



**Committee on Human Resources and
Administration
BOARD OF REGENTS FOR HIGHER EDUCATION
AGENDA - REGULAR MEETING
Boardroom 123, 39 Woodland Street, Hartford, CT
1:00 p.m., Thursday, November 19, 2015**

A meeting of the Human Resources and Administration Committee of the Board of Regents for Higher Education will be held at **1:00 p.m. on Thursday, November 19, 2015, in Room 123 at 39 Woodland Street, Hartford, CT.**

The agenda for the meeting is below.

1. Call to Order
2. Approval of Meeting Minutes of October 1, 2015
3. Executive Session – for the purposes of:
 - a. Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee and;
 - b. Collective Bargaining

INFORMATION ITEMS:

4. System Office Organizational Chart
5. Update on Training
6. Merit Distribution Guidelines

7. New Business

8. Adjournment

Committee members
Naomi K. Cohen, Chair
Yvette Melendez
Richard J. Balducci
Elease Wright
David Jimenez

**BOARD OF REGENTS FOR HIGHER EDUCATION
HUMAN RESOURCES & ADMINISTRATION COMMITTEE**

Minutes – Regular Meeting

1:00 p.m., Thursday, October 1, 2015

1st Floor Boardroom, 39 Woodland Street, Hartford, CT

COMMITTEE MEMBERS PRESENT

Naomi Cohen, Chair

Yvette Melendez

Richard J. Balducci

Elease Wright (via teleconference)

David Jimenez (via teleconference)

BOR STAFF PRESENT

Mark Ojakian, President

Laurie Dunn, Interim VP for Human Resources

Ernestine Weaver, Counsel

Karen Stone, Director of Internal Audit

Erin Fitzgerald, Associate Director of Board Affairs

Linda Marsh, Administrative Assistant

CALL TO ORDER

With a quorum present, Chair Cohen called the meeting to order at 1:04 p.m.

APPROVAL OF MEETING MINUTES FROM SEPTEMBER 3, 2015

On a motion by Regent Balducci, seconded by Chair Cohen, the September 3, 2015, meeting minutes were approved as submitted.

EXECUTIVE SESSION

At 1:05 p.m. on a motion by Chair Cohen seconded by Regent Balducci, the Committee voted to go into Executive Session for the purpose of discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee. Committee Chair Cohen announced that no votes would be taken in Executive Session. President Ojakian, Laurie Dunn and Erin Fitzgerald were invited to attend the Executive Session with the Committee.

RETURN TO OPEN SESSION

At 2:12 p.m., Committee Chair Cohen announced that the meeting was back in Open Session and that no votes were taken in Executive Session, which was limited to discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

CLASSIFICATION OF COMMUNITY COLLEGE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Chair Cohen shared that on September 17, 2015 the Board of Regents adopted a system-wide Consolidated Classification and Compensation System for management and confidential professional personnel based on market data and recommended by the Human Resources and Administration Committee. At the September 3, 2015 Committee meeting, the Committee recognized that one

question remained with respect to classification of certain dean positions that needed further review, and noted that they would make a recommendation at the October meeting. Chair Cohen stated that after meeting with representatives from the community colleges, and further review of the structure now in place, it was recommended that community college academic deans be moved from the Manager 3 salary level to the Executive 1 salary level, with the System Classification Title noted as the Vice President for Academic Affairs. The community college title of dean of academic and student affairs shall also fall within Executive 1 level and the System Classification Title shall be Vice President for Academic and Student Affairs.

Regent Balducci made a motion, seconded by Regent Wright, to approve the resolution concerning Classification of Community College Vice President for Academic Affairs, for adoption at the October 15, 2015, Board meeting. Motion passed unanimously.

NEW BUSINESS

There was no new business.

