MEETING OF THE
FINANCE & INFRASTRUCTURE COMMITTEE
Board of Regents for Higher Education
Hartford, Connecticut

Tuesday, April 8, 2014, at 9:30 am
First Floor Board Room
61 Woodland Street, Hartford, CT

Agenda

1. **APPROVAL OF MINUTES FROM THE MARCH 6, 2014 MEETING**

2. **INFORMATION ITEMS**

   A. FY2014 Third Quarter Financial Update – *documentation to follow*

   B. CSUS 2020 Update

3. **ACTION ITEMS**

   A. Resolution concerning Reimbursement of Retroactive Funding to Central Connecticut State University

   B. Resolution concerning the naming of a Gymnasium at Quinebaug Valley Community College
MEETING OF THE
FINANCE & INFRASTRUCTURE COMMITTEE
Board of Regents for Higher Education
Thursday, March 6, 2014, at 9:30 am
61 Woodland Street, Hartford CT

Minutes

REGENTS PRESENT
Matt Fleury, Chair, Finance Committee
Richard Balducci
Gary Holloway
Stephen Adair, FAC

REGENTS ABSENT
Renè Lerner
Catherine Smith

CONNSCU REPRESENTATIVES
Gregory Gray, President, BOR; Jack Miller, President, CCSU; Ed Klonoski, President, COSC; Dorsey Kendrick, President, GCC; James Blake, Executive Vice President, SCSU; Charlene Casamento, Chief Financial Officer, CCSU; Louis D’Antonio, Dean of Administration, GCC; Jim McDowell, Dean of Administration, MCC; David Sykes, Dean of Administration, MxCC; James Howarth, Vice President for Finance & Administration, ECSU; Cliff Williams, CFO, COSC; Paul Martland, Dean of Administration, QVCC; Michael Lopez, Dean of Administration, TRCC; Paul Reis, Vice President for Finance & Administration, WCSU; James Troup, Dean of Administration, NVCC; Darlene Mancini-Brown, Director of Facilities Management, MCC

CONNSCU STAFF
Erika Steiner Chief Financial Officer; Liz Caswell, Chief of Staff; Keith Epstein, Vice President for Facilities & Infrastructure Planning; Karen Stone, Director of Internal Audit; Director of Capital Projects; Kyle Thomas, Legislative Program Manager; Melentina Pusztay, Interim Budget Director; Erin Fitzgerald, BOR Secretary; Rosalie Butler, Administrative Assistant

GUESTS
Jacqueline Rabe Thomas, CT Mirror
Kerry Kelley, OPM

With a quorum present, Chairman Fleury called the meeting to order at 9:45 am.
1. **APPROVAL OF MINUTES FROM THE NOVEMBER 12, 2013 MEETING**

*The minutes of the November 12, 2013 meeting were unanimously approved, as written.*

2. **INFORMATION ITEMS**

   A. **FY2014 Second Quarter Financial Report**

   Chairman Fleury turned to CFO Steiner for further explanation. Steiner provided information concerning projections for the current fiscal year as compared to the BOR approved budget. She reported that the colleges and universities are projecting a $5.3 million loss in FY2014, compared to a budgeted loss of $760,000. This is largely due to decreased enrollment, which has lowered overall tuition and fee revenues by $15.5 million when compared to budget. Further contributing to the loss is a $1.2 million projected reduction in State appropriations compared to budget, significantly higher fringe benefit costs due both from conversion of employees from the Alternate Retirement Plan to the State Employees Retirement Plan and from increased medical and other costs, and higher than anticipated financial aid expenses. Offsetting are lower personnel costs due to delayed hiring, and a decrease in other expenses with the universities coming in at $2.9 million lower than budget, as management continues to tighten controllable expenses.

   B. **FY2015 State Appropriation Distribution Models**

   Chairman Fleury turned to CFO Steiner for further explanation. Steiner outlined how the System receives its allocation in four distinct block grants for the universities, colleges, Charter Oak and BOR System Office. Discussion followed on the requirement to refresh the university model every two years; the evolution and differences between the college and university models and the need for an updated formula to provide more budgetary control and transparency. Committee members heard commentary from campus Presidents, Vice Presidents for Finance and Deans of Administration.

