

**BOARD OF REGENTS FOR HIGHER EDUCATION
HUMAN RESOURCES & ADMINISTRATION COMMITTEE**

Minutes – Special Meeting

1:00 p.m., Thursday, July 21, 2016

1st Floor Boardroom, 39 Woodland Street, Hartford, CT

REGENTS PRESENT

Naomi Cohen, Chair
Richard Balducci (Telephonic)
David Jimenez (Telephonic)
Yvette Melendez
Gordon Plouffe
Elease Wright

CSCU STAFF PRESENT

Mark Ojakian, President
Alice Pritchard, Chief of Staff
Steven Weinberger, Vice President for Human Resources
Michael Lopez, Director of Human Resources Administration
Karen Stone, Director of Internal Audit
Ernestine Weaver, Counsel
Rosalie Butler, Administrative Assistant

CSCU REPRESENTATIVES

Cheryl Cyr, Interim Associate Director of Human Resources, Asnuntuck Community College

CALL TO ORDER

With a quorum present, Chair Cohen called the meeting to order at 1:04 p.m.

APPROVAL OF MEETING MINUTES FROM JUNE 2, 2016

The minutes of the June 2, 2106 meeting were unanimously approved.

EXECUTIVE SESSION

At 1:05 p.m., on a motion by Regent Wright, seconded by Regent Jimenez, the Committee voted to go into Executive Session for the purpose of discussion concerning performance, evaluation, health or dismissal of a public officer or employee. Committee Chair Cohen announced that no votes would be taken in Executive Session. Regent Plouffe, President Ojakian, Chief of Staff Pritchard and VP Weinberger were asked to remain with the Committee throughout Executive Session. All other CSCU staff left the meeting.

RETURN TO OPEN SESSION

At 2:19 p.m., Committee Chair Cohen announced that the meeting had returned to Open Session and that no votes were taken in Executive Session. Discussion was limited to the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

President Ojakian left the meeting. Director Lopez, Director Stone, Director Cyr, Ms. Weaver and Ms. Butler joined the meeting.

PRESIDENTIAL COMPENSATION GUIDELINES

No discussion was held.

AFFIRMATIVE CONSENT LEGISLATION

Chair Cohen reminded Committee members that at its June 16, 2016 meeting, the BOR amended its policy on Sexual Misconduct Reporting, Support Services and Processes. The BOR also amended the CSCU Student Code of Conduct. Committee members had discussed the current BOR Policy on Consensual Relationships. These actions were taken in order to comply with Public Act 16-106, “An Act Concerning Affirmative Consent,” which went into effect on July 1. As a result, the Committee directed VP Weinberger to review the legislation and to incorporate any necessary updates to the BOR Policy on Consensual Relationships.

Ms. Weaver advised that the CSCU Sexual Misconduct Reporting, Support Services and Processes Policy is comprehensive, applies to all employees, encompasses the issue of sexual harassment, and carries reporting requirements for faculty. Ms. Weaver explained how a grievance, filed by the AAUP over internal reporting requirements, was resolved through the State Labor Board. Regents directed Management to promptly disseminate the policy to ensure all staff are aware. Management will immediately post the revised policies to the CSCU website, promulgate it at all orientations and make it broadly available at each campus.

TRAINING PORTAL UPDATE

Director Lopez provided Regents with an update on the Systemwide employee training portal. He reported all online courses are now “gated”, meaning employees must complete each course in a specific module and pass a test to be compliant. Completion numbers are available. He reaffirmed the portal will continue to be used until such time as the CT Education Academy can make needed modules available.

ADJOURNMENT

With no further business to consider, the meeting was adjourned at 2:43 p.m. on a motion by Regent Balducci, seconded by Regent Wright.

The next regular committee meeting is scheduled for Thursday, September 1, 2016, at 1:00 p.m.