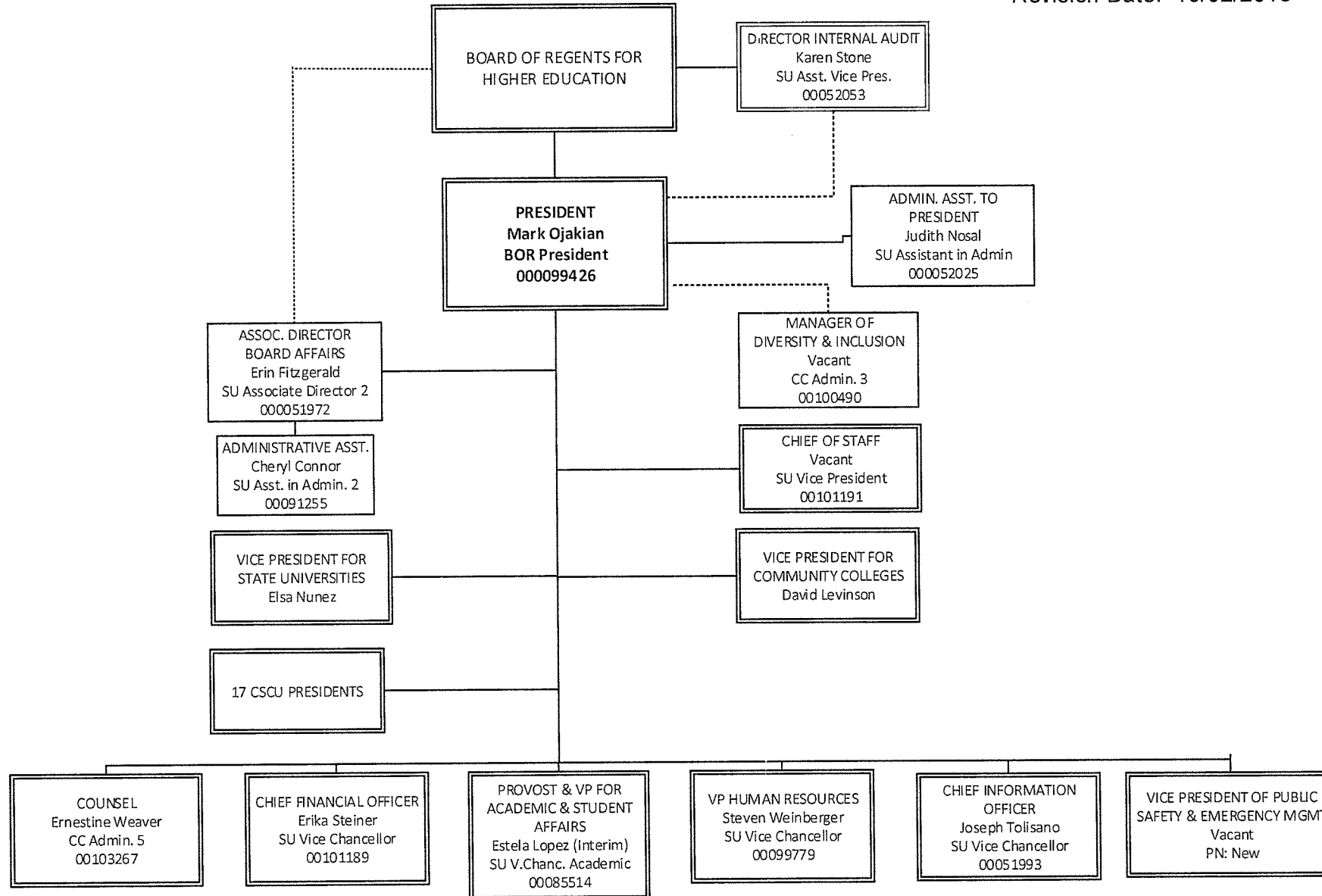
Chair Cohen expressed her thanks and appreciation on behalf of the Committee to Laurie Dunn, Interim Vice President for Human Resources for her hard work and dedication to the Interim position, as Ms. Dunn returns to her Director of Employee and Labor Relations role.

The next committee meeting will be on Thursday, November 19, 2015, at 1 p.m.

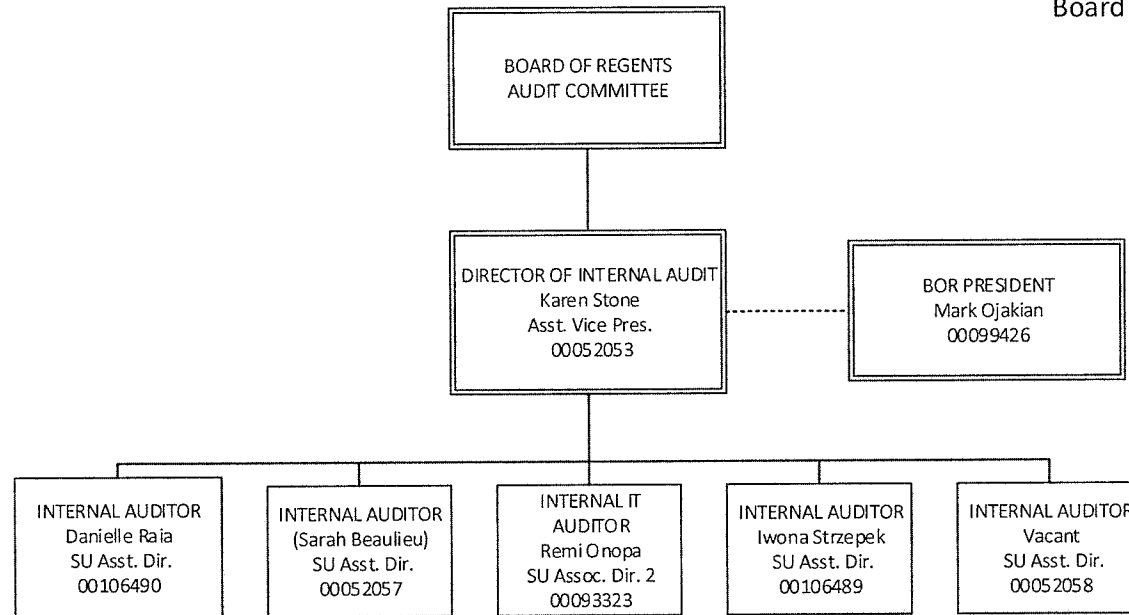
ADJORNMENT

With no further business to consider, **the meeting was adjourned at 2:12 p.m. on a motion by Regent Wright, seconded by Regent Balducci.**