   C. **CSUS 2020 Update**

   Chairman Fleury offered congratulations to Keith Epstein on his promotion to Vice President for Facilities, Real Estate and Infrastructure Planning. CFO Steiner explained that as part of the Senate Bill 30, $60 million had been designated in new funds for a program called Transform CSCU 2020. Bond opportunities will be afforded to not only the universities, but to the community colleges as well. VP Epstein further explained how current CSUS 2020 funds will be reallocated to the State Universities for capital projects and master planning. Monies will also be allocated to deferred maintenance at the community colleges. Discussion followed regarding alignment with academic and strategic planning.
3. Action Items

A. FY2015 Tuition and Fees for the Connecticut State Colleges and Universities

Chairman Fleury spoke briefly about three major drivers for the establishment of tuition and fees: The cost of running the system; the amount of state appropriations; and the level and cost of enrollment in the colleges and universities.

He turned to CFO Steiner for further explanation. She cited the Board of Regents commitment to making a sustainable, affordable, world-class system of higher education. Factors in setting tuition include significant reductions in state funding in recent years, offset by cost reductions in areas where we control expenses; by using reserve funds; and through increases in tuition. None are sustainable in the long term and tuition increases make it difficult for students and families to plan effectively. Re-investment is required now to mitigate tuition increases and advance the strategies needed for a more competitive, efficient system that merits support and is always financially accessible to our students.

Steiner further explained the process by which BOR management, OPM and the Governor devised a plan to support the seventeen institutions and enable a tuition increase to its lowest level in 15 years, 2%.

The funding is dependent upon final legislative approval of the Governor’s proposed mid-term budget, including the funding for initiatives such as the “Go Back to Get Ahead” program to generate enrollment and create additional revenue.

The 2% increase in tuition represents a $179 per semester increase for Undergraduate In-state Connecticut State University students and a $4.00 per credit increase for In-state students at the Community Colleges.

FY2015 Tuition & Fees were unanimously approved on a motion by Regent Balducci, seconded by Regent Holloway.

B. Use of Reserves at Charter Oak State College

CFO Steiner and COSC President Klonoski explained how Charter Oak State College is poised to spearhead the marketing efforts of the System’s Go Back to Get Ahead program, an integral part of the first phase in the Board’s strategic plan. Governor Malloy has proposed funding in his Fiscal Year 2015 Midterm Budget Adjustments. The Governor’s proposal has not yet been approved by legislators; however the Go Back to Get Ahead program has received support from numerous members of the State’s General Assembly.

In order for the system to attract students into the program beginning in the Fall of 2015, it is critical that the marketing campaign begin now. However, funding for the program
will not be provided until July 1, 2015. This will require expenditure prior to the receipt of funds. Charter Oak has estimated total marketing expenses of approximately $2 million, of which $600,000 is needed in Fiscal Year 2014, but is not included in the Fiscal Year 2014 Operating Plan. At June 30, 2013, the Unrestricted Net Position at Charter Oak State College was $1,314,655. Charter Oak will be reimbursed in Fiscal Year 2015 and must set this reimbursement aside in order to replenish the Unrestricted Net Position in Fiscal Year 2015. Any remaining marketing expense will be included in the Fiscal Year 2015 Operating Plan.

The use of reserves was unanimously approved.

C. Funding Reallocation for the Fine Arts Instructional Center at Western Connecticut State University

VP Epstein explained that the Fine Arts Instructional Center will be substantially complete in April of 2014, with occupancy as early as July 2014. The Department of Construction Services indicates that of the approximately $80.6 million in construction funds, construction will be complete approximately $1.5 million under budget. WCSU asks that $950,000 of the $1.5 million be reallocated to FY12 Code Compliance and Infrastructure Improvement program for other capital needs.

The funding reallocation was unanimously approved on a motion by Regent Fleury, seconded by Regent Holloway.

