



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

**Meeting – April 3, 2020
9:30 a.m. – via teleconference**

MINUTES

Regents Present: Aviva Budd, Naomi Cohen, Merle Harris, Holly Howery, Colena Sesanker

Regents Absent: None

Staff Present: Alison Buckley, Greg DeSantis, Jane Gates, Ken Klucznik, Lesley Mara, Steve Marcelynas, Steve McDowell, Pat Ryiz

Other Attendees: Shirley Adams (COSC), Candace Barriteau Phaire (CCSU), Mary Pat Bigley (CCSU), Jean Breny (SCSU), Sandy Bulmer (SCSU), Susan Chenard (GCC), Dauwalder, David (CCSU), Marianne Fallon (CCSU), Joe Farhat (CCSU), Angela Fierro (TxCC), Amy Feest (TxCC), Jennifer Hedlund (CCSU), Maureen Hogan (COSC), Brian Kaufman (QVCC), John Lewis (QVCC), Elsa Núñez (ECSU), Bill Salka (ESCU), Zulma, Toro (CCSU), Kristina Veselak (GCC), Karen Wosczyzna-Birch (TxCC - Next Generation Manufacturing), Shuju Wu (CCSU)

The meeting was called to order at 9:30 a.m. by Chair Merle Harris.

Chair Harris thanked the CSCU faculty and staff for their dedication and hard work during the COVID19 pandemic.

Chair Harris introduced two new regents serving on the BOR Academic and Student Affairs Committee, Holly Howery and Colena Sesanker.

Chair Harris talked about the shortened versions of the new program documentation and the difficulty accessing the full new program documentation forms in MS Teams. Chair Harris and Regent Budd will revise the short form to ensure that the Committee has the answers to the important questions regarding new programs that will alleviate having to go back and forth between the shortened form and the full program documentation in MS Teams. Chair Harris has asked Ben Barnes, CSCU CFO to work on revising and standardizing the Budget used in the academic program approval document.

1. Approval of Minutes

a. January 24, 2020

On a motion by N. Cohen and seconded by A. Budd, the minutes from the January 24, 2020 BOR ASA Committee meeting were approved.

2. Consent Items

a. Discontinuations

- i. Biological and Environmental Sciences – MA – Western CT State University
- ii. COT Technology Studies: Biomolecular Science Option – AS - Three Rivers CC
- iii. COT Technology Studies: CAD Option – AS - Three Rivers CC
- iv. COT Technology Studies: Technology and Engineering Education Option – AS – Three Rivers CC
- v. Applied Behavior Analysis – C2 Certificate – Naugatuck Valley CC
- vi. Mathematics Education Leadership – 6th Yr. Certificate – Central CT State University

b. Modifications

- i. Construction Technology – AAS – Three Rivers CC [Name Change]
- ii. Culinary Arts – Certificate – Manchester CC [Addition of one-credit course in Fall 2013. Approval required for financial aid.]
- iii. Exercise Science – BS - Southern CT State University [Name change to Physical Education (Pre-K to 12 Certification)]
- iv. Educational Leadership – 6th Year Diploma - Southern CT State University [Addition of off-site location – Branford School District]
- v. Master of Public Health - Health Promotion Concentration - MPH – Southern CT State University [Addition of online modality to traditional program delivery]
- vi. Environmental Education – MS - Southern CT State University [Name change to Environmental Studies]

On a motion by N. Cohen seconded by A. Budd, the consent items were approved.

3. Action Items

a. Modifications

- i. Health Science – BS – Southern CT State University [Significant Modification of Courses/Course Substitutions]

Chair Harris called for a motion to approve the modification of the Southern CT State University BS in Health Science. The motion was moved by N. Cohen and seconded by H. Howery.

Dr. Sandy Bulmer, Dean, College of Health and Human Services, presented the program for SCSU. The changes to the BS in Health Science consist of curriculum modifications and the addition of admissions standards. SCSU moved some courses out of the core to provide students with more diversity in electives and implemented a new admission process due to the limited number of seats in the program. Chair Harris asked if SCSU

was exceeding the projected enrollments in this program. Dean Bulmer responded that the projected enrollment was 40 and the actual enrollment is 62.

Chair Harris called for a vote to approve the modifications to the Southern CT State University BS in Health Science. A vote was taken and approval of the modifications to the BS in Health Science was unanimous.

ii. Management – BS - Central CT State University [Addition of an auxiliary site at Tunxis CC]

Chair Harris called for a motion to approve the modification of the Central CT State University BS in Management, specifically the addition of an auxiliary site at Tunxis CC. The motion was moved by H. Howery and seconded by A. Budd.