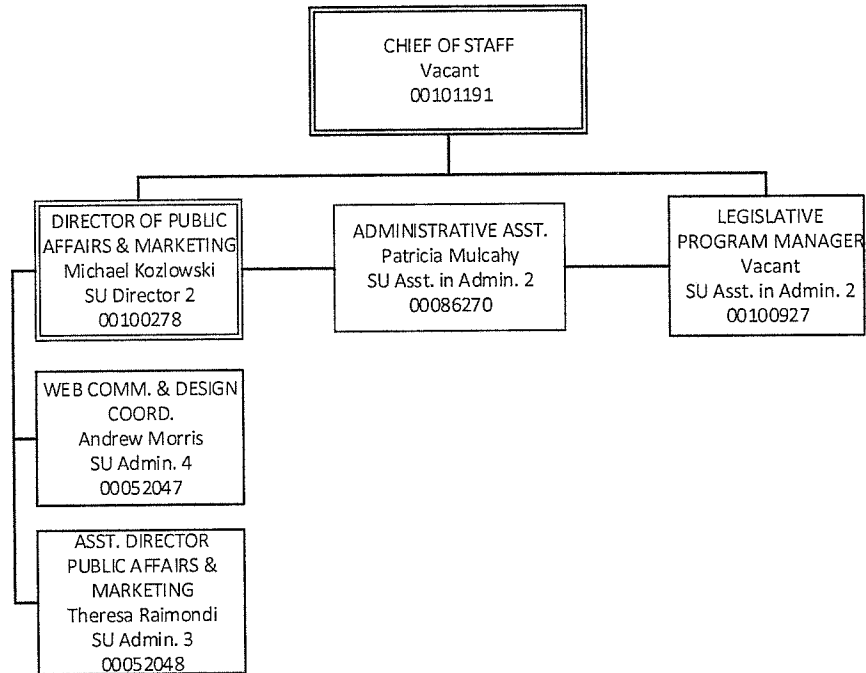
Board of Regents for Higher Education
 President's Office
 Revision Date: 10/02/2015



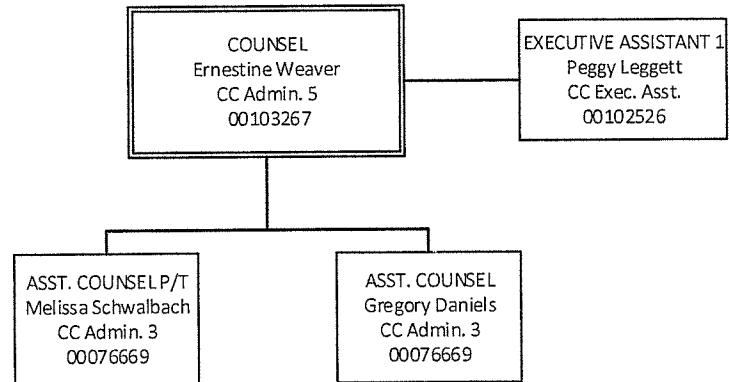
Board of Regents for Higher Education
Internal Audit
10/02/2015



Connecticut State Colleges & Universities
Board of Regents for Higher Education
Chief of Staff: Public Affairs and
Government Relations
Revision Date: 10/02/2015

