



CSCU

CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – April 21, 2017
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Naomi Cohen, Larry DeNardis, Aviva Budd, Joe Young, Stephen Adair,
- Regents Absent: Catherine Smith,
- Staff Present: Jane Gates, Candace Barrington, Bill Gammell, Ken Klucznik, Elsa Nunez, Arthur Poole, Constance Rotondo, Pat Ryiz, Karen Wosczyzna-Birch
- Other Attendees: Missy Alexander (WCSU), Michael Alfano (CCSU), Mary Pat Bigley (CCSU), Vicki Bozzuto (GCC), Christine Broadbridge (SCSU), Guro Buchanan (LJMU), Ilene Crawford (SCSU), Jim Donegan (WCSU), Ellen Durnin (SCSU), Gancho Ganchev (WCSU), C. Patrick Heidkamp (SCSU), Erin Heidkamp (SCSU), Maxine Howell (CCSU), Marcia Jehnings (MCC), Leona Konieczny (CCSU), Stephen LaPoint (QVCC), Rich Leonce (MxCC), Meg Levvis (CCSU), Steven Minkler (MxCC), James Mulrooney (CCSU), Dimitrios Pachis (ECSU), Michael Stefanowicz (ACC), Alfred Williams (QVCC)

The meeting was called to order by Chair Merle Harris at 9:33 a.m.

Chair Harris called for two changes in the agenda:

- i. Action Items – 4. New Programs – h. SCSU-LJMU (Liverpool John Moores University) joint master's degrees was moved before a. Integrative Biodiversity – MS – WCSU
 - ii. Action Items – 7. Policy for State's Accreditation of the Institutions in the CSCU System was removed from the agenda.
1. Approval of Minutes – March 17, 2017. **Chair Harris took the following action. Remove the March 17, 2017 minutes from the agenda for revision and resubmission for approval at the June 2, 2017 BOR Academic and Student Affairs Committee meeting.**

Consent Items. **A motion to approve was made by N. Cohen, seconded by L. DeNardis and unanimously approved.** Consent items approved were:

2. Discontinuations
 - a. Technology Studies, Education Option – AS – MCC
 - b. Broadcast-Cinema – AS - MxCC
 - c. Multimedia – AS – MxCC
 - d. Accounting Transfer – AS – TRCC
 - e. Business Administration Transfer - AS – TRCC

- f. Marketing Transfer - AS – TRCC
- g. Business Office Technology – Legal Option, Associate of Science degree - MCC
- h. Medical Transcription, Certificate – MCC
- i. Architectural Drafting Technology Certificate – TRCC
- j. Accounting – Post Bac. Certificate (On Ground and Online) – SCSU

3. Modifications

- a. Corporate Media – Occupational Cert. – MxCC [Mods. to fit within Digital Media Prod. Cert.]
- b. Multimedia – Occupational Cert. – MxCC [Mods. to fit within Digital Media Prod. Cert.]
- c. News & Sports – Occupational Cert. – MxCC [Mods. to fit within Digital Media Prod. Cert.]
- d. Web Design and Development – Occupational Cert. – MxCC - [Mods. to fit within Digital Media Prod. Cert.]

Action Items

4. New Programs.

- h. SCSU-LJMU (Liverpool John Moores University) joint master's degrees
 - i. Business Administration – MBA- (45 credits) - SCSU
 - ii. Coastal Resilience - MS - (45 credits) – SCSU

Provost Ellen Durnin introduced the participants from SCSU and LJMU (in person and via video conference) and provided an overview of the joint Master's programs. Provost Durnin stated that this is the first joint international Master's degree program in the CSCU system and it consists of an accelerated MBA and a new Master of Science in Coastal Resilience. The SCSU Foundation financially supports the joint programs. Each program is a cohort model consisting of 45 credits each. The courses are primarily online except for a 7-10 day residency at the beginning and end of each program. Tuition and fees are prepaid in full up front except for the students' travel costs.

