



**Committee on Human Resources and Administration
BOARD OF REGENTS FOR HIGHER EDUCATION
Boardroom 123, 39 Woodland Street, Hartford, CT
1:00 p.m., Thursday, June 2, 2016**

AGENDA

1. Call to Order
2. Approval of Meeting Minutes of March 3, 2016

INFORMATION ITEMS:

3. FSLA Overtime Rules
4. Training Portal
5. Background Verification Policy – Ban the Box Legislation
6. Benchmarking Review for Management and Confidential Professional Personnel
7. Affirmative Consent Legislation

8. Executive Session
9. New Business
10. Adjournment

Committee members

Naomi K. Cohen, Chair
Yvette Melendez
Richard J. Balducci
Elease Wright
David Jimenez

**BOARD OF REGENTS FOR HIGHER EDUCATION
HUMAN RESOURCES & ADMINISTRATION COMMITTEE**

Minutes – Regular Meeting

1:00 p.m., Thursday, March 3, 2016

1st Floor Boardroom, 39 Woodland Street, Hartford, CT

COMMITTEE MEMBERS PRESENT

Naomi Cohen, Chair

Richard Balducci

David Jimenez

Yvette Melendez

Elease Wright

BOR STAFF PRESENT

Mark Ojakian, President

Steven Weinberger, Vice President for Human Resources

Erika Steiner, Chief Financial Officer

Erin Fitzgerald, Associate for Board Affairs

Karen Stone, Director of Internal Audit

Rosalie Butler, Administrative Assistant

CALL TO ORDER

With a quorum present, Chair Cohen called the meeting to order at 1:05 p.m.

APPROVAL OF MEETING MINUTES FROM NOVEMBER 19, 2015

The minutes of the November 19, 2105 meeting were approved on a motion by Regent Balducci, seconded by Regent Wright.

APPROVAL OF MEETING MINUTES FROM JANUARY 7, 2016

The minutes of the January 7, 2106 meeting were approved on a motion by Regent Jimenez, seconded by Regent Melendez. Regents Balducci and Wright abstained.

EXECUTIVE SESSION

At 1:10 p.m. on a motion by Regent Melendez seconded by Regent Jimenez, the Committee voted to go into Executive Session for the purpose of discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee; Educational records which are not subject to disclosure under the Family Educational Rights and Privacy Act (20 USC 1232g), and Collective Bargaining. Committee Chair Cohen announced that no votes would be taken in Executive Session. President Ojakian and VP Weinberger were asked to remain with the Committee throughout Executive Session. All other CSCU staff left the meeting.

RETURN TO OPEN SESSION

At 2:17 p.m., Committee Chair Cohen announced that the meeting had returned to Open Session and that no votes were taken in Executive Session. Discussion was limited to the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee; Educational records which are not subject to disclosure under the Family Educational Rights and Privacy Act (20 USC 1232g), and Collective Bargaining.

CFO Steiner and Director Stone joined the meeting.

SYSTEM OFFICE EXECUTIVE LEVEL ORGANIZATION CHART

As promised at the January 7th meeting, President Ojakian reported the System Office executive level organization chart had been finalized. All senior management will report directly to him, with a “dotted line” report to the Chief of Staff.

FY16 SALARY ADJUSTMENTS FOR MANAGEMENT AND CONFIDENTIAL PROFESSIONAL EMPLOYEES

President Ojakian reiterated his previous week’s announcement that the System Office would not be moving forward with salary adjustments for Management Confidential staff. However well-deserved by staff, severe cuts to the state budget make the timing ill-suited to increases. President Ojakian suggested in the spirit of fairness, any future adjustments might be made in step with the bargaining units.

PRESIDENTIAL SEARCHES AT SOUTHERN AND CENTRAL CONNECTICUT STATE UNIVERSITIES

President Ojakian indicated that the Presidential search at Southern CT State University would begin next week. The search at Central will begin May. The Southern Presidential Search Committee has already been established, while Central’s is nearly in place.

NEW BUSINESS

No new business was discussed.

The next committee meeting will be on Thursday, April 28, 2016, at 1 p.m.

ADJOURNMENT

With no further business to consider, the meeting was adjourned at 2:37 p.m. on a motion by Regent Jimenez, seconded by Regent Wright.