Dr. Marianne Fallon, Interim AVP of Planning and Resources, CCSU, Dr. Joe Farhat, Professor and Chair, Finance Dept., CCSU, and, Amy Feest, Interim Dean of Academic Affairs, Tunxis CC, presented the program for CCSU and Tunxis CC. The program modification will establish Tunxis CC as an auxiliary site of the CCSU BS in Management program and enable TxCC students who have completed their AS degree to finish CCSU's BS in Management degree at Tunxis CC.

Questions/Comments from the Committee included:

- a) *Are all classes the students need to complete the BS in Management offered at Tunxis CC?* Response: Yes. The CCSU courses will be taught by CCSU faculty. Students will acquire the full BS degree in Management at Tunxis CC.
- b) *Will current CCSU students go to Tunxis CC?* Response: This may happen.
- c) *How will the program be marketed and to whom?* Response: The program will be marketed to current Tunxis CC Business Administration and General Education students.
- d) *The financials are hard to follow. Is this the current AS degree enrollment that is presented?* Response: The entire budget is for the CCSU BS in Management program taught at Tunxis.
- e) *Will Tunxis CC get the revenue?* Response: There is a consortium agreement between CCSU and Tunxis CC.
- f) *How many courses are required at CCSU?* Response: Students take 30 CCSU credits and could transfer up to 90 credits.
- g) *What is the 2019-2020 enrollment in the existing AS degree at Tunxis CC?* Response: There are over 400 enrolled students. There are two degree tracks: 1) The TAP Business Studies program, and, 2) the standalone AS in Business Administration degree. There has been huge growth in enrollment in the TAP Business Studies program.
- h) *With only 10 projected enrollments, is this program worth it?* Response: We projected 10 students for the first cohort. This is a conservative estimate. We anticipate growth in the program and look at this as the first of several partnerships with Tunxis.

Chair Harris called for a substitute motion to approve the modification of the Central CT State University BS in Management, specifically the addition of an auxiliary site at Tunxis CC, with the request that CCSU submit an enrollment report after seven semesters. The substitute motion was moved by N. Cohen and seconded by H. Howery. A vote was taken and the substitute motion for

modifications to the CCSU BS in Management program, with the request that CCSU submit an enrollment report after seven semesters, was approved.

iii. Sport Management – BS – Southern CT State University [Significant Modification of Courses/Course Substitutions]

Chair Harris called for a motion to approve the modification of the Southern CT State University BS in Sport Management. The motion was moved by H. Howery and seconded by N. Cohen.

Dr. Sandy Bulmer presented the BS in Sport Management for SCSU. It has two tracks, 1) the BA in Sport Management, with 132 enrolled students, was modified to keep the program up-to-date and to align it to the standards of the accrediting body, and, 2) The program was modified so there is room for students to adopt a minor if students choose more courses out of the core requirements.

Chair Harris called for a vote to approve the modification of the Southern CT State University BS in Sport Management. A vote was taken and the vote was unanimous.

Before the CCSU BS in Electrical Engineering program was discussed, Regent Cohen made a general observation regarding adding new programs during the COVID19 pandemic. There is no way we can be sure for any new program what the enrollment will be in Fall 2020. She posed a question. Should the Committee consider approving the program and delaying the start date for a year to Fall of 2021? Chair Harris requested that each speaker address the anticipated start date of the program, Fall 2020 or later, and the potential financial investment for the new program.

b. New Programs

i. Electrical Engineering – BS – Central CT State University

Chair Harris called for a motion to approve the proposed new Central CT State University BS in Electrical Engineering. The motion was moved by H. Howery and seconded by A. Budd.

Provost Gates noted that the proposed BS in Electrical Engineering at CCSU is a 125-credit program. Chair Harris asked Provost Gates to explain why the exception to the normalization policy was approved. Provost Gates noted that the current number of credits for the program falls in the middle range of ABET (the Accrediting Body for Engineering and Technology) credit hours for approved programs. CCSU needs to be competitive and ensure that courses meet ABET requirements. Dr. Fallon and Dr. Shuju Wu, Professor and Chair, Computer Electronics and Graphics Technology, presented the program for CCSU. Dr. Fallon noted that this will be the third pure engineering degree. The program's emphasis is on renewable power sources. The start date of the proposed program is Fall 2020 with the first students graduating in 2024. Foundational courses are offered in the first two years of the program and the core courses in years three and four.

Questions/comments from the Committee included:

- a) *Does ABET say you need more than 120 credits?* Response: ABET does not have a specific credit requirement; but the ABET curriculum is very heavy on math courses. CCSU has five four-credit courses in order to match the ABET requirements.

