

**BOARD OF REGENTS FOR HIGHER EDUCATION
HUMAN RESOURCES & ADMINISTRATION COMMITTEE**

Minutes – Special Meeting

1:00 p.m., Thursday, January 19, 2017

Regents Boardroom, 61 Woodland Street, Hartford, CT

REGENTS PRESENT

Naomi Cohen, Chair

Richard Balducci

David Jimenez

Yvette Melendez (Telephonic)

Elease Wright

Stephen Adair (*ex-officio, non-voting*)

BOR STAFF PRESENT

Mark Ojakian, President

Alice Pritchard, Chief of Staff

Steven Weinberger, Vice President for Human Resources

Ernestine Weaver, Counsel

Karen Stone, Director of Internal Audit

Rosalie Butler, Administrative Assistant

CALL TO ORDER

With a quorum present, Chair Cohen called the meeting to order at 1:04 p.m.

APPROVAL OF MEETING MINUTES FROM NOVEMBER 10, 2016

The minutes of the November 10, 2106 meeting were unanimously approved.

CSCU CODE OF CONDUCT

Chair Cohen provided historical background on Regents' desire for consistent policies across all institutions, since the merger of the Colleges and Universities. The proposed Code of Conduct before the Committee today is among those policies. Vice President Weinberger provided further information regarding the proposed Code as it relates to collective bargaining. Chair Cohen solicited and received Regents' feedback on the draft document. The draft will be widely circulated to all stakeholders, who will be given the opportunity to provide written comment before the Committee meets next in March.

No action was taken.

EXECUTIVE SESSION

At 1:47 p.m., on a motion by Regent Melendez, seconded by Regent Jimenez, the Committee voted to enter into Executive Session for the purpose of discussion concerning collective bargaining and the performance, evaluation, health or dismissal of a public officer or employee. Committee Chair Cohen announced that no votes would be taken in Executive Session. Regent Adair left the meeting. President Ojakian, Chief of Staff Pritchard and VP Weinberger were asked to remain with the Committee throughout Executive Session. All other CSCU staff left the meeting.

RETURN TO OPEN SESSION

At 2:30 p.m., Committee Chair Cohen announced that the meeting had returned to Open Session and that no votes were taken in Executive Session. Discussion was limited to the performance, evaluation, health or dismissal of a public officer or employee, and collective bargaining.

President Ojakian left the meeting. Ms. Butler rejoined the meeting.

RESOLUTION CONCERNING APPROVAL OF SALARY FOR THE DEAN OF ADMINISTRATION AT MIDDLESEX COMMUNITY COLLEGE

Consistent with section 6.5 of the Policies for Management and Confidential Professional Employees, and within the Sibson Classification and Compensation Guidelines, President Ojakian recommended a hiring salary for Kimberly Hogan as Dean of Administration at Middlesex Community College above the median of the applicable grade.

The Resolution was unanimously approved on a motion by Regent Melendez, seconded by Regent Wright.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

No new business was discussed.

The Committee agreed to cancel its regularly-scheduled March 9th meeting in favor of a meeting on February 23, at 12:30 PM.

The meeting was adjourned at 2:37PM on a motion by Regent Balducci, seconded by Regent Wright.