The Committee's questions regarding the programs centered on the importance of LJMU's involvement, if LJMU has similar joint partnerships with other countries/institutions and if there are any additional administrative costs. Regent Adair asked how the payment of the up-front tuition for the program is handled if students drop out. Provost Durnin responded that MBA students can transfer to another program and Coastal Resilience students can do an independent study to complete the degree. **President Nunez stated that the student's right to a refund/waiver should be clarified and Chair Harris suggested submitting the issue of refunds/waivers for programs that require full tuition payment in advance to the CSCU Finance Committee.**

A motion was made to approve the SCSU-LJMU as a joint MBA degree contingent upon the revision of the Resolution as follows: 1) The Master's degrees shall be jointly conferred by SCSU and Liverpool John Moores University (LJMU); and, 2) the approval of the programs is contingent upon

approval by NEASC. Chair Harris called for a motion. N. Cohen moved with L. DeNardis seconding. The joint Master's programs were unanimously approved.

A motion was made to approve the MS in Coastal Resilience contingent upon the revision of the Resolution as follows: 1) The program will lead to a MS degree jointly conferred by SCSU and Liverpool John Moores University (LJMU); and, 2) the approval of the programs is contingent upon approval by NEASC; and, 3) for a period of time concurrent with SCSU's institutional accreditation. Chair Harris called for a motion and N. Cohen moved approval with L. DeNardis seconding. The program was unanimously approved.

- a. Integrative Biodiversity – MS – WCSU – Provost Alexander distributed the revised BOR Resolution. At the March 17, 2017 Academic and Student Affairs Meeting, the Committee voted to approve the program contingent upon receiving a revised budget and an operational review in two years in order to move the program to the Board of Regents meeting for approval. It was also noted that a decision on the viability and continuation or discontinuation of the program, after the receipt of the operational report, will be determined by the Academic and Student Affairs Committee and recommended to the Board of Regents. **Chair Harris asked for a motion to discuss the program and N. Cohen moved approval with L. DeNardis seconding.** Provost Alexander provided an overview of the program focusing on the budget, staffing, the stewardship component, collaboration with the other CSUs and the two-year review. The Committee's questions centered on the benefit of the program to students, funding for the two full-time Graduate Assistants, cohesiveness of the program materials and the lack of a full explanation in the Pro Forma program budget. **After a thorough discussion of the program, Chair Harris recommended that no action on the new program be taken today, April 21, 2017, and requested that WCSU bring the MS in Integrative Biodiversity program to the June 2, 2017 Academic and Student Affairs Committee meeting for action. She asked the Committee to submit any questions to Dr. Gates and advised the WCSU representatives to rewrite the documentation and budget for the new program to provide consistency and more clarity.**
- b. Nursing: Hospice and Palliative Care – MS – CCSU. **A motion was made by L. DeNardis, seconded by A. Budd** Dean Michael Alfano stated that CCSU is an expert in gerontology and that the MS program will focus exclusively on Hospice and Palliative Care, which is an underserved area. The curriculum was designed to meet the requirements of the national accrediting bodies. Hartford Hospital and the Hospital of Central CT will partner with CCSU. **The motion was unanimously approved.**
- c. Early Childhood and Infant/Toddler Mental Health – BS – CCSU. **A motion was made by L. DeNardis, seconded by N. Cohen.** Dean Michael Alfano discussed the program, which is a first for CT. The program satisfies the requirements for Early Childhood Education in CT House Bill 2070. The program will partner with the CT Departments of Social Work and Child and Family Services in addition to social service agencies and public schools in the city of New Britain. **The program was unanimously approved.**

- d. Digital Media Production – AAS – MxCC. **A motion to approve was made by N. Cohen, seconded by L. DeNardis.**
- e. Audio and Music – Occupational Cert. – MxCC. **A motion to approve was made by L. DeNardis, seconded by A. Budd.**
- f. Film and Video – Occupational Cert. – MxCC. **A motion to approve was made by L. DeNardis, seconded by A. Budd.**