D. Resolution concerning Reassignment of Care, Control & Custody of the Long Wharf Campus at Gateway Community College

VP Epstein gave a brief history of the use of the Long Wharf Campus to date. As the site is currently vacant, GCC intended to relinquish custody of the campus and surplus the site. Having become aware of its availability, SCSU seeks approval to assume custody of the Long Wharf campus in order to perform a feasibility study into relocating their existing Health and Human Services program. Design and construction for such a facility were already included in FY15 and FY18 budgets. Annual cost to secure and maintain the campus is $200,000 and will be funded from operating funds. Transfer of the site is anticipated for April 1, 2014.

The Resolution was unanimously approved on a motion by Regent Balducci, seconded by Regent Holloway.

E. Conservation Restriction for Two Parcels of Land located at Central Connecticut State University
Director Epstein explained that an error had been made when two parcels of land were transferred to the predecessor CSUS Board of Trustees as part of a 1994 expansion along the Route 9 corridor between Newington and New Britain. Both parcels of land, being primarily sloped and designated as wetlands, are not developable and should have been placed under conservation restriction. The Department of Transportation, having recognized the error, now requests the Board of Regents record a “Declaration of Restricted Use” on the public land records for the two wetland parcels.

The Conservation Restriction was accepted unanimously on a motion by Regent Fleury and seconded by Regent Balducci.

With no other business to discuss, the meeting was adjourned at 11:50 a.m., on a motion by Regent Balducci, seconded by Regent Holloway.
<table>
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<tr>
<th>PROJECT NAME</th>
<th>PROJECTED SUBSTANTIAL COMPLETION DATE</th>
<th>BUDGET</th>
<th>EXPENDITURES TO DATE</th>
<th>PROJECTED EXPENDITURES</th>
<th>PROJECTED VARIANCE (Budget-Projected Expenditures)</th>
<th>PERCENT OF COMPLETION</th>
<th>PROJECT STATUS</th>
<th>REASON FOR DELAY</th>
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<td>WCSU</td>
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<td>General Fund Minor Capital Improvements Program (FY 2013) Ongoing</td>
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<td>New &amp; Replacement Equipment (FY 2011) Ongoing</td>
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<td>General Fund Minor Capital Improvements Program (FY 2011) Ongoing</td>
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<td>7,964,001</td>
<td>8,000,000</td>
<td>100%</td>
<td>Y</td>
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<td>General Fund Minor Capital Improvements Program (FY 2009) Ongoing</td>
<td>9,500,000</td>
<td>1,434,187</td>
<td>9,500,000</td>
<td>10%</td>
<td>Y</td>
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<td>Telecom Upgrades to Corporations</td>
<td>7,600,000</td>
<td>2,718,900</td>
<td>7,600,000</td>
<td>37%</td>
<td>Y</td>
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<td>Auxiliary Services Fund Facilities (FY 2013) Ongoing</td>
<td>3,200,000</td>
<td>473,364</td>
<td>3,200,000</td>
<td>15%</td>
<td>Y</td>
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<td>Moore Field House - Swimming Pool Renovations</td>
<td>925,000</td>
<td>821,800</td>
<td>925,000</td>
<td>89%</td>
<td>N</td>
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<td>Moore Field House - Locker Room Renovations</td>
<td>929,500</td>
<td>922,195</td>
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<td>99%</td>
<td>Y</td>
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<td>Jennings Hall Mechanical &amp; Electrical Upgrades</td>
<td>6,013,168</td>
<td>4,967,568</td>
<td>6,013,168</td>
<td>83%</td>
<td>Y</td>
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<td>New Classroom Office Bldg - Design &amp; Construction</td>
<td>67,587,000</td>
<td>9,776,130</td>
<td>67,587,000</td>
<td>14%</td>
<td>Y</td>
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<td>New Classroom Office Bldg - Equipment/Telecom</td>
<td>3,160,000</td>
<td>2,072,880</td>
<td>3,160,000</td>
<td>62%</td>
<td>X</td>
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### SUMMARY OF PROJECTS IN REVISIT CSCU 2020 PROGRAM FOR FY 2009 THROUGH FY 2019

