



Board of Regents

**BOARD OF REGENTS FOR HIGHER EDUCATION
REGULAR MEETING – HUMAN RESOURCES & ADMINISTRATION COMMITTEE
MINUTES – REGULAR MEETING – JUNE 6, 2019
BOR BOARDROOM, 61 WOODLAND STREET, HARTFORD, CT**

COMMITTEE MEMBERS:	PRESENT
Naomi Cohen, Chair	Yes
Elease Wright	Yes
Holly Howery	No
David Jimenez	No
Richard J. Balducci	Yes

CSCU STAFF PRESENT:

Alice Pritchard, Chief of Staff, CSCU
Ernestine Weaver, Counsel
Steve Weinberger VP of HR, CSCU
Cheryl Connor, Office of Board Affairs
Michael Lopez, Director of Human Resources Administration

CALL TO ORDER

With a quorum present, Chair Cohen called the meeting to order at 1:00 pm

APPROVAL OF MEETING MINUTES

On a motion by Regent Balducci, seconded by Regent Wright, the meeting minutes of April 4, 2019 were approved as submitted.

ACTION ITEM

Proposed Board Resolution regarding Revision to Section 7.1 of the Human Resources Policy for Management Confidential and Professional Personnel at Charter Oak State College. This revision to ARTICLE 7, Section 7.1, paragraph 3, provides Charter Oak State College employees who are management and professional personnel with the same accrued vacation benefits as all other management and professional personnel throughout the CSCU System not covered by contract.

On a motion by Regent Balducci and seconded by Regent Wright, the resolution was approved unanimously.

INFORMATION ITEMS

Alice Pritchard gave an overview of the current CSCU Graduate assistantship policy and indicated that the universities are interested in updating the policy to be more competitive with comparable institutions trying to attract graduate students. The Committee asked for more information and data, including but not limited to, the number of graduate assistants for academic years 2018-2020, costs associated with assistantships, comparative data from CT institutions and from peer institutions, recommendations for criteria in awarding assistantships with tuition waivers and/or stipends etc. A report will be discussed and a resolution prepared for consideration before the next HR meeting October 13th.

Chief of Staff Pritchard updated the Committee on the Vice President of Human Resources Search and invited committee members to be part of the interview process for finalists in July.

Chair Cohen reported on the HR compensation and classification system for management/confidential employees study indicating that the Committee will initiate a review and update in the fall of the compensation and classification schedule that reflects comparable salaries at peer institutions, certain cost of living indicators, new and eliminated position titles, and job descriptions.

NEW BUSINESS

Attorney Ernestine Weaver reported that possible changes will be needed in the Sexual Misconduct Policy and procedures to comply with new laws that become effective October 1st.

EXECUTIVE SESSION

On a motion by Regent Balducci seconded by Regent Wright, the Committee voted unanimously to go into Executive Session for discussion concerning pending litigation.

At the request of Committee Chair Cohen, Alice Pritchard, Ernestine Weaver, Steve Weinberger and Michael Lopez remained with the Committee.

The Committee returned to open session at 2:22 pm.

Chair Cohen advised there were no votes taken in executive session and that discussion was limited to pending litigation.

ADJOURNMENT

Chair Cohen declared the meeting adjourned at 2:24 pm.