- b) *Will the new Engineering Building be completed in 2021?* Response: The building is under construction and CCSU has the money for the construction. *Does this include the \$3 million in equipment?* Response: Pres. Toro noted that the money was there before the COVID-19 outbreak. The building should be completed by the end of 2021.
- c) *Do you have the enrollment to start in Fall 2020?* Response: The faculty support a Fall 2020 start date. Many students have lost jobs; starting the BS in Electrical Engineering may be a good incentive.
- d) *When will CCSU market the program?* Response: The program will be marketed as soon as it is approved. The program will attract students from the COT programs. Dr. Karen Wosczyzna-Birch, Executive Director, Regional Center for Next Generation Manufacturing, commented that the Electrical Engineering is a valuable pathway for CT Community College students. The workforce needs are there.
- e) *If the Committee approves the program with a start date of Fall 2020, will you have time to market the program?* Response: Changing the start date may dissuade new/prospective students from coming to CCSU or majoring in Electrical Engineering. We are in competition with other institutions. This may be an opportunity to take advantage of the high unemployment rate due to the COVID-19 outbreak. We will respect the decision of the ASA Committee.

Regent Cohen stated that there are two conversations. The people on the ground at CCSU before the COVID-19 outbreak and the pandemic itself. She feels that it is too soon to start new programs in Fall 2020. Chair Harris solicited comments from other regents. Regent Howery agreed that new programs will be handicapped by staff not being able to market in person and that institutions will not meet their enrollment projections.

Regent Cohen moved a substitute motion changing the start date of the proposed new Central CT State University BS in Electrical Engineering to Fall 2021. Regent Howery seconded the motion.

Regent Budd stated that the problem is a combination of the completion of the new building and the time to market the new program. Chair Harris stated that while the program has potential, CCSU will have more time to market the program and increase enrollment if the start date is delayed to Fall 2021. Regent Budd stated that if the program is approved with a start date of Fall 2020, students could take basic courses in the Fall. Regent Budd stated that it doesn't make much difference cost wise. The courses are already there.

Chair Harris asked Regent Cohen if she would withdraw her substitute motion.

Regent Cohen stated that she still has grave concerns about starting the program in Fall 2020. She will withdraw the substitute motion; but, will vote no on the program approval. Regent Howery will also withdraw the substitute motion; but, is not sure of her vote on the program.

The substitute motion was withdrawn. The original motion is amended to state that it will be left up to the institution to decide on the start date of the program and that the Committee requires an Application for Continued Accreditation in seven semesters.

Provost Gates agrees with the addition of allowing the institutions to decide on the start date of a new program and stated that we've had several institutions delay admissions for new programs.

Discussion continued on the completion of the new engineering building itself. President Toro responded that CCSU has the money to complete the building. Regent Budd asked if the new building will be completed by 2022. Existing labs will be used until the building is completed although they don't have the capacity as those planned for the new building. Later in the meeting, President Toro confirmed that the CCSU Engineering Building will be completed in March 2021.

Chair Harris called for a vote to approve the amended motion for the proposed new Central CT State University BS in Electrical Engineering which states that the institution will determine the start date of the program based on enrollment data. Regent Cohen voted no. Chair Harris, Regent Budd, and Regent Howery voted yes. The CCSU BS in Electrical Engineering program was approved.

Chair Harris asked the CSCU Academic and Student Affairs administration to create a consistent format for a recommendation for deciding when a program moves forward. Provost Gates stated that she will consult with the administration of each institution to develop a template and process that would respond to what the Committee is requesting. Regent Cohen stated that the Committee is requesting uniform guidelines. The decision about the start date of a program is not the BOR's decision. Provost Gates stated that she will move forward the request to the CSCU Academic Council to develop guidelines for approval. Regent Cohen asked if the guidelines will be available by the May 1 Academic and Student Affairs Committee meeting. Provost Gates stated that she can move forward a draft of the guidelines electronically and individually to the ASA Committee members at the beginning of next week before the April 16 BOR Meeting.

ii. Cannabis Studies – C2 Certificate - Quinebaug Valley CC

Chair Harris called for a motion to approve the proposed new Quinebaug Valley CC C2 Certificate in Cannabis Studies. The motion was moved by N. Cohen and seconded by H. Howery.

John Lewis, Interim Dean of Academic and Student Affairs and Professor of Chemistry, and, Dr. Brian Kaufman, Professor of English, presented the new program for QVCC. Dr. Lewis stated that the creation of the proposed new certificate program was in response to the legalization of medical marijuana in Connecticut and for medical and recreational marijuana in neighboring states, the growth of job opportunities in the emerging industry, and the success of courses/short programs offered at other colleges and universities. 100% of the certificate is stackable into a Business Administration degree.

