



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting May 2, 2014
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Naomi Cohen, Lawrence DeNardis, Sarah Green (by conf), Craig Lappen, Stephen Adair
- Regents Absent: Eugene Bell, Catherine Smith
- Staff Present: Michael Gargano, Elsa Nunez (by conf), Ted Yungclas, Tracy Ariel, Aynsley Diamond, Maureen McClay
- Other Attendees: Peter Angelastro (NVCC), Pat Bouffard (NWCCC), Lee deLisle (SCSU), Barbara Douglass (NWCCC), Caitlin Boger Hawkins (NWCCC), Janet Hayes (GCC), Patrick Heidkamp (SCSU), Ray Jarvic (ACC), Marianne Kennedy (SCSU), Mark Kosinski (GCC), Patrick Knowles (TRCC), Carl Lovitt (CCSU), Barbara McCarthy (ACC), Sharon Misasi (SCSU), Gregory Paveza (SCSU), Elizabeth Roop (HCC), Siamack Shojai (CCSU) Michael Rooke (TXCC)

Chair Merle Harris called the meeting to order at 9:38 a.m.

1. Minutes of March 7, 2014 – **A motion to approve was made by L. DeNardis, seconded by N. Cohen and unanimously approved.**
Minutes of April 4, 2014 – **A motion to approve was made by C. Lappen, seconded by L. DeNardis and unanimously approved.**

Chair Harris announced a change in the agenda order to accommodate institutional representatives who were required to leave early.

6. Common Calendar-2015-2017. **A motion to approve was made by N. Cohen and seconded by L. DeNardis.** Discussion: Regent Cohen distributed a revised resolution. **The amendment to accept the revision was moved by L. DeNardis, seconded by C. Lappen and unanimously approved.** Provost Marianne Kennedy presented noting a full discussion had been held at a previous meeting of the ASA Committee.. She remarked the Calendar Committee had added the second year using the same principles as for the first year.. The calendar had been vetted and accepted at every campus and approved by the Academic Council. Some changes were expected when contract negotiations begin. Regent Harris thanked all for their herculean work. Provost Kennedy mentioned everyone's cooperation noting the biggest challenge was the three different collective bargaining contracts. Regent Adair also remarked on the work and support but mentioned the need for the fall reading days. Dr. Kennedy stated that was one of the items to be included when contract negotiations ended. Dr. Kennedy also credited Dr. Michael Rooke, co-chair of the committee, praising his work on the spreadsheet. **The vote was taken and unanimously approved.**

The agenda returned to the posted order.

2. New Programs

- a. Sport Management – BS – Southern CSU. **A motion to approve was made by C. Lappen and seconded by N. Cohen.** Dr. Yungclas introduced Provost Marianne Kennedy who introduced Dr. Lee deLisle, Dr. Sharon Misasi, Dr. Jim MacGregor and Dr. Gregory Paveza. Dr. Kennedy mentioned the three programs introduced by Southern noting their common theme. She said sports was big business in Connecticut and appealed to young people. Their programs had a lot of interest and created a need to think about a cluster. Dr. deLisle spoke about the Sport Management program citing the history and need to separate from recreation and leisure as a stand-alone major. Questions were addressed and the differences between the two undergraduate programs were described. Other questions were asked about fitting in our TAP initiative with Housatonic and Manchester CC programs being mentioned, and expectations for post-degree with the business aspect noted. **The vote was taken and unanimously approved.**
- b. Sport Studies – BS – Southern CSU. **The motion to approve was made by C. Lappen and seconded by N. Cohen.** Dr. Misasi described the program and the history of its creation noting it would reach students who do not qualify for Teacher Prep and those interested in sport programs. It was primarily a restructuring. Questions ensued, asking about TAP, the differences with Sport Management, the lack of academic focus, and where students could be employed. It was noted this was a liberal arts program, the comparison of the two was reiterated and potential community college transfers were mentioned. Other issues mentioned were strength of core courses. A longer discussion ensued about scarce resources and whether there was a need for new programs. It was reiterated that no additional resources were needed at SCSU for this program and there were presently students ready to enter this program. Dr. Kennedy also mentioned approval could be only for licensure requiring it to come back to the Board for accreditation in three years and could be reviewed at that time. There was further discussion on enrollment projections and more detailed cost projections. A more general discussion followed regarding separating licensure and accreditation. It was suggested the proposal be tabled and brought back with a firmer proposal. **There was a motion to table by N. Cohen, seconded by C. Lappen and unanimously approved.** Additional general discussion mentioned including more TAP information on proposals and Dr. Gargano indicated all programs coming before board henceforth will identify stackable credentials and transfers between institutions.
- c. Sport and Entertainment Management – MS – Southern CSU. Dr. deLisle described the Master's degree, noting the only other similar master's is at UConn. The program will be fully online and is expected to attract students from all over. **A motion to amend to licensure approval only was made by C. Lappen, seconded by N. Cohen and unanimously approved. A motion to approve the amended proposal was made by N. Cohen, seconded by C. Lappen and unanimously approved.**
- d. BOT: Electronic Health Records and Coding Option – AS – Gateway CC. **A motion to approve was made by C. Lappen, seconded by N. Cohen.** Dr. Yungclas introduced Dean Mark Kosinski. Dean Kosinski stated this program was part of the Health & Life Sciences grant and introduced Janet Hayes, the coordinator. Dean Kosinski mentioned Gateway's Business Office Technology area noting this program will add significant strength to it. It was set up as a pathway for transfer in addition for those students still undecided and those going directly to a job. The history and resources of the program development were described, including collaborating with Charter Oak. Potential jobs were also noted. It was mentioned projections were modest, leveraging existing resources. It was also noted students will be ready to take a national certification exam

upon completion. Questions were addressed. **The vote was taken and unanimously approved.**