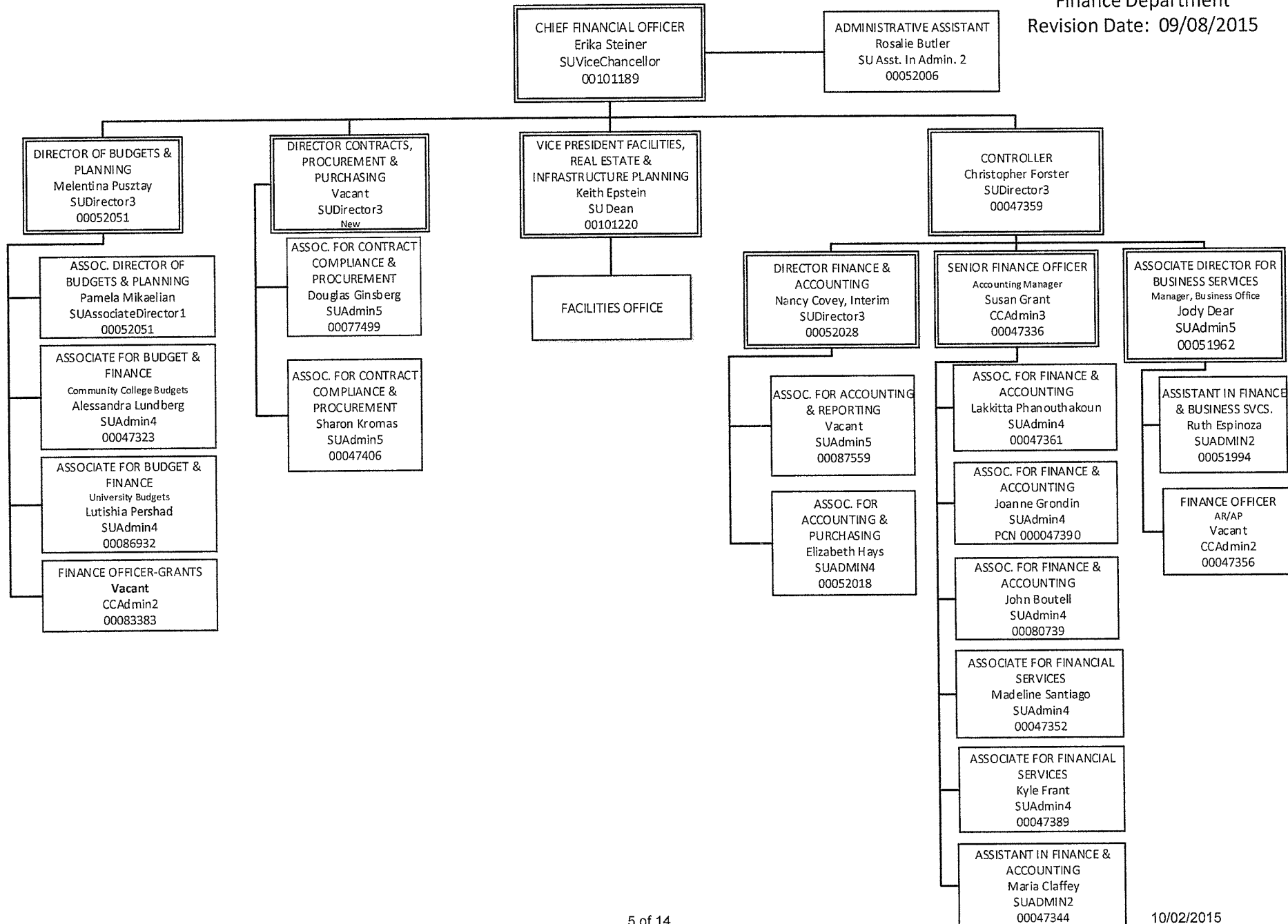


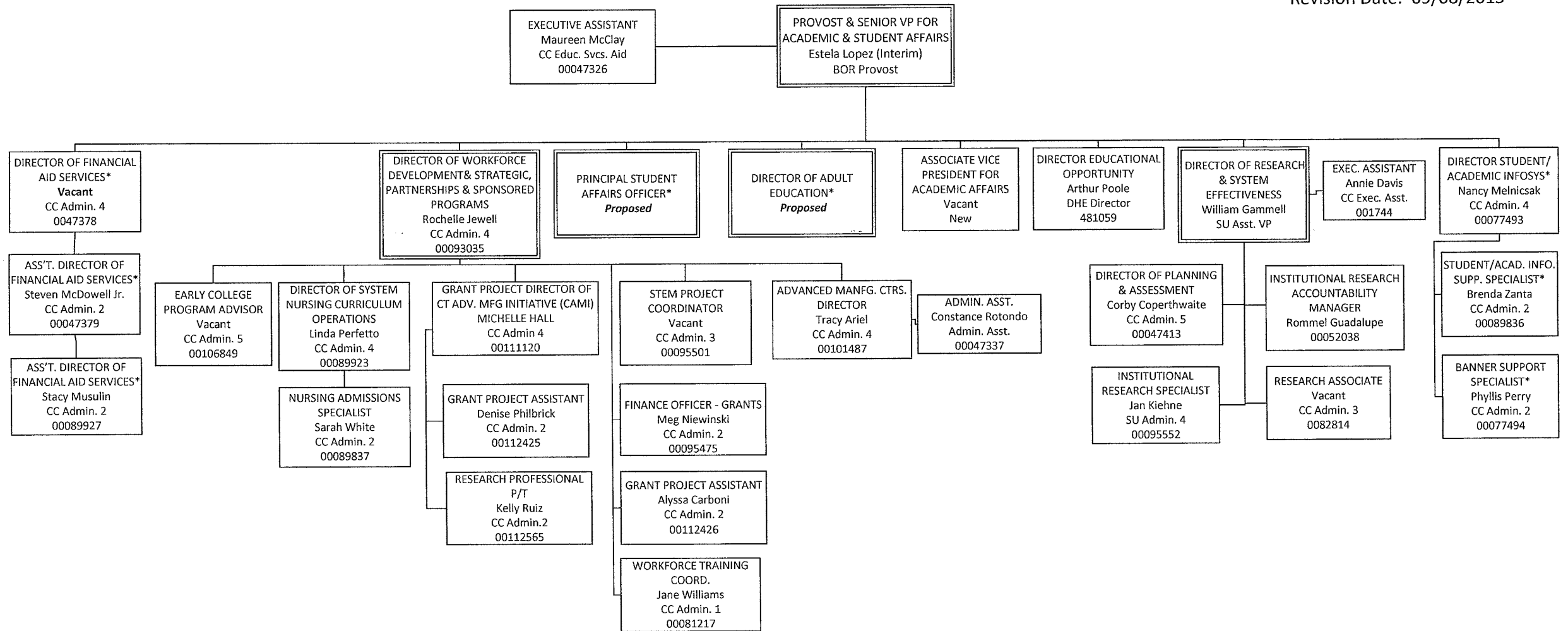
Connecticut State Colleges & Universities
Board of Regents for Higher Education
Legal Affairs
Revision Date: 09/08/2015