Questions/comments from the Committee included:

- a) *Is the administrative cost an allocation or an additional cost?* Response: Allocation.
- b) *What is the cost to start the program with five students? What about additional students and related cost? Are we increasing revenue or breaking even?* Response: There will be an allocated cost for part-time faculty only if students enroll. There are two unique courses, Law and Policy and Horticulture. If there is no enrollment, the courses will not run and therefore, there will be no cost. The breakeven point is an enrollment of 12-13 students which will cover the cost of the instructor plus fringe benefits.
- c) *Is this program lucrative for only 5 projected students?* Response: The program will attract both transfers in, new students, and agriculture students. We talked with the surrounding towns and there is public interest. UCONN ran a course with

an enrollment of 400. UCONN and Yale held conferences on the subject and they were sold out.

Chair Harris noted that the decision as to whether the program should run and, if it runs, when it should start, will be left up to the institution per the guidelines, discussed earlier in the meeting.

Chair Harris called for a vote to approve the Quinebaug Valley CC C2 Certificate in Cannabis Studies. A vote was taken and the vote was unanimous.

iii. Human Performance – BS - Southern CT State University

Chair Harris called for a motion to approve the proposed new Southern CT State University BS in Human Performance. The motion was moved by H. Howery and seconded by A. Budd.

Dr. Sandy Bulmer presented the program for SCSU and noted that the institution is requesting to change the name of the BS in Human Performance to the BS in Exercise and Sport Science. In addition, the existing Exercise Science degree will be split into two degrees: 1) the BS in Human Performance, and, 2) the BS in Physical Education (Pre-K to 12 Certification) which was approved as a Consent Item, Modification. The new BS in Human Performance replaces the Human Performance concentration under the BS in Exercise Science degree. The current program has an enrollment of 200 students with high revenues and modest expenses. SCSU projects meeting the current enrollment with the creation of the two new programs.

Chair Harris called for a vote to approve the substitute motion for the proposed new Southern CT State University BS in Human Performance with a name change to the BS in Exercise and Sport Science. A vote was taken and the proposed new Southern CT State University BS in Exercise and Sport Science was approved.

iv. CSCU Pathway Transfer Degree (TAP) – Economics Studies – AA

Chair Harris called for a motion to approve the proposed new CSCU Pathway Transfer Degree (TAP) AA degree in Economics Studies. The motion was moved by N. Cohen and seconded by H. Howery.

Provost Gates explained the program. She introduced Steven Marcelynas, Director of the Office of Transfer and Articulation, who has recently assumed the position.

Chair Harris called for a vote to approve the CSCU Pathway Transfer Degree (TAP) AA degree in Economics Studies. A vote was taken and the vote to approve the CSCU Pathway Transfer Degree (TAP) AA degree in Economics Studies was unanimous.

v. Executive Master of Public Health – MPH - Southern CT State University

Chair Harris called for a motion to approve the proposed new Southern CT State University Executive Master of Public Health (MPH) degree. The motion was moved by H. Howery and seconded by N. Cohen.

In addition to Dr. Bulmer, Dr. Jean Breny, Professor and Chair, Public Health Dept., presented the program for SCSU which plans to launch this program in Summer 2021. This is a very successful MPH program. The online version of the program was approved as a consent item in today's meeting. Due to the COVID-19 crisis, the Public Health and Public Health leadership are experiencing employment shortages. The Executive MPH is

focused on leadership and tailored to working professionals in the Public Health field who do not have a Master's degree in Public Health.

Chair Harris called for a vote to approve the SCSU Executive MPH program. A vote was taken and the vote to approve the SCSU Executive MPH program was unanimous.

vi. Data Science Major – BA/BS – Eastern CT State University

Chair Harris called for a motion to approve the proposed new Eastern CT State University Data Science Major BA/BS degree. The motion was moved by N. Cohen and seconded by H. Howery.

Provost Bill Salka presented the new Data Science Major BA/BS degree for ECSU which is projecting a start date of Fall 2020. The new Data Science Major BA/BS degree has two components: 1) the BS Data Science Major with a focus on Math and Computer Science, and, 2) the BA Data Science Major which allows the student to double major with a second major in Data Science. President Elsa Núñez stated that ECSU is working closely with CIGNA on their data analytics needs.

Chair Harris called for a vote to approve the Eastern CT State University Data Science Major – BS/BA program amended with the guidelines indicating the institution's choice to start programs in Fall 2020 or to delay the program start date. A vote was taken and the vote to approve the Eastern CT State University Data Science Major – BS/BA program, with the institution's choice to start the program in Fall 2020 or to delay the start date, was unanimous.

vii. Human Resources Management – BS – Charter Oak State College

Chair Harris called for a motion to approve the proposed new Charter Oak State College Human Resources Management BS degree. The motion was moved by H. Howery and seconded by A. Budd.