Programs 4.d. → 4.f. were discussed together. Dean Steven Minkler and Prof. Richard Leonce presented the programs. The Digital Media Production AAS is a unified Associates degree with stackable credits. Employers are seeking multifaceted candidates that better meet the needs of businesses. There are six areas of specialization within the degree. Students take basic skills courses then specialize in their final semester. They receive a dual degree, an Associate’s degree plus certificates. Although this is not a Pathway program, students can progress from high school to the university level in this program. **The three programs, 4.d. → 4.f., were unanimously approved.**

- g. Registered Medical Assistant – AS – ACC. **A motion was made by L. DeNardis, seconded by N. Cohen.**

Dean Michael Stefanowicz stated that students currently in certificate programs expressed their desire for an Associate’s degree. The AS degree and the certificates currently exist. Employees with an AS degree would receive higher pay. The accreditation body is very rigorous and students are required to take an exam after they complete their credit program. **The program was unanimously approved.**

- i. Six Graduate Certificates - SCSU
 - i. Clinical Mental Health Counseling Post-Master’s Certificate (20 Credits) - SCSU
 - ii. School Counselor Post-Master’s Certificate (20 credits) - SCSU
 - iii. School Library Media Specialist Graduate Certificate (30 Credits) - SCSU
 - iv. School Library Media Specialist Initial Graduate Certificate (45 credits) - SCSU
 - v. Remedial Reading and Language Arts Graduate Certificate (24 Credits) - SCSU
 - vi. Reading and Language Arts Consultant Post-Master’s Certificate (15 Credits) – SCSU

A motion to approve was made by L. DeNardis, seconded by A. Budd to approve the Six Graduate Programs (4.i. i.→vi.).

Dean Ellen Durnin gave an overview of the programs. These six graduate programs, which were classified as Post Bac work, did not comply with Title IV requirements per the Dear Colleague letter of May 2016. The US Dept. of Education states that Post Bac coursework is undergraduate. SCSU has to relevel a number of programs to qualify for and insure compliance with Title IV and financial aid. These programs will go forward as a package to the US Dept. of Education in time for Fall 2018. Once the US DOE responds, these programs will be resubmitted to the Academic and Student Affairs Committee as discontinuations. Students were issued refunds from the university budget for the difference between graduate and undergraduate tuition and fees. **The six programs, 4.i. i.→vi., were unanimously approved.**

5. Modifications

- e. Three program revisions/modifications – SCSU
 - i. SYC School Counseling (CSP) - SCSU [title change/# credits change to 37-41]
 - ii. MS Special Education (Spec Ed) – SCSU [# credits change]
 - iii. EdD Educational Leadership (EDL) - SCSU [revised to have three concentrations (092 Intermediate Admin, 093 Superintendent, other)]

A motion to approve was made by N. Cohen, seconded by L. DeNardis to approve the Three Program Modifications - SCSU (5.e. i.→iii.).

Prof. Stephen Hegedus stated that these modifications will enable students to graduate in a shorter time. There is no change to the existing programs which need to be concentrations and licensed. These three programs are designed for students who do not want to be school principals or superintendents. **The motion was unanimously approved.**

Chair Harris stated that the Academic and Student Affairs Committee does not need to act on the SCSU programs under 9. Below Threshold, b. and c.

4. New Programs

- j. Advanced Manufacturing “3rd Semester Certificates”. ACC in partnership with College of Technology
 - i. Additive Manufacturing Certificate (ACC)
 - ii. Advanced Machine Technology II Certificate (ACC)
 - iii. CAD/CAM Program Certificate (ACC)
 - iv. Quality Inspection Program Certificate (ACC)
 - v. Metal Fabrication Certificate (ACC) – New

5. Modifications

- c. Technology Studies: Machine Technology - AS – ACC
- d. Technology Studies: Machine Technology – Certificate – ACC

A motion to approve was made by N. Cohen, seconded by L. DeNardis to act on agenda items 4. New Programs j. Advanced Manufacturing “3rd Semester Certificates” ACC in Partnership with the College of Technology (COT) (4.j. i.→v.) and on 5. Modifications 5.c. and d.