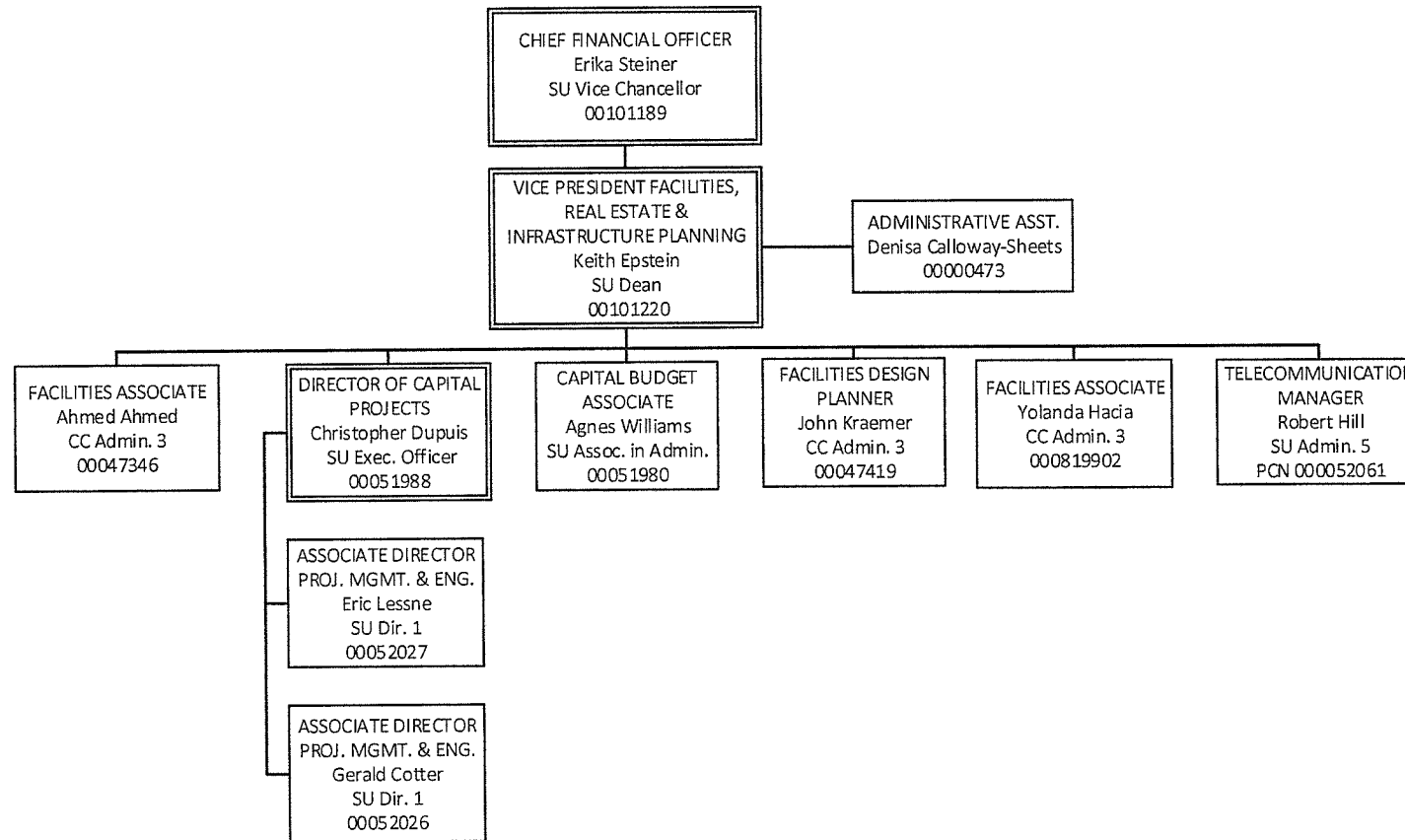
Connecticut State Colleges & Universities
Board of Regents for Higher Education
Finance Department