Provost Shirley Adams presented for COSC which, as part of its strategic planning process, is moving its concentrations to BS degrees. The new BS in Human Resources Management is comprised of existing courses; therefore, there will be no new costs associated with the BS degree.

Chair Harris called for a vote to approve the new Charter Oak State College BS in Human Resources Management program. A vote was taken and the vote to approve the COSC BS in Human Management program was unanimous.

viii. Organizational Leadership - BS – Charter Oak State College

Chair Harris called for a motion to approve the proposed new Charter Oak State College Organizational Leadership BS degree. The motion was moved by H. Howery and seconded by N. Cohen.

Provost Adams stated that the rationale for the creation of this new program is that same as for the BS in Human Resources Management except that there is a new added course, Diversity in Business, which will be part of the BS in Organizational Leadership. Enrollment in the Organizational Leadership program is higher than that of the Human Resources Management program. The institution will incur no new costs for the BS in Organizational Leadership.

Chair Harris called for a vote to approve the new Charter Oak State College BS in Organizational Leadership program. A vote was taken and the vote to approve the COSC BS in Organizational Leadership program was unanimous.

ix. Paraprofessional Studies – AS – Charter Oak State College

Chair Harris called for a motion to approve the proposed new Charter Oak State College Professional Studies AS degree. The motion was moved by H. Howery and seconded by A. Budd.

Dr. Maureen Hogan, Director of the Early Childhood and Youth Programs, presented the proposed new Paraprofessional Studies AS degree which will replace the current Certificate in Paraprofessional Studies. The AS degree will be a pathway to teacher certification and eventually will lead to a BS degree and the alternate route to teacher certification. Students in the current Certificate in Paraprofessional Studies program are not eligible for financial aid. There is no additional cost to the institution for the new program. The new AS in Paraprofessional Studies is scheduled to start in Fall 2020 and will be marketed to school districts across the state.

Chair Harris called for a vote to approve the new Charter Oak State College AS in Paraprofessional Studies program. A vote was taken and the vote to approve the COSC AS in Paraprofessional Studies program was unanimous.

x. Paralegal – C2 Certificate – Tunxis CC [Replication of MCC’s Paralegal Certificate Program]

Chair Harris called for a motion to approve the proposed new Tunxis CC Paralegal C2 Certificate. The motion was moved by A. Budd and seconded by N. Cohen.

Angela Fierro, M.S.W./J.D., Lecturer in Sociology and Political Science, presented the proposed new Paralegal C2 Certificate for Tunxis CC which is replacing the non-credit Legal Secretary program. The proposed new Paralegal C2 Certificate program is an exact replica of Manchester CC’s Paralegal C2 Certificate.

Chair Harris called for a vote to approve the new Tunxis CC Paralegal C2 Certificate program. A vote was taken and the vote to approve the Tunxis CC Paralegal C2 Certificate program was unanimous.

xi. COT Technology Studies: Energy Management Option – AS – Tunxis CC

Chair Harris called for a motion to approve the proposed new Tunxis CC COT Technology Studies: Energy Management Option AS degree. The motion was moved by N. Cohen and seconded by A. Budd.

Provost Gates introduced the proposed new Tunxis CC COT Technology Studies: Energy Management Option 64-credit AS degree. The normalization for the 64-credit proposed new COT AS degree program was approved.

Mat Spinelli, Director, STEAM and Advanced Manufacturing, presented the proposed new program for Tunxis CC. The proposed new program replaces the former Energy Management program and is more robust with physics and math courses. The program is funded by the CT Department of Energy and Environmental Protection (DEEP).

Chair Harris called for a vote to approve the new Tunxis CC COT Technology Studies: Energy Management Option AS program. A vote was taken and the vote to

approve the new Tunxis CC COT Technology Studies: Energy Management Option AS program was unanimous.

xii. COT Energy Management – C2 Certificate – Tunxis CC

Chair Harris called for a motion to approve the proposed new Tunxis CC COT Energy Management C2 Certificate. The motion was moved by N. Cohen and seconded by H. Howery.

Chair Harris called for a vote to approve the new Tunxis CC COT Energy Management C2 Certificate. A vote was taken and the vote to approve the new Tunxis CC Energy Management C2 Certificate was unanimous.

After the vote, Regent Budd questioned the revenue of \$124,000 for the COT Energy Management programs. Director Mat Spinelli responded that the revenue is from the CT DEEP grant which is renewed annually.

xiii. English as a Second Language (ESL) – Certificate – Gateway CC

Chair Harris called for a motion to approve the proposed new Gateway CC English as a Second Language (ESL) Certificate. The motion was moved by H. Howery and seconded by A. Budd.