3. Modifications of Programs

- a. Geography – BA/BS – Southern CSU. **A motion to approve was moved by L. DeNardis, seconded by S. Green.** Dr. Patrick Heidkamp, Chair of Geography Department, discussed needs and program changes with the goal to become nationally recognized for the applied geography program, also noting the credits being reduced from 145 to the more normalized 120. Questions were addressed, including transfer. **The vote was taken and unanimously approved.**
- b. Master of Business Administration – Central CSU. **A motion to approve was made by L. DeNardis, seconded by C. Lappen.** Provost Lovitt and Dr. Shojai described the modification noting CCSU had suspended the program previously to wait for accreditation, working on and strengthening the reconfiguration of the core. He described interest level, a partnership with UTC, and also noted a lot was available online. Questions were addressed. **The vote was taken and unanimously approved.**
- c. Machine Technology Level 2 – Asnuntuck, Housatonic, Naugatuck Valley and Quinebaug Valley Community Colleges. **A motion was made to approve by N. Cohen, seconded by L. DeNardis.** Dr. Yungclass introduced staff from the institutions and system office. Dean Barbara McCarthy described the program modifications noting they were made in response to their business and industry partners. In most cases, particularly at Asnuntuck, the present Level 1 certificate no longer fits job needs. **The vote was taken and unanimously approved.**

The agenda order was changed in order to address the termination in conjunction with above modification.

- 4.c. Termination – Machine Technology, Level 1 Certificate – Asnuntuck CC. Dean McCarthy noted this was in direct response to the modification of Level 2. **Approval was moved by N. Cohen, seconded by L. DeNardis and unanimously approved.**
 - 3.d. Medical Billing and Coding Specialist – Northwestern CT CC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Dr. Yungclas introduced Dean Bouffard. She noted the modification was basically a name change to Health Information and Reimbursement Specialist and described the reasons, also noting the change included two credit courses. The program transferred to Charter Oak and allowed recruitment from the Workforce Investment Boards. **The vote was taken and unanimously approved.**
4. Termination of Existing Academic Programs
- a. Technology Studies: Wastewater Option – A.S. – Three Rivers CC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.**
 - b. Aviation Maintenance Technology – A.S. – Three Rivers CC. **A motion to approve was made by C. Lappen, seconded by L. DeNardis.** Chair Patrick Knowles noted there had been no graduates for the last five years, in either program. Discussion ensued and it was observed no plan for presently enrolled students had been determined. **A move to table both was moved by N. Cohen, seconded by C. Lappen and unanimously approved.**
5. NEASC Accreditation – Northwestern CT CC. President Barbara Douglass introduced Institutional Research Director Caitlin Bogger Hawkins and Academic Dean Patricia Bouffard.

She thanked Regents Harris and Cohen for participating in the NEASC visit. She discussed the report noting it was a wonderful experience although much hard work and mentioned the self study was a great accomplishment. She said the usual 5-year report was ordered as well as the need for a 2-year report regarding state-wide governance. There was a short discussion on the governance question that had been included in some of our institutions' recent reports. Regent DeNardis offered congratulations with Regent Harris also commending the mention of Northwestern's high quality programs and engagement of faculty in assessment of learning outcomes. **A motion to approve was made by N. Cohen, seconded by L. DeNardis and unanimously approved.**

7. University Promotions and Tenure Recommendations. Regent DeNardis commented briefly that ASA ought to consider, at a future meeting, having more documentation from the presidents on the lists of promotion and tenure candidates. **A motion to approve was made by L. DeNardis, seconded by C. Lappen and unanimously approved.**

8. and 9. Information Items named below were noted. There was no discussion.

8. Below Threshold

a. Social Sciences and Medicine – Southern CSU

b. Geographic Information Science and Technology – Southern CSU

9. Promotions 2014 – Naugatuck Valley CC and Capital CC

10. TAP Update. Dr. Aynsley Diamond presented a brief update of the Transfer and Articulation Program initiative noting a fuller update would be given to the full Board at their June meeting. She observed communication was good, working out details difficult. She reviewed the organizational structure and mentioned the coordinating council continued to occasionally meet. The newly convened Implementation and Review Committee had met for the first time and would be working on the status at campuses and a good inventory. She described the pathways that had been done and the upcoming ones.

General discussion ensued with Chair Harris mentioning disappointment in the progress, noting the original timeline may have been unrealistic but expecting it to be further along. Regent Cohen suggested a new timeline be developed and asked about any further legislation. President Nunez said there was no new legislation now on TAP and that the report is due next year with the expectation it would be completed. There was further discussion on the delay in the general education implementation. It was determined there was a need to clarify the timeline and next steps and report back in June.

Chair Harris also discussed the future need to begin discussions on program review and normalization of credits. There was no further business.

A motion to adjourn was made by N. Cohen, seconded by C. Lappen and unanimously approved. The meeting was adjourned at 12:22 p.m.

An additional comment was communicated by Regent Green that the Student Advisory Committee had spoken to Board Chair Donofrio and was working with the Students for a Dream group. Dr. Adair also mentioned that the Faculty Advisory Committee had them on a future agenda in the fall.