Revision Date: 09/08/2015

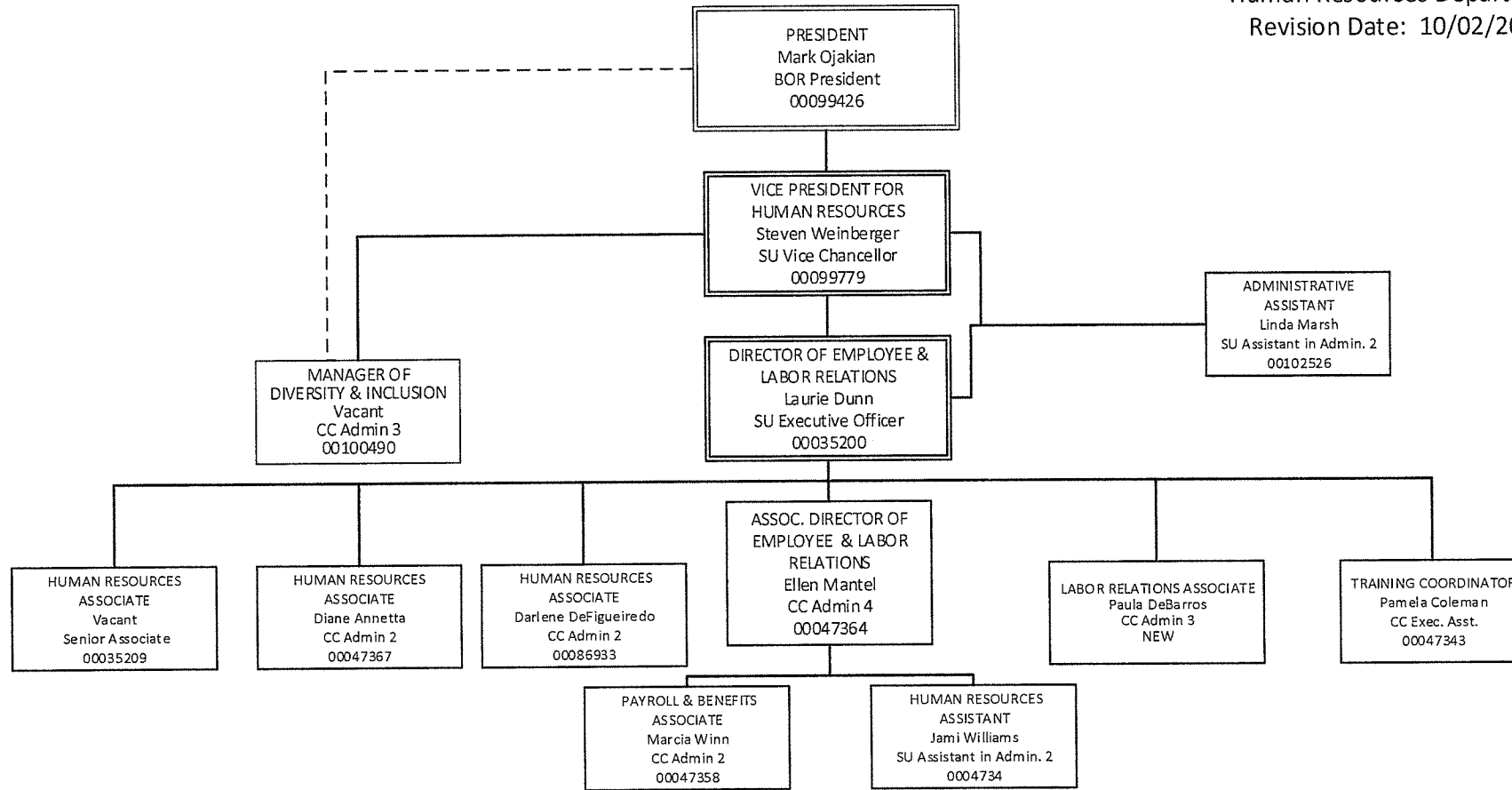




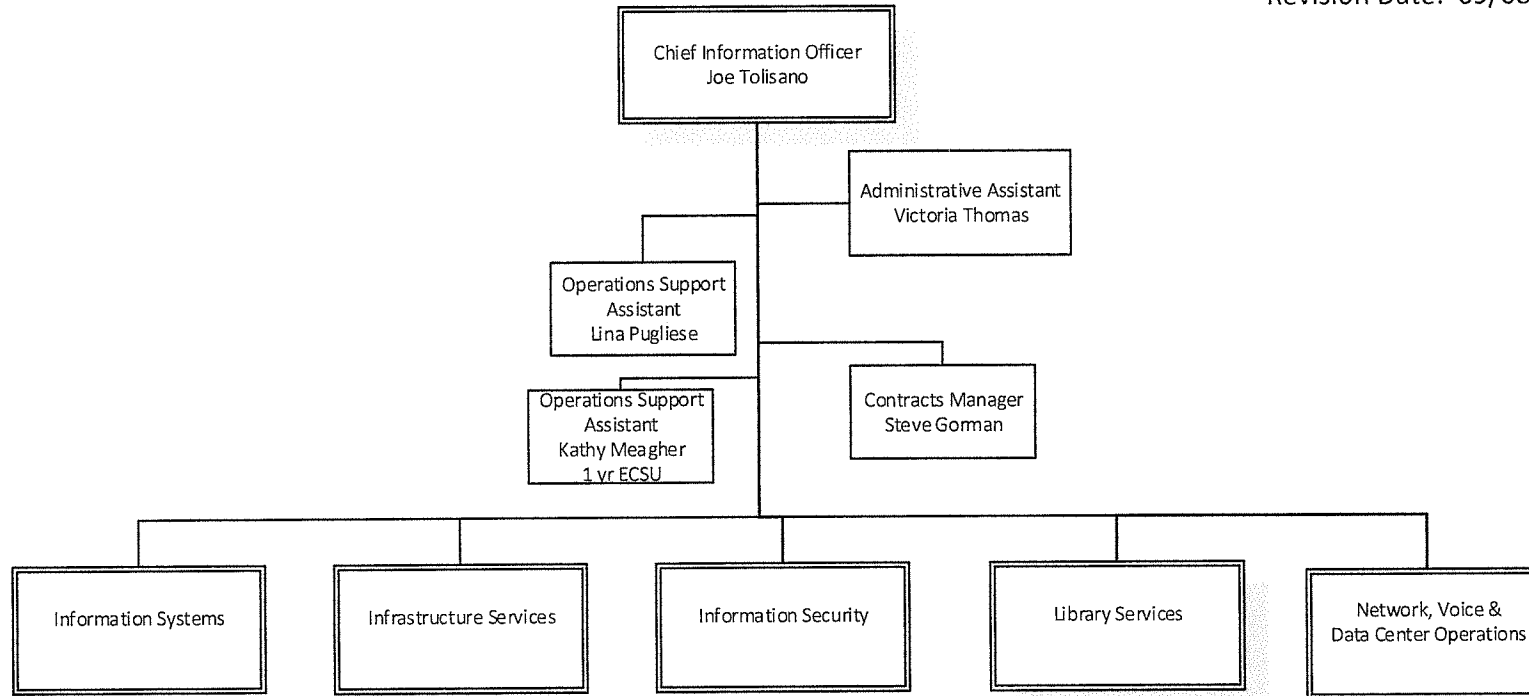
Connecticut State Colleges & Universities
 Board of Regents for Higher Education
 Facilities, Real Estate and Infrastructure
 Planning
 Revision Date: 09/08/2015



