the Amendment of Academic Program Review Policy – Low Completer dated December 13, 2018. A vote was taken and was unanimous.**

4. Informational Items

a. 2019-2020 State Universities Sabbaticals

i. ECSU

The Committee did not take action on the item. Sabbaticals for all CSUs will be considered together at the February 1, 2019 Academic and Student Affairs Committee meeting.

b. NECHE Notification of Action Taken - Second Chance Pell Program Instructional Locations

i. Asnuntuck CC - MacDougall-Walker Correctional Center (Suffield, CT) and Osborn Correctional Institution (Somers, CT)

ii. Quinebaug Valley CC – Brooklyn (CT) Correctional Center

iii. Three Rivers CC – York Correctional Institution (Niantic, CT) and Radgowski Correctional Institution (Uncasville, CT)

c. Below Threshold

i. Teaching in Technology Education – MAT - PK-12 Specialization – CCSU

ii. Sustainable Food Systems – Certificate – Naugatuck Valley CC

The Below Threshold programs will be submitted to the Office of Higher Education.

On a motion by N. Cohen and seconded by A. Budd, the Committee voted unanimously to adjourn the meeting of the Academic and Student Affairs Committee. The meeting was adjourned at 3:40 p.m.