Dean Michael Stefanowicz and Dr. Karen Wosczyzna-Birch presented. The CAMI grant is supporting the COT manufacturing programs at ACC. Dean Stefanowicz noted that students want and need more than a certificate; they want to specialize in areas of manufacturing. Dr. Wosczyzna-Birch described the COT program, a system-wide pathway in which students can move from a Certificate to an Associate of Science degree at the community colleges to a Bachelor of Science degree, which includes a core of business courses. **All ACC programs were unanimously approved.**

A question was raised by Chair Harris to determine if the COT curriculum needs to be approved if it is adopted by other CSCU community colleges. It was determined that a new staff report will need to be submitted to the Academic and Student Affairs

Committee when other community colleges adopt the COT curriculum or a resolution allowing colleges with the same curriculum to report these as information items.

4. New Programs

- k. Applied Computing – BA – WCSU **A motion to approve was made by N. Cohen, seconded by L. DeNardis.**

Provost Missy Alexander and Prof. Gancho Ganchev presented. The BA in Applied Computing is designed for students who do not want to go on for a graduate degree. The program modifications involve the elimination of some courses to align the program with TAP and the new Master's degree at CCSU. **The motion was unanimously approved.**

- l. Mechatronics Automation Technician – Certificate – QVCC. **A motion to approve was made by N. Cohen, seconded by A. Budd.**

Dean Alfred Williams, Mr. Steve Lapointe and Dr. Wosczyzna-Birch presented. The Mechatronics Certificate is a COT program supported by the CAMI grant and is identical to the programs at ACC. Mechatronics is a combination of Mechanics and Electronics. The certificate is comprised of stackable credentials. Students get paid internships and 90% of graduates get jobs. Small manufacturing companies in CT need certified employees with a wide range of disciplines in the manufacturing area. **The motion was unanimously approved.**

4. Modifications

- a. Conventional Precision (CPM) and Computer-Aided Manufacturing (CAM) Programs – Cert. – MCC [Consolidation/Course mods./Name change]. **A motion to approve was made by A. Budd, seconded by J. Young.**

Dean Marcia Jehnings spoke about the certificate in Precision Manufacturing, which combines the CPM (non-credit), and CAM (credit) certificates into a single, all credit program. **The motion was unanimously approved.**

- b. Master of Business Administration – WCSU [Course mods./substitutions]. **A motion to approve was made by A. Budd, seconded by J. Young.** Provost Missy Alexander and Asst. Dean James Donegan presented the program. The modifications to the program include the requirement for students to take certain preparatory courses to qualify for the MBA and a reduction in credits from 54 to 37, which enables full-time students to complete the program in one year and part time students in two years. The resolution for this program will need to be revised to correct the degree name. **The motion was unanimously approved.**

6. Institutional Accreditations

- a. NEASC accreditation – Southern CSU

A motion to accept the five-year NEASC accreditation of Southern CT State University, through June 30 2022 was made by A. Budd, seconded by J. Young and unanimously approved.

- b. NEASC accreditation – Tunxis CC

A motion to accept the five-year NEASC accreditation of Tunxis Community College, through June 30, 2022, was made by A. Budd, seconded by J. Young and unanimously approved.

- c. NEASC and State accreditation – Gateway CC – ADDED

Ms. Vicki Bozzuto spoke on behalf of GCC's accreditation. The next scheduled comprehensive evaluation for GCC is due in Spring 2026 with an Interim Report due in Spring 2018 on a number of specific issues and an interim, fifth-year report due in Spring 2021. State accreditation will be reconfirmed in March 2022.