**Project Title** | University | Project Cost FY16 | FY17-18 | Project Cost FY17-18 | FY18-19 | Project Cost FY18-19 | TOTAL Project Cost
--- | --- | --- | --- | --- | --- | --- | ---
Code Compliance/Infrastructure Improvements | Central | $21,042,999 | 360,042 | $4,049,360 | 14,538,165 | 14,538,165 | $22,312,368
Code Compliance/Infrastructure Improvements | Eastern | 41,384,273 | 165,193 | 1,145,833 | 5,063,113 | 2,422,500 | 3,283,308 | 1,058,000 | - | - | - | $16,802,915
Code Compliance/Infrastructure Improvements | Southern | 21,803,232 | 433,050 | 3,088,330 | 15,398,995 | 1,152,784 | 1,328,308 | 1,058,000 | - | - | - | $16,584,842
Code Compliance/Infrastructure Improvements | Report | 12,464,333 | 870,360 | 1,410,360 | 5,905,360 | 1,445,165 | 983,000 | 781,000 | 1,058,000 | - | - | - | $17,599,262

**New and Replacement Equipment Program, Smart Classroom Collections**
- System FY15
- Central FY 16
- $54,654,903
- -
- -
- -
- -
- -
- -

**Telecommunications Infrastructure Upgrade**
- Universities FY 16
- $11,313,263
- -
- -
- -
- -
- -
- -

**Land and Property Acquisition Program**
- Universities FY 16
- $30,551,165
- -
- -
- -
- -
- -
- -

**New Academic Laboratories, Buildings/Facilities for Garages**
- Eastern
- $77,649,000
- 150,000
- 6,884,000
- 3,044,000
- -
- -
- 28,044,300
- -

