



# Board of Regents

**HUMAN RESOURCES & ADMINISTRATION COMMITTEE  
MINUTES – SPECIAL MEETING – November 21, 2019  
BOR BOARDROOM, 61 WOODLAND STREET, HARTFORD, CT**

<b>COMMITTEE MEMBERS PARTICIPATING</b>	<b>PRESENT</b>
Naomi Cohen, Chair	Yes
Elease Wright	Yes
Holly Howery	Teleconference
David Jimenez	No
Richard J. Balducci	No

<b>OTHER REGENTS PARTICIPATING</b>	
Merle Harris	Yes

**CSCU STAFF PRESENT:**

Andrew Kripp, Vice President, Human Resources  
Arthur Poole, Director of Educational Opportunity, Academic & Student Affairs  
Erin A Fitzgerald, Associate Director Board Affairs/Secretary of the BOR

**CALL TO ORDER**

With a quorum present, Chair Cohen called the meeting to order at 9:35 am.

**APPROVAL OF MEETING MINUTES**

**On a motion by Elease Wright, seconded by Holly Howery, the meeting minutes of September 4, 2019 were approved as submitted.**

**On a motion by Elease Wright, seconded by Holly Howery, the meeting minutes of October 10, 2019 were approved as submitted.**

**REVISION TO CSCU POLICY CONCERNING STIPENDS AND WAIVER OF FEES FOR GRADUATE ASSISTANTS**

Chairman Cohen referred the committee to the staff report and provided a brief overview noting that the proposed revision originated from the university presidents and subsequently received a review and vetting process among university administrators facilitated by the CSCU Provost and SVP for Academic and Student Affairs. The proposed revision, if approved, is considered to be helpful in bringing the CSCU universities more in alignment with peers at other universities in terms of the ability to attract outstanding graduate students for assistantships. Additionally, Chair Cohen noted that the cost of the discretionary tuition and/or fee waivers would be borne by the institutions and, in the case of a System Office graduate assistant, by the System Office.

Following a brief discussion, **on a motion by Elease Wright, seconded by Holly Howery, the resolution below was unanimously adopted and will move forward to the full Board for consideration at the December 19, 2019 meeting.** *A clarifying friendly amendment to the resolution was offered, accepted on consensus, and is highlighted below.*

- WHEREAS,** The purpose of graduate assistantships is to allow well qualified matriculated graduate students to participate in institutional and CSCU System Office activities academically relevant to the student's program of study and in support of the institution and/or System Office; and
- WHEREAS,** Stipends, tuition and/or fee waivers, and scholarships for graduate assistants will provide graduate students with financial assistance to undertake graduate study; and therefore, be it
- RESOLVED,** That graduate assistantships shall be awarded only to matriculated graduate students in three categories: Graduate Assistant (GA), Teaching Assistant (TA) and Research Assistant (RA) who provide support for the university and/or System Office; and be it further
- RESOLVED,** That the universities shall be permitted the discretion to waive fees and/or tuition for full and/or part-time graduate assistantships; and be it further
- RESOLVED,** That the maximum stipend for full-time graduate assistantships shall be \$6,000 per semester and shall be \$3,000 per semester for half-time graduate assistantships, and shall not include negotiated benefits; and be it further
- RESOLVED,** That the universities may provide from other funds at their disposition, scholarships, tuition and/or fee waivers or grants to supplement the above stipends; and be it further
- RESOLVED,** That the cost of any tuition and/or fee waiver, scholarship and/or grants, along with the stipend expense, shall be borne by the awarding institution **or, in the case of System Office graduate assistantships, by the System Office;** and be it further
- RESOLVED,** That this resolution be reviewed at least every five years thereafter; and be it further
- RESOLVED,** That Board Resolution 97-53 be rescinded, and be it further
- RESOLVED,** That this resolution shall be effective as of spring semester 2020.

## **ADJOURNMENT**

**On a motion by Elease Wright seconded by Holly Howery, the meeting adjourned at 9:40 am.**

Submitted,

Erin Fitzgerald, Associate Director of Board Affairs/BOR Secretary