A motion to accept the continued NEASC accreditation of Gateway Community College, through June 30, 2022, was made by J. Young, seconded by A. Budd and unanimously approved.

- 7. Policy for State's Accreditation of the Institutions in the CSU System. **This item was removed from the agenda.**

- 8. Policy for the Establishment of Centers and Institutes in the CSU System. **This item was moved to the agenda for the next Academic and Student Affairs Committee meeting to be held on June 2, 2017**

Additional Action Items

- A. Promotions and Tenures
 - i. CCSU
 - ii. ECSU
 - iii. SCSU
 - iv. WCSU

Chair Harris noted that the Committee is required to vote on Promotions and Tenures because this is a financial issue requiring institutions to pay more money. Dr. Gates stated that all of the CSUs submitted and AAUP received CVs for all of the faculty and staff noted in the institutional president's letters. **Chair Harris moved the motion to approve, seconded by A Budd the Promotions and Tenures. The vote for approval was unanimous.**

Information Items

- 8. Below Threshold **Chair Harris noted that no vote is necessary for Below Threshold items; but the programs must be submitted to the CT Office of Higher Education for approval.**
 - a. Mental Health Counseling Concentration – ECSU
 - b. Two below threshold notifications for non-title-iv eligible certificates – SCSU
 - i. Graduate Certificate in Applied Statistics (12 credits) - SCSU
 - ii. Undergraduate Certificate in Spanish and Latino Cultures for Health Professionals (12 credits) – SCSU
 - c. 16 below threshold notifications re: post bac initial teaching certification programs presented as a block:

- i. GR EPCert Art K-12 to UG EPCert Post-bac Art K-12
 - ii. GR EPCert Biology 7-12 to UG EPCert Post-bac Secondary Science
Cert_CONC_Biology
 - iii. GR EPCert Chemistry 7-12 to UG EPCert Post-bac Secondary Science
Cert_CONC_Chemistry
 - iv. GR EPCert Earth Science 7-12 to UG EPCert Post-bac Secondary Science
Cert_CONC_Earth Science
 - v. GR EPCert Physics 7-12 to UG EPCert Post-bac Secondary Science
Cert_CONC_Physics
 - vi. GR EPCert English 7-12 to UG EPCert Post-bac English Secondary Education (7-12)_CONC_English
 - vii. GR EPCert French 7-12 to UG EPCert Post-bac Foreign Language
Cert_CONC_French
 - viii. GR EPCert German 7-12 to UG EPCert Post-bac Foreign Language
Cert_CONC_German
 - ix. GR EPCert Italian 7-12 to UG EPCert Post-bac Foreign Language
Cert_CONC_Italian
 - x. GR EPCert Spanish 7-12 to UG EPCert Post-bac Foreign Language
Cert_CONC_Spanish
 - xi. GR EPCert Mathematics 7-12 to UG EPCert Post-bac Mathematics_Secondary
Mathematics
 - xii. GR EPCert History/Social Studies 7-12 to UG EPCert Post-bac History Secondary
Education Social Studies (7-12)
 - xiii. GR EPCert Early Childhood to UG EPCert Post-bac Early Childhood Education
 - xiv. GR EPCert Elementary Ed. to UG EPCert Post-bac Elementary Ed.
 - xv. GR EPCert Special Education K-12 to UG EPCert Post-bac Spec. Ed._Initial Cert.
in Comprehensive Special Ed_CONC_Special Ed.
 - xvi. UG EPCert Elementary Bilingual to UG EPCert Post-bac Elementary Ed.-
_CONC_Bilingual
- d. Advanced CNC Multiaxis - Certificate - MCC
 - e. CMM (Quality) Programming - Certificate – MCC

There was no other business. **A motion to adjourn was made, seconded and unanimously approved.** The meeting adjourned at 12:34 p.m.