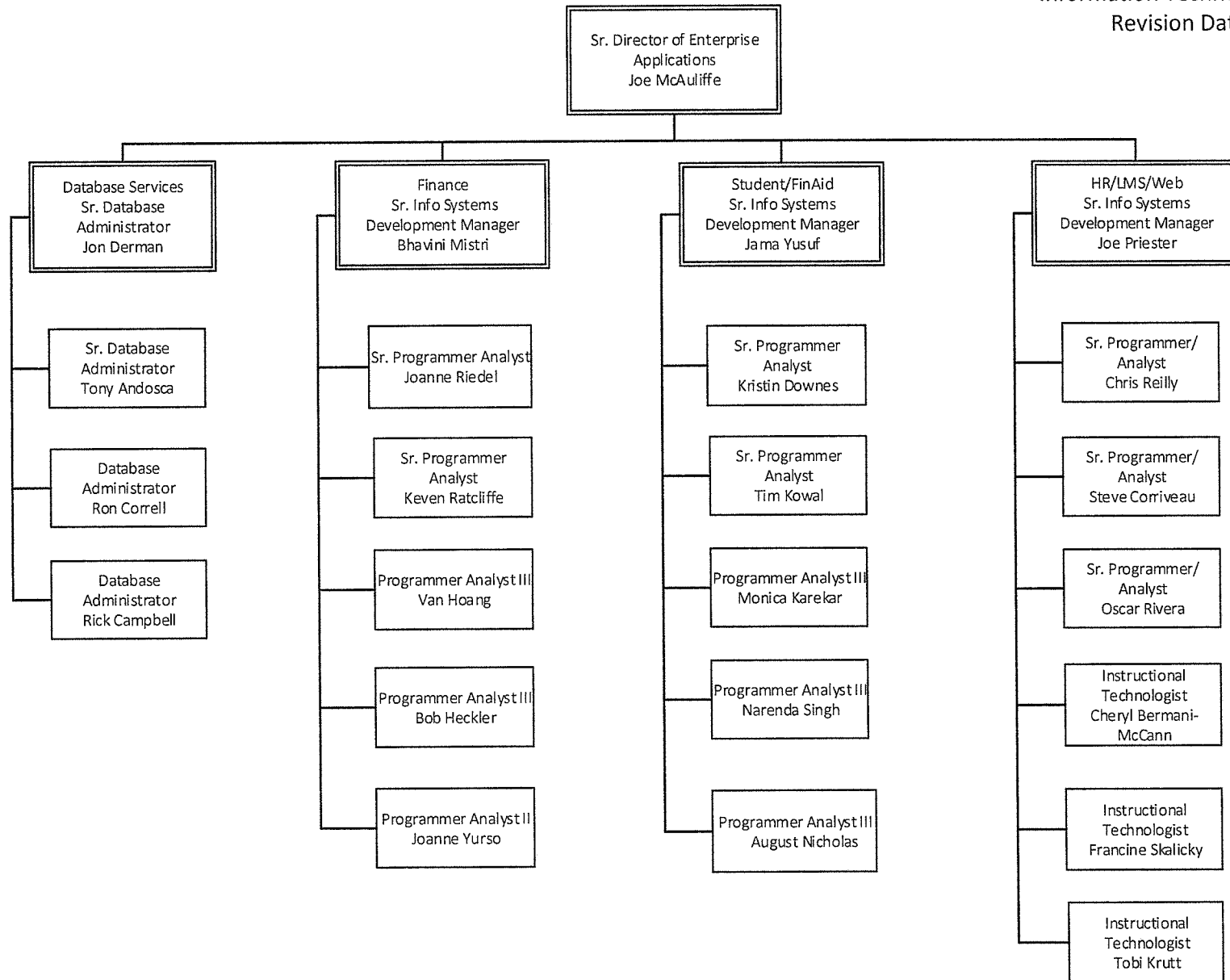
Board of Regents for Higher Education
 Human Resources Department
 Revision Date: 10/02/2015



