

**BOARD OF REGENTS FOR HIGHER EDUCATION
HUMAN RESOURCES & ADMINISTRATION COMMITTEE**

Minutes – Special Meeting

11:00 a.m., Thursday, May 8, 2014

Room 323, 61 Woodland Street, Hartford, CT

COMMITTEE MEMBERS PRESENT

Naomi Cohen, Chair

Richard J. Balducci

COMMITTEE MEMBERS ABSENT

Yvette Melendez

BOR STAFF PRESENT

Dr. Gregory W. Gray, BOR President

Elizabeth Caswell, Chief of Staff

Laurie Dunn, Interim VP for Human Resources

Erin Fitzgerald, Associate Director of Board Affairs/Board Secretary

Gail Coppage, Director of Innovation and Outreach

CALL TO ORDER

With a quorum present, Committee Chair Cohen called the meeting to order at 11:05 a.m.

APPROVAL OF MEETING MINUTES

On a motion by Regent Balducci, seconded by Regent Cohen, the April 4, 2014 meeting minutes were approved as submitted.

EXECUTIVE SESSION

At 11:08 a.m. on a motion by Regent Balducci seconded by Regent Cohen, the Committee voted to go into Executive Session for the purpose of discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

Committee Chair Cohen announced that no votes would be taken in Executive Session. President Gray, Elizabeth Caswell, Laurie Dunn and Erin Fitzgerald remained in executive session with the Committee.

RETURN TO OPEN SESSION

At 12:15 p.m., Committee Chair Cohen announced that the meeting was in Open Session and that no votes were taken in Executive Session, which was limited to discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

AUTHORIZATION TO HIRE MANAGEMENT EMPLOYEE AT A SALARY ABOVE THE MEDIAN - DIRECTOR OF EMPLOYEE AND LABOR RELATIONS, SYSTEM OFFICE

Committee Chair Cohen noted proposed hire was an important function for the operation of the Human Resources area. Regent Cohen and Regent Balducci stated they were in consensus that the proposed resolution provided to the Committee (below) be placed on the May 13, 2014 meeting agenda for review and consideration by the full Board.

WHEREAS, Section 6.5 of the Human Resources Policies for Management and Confidential Professional Employees of the Board of Regents for Higher Education provides that, upon the recommendation of the BOR President, the Board may approve a hiring salary above the median of the grade; and

WHEREAS, the BOR President has recommended to the Board a salary of \$115,000 for Ellen M. Mantel to serve as Associate Director of Employee and Labor Relations at the Board of Regents, such salary being above the median for the applicable salary grade; and

WHEREAS, the Board has duly considered the President's recommendation; therefore be it

RESOLVED, that Board hereby approves the President's recommendation of a hiring salary above the median of the applicable grade for Ellen M. Mantel to serve as Associate Director of Employee and Labor Relations at the CSCU System Office.

ADJOURN

With no further business to consider, **the meeting was adjourned at 12:17 p.m. on a motion by Regent Balducci seconded by Regent Cohen.**

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