Susan Chenard, Professor and Program Coordinator, ESL, presented the new program for GCC. The new program will provide qualified immigrants with an accelerated path to an AS degree, career preparation and job opportunities. The courses in the proposed new ESL certificate will count toward an AS degree depending upon the major. However, it is expected that students enrolled in the new ESL Certificate program will already have a Bachelor's degree.

Chair Harris called for a vote to approve the new Gateway CC English as a Second Language (ESL) Certificate. A vote was taken and the vote to approve the new Gateway CC English as a Second Language (ESL) Certificate was unanimous.

xiv. Criminal Justice – AS – Gateway CC

Chair Harris called for a motion to approve the proposed new Gateway CC Criminal Justice AS degree. The motion was moved by N. Cohen and seconded by H. Howery.

Dr. Kristina Veselak, Instructor, Criminal Justice and Sociology, presented the proposed new AS in Criminal Justice degree for GCC. She stated that enrollment is growing and the proposed new degree is an alternate path to a Criminal Justice degree for students who want to enter the workforce but who don't want to transfer to a Bachelor's degree program. The program aligns with the TAP Pathways as much as possible. An internship is included at no extra cost.

Chair Harris asked if this degree should be an AOS (Associate of Occupational Science) since it is a career-track degree. Is the other degree for transfer an AA degree? How will students realize that they are not in the Transfer Path (TAP) degree? Dr. Ken Klucznik responded that the transfer degree is a TAP degree and it is not the practice to use a different name for non-TAP programs. Chair Harris responded that this should be reviewed.

Questions from the Committee included:

- a) *What is the \$64,000 in the budget for administrative cost?* Response: The cost is for the Program Coordinator who would teach part time and act as a Program Coordinator part time. The position would also oversee an internship course. The program needs a Program Coordinator. There is an additional cost for fringe benefits at a rate of 72%. The program is projected to break even in the first year and generate revenue by the third year.
- b) *No cost for Student Services is projected.* Response: Providing student services are included in the Program Coordinator's role.
- c) *The program cost in Year 1, 2020, is significant due to the Program Coordinator position. Will there be an option to delay the start of the program for another year?* Response: Yes. There is an option to delay the start of the program for another year.
- d) *Do interns get paid?* Response: Students are not paid interns. They receive credit for the internship.

Chair Harris called for a vote to approve an amended motion that the new Gateway CC Criminal Justice AS degree program will not hire a Program Coordinator if there is insufficient enrollment/revenue to support the position. A vote was taken on the amended motion for the new Gateway CC Criminal Justice AS degree program and the motion was approved with Regent Budd abstaining.

xv. Accelerated Criminology to Criminal Justice - BA to MS – Central CT State University

Chair Harris called for a motion to approve the proposed new Central CT State University Accelerated Criminology to Criminal Justice BA to MS degree. The motion was moved by H. Howery and seconded by N. Cohen.

Dr. Marianne Fallon and Dr. Jennifer Hedlund, Assoc. Professor and Dept. Chair, Criminology/Criminal Justice, presented the proposed program for CCSU which seeks approval for a five-year Accelerated BA to MS Criminology to Criminal Justice program. The basis of the new program are two established robust programs: 1) the BA in Criminology which has more than 500 enrollments; and, 2) the MS in Criminal Justice. Students will save \$10,000 by completing the combined BA and MS degrees in five years. CCSU will be marketing the accelerated option and increasing the number of sections due to anticipated enrollment. CCSU is planning to launch the program in Fall 2020.

Chair Harris called for a vote to approve the new Central CT State University Accelerated Criminology to Criminal Justice BA to MS degree. A vote was taken and the vote to approve the new Accelerated Criminology to Criminal Justice BA to MS degree was unanimous.

c. Accreditation of a Licensed Program

i. Early Childhood Studies and Infant/Toddler Mental Health – BS – Central CT State University

Chair Harris called for a motion to approve the accreditation of the Central CT State University BS in Early Childhood Studies and Infant/Toddler Mental Health. The motion was moved by N. Cohen and seconded by H. Howery.

Mary Pat Bigley, Interim Associate Dean, School of Education and Professional Studies, and, Dr. Candace Barriteau Phaire, Assistant Professor and Program Coordinator, Early Childhood Studies, presented the program for CCSU which is seeking accreditation for

the licensed program before the three-year timeframe because two students are graduating from the program in May 2020.

Chair Harris called for a vote to approve the accreditation of the Central CT State University Early Childhood Studies and Infant/Toddler Mental Health BS degree. A vote was taken and the vote to approve the accreditation of the Central CT State University Early Childhood Studies and Infant/Toddler Mental Health BS degree was unanimous.

d. Replication of a COT Program

i. COT Technology Studies: Data Science Option – AS – Gateway CC

Chair Harris called for a motion to approve the Gateway CC Replication of a COT Program, the COT Technology Studies: Data Science Option AS degree. The motion was moved by H. Howery and seconded by N. Cohen.