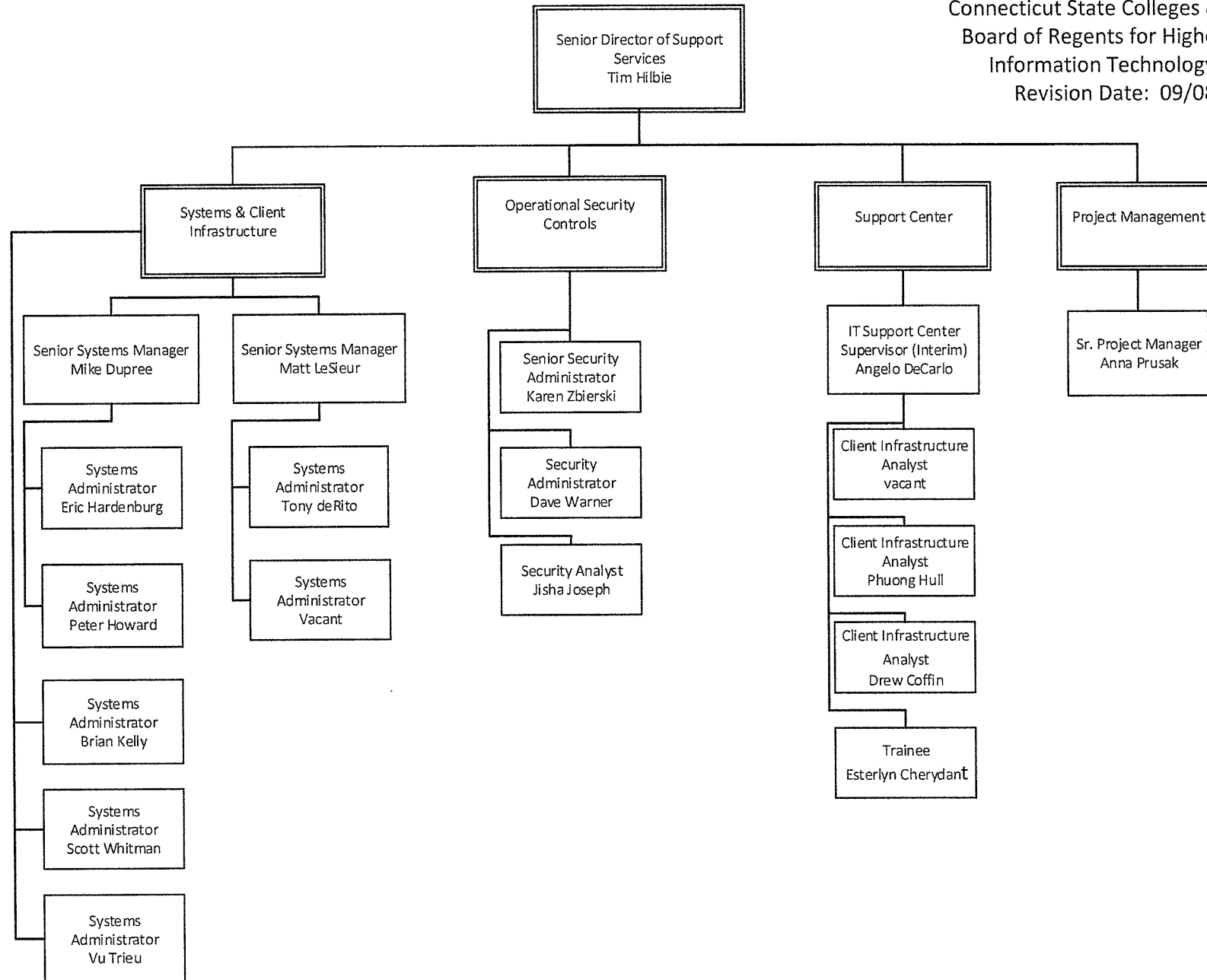
Connecticut State Colleges & Universities
Board of Regents for Higher Education
Information Technology Services Revision
Revision Date: 09/08/2015



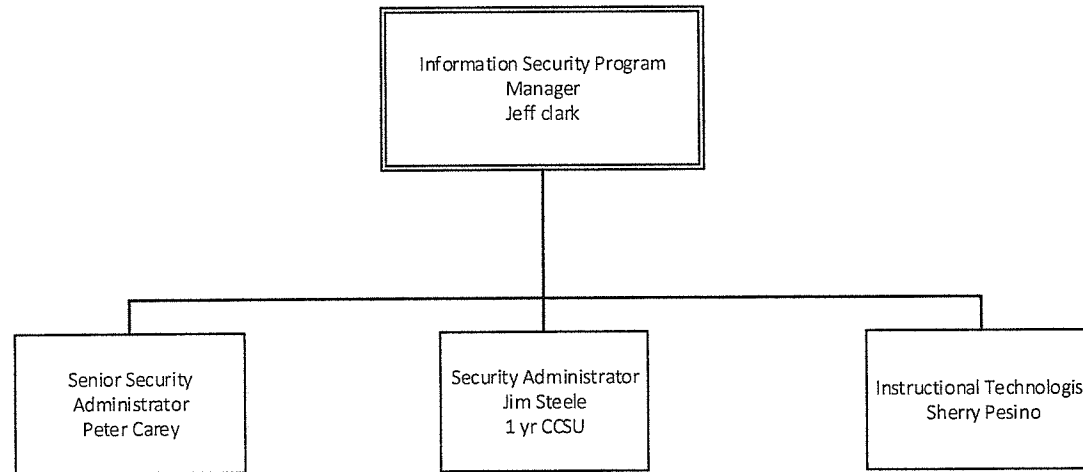
Connecticut State Colleges & Universities
 Board of Regents for Higher Education
 Information Technology Services Revision
 Revision Date: 09/08/2015



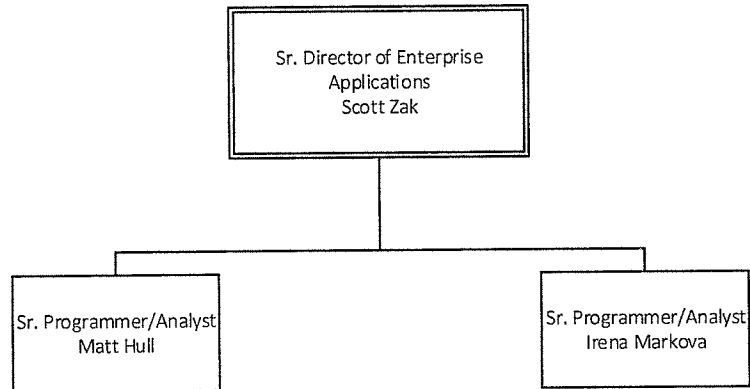
Connecticut State Colleges & Universities
 Board of Regents for Higher Education
 Information Technology Services
 Revision Date: 09/08/2015



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Board of Regents for Higher Education
Information Technology Services
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