**Activites and Renovations to Status Library**
- Southern
- $31,073,325
- 16,204,415
- 14,369,845
- -
- -
- -
- -

**New Classroom Office Building**
- Central
- $31,940,200
- 100,000
- 4,014,000
- -
- -
- -
- -

**Fine Arts Instructional Center**
- Western
- $30,045,000
- -
- 12,183,000
- -
- -
- -
- -

**Fine Arts Instructional Center**
- Eastern
- $67,771,000
- 100,000
- -
- -
- -
- -
- -

**Health and Human Service Building**
- Eastern
- $54,725,000
- -
- 10,781,000
- -
- -
- -
- -

**Legislative Hall Renovations**
- Western
- $34,574,000
- -
- -
- -
- -
- -
- -

**State Hall Renovations**
- Eastern
- $20,394,000
- -
- -
- -
- -
- -
- -

**State Campus Infrastructure Development**
- Central
- $1,685,000
- -
- 660,000
- -
- -
- -
- -

**Canyon Police Station**
- Eastern
- $3,956,900
- 128,000
- 32,000,000
- -
- -
- -
- -

**Model Library Services**
- Central
- $2,594,500
- 324,000
- 1,766,000
- -
- -
- -
- -

**University Police Department Banking**
- Report
- $3,319,000
- -
- -
- -
- -
- -
- -

**Surplus Library Renovation and Expansion**
- Central
- -
- -
- -
- -
- -
- -

**Fine Arts Instructional Center**
- Southern
- $69,651,000
- -
- -
- -
- -
- -
- -

**Sports Center Addition and Renovation (design only)**
- Eastern
- $11,348,800
- -
- -
- -
- -
- -
- -

**Softball Field Renovation**
- Eastern
- $2,974,000
- 274,000
- 2,700,000
- -
- -
- -
- -

**Parking Garage II**
- Eastern
- $66,500,000
- 257,000
- $26,000
- -
- -
- -
- -

**Technical Center Auto-Clay Plant**
- Central
- $1,962,000
- -
- -
- -
- -
- -
- -

**New Maintenance/Gas Sheet Facility**
- Central
- $2,073,000
- 172,000
- -
- -
- -
- -
- -

**Outdoor Track - Phase II**
- Eastern
- $1,816,000
- -
- -
- -
- -
- -
- -

**Athletic Support Building**
- Central
- $1,061,000
- -
- -
- -
- -
- -
- -

**New Gymnasium**
- Eastern
- $2,249,000
- -
- -
- -
- -
- -
- -

**Aster Hall/Bozarth Renovation**
- Central
- $25,109,000
- -
- 1,121,340
- 5,370,400
- 212,300
- 16,868,000
- -
- -

**Engineering Classroom Building**
- Eastern
- $32,747,000
- -
- -
- -
- -
- 52,886,000
- -

**Hershey Hall/Bozarth Renovation**
- Central
- $20,649,000
- -
- -
- 3,840,000
- -
- -
- -

**Surplus Library Addition/Remodeling**
- Central
- $64,600,000
- -
- -
- -
- -
- -
- -

**Institute of Educational Research and Review**
- Universities
- $67,977,000
- -
- -
- -
- -
- -
- -

**Regional Master Plans of Academic Programs**
- System
- $3,000,000
- -
- -
- -
- -
- -
- -

**Geological & Landscape Systems Student Financial Information Technology System**
- Eastern
- $20,000,000
- 0
- -
- -
- -
- -
- -

**Engineering Manufacturing at Uncasville Community College**
- Norwich
- $25,000,000
- 0
- -
- -
- -
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**TOTALS**

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<td>$1,154,141,172</td>
<td>$26,584,701</td>
<td>$79,783,000</td>
<td>$95,000,000</td>
<td>$65,000,000</td>
<td>$85,000,000</td>
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Yellow Highlight Indicates Revisit CSCU 2020 New & Consolidated Program Funds
Blue Highlight Indicates Funding Reallocations of Existing Program Funds

Revised 6/11/14
ITEM

Reimbursement of Retroactive Funding to Central Connecticut State University

BACKGROUND

In November of 2006, the Board of Trustees approved a plan to reimburse Central, Eastern, and Southern Connecticut State Universities for funding they would have received had certain distribution methodologies phased in from fiscal years 1996 to 2000 been implemented immediately.

Retroactive reimbursements had been completed for both Eastern and Southern by July 2009, when the Board of Trustees halted amounts due to Central because of the economic downturn facing the State and CSUS. The intention of the Board was to reimburse Central when economic circumstances permitted. On July 23, 2009, the Board resolved that “the retroactive reimbursement to Central is delayed until such time at the Board of Trustees determines it should be reinstated.”

ANALYSIS

The System Office is now in a position to repay Central over a two-year period, in two equal installments: The first payment will be made in the current fiscal year ending June 20, 2014 and the second to be paid in the next fiscal year ending June 30, 2015.

RECOMMENDATION

Approve the Resolution concerning Reimbursement of Retroactive Funding to Central Connecticut State University.
RESOLUTION

concerning

REIMBURSEMENT OF RETROACTIVE FUNDING
TO
CENTRAL CONNECTICUT STATE UNIVERSITY

April 17, 2014

WHEREAS, In November of 2006 the predecessor Connecticut State University System Board of Trustees approved via BR #06-80 a plan to reimburse Central, Eastern, and Southern Connecticut State Universities for the funding it would have received had distribution methodologies that were phased in from FYs 1996 to 2000 been implemented immediately, and

WHEREAS, Retroactive reimbursement to both Eastern and Southern have been completed in full, and

WHEREAS, Retroactive reimbursement to Central was due to begin in FY2011 and continue until FY2015, and

WHEREAS, On July 23, 2009 the former Board of Trustees delayed repayment to Central due to a major economic downturn at that time (BR09-049), as funding was not available from the System Office to repay this debt, and

WHEREAS, System Office accounting records reflect an amount payable to Central of $3,274,720 and Central has a corresponding amount receivable from System Office, and

WHEREAS, The System Office is now in a position to repay Central over a two-year period, therefore be it
RESOLVED, That the reimbursement of $3,274,720 to Central be made in two equal installments, with the first payment to be made in the fiscal year ending June 30, 2014 and the second to be paid in fiscal year ending June 30, 2015.

A Certified True Copy:

_____________________________________________________
Erin A. Fitzgerald
Secretary
ITEM

Naming of the Gymnasium at Quinebaug Middle College Building Wing in Honor of Dianne E. Williams.