Chair Harris asked Provost Gates if the Committee needs to approve continued accreditation for a COT-replicated program after seven semesters. Provost Gates replied that, yes, the institution must apply for continued accreditation for a COT-replicated program after seven semesters.

Chair Harris called for an amended motion to approve the Gateway CC Replication of a COT Program, the COT Technology Studies: Data Science Option AS degree with the requirement that the institution apply for continued accreditation after seven semesters. The motion was moved by M. Harris and seconded by N. Cohen.

Chair Harris called for a vote to approve the amended motion for the accreditation of the Gateway CC Replication of a COT Program, the COT Technology Studies: Data Science Option AS degree with the requirement that the institution will apply for continued accreditation of the program after seven semesters. A vote was taken on the amended motion and the vote to approve the accreditation of the Gateway CC Replication of a COT Program, the COT Technology Studies: Data Science Option AS degree with the requirement that the institution will apply for continued accreditation of the program after seven semesters was unanimous.

e. CCSU Vision Statement in the Strategic Plan

Chair Harris commended Central CT State University on its Strategic Plan. She noted that the BOR has a statutory responsibility to approve an institution's Role and Scope Statement.

Chair Harris called for a motion to approve the Central CT State University Vision Statement in the Strategic Plan. The motion was moved by N. Cohen and seconded by A. Budd.

President Zulma Toro presented the Vision Statement in the CCSU Strategic Plan. Regent Budd questioned Metric # 1 on Page 11 – Target: Become a Hispanic Serving Institution. She asked if this should be reworded to read “Serving Hispanics and all students”. Chair Harris noted that this is statutory, a defined term. President Toro stated that an Hispanic serving institution serves a population that is 25% Hispanic students. With this ratio, CCSU can apply for Title IV funding. Regent Budd stated that the institution should add, “as referenced by X Statute”. President Toro agreed and stated that CCSU will add “per the Federal Government statute”. Chair Harris stated that the General Vision Statement and the BOR Mission and Vision Statement determine that there is no conflict between CCSU and the BOR Vision Statement.

Chair Harris called for a vote to approve the Central CT State University Vision Statement in the Strategic Plan and the vote was unanimous.

f. CCSU Robert C. Vance Endowed Chair Appointment

Chair Harris called for a motion to approve the Central CT State University Robert C. Vance Endowed Chair Appointment. The motion was moved by N. Cohen and seconded by H. Howery. A vote was taken and the Central CT State University Robert C. Vance Endowed Chair Appointment was approved.

f. Honorary Degrees

Chair Harris called for a motion to approve the CSCU Honorary Degrees. The motion was moved by N. Cohen and seconded by H. Howery.

Chair Harris noted that there are no immediate dates for commencement due to COVID-19. Commencements may be held in Fall 2020.

Chair Harris called for a vote on the CSCU Honorary Degrees. A vote was taken and the CSCU Honorary Degrees were approved.

g. Proposed BOR Policy: Grading, Notations, and Academic Engagement

Chair Harris called for a motion to approve the proposed BOR Policy: Grading, Notations, and Academic Engagement. The motion was moved by N. Cohen and seconded by H. Howery.

Dr. Alison Buckley, VP Enrollment Management, and Steve McDowell, Director of Financial Aid Services, presented the proposed BOR Policy: Grading, Notations, and Academic Engagement. Dr. Buckley stated that the revised policy addresses two deficiencies in the current grading system in the community colleges that impact Federal funding, enrollment status reporting and capturing the activity of students who fail to begin participation in coursework. Chair Harris stated that this policy is necessary for Title IV funding. Director McDowell discussed the existing and proposed policies which included transcript notations, a method to determine a student's enrollment status in registered coursework, and, reporting and recordkeeping for an unofficial withdrawal from a course without notification. He discussed two transcript notations, the new NP - Never Participated notation with indicates that the student enrolled in the class but did not engage in academic activities. The UF – Unearned F notation was eliminated in the new policy. This change will increase retention and graduation rates and will comply with Federal Title IV requirements.

Chair Harris called for a vote to approve the proposed BOR Policy: Grading, Notations, and Academic Engagement and the vote was unanimous.

h. Proposed BOR Policy: Holistic Case Management Advising (HCMA)

Chair Harris called for a motion to approve the proposed BOR Policy: Holistic Case Management and Advising (HCMA). The motion was moved by N. Cohen and seconded by H. Howery.

Dr. Greg DeSantis, AVP Student Success Center and Academic Initiatives, discussed the components of the proposed Holistic Case Management Advising (HCMA) Policy. These include: 1) Reducing the ratio of students to advisors by Fall 2022 to 250:1; 2) Developing a Student Technology Platform to assist with the process; and, 3) Developing an Initial Implementation and Assessment Plan by December 2020.

Chair Harris called for a vote to approve the proposed BOR Policy: Holistic Case Management Advising (HCMA) and the vote was unanimous.

i. BOR Faculty Awards

Chair Harris called for a motion to approve the proposed BOR Faculty Awards. The motion was moved by N. Cohen and seconded by H. Howery.

Chair Harris noted that the BOR approved awarding Faculty Awards in 2013. She explained the three types of awards and the process and stated that the Selection Committee is comprised of previous year's Faculty Award recipients. Regent Cohen noted that the list of faculty award nominees is very impressive this year as it is every year. Chair Harris noted that her hope is to present the Faculty Awards in Fall.

Chair Harris called for a vote to approve the proposed BOR Faculty Awards and the vote was unanimous.

2. Informational Items

a. Below Threshold

- i. Health Information Management Technician: Certified Coding Specialist – C2 Certificate – Quinebaug Valley CC
- ii. Business Administration: Health Care Management – AS – Quinebaug Valley CC
- iii. Business and Management Administration - AS – Northwestern CT CC [Program Modifications required by accrediting organization]
- iv. eSports Management – Minor – Southern CT State University
- v. Health and Community Services – Concentration for BA in General Studies - Southern CT State University
- vi. Educational Studies - Concentration for the BA in General Studies - Southern CT State University
- vii. MS-School Health Education Accelerated Pathway – Concentration for the BS in Physical Education - Southern CT State University
- viii. Mathematics Education - Concentration for the Master of Arts in Teaching (MAT) – Southern CT State University
- ix. Applied Behavior Analysis - Post-Baccalaureate Certificate - Southern CT State University [Program Modification]
- x. Community Practice: Community, Organization, Policy, and Leadership – Concentration for the Master of Social Work (MSW) - Southern CT State University
- xi. Respiratory Care Program – AS - Naugatuck Valley CC [Program Modification]
- xii. Radiologic Technology – AS - Naugatuck Valley CC [Program Modification]
- xiii. Graphics Technology – Minor – Central CT State University
- xiv. Business Leadership – OCP – Central CT State University
- xv. Advanced Detective – OCP – Central CT State University
- xvi. Gerontology – OCP – Central CT State University

b. Students First Update

Provost Gates introduced the Students First Update as a response to the Commission's July 12 letter to ensure that the one college structure will fulfill the mission of the organization, particularly in the area of academic administration. Dr. Klucznik and Dr. Buckley presented the Students First Update. Dr. Klucznik, referring to the proposed College Provost and VP Enrollment Chart (Draft) stated how the proposed organizational

chart was created. He addressed the Vice President College Provost/CAO line. To create the organizational structure, the Students First team met with Academic Administration consultants (NCHEMS, NECHE), Community College Presidents, CEOs and Regional Presidents. In addition, the team benchmarked with colleges of comparable size. Dr. Buckley discussed the proposed Vice President of Enrollment Management and Student Affairs organizational structure. She stated that with the shift to one college, there will be a shift from generalist to specialist. The positions reporting up to the VP Enrollment Management and Student Affairs will be responsible for coordinating the specialization to ensure consistency of service regardless of location so that all students receive the same level of service and have the same access to support.

Questions from the Committee included:

- i. *Will there be more lines under the boxes where current campus staff will be slotted? Will some of the staff still be on campus?* Response: Yes. Our goal is to maintain or increase the number of staff on the campuses in the areas of Advising and Enrollment Management. We wanted to keep the organizational structure fairly flat to limit the levels between the students and the Cabinet.
- ii. *What is the relationship of the Academic Deans and the separation of that level and the centralized academic level?* Response: We are working on that right now. Currently curriculum is developed by faculty and departments at the individual colleges. We will move from a college to college approach to a single college approach. Referring to the organizational chart, curriculum development will be handled at the AVP of Academic Programs and Curriculum level which will change the role of the Academic Deans at the campus level.
- iii. *How will specific college needs be met at the local level?* Response: Sometimes the programs will be local programs at the college level. Departments will be at the colleges and programs will be administered at the local college. Students will be able to take courses at any college.
- iv. *How will a program like QVCC's Cannabis Studies, which we discussed today, be developed under the one college?* Response: The program will be developed at the campus then move to the one college level. We are still working on the shared governance process for curriculum development.

On a motion by N. Cohen and seconded by H. Howery, the Committee voted unanimously to adjourn the meeting of the BOR Academic and Student Affairs Committee at 12:45 p.m.