BACKGROUND

The Board of Regents has the sole authority to provide for the naming of facilities and programs at the Connecticut Community Colleges. In 1973, the former CCC Board of Trustees adopted a policy for the naming of facilities. The Board of Trustees revised Section 4.7.2 Facilities - Buildings on College Campuses at their September 18, 2006 meeting. “Buildings or substantial portions thereof, including the library, auditorium, dining hall, or exterior campus areas, may be named in memory of persons or after subjects of historic, cultural, academic, geographic or other nature. It is intended that persons qualified to be so memorialized shall have made a significant and enduring contribution and, if a state, civic, or public employee, shall have retired from active service”.

ANALYSIS

From 1992 through 2009, Ms. Dianne E. Williams served as the second president of Quinebaug Valley Community College. During that time, she strengthened the college’s technical programs, oversaw a fund-raising capital campaign and the opening of a new wing at the Danielson campus. She was instrumental in the development of a comprehensive district partnership to establish a co-located new middle college magnet high school at QVCC, serving many districts in the northeast CT region. She grew enrollment steadily during her tenure, focused on putting learners first and engaged the region’s chamber of commerce in productive discussion in such a way as to meet the workforce educational needs of northeast Connecticut.

Ms. Williams focused on expanding curriculum offerings to build a skilled staff in the region’s industry, in the areas of management, quality control and high-tech manufacturing. She spearheaded QVCC’s support of the region’s manufacturing companies association, fostering student mentoring and creativity-building partnerships between the local high schools and staff at the manufacturing companies. High school students were mentored for manufacturing careers through hands-on research collaborations showcased at QVCC’s annual Manufacturing Expo. For the past 11 years, this high school design/manufacturing partnership has become a highlight of New England youths’ innovation and creativity, with new products designed by local high school students, showcased and judged by professionals at the annual spring event.

In 2008, Dianne Williams cultivated a regional effort to serve capable but under-performing high school students and improve their educational aspirations through a middle college high school experience. She believed that a partnership with EASTCONN and regional superintendents would bring learning alive in the hearts and minds of high school students.
across the area. Through her leadership, the program was conceived and funds secured to build the addition to house the Quinebaug Middle College. As a result, Quinebaug Valley Community College would like to name the gymnasium of the recently completed Quinebaug Middle College building in honor of Ms. Dianne E. Williams.

PRESIDENT’S RECOMMENDATION

Approve the Resolution naming the new Gymnasium at Quinebaug Middle College in honor of Dianne E. Williams.

4/8/14 Finance Committee
4/17/14 BOR
RESOLUTION

naming

THE GYMNASIUM

at

MIDDLE COLLEGE BUILDING WING
QUINEBAUG VALLEY COMMUNITY COLLEGE

IN HONOR OF DIANNE E. WILLIAMS

April 17, 2014

WHEREAS, Dianne E. Williams worked tirelessly for seventeen years as the second president of Quinebaug Valley Community College to enhance college curriculum offerings for workforce development of the northeast Connecticut region’s business and industry, and

WHEREAS, Dianne E. Williams was instrumental in developing better pipelines of students from high school to industry through collaborations with the region’s high schools and educational resource centers, and

WHEREAS, Dianne E. Williams cultivated a regional effort to serve capable but underperforming high school students and improve their educational aspirations through a middle college high school experience, leading the efforts in developing a Quinebaug Middle College magnet high school at QVCC, and

WHEREAS, Dianne E. Williams led the process of obtaining funds for the QVCC and EASTCONN partnership that generated a new Quinebaug Middle College building, now built and opening spring 2014 at QVCC, be it therefore

WHEREAS, In accord with the Naming Policy for the Connecticut Community Colleges (4.7.2), the Board of Regents has the sole authority to provide for the naming of facilities and programs to honor those who have made a significant and enduring contribution within the CCC System; be it therefore
RESOLVED, That the Board of Regents for the Connecticut State Colleges and Universities hereby designates the Gymnasium in the new Quinebaug Middle College building wing to be known now and hereafter as the Dianne E. Williams Gymnasium.

A True Copy:

________________________________________
Erin A. Fitzgerald
Secretary